



Town of Morris
Beach and Recreation
109-21 East Street
Morris, CT 06763
860-567-7437

Activities@townofmorrisct.com
townofmorrisct.com/entities/beach-recreation

Application for Usage of Morris Town Beach Recreation Fields

Name of Applicant / Organization: _____

Address: _____

Contact Person / Phone: _____

Contact Person's Email Address: _____

Head Coach / Phone (if different than above): _____

Name of team / age group: _____

Date(s) requested (You may attach practice / game schedule.):

Time of Day requested – From: _____ To: _____

SPECIFIC field requested: _____

Additional Contact Name / Phone: _____

Comments: _____

Signature of Applicant: _____ Date: _____

Additional Terms of Agreement

Coaches are responsible to keep field and bench area clear of trash (i.e. sports / water bottles).

Glass bottles are not permitted on the recreation field area.

Head coaches are responsible for maintaining their equipment in a neat and orderly fashion in the equipment shed. Coaches are also responsible to securely lock the shed after each game / practice.

The applicant / organization is only permitted field usage during designated dates / times that have been previously approved.

A list of coaches and contact information must be submitted with the application.

Posted Morris Town Beach rules apply.

Office Use Only

Beach and Recreation Department approval: YES NO

Signature: _____ Date: _____

Fee Due: _____ Fee Paid: _____

Insurance Certificate on file: _____

Policy for Usage of Morris Town Beach Recreation Fields

Section One - Obtaining Permission to Use Morris Town Beach Recreation Fields

1. Complete the attached *Application for Usage of Morris Town Beach Recreation Fields*.
 - a. Spring Sports deadline: **February 15**
 - b. Fall Sports deadline: **August 15**
2. Submit a certificate of insurance in the amount of \$1,000,000.00 naming the Town of Morris as the certificate holder during the period of time that field use is requested.
3. Submit field usage fee of **\$500.00** in the form of a check made payable to: *Morris Beach and Recreation*
4. After submission of the above and the subsequent review, the Beach and Recreation Department will approve / disapprove application and contact the applicant with decision.

Section Two – Field Damage

1. After approval to utilize fields has been granted, and at the discretion of the Morris Beach and Recreation Commission, the applying organization *may be required* to submit a damage deposit fee of \$500.00 in the form of a check made payable to: Morris Beach and Recreation. Damage is defined as any harm deemed excessive by the Beach and Recreation Commission.
2. If at any time, the Beach and Recreation Commission deems that damage has occurred, the deposit will automatically be used for repair. The deposit must be replenished to \$500.00 when one half (\$250.00) has been used by the Beach and Recreation Commission for repairs.
3. If damage does not occur, the deposit will be refunded at the end of the season.
4. Digital photographs of the fields will be taken prior to, during and after the season, as well as after the occurrence of damage.

Section Three – Field Closure

1. Conditions that require the cancellation of activity and field closure are, but are not limited to, the following:
 - a. Standing puddles of water on the field.
 - b. Ground is water logged, squishy or yielding.
 - c. Grass can be pulled out of the ground easily.

- d. Heavy rain / storm or sports activity scheduled immediately following a heavy rain / storm.
 - e. Lightning or severe weather.
 - f. Excessive heat or drought conditions.
2. If you observe that you are doing damage during your sports activity, close the field and contact a member of the Beach and Recreation Department to notify.
 3. If you arrive and find existing damage, please contact a member of the Beach and Recreation Department before your activity begins to notify.
 4. It is the responsibility of the head coach of the scheduled "home team" to make the decision to play or to close a field.
 5. Additionally, any member of the Beach and Recreation Commission / Department can close the recreation fields at any time to prevent anticipated damage.

Section Four – Violation of Policy

1. The penalty in addition to the usage of the damage deposit, is as follows:
 - a. First Offense – The entire league affiliated with the responsible party will be banned from using the field for one week.
 - b. Second Offense – The entire organization affiliated with the responsible party will forfeit the privilege to either practice or play games on the Town of Morris Recreation Fields for the remainder of the season or longer.

I agree to all of the terms of this policy and will abide by the rules and regulations.

Signed: _____

Organization: _____

Date: _____

Comments: _____