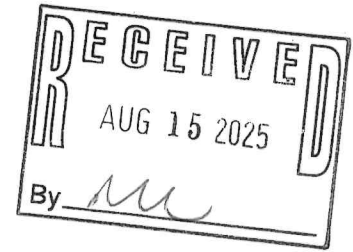


REGIONAL SCHOOL DISTRICT No. 20  
BOARD OF EDUCATION  
Special Meeting Minutes  
July 24, 2025

Facilities Committee

Committee Members

Scott Pottbecker, Chair	Rob DeLayo
Susan Wheeler	Ashley Westfall



1. Call to Order The Facilities Committee meeting held at Lakeview High School and via teleconference was called to order at 5:30 p.m. by Scott Pottbecker.

Members present: Scott Pottbecker, Chair, Rob DeLayo, Susan Wheeler, and Ashley Westfall.

Also present: Jeffrey Villar, Ph.D., Superintendent, Julie Haggard, Assistant Superintendent Pupil Services, and Julia Cardillo, Chief Financial Officer.

2. Approval of Facilities Committee Special Meeting Minutes of February 20, 2025  
Ashley Westfall made a motion for the Approval of the Facilities Committee Special Meeting Minutes of February 20, 2025. Rob DeLayo seconded the motion. There was no discussion. The motion passed unanimously.
3. Oil Tank & Fuel Lines Replacement – Warren School  
Dean, from Connecticut Combustion gave a detailed report about the underground fuel oil tank at Warren School and answered questions from Committee members. He spoke about the state requirements of underground tanks, repair and replacement options of an above ground or another underground tank. He shared information on preliminary discussions he had with district staff on the location of installing an above ground tank and what that would entail. Dean also shared estimated costs for each option. There will be an RFP for the district to accept bids on this project.
4. Water Storage Tank Replacement – Warren School  
The Committee viewed and discussed the quote and photos for the water storage tank replacement at Warren School. During discussion it was questioned if there are any potential grants available for this type of capital project. Given the cost to replace the water storage tank, the district will put this project out to bid.
5. Fiber Cable Repairs – Lakeview High School  
A rodent chewed through fiber cables near the ASTE wing and there are currently issues with internet access. There is an urgency to address these repairs as the school needs working, reliable internet service for ASTE staff and students for the upcoming school year. The district will look to potentially utilize the ASTE Supplemental Grant for technology upgrades for these repairs.

6. Well Pump Replacement – Goshen Center School

One of the two well pumps at Goshen Center School failed. The well pumps are the same age. The concern is the remaining pump will fail as it is past its lifespan. Additionally, the pump is in the basement with no alarm, so if it fails, facilities will not be immediately alerted to its failure. The Committee reviewed and discussed two quotes: one for the replacement of the well pump and the other to install an alarm system. It was determined these quotes were too high and the Committee requested the district obtain additional quotes.

7. Adjournment There being no further business to come before this Committee, the meeting adjourned at 6:01 p.m.

Respectfully submitted,  
Christine Escobar  
Secretary, pro-tem