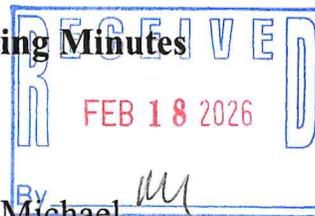


Regular Meeting Board of Finance (BOF) Feb 17th 2026 Meeting Minutes



The meeting was called to order at 7:00 PM

Present: Kip Finch, Mark Johnson, Rob Schapp, Michael Gacek, Michael Schwarzchild and Scott Potbecker (remote). In addition, Tom Weik and Rick Nicoletti (remote). Department presenters were Tony Adili (P&Z), Elena Granoth (Library), and Rebecca Juchert-Derungs (Tax Collector).

Agenda:

1. Call to Order
2. Budget Review
 - a. Planning and Zoning
 - b. Library
 - c. Tax Collector
3. Selectman's Update
4. Treasurer's Reports
5. Approve Minutes
6. Other New Business
7. Adjourn

Motions:

- Motion by Kip Finch to seat alternate Michael Gacek for Hunter Weik, seconded by Mark Johnson and passed unanimously.
- Motion by Kip Finch to seat alternate Michael Schwarzchild for Tracy Martin, seconded by Rob Schapp and passed unanimously.
- Motion by Michael Schwarzchild to approve the Jan 13th 2026 Board of Finance Meeting Minutes, seconded by Mark Johnson and passed unanimously.

There was no public comment.

The meeting was motioned to adjourn at 8:06 PM by Kip Finch, seconded by Michael Gacek and passed unanimously.

Key Points:

- **Planning and Zoning Budget Overview (Tony Adili)**
 - Tony explains the budget for the Planning and Zoning department, highlighting the biggest expense, his salary, which increases by 3% annually with union agreement.
 - Tony mentions a legal fee from a previous lawsuit and adjusts the budget accordingly. There are no other outstanding cases.
 - Tony explains need to increase a few costs of various applications due to increased cost to process them.
- **Library Budget Overview (Elena Granoth)**
 - Elena explains the library's budget, focusing on salaries and the importance of extended hours for community engagement.
 - She highlights the library's digital resources and the benefits of the Bibliomation system for patrons.
 - Elena mentions the library's fundraising efforts and grants received to support various programs and initiatives.
- **Tax Collector's Budget Overview (Rebecca Juchert-Derungs)**
 - Rebecca presents the budget for the tax collector's office, noting a increase in software costs. The software company Quality Data Systems is used by most towns with essentially no other alternative provider.
 - Rebecca explains the different categories of taxes collected: real estate, personal property, and motor vehicles.
 - She discusses the challenges of collecting taxes and the impact of the state marshal's involvement in delinquent accounts.
 - Rebecca mentions the potential impact of legislative changes on motor vehicle taxes and the importance of maintaining current revenue streams.
- **Selectman's Update (Tom Weik)**
 - Tom provides an update on the selectman's activities, including meetings with engineering firms for bridge repairs and road improvements.
 - Tom discusses the potential impact of health insurance premium increases on the town's budget.

- Tom proposed a bi-monthly town newsletter collaboration with various departments to keep residents more informed.
- **Treasury Report Update (Rick Nicoletti)**
 - Rick presents the treasury report, noting that some departments are trending over budget, particularly in electricity and fuel costs.
 - Rick mentions the hiring of a new highway employee and the associated costs for obtaining a CDL license.
 - Tom discusses the importance of consolidating telephone expenses into a single line item in the budget.
 - Rick emphasizes the need to monitor departmental expenses closely to ensure the overall budget remains balanced.

Action Items

- None