



Special Meeting Board of Finance (BOF) June 30th 2026 Meeting Minutes

The meeting was called to order at 7:00 PM

Present: Kip Finch, Rob Schapp, Mark Johnson, Michael Gacek, Michael Swartzchild and Tom Weik.

Agenda:

1. Call to Order
2. Seat Alternates
3. Select an Auditor from RFPs
4. Selectman's Update
5. Approve Minutes
6. Adjourn

Motions:

- Motion by Mark Johnson to seat alternate Michael Schwarzchild for Hunter Weik, seconded by Rob Schapp and passed unanimously.
- Motion by Michael Gacek to approve the \$1,000 request from the Sandy Beach Commission for the current FY budget shortfall, seconded by Michael Swartzchild and passed unanimously.
- Motion by Michael Gacek to approve the May 27th 2026 Board of Finance Meeting Minutes, seconded by Michael Swartzchild and passed unanimously.
- Motion by Michael Gacek to select Clermont & Associates for the 2025-2026 audit for \$21,000, seconded by Mark Johnson and passed unanimously.

There were two members of the public in attendance.

The meeting was motioned to adjourn at 7:12 PM by Michael Schwarzchild, seconded by Rob Schapp and passed unanimously.

A summary of the meeting is below:

Key Points

- Motion passed to approve \$1,000 for Sandy Beach Commission from the current fiscal year budget. Michael Gacek will be working with Kathy on the Sandy Beach Commission for ongoing monitoring of the budget with monthly reports to go to both Board of Finance and the First Selectman in Morris and Litchfield. The goal of the monthly reporting is to help Sandy Beach clearly articulate their budget needs — operating costs, salaries, capital improvements — ahead of next year's budget cycle.
- RFP for the annual audit yielded two responses: Clermont & Associates at \$21,000 and another at \$42,500, rising in each subsequent year. Clermont & Associates is the current auditor so the board has decided to continue with them given the cost difference.

Meeting Minutes were prepared by Michael Gacek.