

Received 11:28 AM  
May 18, 2020  
Susan J. Jeanfavre  
Assistant Town Clerk

**Morris Public Library  
Board of Directors Meeting  
ZOOM meeting 7:30PM  
May 19, 2020  
929-205-6099  
Meeting id: 899 5041 3763  
Password: 110738  
egranoth@biblio.org**

**AGENDA**

**Minutes:** February 2020 meeting (posted)  
March and April cancelled meetings

**Directors Report:** May emailed to board members (attached)

**Fundraising:**

2020 Fundraiser Sunday March 29 at South farms  
Schedule new date ASAP

**New Business:**

1. BOF budget meeting scheduled 05/28 moved to town virtual meeting  
TBD (MPL budget attached)  
email [bof@townofmorrisct.com](mailto:bof@townofmorrisct.com) to support our library
2. Gail Fairclough resigning as of 05/30. (resignation letter attached)
3. Current library positions schedule of hours (attached)
4. Assistant Director job description in progress

**Old Business:**

- 1) Association of CT Library Boards  
CT Public Library Trustee Handbook

**Adjourn:**

BOARD OF DIRECTORS' MEETING  
MORRIS PUBLIC LIBRARY  
May 19, 2020  
Director's report

May 19, 2020

New – I will discuss with you at the meeting.

Gail has resigned.

**Adults**

**Glass Cabinet Display**

The display is being updated.

**Center Shelf Book Display and Other Displays**

"We're #1. First Book in a Series" is our new Center Shelf Display. Start your reading here at the very beginning of each incredible popular book series.

**Mystery Book Club**

The Mystery Book Club met online on Wednesday, April 13 on Zoom and discussed their favorite Mystery reads.

The next Club meeting took place on Zoom with the Morris Public Library Online on Wednesday, May 13, at 6:30 pm.

The group discussed "The Mystery of 31 New Inn" by R. Austin Freeman.

From now on, the Mystery Book Club will be taking place online until further notice.

**Popular Book Club**

The Popular Book Club took place on April 28, at 7 pm, online. Participants shared a new-to-them author, genre, or title and discussed with the group.

**The Morris Public Library offered a remote interactive engagement for all ages –March-April 2020.**

**What are you reading or what have you recently read?**

Many participants shared their reads and opinions on Morris Public Library's multiple digital platforms.

Patrons submitted pictures, book reviews, opinions and recommendations.

### **Morris Public Library Digital Resources available to patrons**

The Morris Public Library offers abundant digital collections of e-books and e-audio:

Overdrive (desktop, Kindle app store): <https://bibliomation.overdrive.com>

Libby App (iOS, Android, Windows phone): <https://www.overdrive.com/apps/libby/>

An extensive collection of online resources, FREE to all CT library card holders through Connecticut State Library:

RB Digital, more e-books and e-audio - <https://iconnect.rbdigital.com>

NEW - Easy Access to RBDigital now available- No Library Card Required! Students and patrons can visit RBDigital and select the register option on the right side of the page and follow these simple steps. Create a user name and password and use ctstatelib20 for the access code.

Download the SimplyE (RB Digital collection) app for your phone/tablet - for iOS and for Android.

#### **More digital resources:**

Newspapers - <https://iconnect.rbdigital.com>

Magazines - <https://researchitct.org/popularmagazinespublic/>

Resources for Elementary School students: <https://researchitct.org/classicelementary/>

Resources for Middle School Students: <https://researchitct.org/classicmiddleschool/>

Resources for High School Students: <https://researchitct.org/classicschool/>

**Republican American Newspaper Online** - <https://www.rep-am.com/>

Username: jamesmorris

Password: morrislibrary1

We offer streaming movie content to our patrons through Kanopy:

Kanopy at the Morris Library: <https://morrispubliclibrary.kanopy.com>

Special credit-free collection through Kanopy: <https://www.kanopy.com/category/48060>

All the link-outs to digital resources are also available on our home page at [morrispubliclibrary.net](http://morrispubliclibrary.net)

*Overdrive, Libby, and Kanopy are sponsored by the Friends of the Morris Public Library.*

## **The Morris Public Library Celebrated the National Library Week ONLINE, April 19-25**

### *The message from the American Library Association:*

The emergence of a global pandemic forced most US libraries to temporarily close their buildings to the public in the interest of community health and safety.

*Libraries remain available online*, providing the virtual services and digital content their communities need now more than ever. Many libraries have expanded their access to digital content and found innovative ways to continue their programming virtually.

### *How the Morris Public Library celebrated ONLINE*

#### Patrons

visited our website at <https://morrispubliclibrary.net> to access our digital resources, attend the library's online programs and more

followed the Morris Public Library on social media ([Facebook](#), [Twitter](#) and [Instagram](#)) and posted how they celebrated (reading books or ebooks, attending online programming, watching library's online video content)

used the National Library Week [Facebook Profile Frame](#) to show support for libraries and shared with us on our Facebook page [@morris.library.ct](#)

contacted the library by e-mail and ask us for a digital resource guidance.

**Susan Wheeler, author of “The Lemonade Diet, How to Persist, Persevere and Make Lemonade. When Life Hands You Lemons,” at the Morris Public Library Online, Thursday, April 23, at 6:30 pm on Zoom.**

The presentation “The Lemonade Diet” took place on Zoom with Morris Public Library Online on Thursday, April 23, at 6:30 pm, and was attended by 21 participants. The presentation was live viewed on Facebook Live through direct streaming by over 170 people.

The author described some of her personal life paths that led her to the life approach modification and the creation of the book. The key point discussed during the presentation: perseverance in changing times, the embracing of the new normal, the ability “to be unstoppable” and other life tips woven through the author’s unique book.

**The Morris Public Library offers book requests pick-up by appointment and the book drop is now OPEN**

In an effort to stay connected to the community in a safe way and continue to provide services and materials to the public, the Morris Public Library now offers book requests pick-up by appointment.

NEW - bundles of children's books by request!! We will custom-select just for you!

We will follow several safe steps:

1. Request a desired available material at [morrispubliclibrary.net](http://morrispubliclibrary.net) or by calling 860-567-7440 Tuesday-Thursday 9 am – 1 pm.

Morris Public Library materials only.

2. The requested materials can be picked up by appointment only (in ten-minute slots) from 2 pm-3 pm on the day of the request.

The items with your name on them will be downstairs in the Town Hall or outside the Community Room door on a table (weather-permitting).

Call 860-567-7440 to make an appointment.

3. As always, feel free to contact us at 860-567-7440 or [egranoth@biblio.org](mailto:egranoth@biblio.org) with questions.

We accept your book/DVD returns now - just place them in our book drop. We will be emptying the drop every other day (to allow the 24-hour material quarantine time, per CDC) and will also clean the materials afterwards, as always.

*Plans for soft reopening going forward are being discussed with the First Selectman.*

**Morris Public Library Online presents:**

**“How To Organize Your Home the Marie Kondo Way”, with certified consultant Christine Thorn, on Zoom, Thursday, May 14, at 6:30 pm.**

Certified KonMari consultant Christine Thorn, of Sage Interiors, will present “How to Organize Your Home the Marie Kondo Way” with the Morris Public Library Online, on Zoom, on Thursday, May 14, at 6:30 p.m.

To register for the FREE event with the Library: <https://morrispubliclibrary.net/library-calendar-event-registration/> or [egranoth@biblio.org](mailto:egranoth@biblio.org) and we will send you a link to join.

Christine will speak about life-changing benefits of the KonMari’s category-by-category system of tidying, will focus on the six steps of this Japanese method, and will attempt to answer the fundamental KonMari question: Does this spark joy?

The speaker will provide illustrations of transformations achieved in people’s homes and the positive impact of those transformations. A question-and-answer period will follow.

Being inspired by Kondo’s best-selling book, “The Life-Changing Magic of Tidying Up,” and the 2019 Kondo’s hit Netflix series, Christine Thorn completed the studies with Marie Kondo in New York City and earned her certification as a consultant.

Thorn’s background is helping people with their body, mind, and spirit as a Chiropractor, Reflexologist, Reiki Master Practitioner, and Acupuncturist.

**Foundation of Investing, with Kristina Matwijec, CFA, Morris Public Library Online, Tuesday, June 2, at 6:30 pm**

Join Edward Jones Financial Advisor Kristina Matwijec, for the webinar “Foundation of Investing” with the Morris Public Library Online on Tuesday, June 2, at 6:30 pm.

Building your investor IQ starts with understanding the basics. Whether you are new to investing or need a refresher, our *Foundations of Investing* presentation will help you learn about the importance of developing a strategy, the impact of asset allocation and the influence of inflation on your long-term goals.

To register for this FREE webinar with the Library and receive webinar details: <https://morrispubliclibrary.net/library-calendar-event-registration/> or [egranoth@biblio.org](mailto:egranoth@biblio.org).

We will send you an email containing a link to join this event. If this is your first time using web conferencing, please click the link 10 minutes prior to the start time to allow time to download the necessary software.

## **Juniors**

### **Children's Area Bulletin Board and Book Display**

"Spring Has Sprung at the Library" with flowers, stories and spring animals!

Thank you, Ms. Sue, for creating this sprouting reading paradise!

Request a custom-made spring book bundle for children and schedule a pick-up!  
Call 860-567-7440 to make an appointment.

### **Story and Music Time ONLINE**

Join us on Facebook Live for Story Time Online on Tuesdays, at 10 am.

We will sing songs, say rhymes, read spring books!

Mark that you are going - and you will receive reminders for the event.

Happy Spring!

Story Time Online on April 21 reached over 100 people.

Story Time Online on April 28 reached over 110 people.

Story Time Online on May 5 reached over 300 people.

Story Time Online on May 12 reached over 115 people.

### **Nutmeg 2021 Nominees**

Nutmeg 2021 Nominees have been processed, and are being displayed in their designated area as of May 1, 2021.

## **Bibliomation Members Council Regional Meeting, May 4, 2020, on Zoom**

Topics on the agenda discussed:

- Migration to Windows 10 has currently been suspended. Evergreen Server Upgrades are pending
- Web client Training and roll-out has taken a set-back due to the inability to appropriately train remotely
- Development regarding FindIt CT State Catalog and the its upcoming availability for patrons' requests
- The upgrades and fixes of the Acorn Catalog App, Bibliomation Catalog on patrons' phones
- Reopening plans and materials pick-up and return possibilities.

## **Area Library Directors, Zoom Meeting, May 13, 2020**

Morris, Goshen Library Directors and the former Warren Library Director met on Zoom on May 13, 2020 and discussed digital programming, reopening plans, guidelines from the State.

## **Volunteers**

Our volunteers at the Library, remote help at the time:

Linda McMaster and Beverly Huntley (glass cabinet displays, program support), Jim Sardo (discarded books), Denis Williamson (computer help, Windows 10 transition help, Mystery Book Club Online help), Jennifer Whittlesey (Fiction Book Club help, Hickory Bookshop donations delivery), Ginny Williamson (Mystery Book Club leader), Judy Dorsett (thank you cards help, craft supplies donations), Jimmy Wong (discarded books), Diane Arifian (program support), Maureen Fitzpatrick (program support), Diane Boisvert (program support), and all the board members, the Friends of the Library, and volunteers.

Thank you!

## **Programs Planned**

Thursday, May 14, at 6:30 p.m. How to Organize Your Home the Marie Kondo Way, with the KonMari Method specialist Christine Thorn, on ZOOM

Tuesday, June 2, at 6:30 p.m. Foundations of Investing with Kris Matwijec, CFA, Online Event

Wednesday, August 12, at 2 p.m. Nappy's Puppets at Summer Reading Finale

Wednesday, September 16, at 6:30 pm “Cut the Cord to Cable”, with guest technology librarian Ron Fairchild

Saturday, September 26, at 1 p.m. Author Talk with Morris author Judy DeLorenzo “From Chronically Ill to Vibrantly Well”

Tuesday, October 6, at 6:30 pm. Andy Thibault with the book talk “You Thought It Was More. Louis The Coin – As Seen on The History Channel & The BBC”

Wednesday, November 10, at 6:30 p.m. – Greg Dwyer, Motivation Show

Thursday, January 14, 2020, at 6:30 pm (snow date January 20) - The Warhorse and The Soldier of Fortune, with author Janet Barret, presentation and signing

February 17 (snow dates – February 18, February 24), 2021 “Confessions of a Frenetic Mind” with author, radio host, comedian Rich Cyr

Respectfully submitted,

Elena Granoth, Director



### Morris Public Library Proposed Budget 2019-20

	Expended		Budget		Suggested Budget		Suggested Budget
	2018-19	2018-19	2019-20	2019-20	2019-20	2020-21	
<b>Librarian Sal.</b>	Library Funds	\$ 34,965.00	Hourly	Weekly for	Annual	Annual	
		\$ 22.41	\$ 22.97	38 hours	for 38 hrs	for 38 hrs	
			\$ 872.86	\$	45,389.00	\$	46,522.00
<b>Staff salaries</b>		\$ 46,305.00	\$ 47,463.00	\$	55,263.00	\$	56,644.00
		10 additional hours wkl	\$ 7,800.00				
<b>Health Insurance</b>		None			0		
<b>Bibliomation</b>		\$ 11,763.00					
Overdrive	\$ 350.80			\$	12,115.00	\$	12,479.00
Wowbrary	\$ 498.11						
Phone		\$ 250.00		\$	250.00	\$	250.00
Mileage		\$ 200.00		\$	200.00	\$	200.00
Dues	\$ 95.00	\$ 600.00		\$	950.00	\$	950.00
<b>Supplies etc.</b>							
Postage	\$ 305.00						
Fund raising	\$ 1,712.00						
Supplies etc.	\$ 1,547.00	\$ 1,600.00		\$	2,500.00	\$	2,500.00
Service Contracts	\$ 660.00						
Museum Passes	\$ 615.00						
Programs	\$ 1,528.00						
Web Site	\$ 2,432.00						
Capital	\$ 5,240.00						
<b>Books etc.</b>							
Books	\$ 6,147.00	\$ 7,000.00		\$	7,000.00	\$	7,000.00
Magazines	\$ 225.00						
Longevity							
				\$	500.00	\$	600.00
<b>Total Library Funds</b>	\$ 21,354.91	\$ 102,683.00		\$	124,167.00	\$	127,145.00
<b>Explanation for increases and charges see page 2.</b>							

**Morris Public Library Proposed Budget 2019-20**

1. To Bring Library Director's Salary closer to rates Paid in other Towns = Bethlehem - \$61,670 (38 hours), Goshen - \$52,413 (36 hrs.) Litchfield - \$111,725 (35 hours), Gunn Mem. Washington - \$85,000(36 hrs), Thomaston - \$62,191 (35 hrs)
2. To allow additional staff time for night hours and vacation and sick time. No current time allocated for this.
3. Health Insurance - Library Director does not take Health Insurance no do any other staff members qualify for it.
4. current new amount for Bibliomation (automation) payment
5. State is now charging for reQuest services. Money was taken out of Supplies to pay for current costs account is actually overspent.
6. Actual amount needed for supplies. Board of Finance originally cut supplies budget in retaliation for Zoe Greenwood's "special Projects" expenditure have never gotten this account up to where it should be. We are very careful with supply purchases and get the best prices possible.
7. This amount pays for about one half of the books, magazines, newspapers, etc. we buy for the library collection annually. Reflects money saved for Magazine contract with ESSCO.

19 East Shore Road  
P.O. Box 265  
Morris, CT 06763  
May 12, 2020

Mr. Thomas Weik  
First selectman  
3 East Street  
Morris, CT 06763

Dear Tom,

Due to the Coronavirus Pandemic, my age, and one underlying health condition, I am forced to resign my position in the Morris Public Library as of May 30, 2020.

I will miss everyone, but this should give you time to hire a replacement for the new fiscal year beginning July 1, 2020.

Very Truly Yours,

Gail L. Fairclough

(Gail L. Fairclough)

**March 9-14**

**Monday**  
9:00 -12:30 Elena

**Tuesday**  
9:00-3:30 Elena  
9:00-3:30 Gail  
9:30-11:30 Susan  
3:00-8:00 Yvonne

**Wednesday**  
8:30-4:00 Elena  
9:00-4:30 Gail  
4:00-8:00 Susan

**Thursday**  
9:00-3:30 Elena  
9:00-3:30 Gail  
3:00-8:00 Susan

**Friday**  
9:00-12:00 Elena  
9:00-3:30 Gail  
3:15-8:00 Yvonne  
4:00-8:00 Susan

**Saturday**  
9:45-3:00 Yvonne

**March 2-6**

**Monday**  
9:00-3:00 Elena

**Tuesday**  
9:00-3:30 Elena  
9:00-3:30 Gail  
9:30-11:30 Susan  
3:00-8:00 Yvonne

**Wednesday**  
9:00-5:00 Elena  
9:00-4:30 Gail  
4:00-8:00 Susan

**Thursday**  
9:00-3:30 Elena  
9:00-3:30 Gail  
3:00-8:00 Yvonne

**Friday**  
9:00-12:00 Elena  
9:00-3:30 Gail  
3:00-8:00 Yvonne  
4:15-8:00 Susan

**Saturday**  
9:45-3:00 Susan