

Town Clerk
Laura Halloran
MAY 20 2020

Morris Public Library Board of Directors Zoom Meeting
May 19, 2020

Sally Irwin called the meeting to order at 7:30PM. Zoom recording started at 7:30PM. Chairman Nancy Lundquist will join the meeting later, due to a prior commitment.

PRESENT: Sally Irwin, Ginny Williamson, Maureen Fitzpatrick, Jennifer Whittlesey, Bev Huntley and Library Director Elena Granoth. Nancy Lundquist joined at 7:50PM
Visitor: Tom Weik

MINUTES: Maureen moved to accept the minutes of the February meeting as emailed, Ginny seconded and the motion passed. March and April meetings were cancelled to COVID19.

DIRECTOR'S REPORT: Elena summarized her reports for March, April and May. She explained how various programs and events were presented via Zoom. She also explained the many new safety procedures and how future programs would be implemented per state and local directives. Ginny moved to accept the director's reports for the above months, Maureen seconded and the motion passed.

FUNDRAISING: The question of if or when the Gala would be held was raised. It was decided that Sally would contact Ben, let him know we still wanted to go forward with it and what dates, if any, would be available to us in November. She will report back with the information. The items donated to date are being stored in the display case and in Elena's office. She needs to be able to work in her office, so board members have offered to store them until needed. A method to safely transfer them is to be worked out.

NEW BUSINESS: The BOF meeting scheduled on May 28th at 7PM will now be a virtual town meeting to discuss the budget. Town residents are able to send letters or emails in support of the library from May 13th to May 27th. The BOF will take them into consideration. It was with deep regret that the resignation of Gail Fairchough was presented to the board. She will be sorely missed.

After due consideration, it was decided to change the title of Assistant Director to Library Director's Assistant. The job description for this position is under review and revision at this time.

The library is understaffed and, as a result, more hours are needed in order to run an efficient and vibrant library. After much discussion the following motions were made:

Sally moved that the current staff could temporarily work 15-25 hours per week at the Director's discretion. Nancy seconded and the motion passed.

Ginny moved that the new positions are to be posted as:
Library Director's Assistant at 30 hours per week, and
Library Assistant at 20 hours per week

Sally seconded and the motion passed.

Nancy moved to adjourn the meeting, Ginny seconded and the motion passed.
Meeting adjourned at 8:50PM.

Respectfully Submitted,
Beverly Huntley
Secretary