



NOTICE OF REGULAR MONTHLY MEETING

LEAVE TODAY'S MEETING WITH:

- *FHA Information from the CT Program Development Leader*
 - *A Case Study - Safe Routes to School in Litchfield*
- *Gas Cylinder EPR Program and Local Recycling Opportunities*
 - *Cooperative IT and other Services Available to Members*
- *Legislative Updates and Activity in Transportation, EcDev and More...*

DATE: THURSDAY, APRIL 10th, 2025

TIME: 10:00 AM – 11:30 AM

LOCATION: IN-PERSON at NHCOCG OFFICE – 355 Goshen Road, Litchfield, CT

Remote option if necessary: <https://us02web.zoom.us/j/83462851602?pwd=Uyza8FPmLtEaBjgAEc2WyKntJNGjL4.1>

Meeting ID - 834 6285 1602

Passcode – 859334

Call-in Option – 1 301 715 8592

AGENDA

(Chairman Dan Jerram; Vice Chairman Mike Criss; Secretary Patrick Roy; Treasurer Tom Weik)

1. Call to order and opportunity for public comment, **Dan Jerram, Chair – 5 mins**
 - NW CT Chamber of Commerce – Ted Shafer
2. Report of the Executive Director, **Rob Phillips – 15 mins**
 - a. ED activity log – February (*Attachment A*)
 - b. Updates:
 - Introduction of Annmarie Ryan – Grant Financial Manager
 - FY23-24 Financial Audit Extended & Delivered in April
 - CAMA/GIS Grant Update (*Grant Agreement - Attachment B*)
 - Annual CAMA/GIS Data Deliverables due May 1st. Send to rphillips@nhcogct.gov (*Attachment C*)
 - Next HHW Event – June 21st at Canaan/Falls Village Town Garage (*2-year HHW agreement with 3 additional dates previously distributed*)
 - NW CT Chamber “Quality of Life” Award to be Presented to NHCOCG on June 18th at Torrington Country Club as part of their annual Celebration of Success event.
 - Consideration of Event Sponsorship and/or an Annual Donation to the Chamber from the Unencumbered Fund. (*Attachment D*)
 - Annual Meeting in June to be held at Sunset Meadow Vineyards in Goshen
3. Introduction - **David Williams, Program Development Leader, Federal Highway Administration CT Division – 5 mins**

4. Litchfield Walk Audit – **Bridget Moriarty, Safe Routes to School Coordinator, CTDOT – 5 mins**
5. Gas Cylinder EPR Program in CT and Opportunities to Offer Free Residential Collection Services, **Kim O'Rourke, State Program Coordinator, The Cylinder Collective – 10 mins**
6. Potential Benefits of Cooperative IT Services among Municipalities, **David Fiorillo, Twin Lakes LLC – 15 mins**
7. Legislative Committee Update, **Mike Criss, Leg Comm Chair – 15 mins**
 - a. Correspondence – COST – April 3rd legislative update (*Attachment E*)
8. Economic Development, **Rista Malanca – 5 mins**
 - a. PROMISE: Partnership with CT Main Street Center Phase II Workshops: (*Attachment F*)
 - i. NW Hills Regional Main Street Program: How your Community Can Get Involved - April 24, 2025 9-10am Virtual
 - ii. Sharing your Community's Main Street Vision – May 29, 2025 6-8pm in-person, location TBD
 - iii. From Vision to Action: Strategic Planning for your Main Street – June 26, 2025 6-8pm, in person, location TBD
9. Transportation Planning, **Kathryn Faraci - 5 mins**
 - a. **TABLED ACTION:** Motion to approve STIP amendment 170-3640 for Service Plaza Mainline Sign and Support project CON cost increase. Federally funded project CON cost increase. (*Attachment G*)
10. DEMHS update, **Henry Paszczuk and/or Bob Kenny, DEMHS R5 – 5 mins**
11. Administrative Items - **10 mins**
 - a. **ACTION** - FY25-26 Recommended NHCOC Member Dues (*Attachment to be sent separate*)
 - b. **ACTION** - Approval of Meeting Minutes for March 13th, 2025 and Legislative Breakfast Minutes for March 19th, 2025 (*Attachment H and I*)
 - c. **ACTION** - Approval of Monthly Financial Statement for February (*Attachment to be sent separate*)
 - d. **ACTION** - Appointment of Nominating Committee for NHCOC Officers and Executive Committee for FY 2025-2026, **Dan Jerram**
 - e. Correspondence – State DRS 2025 CT Neighborhood Assistance Act (NAA) Program (*Attachment J*)
 - f. Correspondence – Charlotte Hungerford Hospital 2025 Golf Classic – play and sponsorship opportunities (*Attachment K*)
12. Meeting adjournment.

Next NHCOC Regular Monthly Meeting – Thursday, May 8th, 2025 at 10AM
****In-Person at EdAdvance/NHCOC office****
