



****Send off your outgoing board members and congratulate new members****

****2026 Legislative Priorities discussion and support****

****Transportation, Economic Development, and additional important information****

NOTICE OF REGULAR MEETING

DATE: THURSDAY, DECEMBER 11, 2025

TIME: 10AM – 11:30AM

LOCATION: NHCOC Office, 355 Goshen Road, Litchfield – Holiday Lunch to Follow

REMOTE Option Available

<https://us02web.zoom.us/j/84728973971?pwd=LuYFKKuHONleOSP4HLBGdSfjGU9lrB.1>

Meeting ID 847-2897-3971

Passcode 754064

Call in Option 1-305-224-1968

AGENDA

Chairman - Dan Jerram | Vice Chairman - Mike Criss | Secretary - Patrick Roy | Treasurer - Tom Weik

1. Call to order, opportunity for public comment, **Dan Jerram, Chair – 10 MINS**
2. **Toast of Appreciation** to: **Nick Lukiwsky (Barkhamsted), Todd Carusillo (Goshen), Marty Lindenmeyer (Kent), Matt Riiska (Norfolk), Brian Ohler (North Canaan) and Mayor Elinor Carbone (Torrington)** for their many years of public service as Chief Elected Officials and board members of NHCOC.
3. Welcome to new Chief Elected Officials and NHCOC Members: **Meaghan Cook (Barkhamsted), Seth Breakell (Goshen), Eric Epstein (Kent), Henry Tirrell (Norfolk), Jesse Bunce (North Canaan) and Mayor Molly Spino (Torrington).**

BUSINESS MEETING

4. Report of the Executive Director - **Rob Phillips – 10 MINS**
 - a. Monthly Meeting Activity Report (*Attachment A*)
 - b. RECAP - HHW collection - November 8th at Torrington WPC
 - c. UPDATE - PWECC Assets Sales
 - d. PWECC Quarterly Road Supervisor Meeting Postponed to Jan 7th
 - e. Overview of Energy Provision and Public Benefit Charges with Eversource – upcoming meeting.

- f. Provision and Planning for Resident State Trooper Services in the region – upcoming meeting.
5. **Administrative Items – Staff - 10 MINS**
- a. **ACTION** - Approval of NHCOC Regular Meeting Minutes for October 9th, 2025 (*Attachment B*)
 - b. **ACTION** - Approval of Monthly Financial Statement – year to date through October, **Annmarie Ryan** (*Attachment C*)
 - c. **ACTION** – Nominations and filling of vacancy on the Executive Committee of 6 members until June 30, 2026 (to join Jerram, Criss, Roy, Weik, Ridgeway)
 - d. **ACTION** – Nominations and filling of vacancy on the Policies and Procedures Review Committee of 5 members until June 30, 2026 (to join Rand, Weik, Barger and Arcelaschi)
 - e. **ACTION** – Authorize the Executive Director to issue a RFP for a review and revision of the Regional Plan of Conservation and Development (POCD).
 - f. **ACTION** – Approval of 2026 NHCOC Regular Meeting Schedule (*Attachment D*)
 - g. Correspondence - Letter of support for State OSWA Grant Application for the Town of North Canaan – McEver Property (*Attachment E*).
 - h. Correspondence – Letter of Support for Community Investment Fund (CIF) for the City of Torrington – Lawton Street (*Attachment F*)
 - i. Correspondence – Letter of Support for Community Investment Fund (CIF) for the City of Torrington – East Elm Street (*Attachment G*)
 - j. Correspondence – Letter of Support for the CT DEEP Rec Trails Grant for the Town of Winchester – Sue Grossman Greenway (*Attachment H*)
 - k. Correspondence – Letter of Support for CIF for the Town of Winchester – Northwest CT Housing and Innovation Center (*Attachment I*)
 - l. Correspondence – Letter of Support for Recreational Trails Grant for trail construction - Steeprock Association (*Attachment J*)
 - m. Correspondence – Letter of Support for Recreational Trails Grant for the Sue Grossman Trail Extension – City of Torrington (*Attachment K*)
6. **Transportation Planning – Staff - 5 MINS**
- a. **ACTION** - STIP Amendment – 0170-0470 – Bridge Improvements; BR 00606, 01730, 03359, 01733, 01734 - Move projects from one year in the STIP to another year in the STIP. Title changes from “Rehab of Bridges” to “Bridge Improvements” (*Attachment may be provided*)
 - b. AI Road Management Software RFP is posted
 - c. Bus Stop Placement and Amenities Study RFP/RFQ posted
7. **Other Topics**
- a. Salary Survey Review – **Sarah Better and Rista Malanca – 5 MINS**
8. **DEMHS update, Chris Bernier, R5 Coordinator - 5 MINS**
9. **Legislative Committee – Mike Criss, Chair – 15 MINS**
- a. Discussion – Housing Bill (HB 8002) signed into law by Gov
 - b. **ACTION** – Approval of 2026 Legislative Priorities. (*Attachment to be provided*)
 - c. Annual Legislative Breakfast – December 17th at NHCOC - 8AM start.
10. **Economic Development – Rista Malanca – 15 MINS**
- a. **ACTION** – Review and revise By-Laws to include the NW CT EDC as a standing sub-committee per Memo from Rista Malanca (*Attachment L*)

- b. **ACTION** – Appointment of the Recommended Members to the NWCT EDC
- c. **ACTION** – Acceptance of a \$350,000 Sustainable Materials Management Grant from CT Dept. of Energy and Environmental Protection (*Attachment M*)
- d. Discussion – Next Step in Regional Main Street Program: PROMISE
- e. Discussion – Housing Bill CT COG subcommittee work

11. Meeting adjournment

\ NEXT MONTHLY MEETING – Thursday, January 8th, 2026 at 10AM – REMOTE ONLY

****HOLIDAY LUNCH FOR MEMBERS TO FOLLOW****