

Asst. Town Glock
Susan Greenfam
APRIO 2000 Jan.
9:30 A.M.

NOTICE OF SPECIAL MONTHLY MEETING

DATE:

Thursday, April 21, 2022

TIME:

10:00 AM - 11:45 AM

LOCATION:

In-Person at NHCOG OFFICE - 59 Torrington Road, Suite A-1, Goshen CT

Remote Call-In Option - 1 646 558 8656

Meeting ID: 860 5177 8964

Passcode: 593531

AGENDA

(Chairman Don Stein; Vice Chairman Henry Todd; Secretary Charlie Perotti; Treasurer Mike Criss)

10:00 AM	Determination of Quorum, Call to Order, and Opportunity for Public Comment. Don Stein, Chairman.
10:05 AM	Report of the Executive Director, Rob Phillips , NHCOG • Staffing Update
10:10 AM	Municipal Forum: Information Sharing Round Table
10:40 AM	Update on Activities of the Northwest Regional Workforce Investment Board (NRWIB), Catherine Awwad, NRWIB
10:55AM	Discussion on Funding to Benefit Children's Behavioral Health in the Region, Brian Mattiello , Hartford Healthcare - Charlotte Hungerford Hospital .
11:15AM	DEMHS Update, John Field, DEMHS Region 5 Coordinator
11:25AM	Committee Activity: a) Discussion of Potential High Speed Internet Initiative Partnership/Committee, Don Stein b) Update - Legislative Committee, Michael Criss, Chairman, COG Legislative Committee c) Appointment of Nominating Committee for NHCOG Officers and Executive Committee for FY 2022-2023, Don Stein
11:40AM	 Administrative Items: a) ACTION - Amendments to the 2021 STIP (Attachment A): Four Amendments - 3-31-22 - New Projects for Traffic Control Replacement to Meet Current Standards in Various Locations; Barkhamsted, Litchfield and Winchester Five Amendments - 4-8-22 - Move Section 5311 Program and NWCT Projects Forward to Next Fiscal Year and Revise Amounts. b) ACTION - Approval of Minutes for March 10, 2022 (Attachment B) c) ACTION - Approval of Financial Statement for February (Attachment C) d) ACTION - PWEC 2022 Rates (Attachment D) e) ACTION - Authorization to Bid (Full Depth Reclamation, Chip Seal)
11:45AM	Other Business as Raised by Members and Adjournment.

ATTACHMENTA

FY 2021 Statewide Transportation Improvement Program (STIP) Requested Changes to CTDOT In the Northwest Hills Region

STIP Amendments #1-#4 (3-31-22)

Region FACode Proj# lempP# AQCd	TempP# AC	Cd Rte/Sys	Town	Phase Year Tot	\$(000)	Phase Year Tot\$(000) Fed\$(000) Sta\$(000) Loc\$(000)	:\$(000) Comments
2, 3, 6, 10 STPA 0174-0459		X7 VARIOUS	DISTRICT 4 REPLACE TRAFFIC CONTROL SIGNALS AT VARIOUS LOCATIONS		470	470 0	0 NEW PROJECT
2, 3, 6, 10 STPA 0174-0459		X7 VARIOUS	DISTRICT 4 REPLACE TRAFFIC CONTROL SIGNALS AT VARIOUS LOCATIONS	RW 2024	120	120 0	0 NEW PROJECT
2, 3, 6, 10 STPA 0174-0459		X7 VARIOUS	DISTRICT 4 REPLACE TRAFFIC CONTROL SIGNALS AT VARIOUS LOCATIONS	FD 2024	443	443 0	0 NEW PROJECT
2, 3, 6, 10 STPA 0174-0459	459 X7	X7 VARIOUS	DISTRICT 4 REPLACE TRAFFIC CONTROL SIGNALS AT VARIOUS LOCATIONS ON FYI	CN FXI	6,433	6,433 0	0 NEW PROJECT

STIP Amendments - #5-#9 (4-8-22)

	M FED \$ 500		M FED \$ 40	M FED \$ 181	W FED \$ 345	M FED \$ 116
Comments	0 MOVE TO FY22 CARRYOVER, INCREASE ESTIMATE FROM FED \$ 500	Comments	0 MOVE TO FY22 CARRYOVER, INCREASE ESTIMATE FROM FED \$ 40	275 MOVE TO FY22 CARRYOVER, INCREASE ESTIMATE FROM FED \$ 181	183 MOVE TO FY22 CARRYOVER, INCREASE ESTIMATE FROM FED \$ 345	0 MOVE TO FY22 CARRYOVER, DECREASE ESTIMATE FROM FED \$ 116
(000)\$207	WO	Phase Year Tot\$(000) Fed\$(000) Sta\$(000) Loc\$(000)	0	275	183	0
ta\$(000) I	0	ta\$(000)	æ	535	354	5
Phase Year Tot\$(000) Fed\$(000) Sta\$(000) Loc\$(000)	937	(000)\$pa	256	810	537	5
ot\$(000) F.	937	1\$(000) F	320	1,620	1,074	88
Year It	2022	Year Ic	2022	2022	2022	2022
Phase	ОТН	Phase	OTH	OTH	ОТН	ОТН
Town	X6 SECTION 5311 VARIOUS SECTION 5311 PROG ADJUST TO ACTUAL APPR, ADMIN & RTAP PROG FFY OTH 2022	<u>Town</u>	TORRINGTON NWCT TD - SECTION 5311 CAPITAL FY 2021	TORRINGTON NWCT TD - SECTION 5311 OPERATING (DEVIATED FIXED ROUTE)- FY 2021	TORRINGTON NWCT TD - SECTION 5311 OPERATING (DIAL-A-RIDE) - FY 2021	ORRINGTON INVICT TD - SECTION 5311 OPERATING (JOB ACCESS) - FY 2021
Re/Sys	CTION 5311 \	S/S/s				_
lacd 1	X6 SEC	R	X6 NWCT TD	X6 NWCT TD	X6 NWCT TD	X6 NWCT TD
TempP# 4		empP# AQC	9X	9X	9X	92
Regi FACode Proj# TempP# AQCd Rte/Sys Town	70 5311P 0170-XXXX	Region FACode Proj# TempP# AQCd Rte/Sys Town	5311P 0472-XXXX	5311P 0472-XXXX	5311P 0472-XXXX	5311P 0472-XXXX
i FACode): 5311F	ion FACode	03 5311F	03 5311F	03 5311F	03 5311F
Red	74	Red				

ATTACHMENT B

MINUTES OF THE NHCOG MEETING March 10, 2022 held via Zoom

Members or Representatives in Attendance:

Barkhamsted, Donald Stein Canaan, Henry Todd Cornwall, Gordon Ridgway Hartland, Magi Winslow Kent, Jean Speck Morris, Thomas Weik North Canaan, Charles Perotti Salisbury, Curtis Rand Torrington, Elinor Carbone Washington, Jim Brinton Burlington, Douglas Thompson Colebrook, Christopher Johnstone Goshen, Todd Carusillo Harwinton, Michael Criss Litchfield, Denise Rapp Norfolk, Matthew Riiska Roxbury, Patrick Roy Sharon, Brent Colley Warren, Greg LaCava Winchester, Joshua Kelly

Others in Attendance:

Betsy Paynter; Catherine Awwad, NRWIB; John Field, DEMHS Region 5; Jocelyn Ayer, Director Litchfield County Center for Housing Opportunity; Leonardo Ghio, Rural Healthcare Resource Coordinator

NHCOG Staff: Rob Phillips and Sarah Better

<u>Call to Order and Opportunity for Public Comment</u> - Brian Mattiello from Charlotte Hungerford had a meeting on Children and Adolescent Behavioral Needs in Northwest CT. Items that require local response 1. Rapid expansion of social and recreational activities 2. To bring support to the local collaborative 3. Network lead navigator – all the providers time this together. There isn't a state funding stream. Proposal for three-year funding. This does involve towns contributing funds. Jean Speck suggested that we should have a discussion so all towns can understand the funding. Greg LaCava agreed. John Simoncelli is also working on this and willing to answer any questions anyone may have.

Report of the Executive Director -

- Rob presented the survey results and discussed the Staffing plan for the COG. 16 of the 21 municipalities responded. Don Stein suggested the Executive Committee have a discussion and report back to the group in the April Meeting. Jean Speck commented on the grant writing and grant management needs to be a priority for a new NHCOG employee. Denise Raap also mentioned that Regional Recycling coordinator would be helpful as well. Rob will get the executive committee together to discuss further
- Future of the NHCOG Meetings- conflict with the April meeting date. Do we move toward a hybrid meeting moving forward or meet in person in the new NHCOG boardroom which is hopefully completed soon. Do we continue with zoom or move to in person? Rob will send out an email to poll everyone about the April meeting being in person and date change.
- NHMP please get in your certificate as soon as possible
- Betsy Paynter Marketing and social media is going well. Keeping an eye on the Berkshires and Millerton. Spring campaign for shop local buy local. Job Fair through the Chamber of Commerce. Things are moving forward!

<u>Municipal Forum</u> – Towns are busy right now with budget season upon us. Some concerns about mill rates, over budget for the highway departments for fuel and salt/sand. ARPA funds discussion and MIRA still a concern.

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<u>Updates on Activities of the Northwest Regional Workforce Investment Board (NRWIB)</u> - Catherine Awwad from NRWIB – moved to April meeting due to conflict with another meeting.

<u>Litchfield County Center for Housing Opportunity</u> – Jocelyn Ayer, Director – Gave an overview of LCCHO. Jocelyn also requested approval for the LCCHO and NHCOG to partner so that the Affordable Housing Plans can still be done through the NHCOG. Henry Todd moved for approval with Jim Brinton seconded. The motion passed unanimously.

<u>DEMHS Update</u> - John Field, DEMHS Region 5 Supervisor – Covid is winding down. Housing has become a huge issue that needs to be addressed as well as childcare. FEMA is going to try to assist with this issue. DEMHS update – vacant positions are trying to be filled. Some have already been filled. Meeting on March 31, 2022 at Litchfield Inn.

<u>Committee Updates</u> – Michael Criss – Short legislative session proving to be challenging. The draft includes remote meetings, housing needs assessment, mill rate cap on motor vehicle tax, and trash bill. Michale thanked COST and CCM for their communication and support. Henry Todd moved to approve the Legislative Priority List. Charles Perotti second the motion. The motion passed unanimously.

Administrative Items

- a) ACTION Approval of Minutes from February 10, 2022 (Attachment D) <u>Charles Perotti moved to approve the minutes Todd Carusillo second the motion. The motion passed unanimously.</u>
- b) ACTION Approval of Financial Statement for January 2022 (Attachment E) Henry Todd moved to approve the Financial Statement. Charles Perotti seconded the motion. The motion passed unanimously.
- c) ACTION PWEC 2022 Rates (Attachment to be provided) rates to be determined

The meeting adjourned at 11:45 am.

Respectfully submitted,

Sarah B. Better NHCOG Financial/Office Manager

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ATTACHMENT C

	NORTHWEST	HILLS COUNCIL C	F GOVERNMEN	ITS		
		Feb-22		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		***************************************
	ODICINAL	BUDGET	AMENDED	EVDENDED	EVDENDED	
OVERHEAD COSTS	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET	EXPENDED THIS MONTH	TO DATE	LINEVOENDED
OVERTICAD COSTS	<u> </u>	AWENDWENTS	BODGET	THIS WONTH	<u>IU DATE</u>	UNEXPENDED
Audit (Fiscal Services)	10,800				10,435.00	365.00
Cleaning Service/MSW Disposal	2,000			75.00	1,050.00	950.00
Dues, Subscript., Publications	3,000	-		932.00	1,657.00	1,343.00
Insurance (Bonds/Office/Property)	16,800			200.00	14,553.00	2,247.00
Miscellaneous	6,700			25.51	2,314.85	4,385.15
Office Supplies	3,500				1,043.18	2,456.82
Postage	700			69.64	231.10	468.90
Printing Services/Repro.	1,600			179.95	179.95	1,420.05
Rent	25,188			2,058.00	16,464.00	8,724.00
Equip. Maintenance, Repairs	2,500			133.19	2,577.82	(77.82)
Telephone, Computer, Fax & Internet	5,440			561.71	2,938.65	2,501.35
Travel & conference	6,000		in diese televisione des Biblios vog af spinned aven men de Biography og de sperjer op stype gar	25.86	966.50	5,033.50
Utilities	7,000	1		586.40	3.153.47	3,846.53
Contingency	5,000		der Port of the Port of Stand Ports and which the wind the Art and the Standard Control of the Standard Control	1,438.00	1,438.00	3,562.00
	0,000		-	.,	1,100.00	0,002.00
STAFFING						
Salaries	330,000	4		20,435.90	233,925.59	96,074.41
Employee Benefits					Control of the Contro	
	103,447	ļ		4,228.81	59,311.68	44,135.32
Payroll Expenses	27,993	ļ		2,026.22	20,301.48	7,691.52
CONSULTANTS & OTHER SERVICES						
Transit Diamina MAICTD #	40.000				0.107.00	7 000 50
Transit Planning - NWCTD **	10,000				2,137.50	7,862.50
Regional Engineer (LOTCIP)*	12,500				1,002.00	11,498.00
Regional Transportation Planning**	10,000			***************************************	0.00	10,000.00
Housatonic River Commission	1,030	300.00	1,330.00	F.000.00	1,330.00	•
EDA Planning Partnership EDA CARES	60,000			5,320.00	39,939.26	20,060.74
	189,000.00		0.101.11	4,900.00	71,382.96	117,617.04
Pop Up Hub*		2,131.11	2,131.11		1,400.00	731.11
Hazard Mitigation Plan* NHMP Local Match		12,399.92	12,399.92		12,399.92	-
		13,062.75	13,062.75		12,408.10	654.65
Wheels of Opportunity**		1,250.00	1,250.00		0.00	1,250.00
Regional Animal Facility Bid		3,900.00	3,900.00		. 1,444.17	3,900.00
Affordable Housing	10.111	2,100.00	2,100.00		2,100.00	*
Consultant Contingency **/ Other	40,441				0.00	-
CAPITAL AND NON-REOCURRING	-					
Medical Deductible Contingency	2,000				0.00	
Equipment						1.00
Lyuphient	1		er hall and legal dead had be dead of the dead of the legal and according to the company of the dead of the legal and the legal		0.00	1.00
OPERATING BUDGET SUB TOTAL	882,640	35,143.78	917,783.78	43,196.19	518,085.18	399,698.60
Passthrough***	002,040	00,140.70	311,103.10	40,130.13	413,603.56	00.080,666
TOTAL		ļ		43,196.19	931,688.74	1
				40, 180, 18	au 1,000.74	
Revenue Received This Month	213,978.84				in the same of the control of the day of the same parameters are given paging and purple, and provide the same of	
Revenue Received To Date**	1,346,672.89	t	Revenue R	eceived to Date	1,346,672.89	
Balance of Awarded Revenue	182,695.80			pended to Date	931,688.74	
Total Revenue	1,529,368.69		TOTAL CONTRACTOR AND	ccount Balance	414,984.15	
Note: There are separate checking/savings	accounts for: NW F	lills Fuel Bank, Pres	scription Assistar	nce Program, Put	olic Works, N2N	
*Carryover from FY 20-21 for defined purpo					and the last time and the square and	
**Includes FY 20-21 carryover			er Palachille del PP d'America de Palacon montre en compresso a compresso con con el commune que a			
***Passthrough includes: DEMHS, CERT, C	Seer HHW HRC	T			en entre un l'he en en europe propriet propriet propriet per per propriet per en per propriet p	

	NUKIHWESII	HILLS COUNCIL O	r GUVERNMEN	19		
		Feb-22				
	ORIGINAL	BUDGET	AMENDED	RECEIVED	RECEIVED	NOT
	BUDGET	AMENDMENTS	<u>BUDGET</u>	THIS MONTH	TO DATE	RECEIVED
INCOME						
Regional Service Grant (OPM-SGIA)	202 000 00			407 000 07	407.000.07	05 007 00
ConnDOT Transportation (HPR)	263,868.00			197,900.97	197,900.97	65,967.03
ConnDOT Transportation (HPR)	135,000.00				42,916.37	92,083.63
	23,625.00				6,561.62	17,063.38
ConnDOT LOTCIP	12,500.00				0.00	12,500.00
ConnDOT RITS	10,000.00				0.00	10,000.00
Municipal (Local) Dues	88,082.00				88,081.20	0.80
Town Fee for Service	10,000.00			8,563.58	9,238.58	761.42
Regional Housing Council Dues	675.00				675.00	0.00
Housatonic River Commission Dues	2,800.00				2,800.00	0.00
Foundation For Community Health	7,290.00				2,761.33	4,528.67
N2N (Berkshire Taconic)	1,500.00	**************************************			450.69	1,049.31
DEMHS Region 5 Coordination by COG	12,000.00				3,200.00	8,800.00
DEMHS Region 5 Fiduciary	23,000.00				6,000.00	17,000.00
Natural Hazard Mitigation Plan - DEMHS		19,554.75	19,554.75	7,501.50	19,554.75	0.00
Department of Housing	20,000.00			1	33,971.38	-13,971.38
EDA-Partnership Planning	60,000.00				30,000.00	30,000.00
EDA-CARE	200,000.00	11,575.88			62,268.52	-62,268.52
Miscellaneous	200.00	573.14			815.44	-815.44
Bank Interest	100.00			12.79	103.10	-3.10
Previous Year Accounts Receivable	and determined to the horizontal state of the Paris and the second	68,148.48	68,148.48		68,148.48	0.00
Carryover funds FY 20/21	12,000.00				0.00	
OPERATING BUDGET SUB TOTAL	882,640.00	99,852.25	982,492.25	213,978.84	575,447.43	182,695.80
Passthrough****					473,385.09	
TOTAL				213,978.84	1,048,832.52	
	da ku iliku at inde dala dari kali salah siak kulo dapinah atawa sa shapara jinga capang iyo rapas gojina soj					
			TSB Certificate of Deposit #1		47,960.82	
			TSB Certificate of Deposit #2		48,195.61	t and and dealth and a chair adding a different different accordance are a security of a securior
			TSB Certificate of Deposit #3		60,536.05	
					218,490.65	***************************************
			STIF NHCOG General Fund 359,527.35			
****Passthrough includes: DEMHS, CERT, G	eer, HHW, HRC		Total R	ainy Day Funds	734,710.48	

ATTACHMENT D



PUBLIC WORKS EQUIPMENT COOPERATIVE (PWEC) 2022 - EQUIPMENT LIST AND RENTAL RATES

1) Traffic Counters (2). Rental Rate: \$25 per road count by town staff; \$150 per road count by regional staff (includes email of traffic count results)

- a) 2001 Jamar Traffic Counter, Serial # 06154, Cost New: \$895
- b) 2001 Jamar Traffic Counter, Serial # 06155. Cost New: \$895
- c) 2001 Jamar Traffic Counter, Serial # 06156. Cost New: \$895
- d) 2001 Jamar Traffic Counter, Serial # 06157. Cost New: \$895
- e) 2020 Jamar Radar Counter, SN#LE1078. Cost New: \$3,890 f) 2020 Jamar Radar Counter, SN#LE1079. Cost New: \$3,395
- 2) Street Sweepers (3). Rental Rate: \$721 per day (\$515 for host towns)
- a) 2009 Elgin Broom Bear, VIN # 1HTMMAANA7H530802, Serial #H2101D, Based in Harwinton. Cost New: \$195,606.
- b) 2019 EG Whirlwind, VIN#1HTMMMMN4KH286137, Serial #MV-41685, Based in Litchfield. Cost New: \$278,030.
- c) 2015 Elgin Broom Bear, VIN#1FVACXCY8GHHJ8856, Based in Warren, Cost New: \$273,324.
- 3) Catch Basin Cleaner (2). Rental Rate: \$721 per day (\$515 for host town)
- a) 2008 Aqua Tech CB10 Catch Basin Cleaner, VIN#1HTWYAHT89J172505. Based in Goshen. Cost New: \$252,141.
- b) 2019 Elgin Megawind Catch Basin Cleaner. Based in Sharon. Purchase Price in 2019: \$259,918.
- 4) Asphalt Recyclers (2). Rental Rate: \$103 per day (\$83 for host towns)
- a) 2013 KM International T-2 Asphalt Recycler. Based in Litchfield. Cost New: \$66,765
- b) 2013 KM International T-2 Asphalt Recycler. Based in Goshen. Cost New: \$66,765
- 5) Asphalt Hotbox (3). Rental Rate: \$52 per day (\$42 for host towns)
- a) 2013 KM International 4-ton asphalt hot box. Based in Litchfield. Cost New: \$27,397
- b) 2013 KM International 4-ton asphalt hot box. Based in Goshen. Cost New: \$27,397
- c) 2013 KM International 4-ton asphalt hot box. Based in Kent. Cost New: \$27,397
- 6) Straw Blowers (2). Rental Rate: \$52 per day (\$42 for host towns)
- a) 2013 Bowie MG30 Straw Blower. Based in Goshen. Cost New: \$9,200
- b) 2013 Bowie MG30 Straw Blower. Based in Harwinton. Cost New: \$9,200
- 7) Material Screeners (2). Rental Rate: \$412 per day (\$309 for host towns)
- a) 2015 Rawson Model 3824 Screening Plant. Based in Cornwall. Cost New: \$95,500
- b) 2015 Rawson Model 3824 Screening Plant. Based in Washington. Cost New: \$95,500

Note: Half day rental rates are available based on the above as rounded up to the nearest dollar amount, and invoices will reflect any weather delays or equipment breakdowns reported by the rental town.