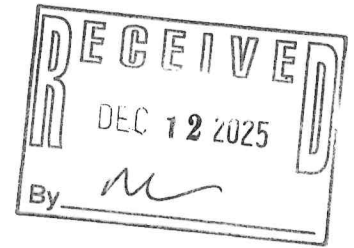


REGIONAL SCHOOL DISTRICT No.20
BOARD OF EDUCATION
SPECIAL MEETING MINUTES
December 4, 2025



Joint ASTE & Facilities Committee

ASTE Committee

Diane Barnes, Chair Rob DeLayo
John Morosani Susan Wheeler

Facilities Committee

Scott Pottbecker, Chair Rob DeLayo
Susan Wheeler Ashley Westfall

1. Call to Order The Joint ASTE & Facilities Committee meeting held at Lakeview High School and via teleconference was called to order at 6:06 p.m. by Scott Pottbecker.

Members present for the ASTE Committee: Rob DeLayo, John Morosani, and Susan Wheeler. Members present for the Facilities Committee: Scott Pottbecker, Chair, Rob DeLayo, Susan Wheeler, and Ashley Westfall.

Also present: Jeffrey Villar, Ph.D., Superintendent, Julia Cardillo, Chief Financial Officer, and Dan Hamilton, Facilities Director.

Absent: Diane Barnes.

2. Approval of the ASTE Committee Special Meeting Minutes of August 21, 2025
Rob DeLayo made a motion for the Approval of the ASTE Committee Special Meeting minutes of August 21, 2025. Susan Wheeler seconded the motion. There was no discussion. The motion passed unanimously.
3. Approval of the Facilities Committee Special Meeting Minutes of September 25, 2025
Ashley Westfall made a motion for the Approval of the Facilities Committee Special Meeting minutes of September 25, 2025. Rob DeLayo seconded the motion. There was no discussion. The motion passed unanimously.
4. Saw Mill Shed Site Proposal
Ken Jacobs of *Forest to Furniture*, Gino Masi, Natural Resources teacher, and Finn Scribner, Lakeview High School ASTE student gave a presentation on the proposed site location of the Saw Mill Shed. Meeting discussion included potential challenges with the proposed site and suggestions on how to address some of the concerns.
5. Fire Suppression System - Litchfield Intermediate School
Dan Hamilton outlined the issue with the fire suppression system at Litchfield Intermediate School and brought forward two quotes for the committee members' consideration for repair. He addressed questions from the committee members.

Susan Wheeler made a motion to approve moving forward with the HTH Automatic Sprinkler, LLC quote for this repair. Rob DeLayo seconded the motion. There was no further discussion. The motion passed unanimously.

6. Warren Water Storage Tank Filter Replacement

Dan Hamilton provided historical background on the issue with the Warren School water storage tank and the initial plan. Upon further research with additional vendors, Dan Hamilton was able to identify a more comprehensive solution that results in a lower cost for the replacement tank that also addresses the filtration concerns. Julia Cardillo added the Board previously approved spending \$13,300.00 for a new replacement tank and the district would need to spend no more than \$20,000.00 for the more comprehensive solution. Dan Hamilton addressed questions from the committee members.

Rob DeLayo made a motion to approve funds for the Warren Water Storage Tank Filter Replacement not to exceed \$20,000.00. Susan Wheeler seconded the motion. There was no further discussion. The motion passed unanimously.

7. Warren Re-Circulator Pump Replacement

Dan Hamilton described the issue with the re-circulator pump at Warren School. He reviewed the repair, replacement options and costs with the committee members.

Post committee discussion, Ashley Westfall made a motion to approve the \$4,774.00, the pricing for the replacement of the failed pump at Warren School. Rob DeLayo seconded the motion. The motion passed unanimously.

8. Adjournment There being no further business to come before these committees the meeting adjourned at 6:56 p.m.

Respectfully submitted,
Christine Escobar
Secretary, pro-tem