



SANDY BEACH COMMISSION

March Minutes

Date: March 19, 2026

6:00 PM

Location: Litchfield Fire House

In attendance: Ed Ryle, Chair, Terry Connor, Jennifer Parsons, Kathy Van Ormer, Tom Matthews, Andy Parker. Unable to attend: Corinne Houle, Lauren Wheeler

- Call to order: 6:01p
- Approval of minutes from February 19, 2026 meeting. Motion to approve-Andy, Second Jenn.
- Treasurers report: Kathy shared current financial info. Cash: \$2770. Kathy moved to close savings account at USB due to lack of funds and monthly cost. Ed second. All in favor. More discussion on \$\$ below in Old Business.
- Correspondence: Ed shared Todd's resignation letter, Jenn read to group. Effective 3/19/2026. Kathy moved to accept Todd's resignation. Andy second. All in favor. Ed went through bag from Todd which included, but not limited to folders, paperwork, employment records, keys, etc. Kathy took possession of stuff. Kathy to go to beach on Friday March 20 to get a look at cabin to see what needs to be addressed during spring clean-up.
 - Group discussed next steps in recruitment of Beach Manager and staff. Kathy prepared updated job descriptions and applications which was reviewed by Commissioners. Commissioners to reach out to Kathy by Sunday March 22 with changes. Job postings to be put up on Monday March 23 on Town websites, Eblast, Social media and Guidance office at Lakeview. Terry to print flyers and deliver around town(s).
- Old Business
 - Ed to contact Denise re: additional town funds needed asap.
 - Sign approval-group approved final sign copy. Ed to reach out to Laurentano Signs.
 - Roof repair update-Jefferson finishing up job and will start job next. He will purchase supplies instead of Terry.
 - BLSC agreement-ED to take care of agreement.
 - Paddle group update-tabled-will keep on agenda for future action.
 - 2026 events calendar-tabled- will keep on agenda for future action.

- New Business:
 - Kathy to finalize grant app to Seherr-Thoss for mower and garage for mower.
- Beach Manager's Update: none
 - Future Agenda items:
 - 2026 events calendar
 - Playroom rules -can be hand written poster if necessary.
- Adjourn : 7:15 PM (Terry moved, Jenn second)

-Jennifer Parsons, co-secretary

Next meeting: April 16, 6pm, Bantam Annex