



Town of Barkhamsted

Incorporated 1779

ASSESSOR'S OFFICE

67 Ripley Hill Road, Barkhamsted, CT 06063

PERSONAL PROPERTY DECLARATIONS - TOWN OF BARKHAMSTED

WHO SHOULD FILE:

All owners of unregistered or out-of-state registered motor vehicles; all persons conducting business in Barkhamsted; farmers; and owners of leased equipment located in Barkhamsted.

WHAT SHOULD BE DECLARED:

ALL RESIDENTS TO DECLARE:

– Non-registered and out-of-state registered motor vehicles, campers and other vehicles per CGS Sec 12-71 as amended by 2024 Senate Bill 501, June Special Session, Public Act 24-1.

BUSINESSES and FARMERS ONLY TO DECLARE: All personal property (except inventory) owned by October 1, 2026 and/or used in the conduct of the business must be declared, including, but not limited to the following:

- Non-registered and out-of-state registered motor vehicles (also includes construction and farm vehicles)
- Non-permanent modifications or attachments for any commercial vehicle
- Manufacturing machinery and equipment
- Furniture, fixtures and equipment
- Electronic data processing (includes computers and peripheral equipment)
- Farm machinery and tools
- Mechanics tools
- Leasehold improvements
- Expensed supplies
- Leased equipment
- All other tangible personal property

All individuals owning and operating a business in the town of Barkhamsted including businesses that are being operated from home are required to file their list of personal property with the Assessor.

Reports are to be filed on an assessment year basis of October 1. Acquisitions between October 2 and December 31 apply to the next calendar year. (Example: acquisition made October 13, 2025 is reported in the year ending October 1, 2026.)

HOW TO DECLARE:

Complete the appropriate Personal Property Declaration forms. Instructions are included on the 2026 Long Form. All Personal Property Declaration Forms are available on the [Assessor's page](#) of the town's website www.Barkhamsted.US (Scroll down to click the "+" to the right of "Personal Property Information") or you may contact the Assessor's Office to have one mailed to you: 860-379-3600.

WHEN TO DECLARE:

File your Declaration no later than November 1, *every year*. However, for 2026, the **deadline has been extended to November 2, 2026**, meaning the Declaration must be received by the Assessor's Office by Nov. 2nd or mailed with a clearly evident USPS mailing date no later than Nov. 2nd or with tracking information showing it has been mailed by November 2nd. Declarations mailed using a

ph: (860) 379-3600

email: csmith@barkhamsted.us

website: www.barkhamsted.us

Mon.-Thur. 8:30am to 4:30pm

Closed Fridays

Postage Meter must also include a USPS cancelled postmark date no later than Nov. 2nd. **Please note**, per a December 24, 2025 Rule Change, the USPS does not necessarily show tracking or apply a postmark until the envelope or package has reached a regional office. Therefore, please request that your mailing is hand canceled and if possible, get a receipt.

LATE FILING NOTE: The Assessor may grant a filing extension for good cause (CGS §12-42). If an extension is needed, contact the Assessor in writing (or by email) prior to November 1, stating the reason for the extension.

If a declaration is received after November 2, 2026 and no extension has been granted, it will be considered late and will be subject to the 25% late filing Penalty unless it has been postmarked by the U.S. Postal Service (USPS) by November 2, 2026 or includes specific tracking information verifying that it was mailed by November 2, 2026.

HOW TO DELIVER DECLARATION: Declarations can be delivered to the Assessor's Office by hand, faxed, or mailed. Note, the Office is closed on Fridays.

ADDRESS: Assessor's Office, Town of Barkhamsted, 67 Ripley Hill Rd., Barkhamsted, CT 06063

FAX: 860-379-9284

PENALTY: Failure to declare will result in a 25% penalty. Late filing will also result in a 25% penalty, unless an extension *For Good Cause* has been requested in writing by November 1, 2026.

FOR QUESTIONS, EMAIL: CSmith@Barkhamsted.US