

Board of Finance ARPA Funds Committee

Meeting Minutes Tuesday, September 19, 2023 Town Garage Community Room

Attendees: Don Stein, Ray Pech, Caprice Shaw, Dave Moulton, Nick Lukiwsky, Norman Bird, Jim Agostine; Tom Brodnitzki; Jim Shanley, Chris Buck, Rob Brainard, Rich Winn

Meeting called to order at 6:05 PM.

MOTION: A motion was made by Rob Brainard, seconded by Norman Bird to approve the minutes of the May 16, 2023, meeting. The motion was approved unanimously.

DISCUSSION: Don Stein presented the status of the projects that had previously been approved. Of the \$923,377 that had been approved (out of \$1,067,298 granted), \$797,765 has been spent. For the completed projects, the net balance including today's expenditure data, which includes overruns, leaves ~\$133,000 still available to be approved for distribution. Don Stein informed the Committee that the Town was still waiting to finalize the running of the water lines from Winsted and that he was waiting to know what the financial impact of that project would be before committing a significant amount of the remaining ARPA funds.

In addition, Don Stein told the committee that there is an opportunity for grants from the Douglas and Janet Roberts fund that has been established with the Northwest CT Community Foundation. This fund was left to the Foundation for the exclusive benefit of Barkhamsted and could also provide funding for projects that are being requested for ARPA funding.

The attached spreadsheet provides details of the approved projects and expenditures to-date, with corrections as needed from what was presented and discussed at the meeting.

ACTIONS: The following projects were discussed by the Committee:

1. Stanclift Cove – the Cove Authority requested funding for replanting of trees since roughly 40 over-mature white pines were removed this spring by the MDC, as they were hazardous due to their age. The Cove would like to replant a number of trees and have been advised that white pines might be the best species to put in place based on the soil and location. However, the committee did not want to plant white pines since that is what had to be removed. Don Stein will be working with forester to make a final determination.
 - On a motion by Dave Moulton, seconded by Norman Bird, a grant of \$5,000 was authorized for the Stanclift Cove Authority to use for replanting trees at the beach, as long as they were not white pines.
2. Pleasant Valley Fire Department – due to their role as the “rescue company” within the Fire District, they need to replace the tanker with a vehicle that can fulfill much of the needed rescue operations. The cost of the vehicle fully outfitted is \$115,000 and they are requesting \$40,000 from ARPA funds to cover the cost of the body, customized as needed.
3. Water Line extension – the Town has a STEAP grant to help pay for the extension of the water lines from Winsted to the back of the Mallory Brook Plaza. The State funds are \$335,845 and the Town's match is \$81,640, for a total of \$417,485. Bids are still being compiled and it is unknown as to how much more funding may be required. ARPA would be a possible source, but this will be examined further once more information is available.

4. As can be seen in the attachment, which has been marked up compared to what was presented at the meeting, there is interest in projects that total in excess of \$100,000, not including the costs to complete the water line extension from Winsted.

The meeting was adjourned at 6:50 PM.

Respectfully submitted,

Donald S. Stein
First Selectman

| | Approved/Committed | Updated Figures - 1.17.23 | Bills paid to-date thru 8/9/23 | Balance to be paid | Balance returned or available | Notes |
|--|--|------------------------------|-----------------------------------|-----------------------|----------------------------------|---|
| | | | | | | |
| | VFD Turnout Gear Dryer | \$ 9,999 | \$ 10,947 | | \$ (948) | |
| | NWCT Transit request | \$ 10,000 | \$ 10,000 | | \$ - | |
| | Duct cleaning - town hall/town garage (March 2022) | \$ 6,800 | \$ 6,800 | | \$ - | |
| | Request from PV Children's Center | \$ 8,000 | \$ 8,000 | | \$ - | |
| | EDC consultant | \$ 16,430 | \$ 14,198 | | \$ 2,232 | |
| | School Front Door Intercom Replacement | \$ 6,399 | \$ 6,400 | | \$ (1) | |
| | NH Ambulance Request | \$ 25,000 | \$ 25,000 | | \$ - | |
| | First Congregational Church of Barkhamsted | \$ 15,000 | \$ 15,000 | | \$ - | |
| | Barkhamsted Historical Society | \$ 10,000 | \$ 10,000 | | \$ - | |
| | Town Hall Handicapped Doors | \$ 6,000 | \$ 4,097 | | \$ 1,903 | |
| | Greenwoods Counseling & Referrals | \$ 10,000 | \$ 10,000 | | \$ - | |
| | Phase 1 of School HVAC | \$ 22,750 | \$ 20,239 | | \$ 2,511 | |
| | Broadband Consultant for cost of fiber to town | \$ 23,000 | \$ 26,000 | | \$ (3,000) | |
| | Pleasant Valley Supplemental First Responder Kits | \$ 6,000 | \$ 6,277 | | \$ (277) | |
| | Barkhamsted East & Riverton 1st Aid Kits + 2 Station AED's | \$ 6,012 | \$ 6,012 | | \$ 0 | |
| | Marsars Ice Rescue Sled Kit | \$ 2,870 | \$ 2,870 | | \$ - | |
| | 30 Motorola Pagers | \$ 13,230 | \$ 12,570 | | \$ 660 | |
| | Request from PV Methodist Church | \$ 15,000 | \$ 15,000 | | \$ - | |
| | Town Hall Bathrooms handicapped accessibility | \$ 4,700 | \$ 5,828 | | \$ (1,128) | |
| | UV-C Ventilation (4.20.22 finalized) | \$ 30,000 | \$ 30,000 | | \$ - | |
| | Transfers/Reclassify | | \$ 1,699 | | \$ (1,699) | |
| | Rope Team - Adding/Replacing Outdated Gear | \$ 10,900 | \$ 8,268 | \$ 2,632 | | |
| | Truck washer for town garage | \$ 25,000 | \$ 31,929 | | \$ (6,929) | |
| | Welding exhaust system | \$ 7,500 | | \$ 7,500 | | |
| | Town Hall Boiler Replacement | \$ 8,890 | \$ 8,890 | | \$ - | |
| | Senior Center Garage refurb | \$ 11,000 | \$ 10,450 | | \$ 550 | |
| | School irrigation system | \$ 5,000 | \$ 7,715 | | \$ (2,715) | |
| | Tree work - ash tree removal | \$ 40,000 | \$ 20,448 | \$ 19,552 | | |
| | Additional road repairs and paving | \$ 100,000 | \$ 92,557 | \$ 7,443 | | |
| | Senior Center Parking lot | \$ 40,000 | \$ 38,208 | | \$ 1,792 | |
| | Highway Department truck (F-550) (note 2) | \$ 50,000 | \$ 22,815 | \$ 27,185 | | |
| | Elementary School flooring | \$ 36,000 | \$ 36,935 | | \$ (935) | |
| | Repair school driveway tank cover | \$ 8,800 | \$ 8,800 | | \$ - | |
| | Emergency Medical Responder (EMIR) class and additional EMS supplies | \$ 15,000 | \$ 10,649 | \$ 4,351 | | |
| | Request from Riverton Congregational Church | \$ 15,000 | \$ 15,000 | | \$ - | |
| | 2nd Request from New Hartford Ambulance (note 3) | \$ 18,500 | \$ 18,500 | | \$ - | |
| | Request from Farmington Valley Health | \$ 14,897 | \$ 14,897 | | \$ - | |
| | Little League field improvements (bathroom/snack shack) (note 1) | \$ 60,000 | \$ 21,300 | \$ 38,700 | | |
| | T-Ball Field Improvements BYBL | \$ 15,000 | | \$ 15,000 | | |
| | EDC consultant - Additional Year | \$ 15,000 | \$ 3,750 | \$ 11,250 | | |
| | Barkhamsted Housing Trust | \$ 5,000 | \$ 5,000 | | \$ - | |
| | BES Boiler Replacement/2nd phase of flooring | \$ 85,000 | \$ 83,964 | | \$ 1,036 | |
| | Senior Center Kitchen Hood /kitchen expansion | \$ 55,000 | \$ 56,053 | | \$ (1,053) | |
| | Riverton Grange | \$ 14,700 | \$ 14,700 | | \$ - | |
| | Request from Riverton Fair Association | \$ 20,000 | \$ 20,000 | | \$ - | |
| | Subtotal Approved/in-process | \$ 923,377 | \$ 797,765 | \$ 133,613 | \$ (8,001) | not included in available funds |
| | | | | | | |
| | Approved/Tentative Awaiting More Detail/Actuals | \$ 931,378 | | | | |
| | Extend Water Line from Winsted | tbd | | | | STEAP grant received/requires \$85K match that cannot be ARPA Funds |
| | Town Building Security Cameras | tbd | | | | |
| | Subtotal | \$ 931,378 | | | | |
| | | | | | | |
| | Difference compared to Total Allocation | \$ 135,920 | | | | |
| | Total Allocation | \$ 1,067,298 | | | | |

POTENTIAL USES OF ARPA FUND BALANCE

09.12.2023

| | | |
|----------------------------|---|---|
| • Pleasant Valley FD* | ≤\$115,000 \$40,000 | Engine 5 replacement |
| • Car charging stations | ~\$10-20,000 | includes Eversource grants <request made to consider networks such as Tesla> |
| • Pickleball courts | ~\$20-75,000 | Rec Dept. request <likely will wait until the school parking lot is paved and then the back section can be available for Pickleball courts |
| • Water Line extension | TBD | out for final bids to compare to STEAP grant |
| • New Hartford Ambulance* | TBD | new ambulance/construction of new garage |
| • Senior Center | ≤\$5,000 | potential overrun in flooring/kitchen - looks to be ok |
| • Stanclift Cove* | ~\$10-20,000 \$5,000 | rebuild main "building" replant trees for shade |
| • Riverton Fair* | <u>≤\$25,000</u> | continued upgrades to facilities |
| | ~\$200-250,000 \$100,000-150,000 | |
| Available Funds | ~\$138,000 ~\$133,000 | |

*Potential for grants from the Roberts Fund