

Board of Finance ARPA Funds Committee

Meeting Minutes Monday, October 16, 2023 Town Garage Community Room

Attendees: Don Stein, Ray Pech, Dave Moulton, Nick Lukiwsky, Norman Bird, Jim Agostine; Tom Brodnitzki; Chris Levesque, Sean Wainman, Chris Buck, Rob Brainard, Sally Roy, Mark Mahoney

Meeting called to order at 6:09 PM.

MOTION: A motion was made by Rob Brainard, seconded by Dave Moulton to approve the minutes of the September 19, 2023, meeting. The motion was approved unanimously.

DISCUSSION: Don Stein presented the status of the projects that had previously been approved. Of the \$923,377 that had been approved (out of \$1,067,298 granted), \$822,498 has been spent. For the completed projects, the net balance including today's expenditure data, which includes overruns, leaves \$132,885 still available to be approved for distribution. Don Stein informed the Committee that the Town was still waiting to finalize the running of the water lines from Winsted and that he needed to know what the financial impact of that project would be before committing a significant amount of the remaining ARPA funds.

In addition, Don Stein told the committee that there is an opportunity for grants from the Douglas and Janet Roberts fund that has been established with the Northwest CT Community Foundation. This fund was left to the Foundation for the exclusive benefit of Barkhamsted and could also provide funding for some of the projects that are being requested for ARPA funding.

The attached spreadsheet provides details of the approved projects and expenditures to-date. The second spreadsheet shows the projects discussed with the following actions being taken:

ACTIONS: The following projects were discussed by the Committee:

1. Stanclift Cove – At the previous meeting, the Committee approved \$5,000 for trees to be replanted at the Cove, with the stipulation they were not to be white pines. However, Don Stein brought a DEEP forester to look at the Cove and his recommendation was to plant a mix of native trees, including white pines, red oak, white oak and hickory. Based on that input, Rob Brainard made a motion, seconded by Norman Bird, to amend the previous motion to remove the restriction against white pines. The motion was passed unanimously.
2. Relative to the other proposed projects, there was a motion made by Dave Moulton, seconded by Rob Brainard, and approved unanimously to approve the following allocations:
 - Pleasant Valley Fire Department requested support for their replacement of Engine 5. The replacement vehicle would be used for boat/water rescue, wildland fire operations, emergency medical service and back-up rescue able to deal with extreme weather. The total cost for this vehicle is estimated to be ~\$120,000 and the Fire Chief, Jim Shanley, had previously requested \$40,000 to help with the purchase. This allocation was approved.
 - Requests had been received from Youth Soccer and Youth Basketball for funding for field turf improvements and to purchase adjustable basketball hoops to allow the smaller players to shoot at the basket. The Committee approved \$5,000 for each organization, for a total of \$10,000.

- The latest proposal by the contractor to install the water lines from Winsted to behind Mallory Brook Plaza is significantly higher than the original budget. Based on the need to find funding for this project, the Committee approved \$75,000 to be used to supplement Town funds and the STEAP grant. While this will not fill the entire gap, it will be a big help.

The combination of these projects, totaling \$130,000, will basically finish the use of the ARPA funds with a little margin for any additional overruns.

The meeting was adjourned at 6:50 PM.

Respectfully submitted,

Donald S. Stein
First Selectman

| Approved/Committed | Updated Figures - 1.17.23 | Bills paid to-date thru 10/11/23 | Balance to be paid | Balance returned or available | Notes |
|---|------------------------------|-------------------------------------|-----------------------|----------------------------------|---|
| VFD Turnout Gear Dryer | \$ 9,999 | \$ 10,947 | | \$ (948) | |
| NWCT Transit request | \$ 10,000 | \$ 10,000 | | \$ - | |
| Duct cleaning - town hall/town garage (March 2022) | \$ 6,800 | \$ 6,800 | | \$ - | |
| Request from PV Children's Center | \$ 8,000 | \$ 8,000 | | \$ - | |
| EDC consultant | \$ 16,430 | \$ 14,198 | | \$ 2,232 | |
| School Front Door Intercom Replacement | \$ 6,399 | \$ 6,400 | | \$ (1) | |
| NH Ambulance Request | \$ 25,000 | \$ 25,000 | | \$ - | |
| First Congregational Church of Barkhamsted | \$ 15,000 | \$ 15,000 | | \$ - | |
| Barkhamsted Historical Society | \$ 10,000 | \$ 10,000 | | \$ 1,903 | |
| Town Hall Handicapped Doors | \$ 6,000 | \$ 4,097 | | \$ - | |
| Greenwoods Counseling & Referrals | \$ 10,000 | \$ 10,000 | | \$ 2,511 | |
| Phase 1 of School HVAC | \$ 22,750 | \$ 20,239 | | \$ (3,000) | |
| Broadband Consultant for cost of fiber to town | \$ 23,000 | \$ 26,000 | | \$ (277) | |
| Pleasant Valley Supplemental First Responder Kits | \$ 6,000 | \$ 6,277 | | \$ 0 | |
| Barkhamsted East & Riverton 1st Aid Kits + 2 Station AED's | \$ 6,012 | \$ 6,012 | | \$ - | |
| Marsars Ice Rescue Sled Kit | \$ 2,870 | \$ 2,870 | | \$ 660 | |
| 30 Motorola Pagers | \$ 13,230 | \$ 12,570 | | \$ - | |
| Request from PV Methodist Church | \$ 15,000 | \$ 15,000 | | \$ (1,128) | |
| Town Hall Bathrooms handicapped accessibility | \$ 4,700 | \$ 5,828 | | \$ - | |
| UV-C Ventilation (4.20.22 finalized) | \$ 30,000 | \$ 30,000 | | \$ (1,699) | |
| Transfers/Reclassify | | \$ 1,699 | | \$ 2,632 | |
| Rope Team - Adding/Replacing Outdated Gear | \$ 10,900 | \$ 8,268 | | \$ 7,500 | |
| Truck washer for town garage | \$ 25,000 | \$ 31,929 | | \$ - | |
| Welding exhaust system | \$ 7,500 | \$ 7,500 | | \$ - | |
| Town Hall Boiler Replacement | \$ 8,890 | \$ 8,890 | | \$ 550 | |
| Senior Center Garage refurb | \$ 11,000 | \$ 10,450 | | \$ (2,715) | |
| School Irrigation system | \$ 5,000 | \$ 7,715 | | \$ 16,996 | |
| Tree work - ash tree removal | \$ 40,000 | \$ 23,004 | \$ 7,443 | | |
| Additional road repairs and paving | \$ 100,000 | \$ 92,557 | \$ 7,443 | \$ 1,792 | |
| Senior Center Parking lot | \$ 40,000 | \$ 38,208 | | | |
| Highway Department truck (F-550) (note 2) | \$ 50,000 | \$ 22,815 | \$ 27,185 | | |
| Elementary School flooring | \$ 36,000 | \$ 36,935 | | \$ (935) | |
| Repair school driveway tank cover | \$ 8,800 | \$ 8,800 | | \$ - | |
| Emergency Medical Responder (EMR) class and additional EMS supplies | \$ 15,000 | \$ 10,649 | \$ 4,351 | | |
| Request from Riverton Congregational Church | \$ 15,000 | \$ 15,000 | | \$ - | |
| 2nd Request from New Hartford Ambulance (note 3) | \$ 18,500 | \$ 18,500 | | \$ - | |
| Request from Farmington Valley Health | \$ 14,897 | \$ 14,897 | | \$ - | |
| Little League field improvements (bathroom/snack shack) (note 1) | \$ 60,000 | \$ 40,643 | \$ 19,357 | | |
| T-Ball Field Improvements BYBL | \$ 15,000 | \$ 15,000 | \$ 15,000 | | |
| EDC consultant - Additional Year | \$ 15,000 | \$ 3,549 | \$ 11,451 | | |
| Barkhamsted Housing Trust | \$ 5,000 | \$ 5,000 | | \$ - | |
| BES Boiler Replacement/2nd phase of flooring | \$ 85,000 | \$ 83,964 | | \$ 1,036 | |
| Senior Center Kitchen Hood /kitchen expansion | \$ 55,000 | \$ 59,088 | | \$ (4,088) | |
| Riverton Grange | \$ 14,700 | \$ 14,700 | | \$ - | |
| Request from Riverton Fair Association | \$ 20,000 | \$ 20,000 | | \$ - | |
| Subtotal Approved/in-process | \$ 923,377 | \$ 822,498 | \$ 111,915 | \$ (11,036) | not included in available funds |
| Approved/Tentative Awaiting More Detail/Actuals | \$ 934,413 | | | | |
| Extend Water Line from Winsted | tbd | | | | STEAP grant received/requires \$85K match that cannot be ARPA Funds |
| Town Building Security Cameras | tbd | | | | |
| Subtotal | \$ 934,413 | | | | |
| Difference compared to Total Allocation | \$ 132,885 | | | | |
| Total Allocation | \$ 1,067,298 | | | | |

| POTENTIAL USES OF ARPA FUND BALANCE | | | | | | |
|--|--|-----------------------|--|--|---------------------------------|--------------|
| | | | 09.12.2023 | | | 10.16.2023 |
| · Pleasant Valley FD* | | ≤\$115,000 \$40,000 | Engine 5 replacement | | \$ | 40,000 |
| · Car charging stations <request made to consider networks such as Tesla> | | ~\$10-20,000 | includes Eversource grants | | \$ | 12,000 |
| · Pickleball courts <likely will wait until the school parking lot is paved and then the back section can be available for Pickleball courts> | | ~\$20-75,000 | Rec Dept. request | | | Roberts Fund |
| · Water Line extension | | TBD | out for final bids to compare to STEAP grant | | \$ | 50,000 |
| · New Hartford Ambulance* new garage | | TBD | new ambulance/construction of | | | Roberts Fund |
| · Senior Center looks to be ok | | ≤\$5,000 | potential overrun in flooring/kitchen + | | \$ | - |
| · Stancliff Cove* | | ~\$10-20,000 \$5,000 | replant trees for shade rebuild main "building" | | \$ | 5,000 |
| · School Recreation (field maintenance, basketball) | | | | | \$ | 10,000 |
| · Riverton Fair* | | ≤\$25,000 | continued upgrades to facilities | | \$ | 10,000 |
| ~\$200-250,000-\$100,000-150,000 | | | | | (plus grants from Roberts Fund) | |
| | | | | | \$ | 127,000 |
| Available Funds | | ~\$138,000-~\$133,000 | | | \$ | 132,885 |
| *Potential for grants from the Roberts Fund | | | | | | |