

**TOWN OF BARKHAMSTED
BOARD OF FINANCE
MINUTES OF SPECIAL MEETING
WEDNESDAY, AUGUST 30, 2017**

Chairman Rich Winn called the meeting to order at 7:00 PM. Members present were Richard Winn, Matt Kelly, David Moulton, John Doyle (7:10 PM), Steve Egbertson, Salvatore Tartaglione and alternates Julia Pattison and George Walsh. Also present was First Selectman Donald Stein.

Motion to Seat:

Motion by Dave Moulton to seat George Walsh for John Doyle. Seconded by Matt Kelly and passed unanimously.

Review of FY 2016/2017 General Government budget expenditures and General Fund:

Reviewed the budgets and Fund Balance.

Transfers Review and Approve:

Motion by Steve Egbertson to transfer as presented. (attached)
Seconded by Sal Tartaglione and passed unanimously.

Review of FY 2016/2017 General Government budget expenditures and General Fund through August 31, 2017:

Reviewed with Selectman Stein and also reviewed the Tax Sale with Tax Collector Collins.

Review of Capital Projects and State Grants:

Reviewed with Selectman Stein the account balances.

Review Joint Meeting with other Boards of Finance and Status of State Budget:

Discussed the possibility of setting up a group of Board Members (2 BOF plus 1 Alternate) from each Town of the Region 7 School. If it comes to fruition, our members would be Dave Moulton, Steve Egbertson with Julia Pattison as the Alternate.

Future Budget considerations and Budget presentation policy:

Discussion of having transfers listed on the Budget sheets from School as we do from General Government. Additional discussion about having the Budget worksheet available to Board members as a work in process.

Approval of Minutes:

George Walsh made a motion to approve the Minutes of the May 9, 2017 Special Meeting. Seconded by Matt Kelly. Yeas all present. Steve Egbertson Abstaining.
Motion passed.

Correspondence:

Dave Moulton raised the email sent to Board Members. He mentioned that every year there seems to be money coming back and that the request of \$10,000 reduction at the Budget Meeting was not unreasonable from the School.

Chairman Winn disseminated a letter sent out to a Town Resident responding to a letter sent to the Board regarding the Financial Town Hearing.

Sal Tartiglione made a motion to adjourn at 7 PM. Seconded by George Walsh and the motion passed unanimously.

Respectfully submitted _____

Matthew Kelly
Secretary

Date _____

Town of Barkhamsted**Fiscal Year 2016 - 2017 Transfers**

Number	From			To		
	Account Number	Amount	Account Name	Account Number	Amount	Account Name
1	600-10	108.74	Assistant Town Clerk	600-11	108.74	Building Inspector PR
		<u>108.74</u>			<u>108.74</u>	
2	600-10	299.92	Assistant Town Clerk	600-12	299.92	Staff Secretary
		<u>299.92</u>			<u>299.92</u>	
3	600-10	302.68	Assistant Town Clerk	600-18	302.68	Road Crew Foreman
		<u>302.68</u>			<u>302.68</u>	
4	600-10	938.03	Assistant Town Clerk	600-19	9,917.63	Road Crew Foreman OT
	600-20	1,212.10	Road Crew Maintainers			
	600-28	948.32	Receivables Clerk			
	605-02	5,112.00	Ins. W/C			
	605-03	1,707.18	Ins. Employee Benefits			
		<u>9,917.63</u>			<u>9,917.63</u>	
5	600-20	14,678.12	Road Crew Maintainers	600-21	14,678.12	Road Crew Maint. OT
		<u>14,678.12</u>			<u>14,678.12</u>	
6	605-03	15,505.00	Ins. Employee Benefits	605-04	15,505.00	Unemployment Comp.
		<u>15,505.00</u>			<u>15,505.00</u>	
7	605-03	1,187.23	Ins. Employee Benefits	605-06	1,187.23	Pension Fund
		<u>1,187.23</u>			<u>1,187.23</u>	
8	610-05	768.36	Election	610-01	768.36	Selectman's office
		<u>768.36</u>			<u>768.36</u>	
9	610-05	849.49	Election	610-06	849.49	Tax Collector
		<u>849.49</u>			<u>849.49</u>	
10	610-05	1,767.85	Election	610-11	9,266.31	Town Counsel
	610-04	324.22	Probate Court			
	610-09	618.34	Assessor			
	610-16	1,786.88	Building Inspector			
	610-24	1,018.25	legal Notices			
	600-17	3,750.77	Registrars/Election			
		<u>9,266.31</u>			<u>9,266.31</u>	
11	610-18	533.71	Economic Development	610-14	672.60	Insurance-Prop./Casualty
	610-23	138.89	Zoning Board of Appeals			
		<u>672.60</u>			<u>672.60</u>	
12	600-17	1,487.15	Registrars/Election	610-19	3,661.06	Computer Expense
	605-03	1,958.49	Insurance employee benefits			
	610-07	200.00	Board of Finance			
	610-02	15.42	General Government			
		<u>3,661.06</u>			<u>3,661.06</u>	
13	600-13	500.00	Zoning Enforcement Officer	610-21	4,099.52	Utilities - Electricity

Number	From			To		
	Account Number	Amount	Account Name	Account Number	Amount	Account Name
	605-01	703.09	Social Security			
	605-07	520.00	Longevity Payments			
	610-03	109.22	Printing			
	610-10	100.00	Board of Assessment Appeals			
	605-08	133.44	Medicare			
	610-12	300.00	Treasurer			
	610-20	450.45	Utilities - Heating Oil			
	610-22	324.34	Utilities-Telephone			
	635-01	958.98	Town Hall -Maint.			
		<u>4,099.52</u>			<u>4,099.52</u>	
14	600-05	52.10	Tax Collector Asst.	610-28	534.37	Internet Town Hall
	600-16	10.56	Custodian			
	615-01	14.02	General Maintenance			
	610-15	56.96	Planning & Zoning			
	610-17	98.97	Conservation Commission			
	610-27	71.96	Inland Wetland Comm.			
	620-10	229.80	Paramedic Intercept			
		<u>534.37</u>			<u>534.37</u>	
15	620-10	3,125.40	Paramedic Intercept	620-12	5,785.58	Resident Trooper
	620-13	378.50	Resident Trooper OT			
	620-15	2,281.68	Town Constable - SRO			
		<u>5,785.58</u>			<u>5,785.58</u>	
16	635-01	184.08	Town Hall Maint.	610-30	845.93	Contract Bank Service
	635-06	661.85	Emergency Management			
		<u>845.93</u>			<u>845.93</u>	
17	615-01	7,695.33	General Maintenance	615-05	27,305.76	Tools & Repairs
	615-03	18,254.96	Gas, Grease & Oil			
	615-08	1,355.47	Heating Fuel Oil			
		<u>27,305.76</u>			<u>27,305.76</u>	
18	615-08	335.95	Heating Fuel Oil	615-04	335.95	Town Garage
		<u>335.95</u>			<u>335.95</u>	
19	615-02	4,599.08	Sand & Salt	615-06	5,602.83	Contract - Snow Plowing
	615-01	1,003.75	General Maintenance			
		<u>5,602.83</u>			<u>5,602.83</u>	
20	615-01	1,965.77	General Maintenance	615-07	1,965.77	Road Improvements
		<u>1,965.77</u>			<u>1,965.77</u>	
21	615-01	141.13	General Maintenance	610-13	141.13	Town Clerk
		<u>141.13</u>			<u>141.13</u>	
		<u>103,833.98</u>			<u>103,833.98</u>	

NOTE: