

**TOWN OF BARKHAMSTED
BOARD OF SELECTMEN
NOVEMBER 24, 2020
7:00 P.M.
VIRTUAL MEETING WITH ZOOM**

AGENDA

- 1. Call to Order**
- 2. Delegations**
- 3. Public Portion**
- 4. Review bills and sign checks**
- 5. Consider and act on minutes of the November 10, 2020 Regular Virtual Meeting**
- 6. Review and act on Tax Refunds**
- 7. Update on Town Hall Security Cameras**
- 8. Discuss and consider a statement/proclamation regarding anti-discrimination and support of current federal and state activities**
- 9. Mallory Brook Plaza sewer installation and Barkhamsted Housing Trust update**
- 10. Discuss some type of acknowledgement to recognize the efforts of Sue Day, Karen Martin, Holly Krouse and any others involved in the excellent pre-planning and execution of Election Day.**
- 11. Discussion of COVID-19**
- 12. Preliminary discussion of 21/22 Budget**
- 13. Act on an authorizing resolution such that the Town of Barkhamsted may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents associated with the 2020 EMPG**

To join the meeting, click on the link below:

<https://us02web.zoom.us/j/86075917928?pwd=a2lBa05uZnJGRGdxYjZvbjNOU1RJdz09>

Meeting ID: 860 7591 7928; Passcode: 464398; Dial by your location (929) 205-6099

BOARD OF SELECTMEN – November 10, 2020, MEETING MINUTES:

Note: This is a virtual meeting and the recording of the meeting is available at:

<https://us02web.zoom.us/rec/share/MxlCtDShnOFjvcNdiimtAjlR0Pn-L1tZavKYuixQUj03HQRNirFSqjVB-FJ7gpw-.oF-idrKUzYmhm5Xu>

Meeting called to order at 7:02 PM. Present were First Selectman Don Stein and Selectmen Ray Pech and Nick Lukiwsky.

DELEGATIONS: No delegations were present.

PUBLIC COMMENT: No public comments were made.

MOTION: On a motion by Ray Pech, seconded by Nick Lukiwsky, and passed unanimously, the minutes of the October 27, 2020 regular meeting were approved,

MOTION: A motion was made by Ray Pech, seconded by Nick Lukiwsky, and passed unanimously to approve the following Tax Refunds:

James Deityz	\$ 74.32	Credit
Linda Dunlop or Richard Busch	\$117.24	Credit

DISCUSSION: The Selectmen reviewed the budget actuals through October 31, 2020. The expenditures were on track for the first 4 months. Election expenses will be higher this year than expected due to the pandemic, but we are receiving funds from the State and a grant from a private organization, which will help offset the additional costs. Similarly, the State COVID Relief Fund will reimburse some of the other expenditures made to make Town Hall safer from the virus, and there will be a second round of funding for July through September. Legal expenses continue to be above the expected amount at this time of the year, as there are 3 tax appeal lawsuits in progress, as well as a couple of older lawsuits that have not yet been settled.

DISCUSSION: The discussion of security cameras at the three entrances to Town Hall was tabled until the next meeting as Don Stein had not had a chance to research lower cost options.

DISCUSSION: It was noted that the Town has seen an increase of 12 COVID cases since October 20, but fortunately, the schools and Town staff have not been affected. However, more precautions need to be taken by everyone due to this increase in COVID cases in Connecticut and in Town. As a result, the Town Hall will not be re-opened to the public. There will be tables set up in both foyers for people who need to come in from the weather to fill out forms, obtain permits, pay taxes, etc., but the office areas will remain open to employees only. Screening procedures will be implemented and if there is an action that requires access to the vault or another area, masks and temperatures, and a contact tracing form, will be used. In addition, Town Hall hours will be changed, starting November 30, to

reflect the winter and the pandemic. The new hours will be Monday – Thursday from 8:30 -4:30 and closed on Friday. This will save a little money as there will be less heating and lighting required, since the Town Hall will not be open on Friday. This schedule is similar to a number of the other small towns in our region and will be done on a trial basis. As is done already, the offices will attempt to accommodate residents who are unable to come to Town Hall before 4:30 during the normal open hours.

DISCUSSION: The discussion of the proclamation proposed by Ray Pech regarding anti-discrimination was tabled until the next meeting as Nick Lukiwsky had not had a chance to review the latest version.

DISCUSSION: Don Stein informed the Selectman that the sewer installation from Winsted into Barkhamsted to the Mallory Brook Plaza has started and it appears that all of the information necessary for the permit for Winsted has been provided. The project is expected to take from 4-6 weeks.

DISCUSSION: Don Stein informed the Selectman that the electrician's quote for wiring the heating mats was \$2,500. Adding that to the price for the 3' width (\$4687), the cost of this project would be over \$7,000. The Selectmen agreed that this had become more expensive than was advisable, and decided not to proceed at this time.

Don Stein also informed the Selectmen that the Town had been award a STEAP grant for reconstruction of the Farmington River riverbank just south of Riverton on West River Road. The grant was for \$128,205 and requires about \$42,177 in matching funds, which will be a combination of contracted and in-kind work. Permits will be obtained over the next several months and the work will take place next summer.

The meeting was adjourned at 7:31 PM on a motion by Ray Pech, seconded by Nick Lukiwsky.

Respectfully submitted,

Donald S. Stein
First Selectman

The next meeting of the Board of Selectmen will be the regular meeting on November 24th at 7:00PM.

Erica Dyndiuk

From: Don Stein
Sent: Thursday, November 12, 2020 8:54 PM
To: Nick Lukiwsky
Cc: Ray Pech; Erica Dyndiuk
Subject: Re: ELECTION DAY

I will put it on the agenda.

Regards,
Don

On Nov 12, 2020, at 8:49 PM, Nick Lukiwsky <nlukiwsky@barkhamsted.us> wrote:

I would like to discuss this at our next meeting.

Nick Lukiwsky

On Nov 12, 2020, at 7:51 PM, Ray Pech <lotusboy48@hotmail.com> wrote:

I've been thinking about the comments we made Tuesday about how smoothly the election went. It was a tough and unprecedented year.

I'm wondering if, at our next meeting, we could acknowledge (resolution, commendation, not sure what's appropriate) the efforts of Holly Krause, Karen Martin and Sue Day (anyone else?) whose pre-planning work and election day work led to such a smooth operation.

Ray

AUTHORIZING RESOLUTION OF THE

Barkhamsted Board of Selectmen

CERTIFICATION:

I, Holly Krouse, the Town Clerk of the Town of Barkhamsted, do hereby certify that the following is a true and correct copy of a resolution adopted by the Barkhamsted Board of Selectmen at its duly called and held meeting on November 24, 2020, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that the Barkhamsted Board of Selectmen may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Donald S. Stein, as First Selectman of The Town of Barkhamsted, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Barkhamsted and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents.

The undersigned further certified that Donald S. Stein now holds the office of First Selectman and that he has held that office since January 1, 2008.

IN WITNESS WHEREOF: The undersigned has executed this certificate this _____ day of

_____ 2020.

Holly Krouse, Town Clerk