



**BOARD OF SELECTMEN  
SPECIAL MEETING MINUTES  
January 13, 2026, 5:00 P.M.  
TOWN HALL**

Meeting called to order at 4:59 P.M. Present were First Selectman Meaghan Cook, Selectman Ray Pech and Selectman Mark Mahoney participated telephonically.

**DELEGATIONS:** Amanda North, Rob Brainard, Holly Krouse, Carmen Smith and Linda Gosslin.

**PUBLIC PORTION:** Amanda North expressed concern about limited public notification and information of road work on Old North Road during the most recent infrastructure improvements. Notification of road closure was made in a Town wide email in November 2025, however, no detailed information was presented as to why the road would be closed. The Town does not have a policy to make such notifications. Rob Brainard expressed concern about traffic on Ripley Hill Road, aka CT Route 318.

**DISCUSSION:** Town Assessor Carmen Smith, presented a recommendation to the BOS to amend Town Ordinance 178-6 C, by eliminating this paragraph in as it appears to conflict with State Statute Sec. 12-63c. Documents were provided, discussion was held. The Board will take it under review to be discussed and a decision made at the next BOS meeting?

**MOTION:** Motion made by Selectman Ray Pech and seconded by Selectman Mark Mahoney to accept the minutes of the December 9, 2025 meeting. Correction to the reported minutes, noted by Ray, that an incomplete account on the motion made "effective January 1, 2026, the Barkhamsted Board of Finance restore the salary of the First Selectman to the appropriate level, pursuant to past practice, for any occupant of said position serving on a full-time basis." Missing the result of the vote was "All in favor, motion passed" The motion to accept the minutes as amended was passed, all in favor.

**TAX REFUNDS AND CREDITS:** Motion made by Selectman Ray Pech and seconded by Selectman Mark Mahoney, and passed unanimously, to approve the following tax refunds or credits as presented by Tax Collector Terri Collins:

Linda Ganem	\$85.51	Credit
JP Morgan Chase Bank NA	\$168.53	Refund
Jessica Mercier	\$7.81	Refund
Jessica Mercier	\$105.04	Credit
Nissan Infiniti LT LLC	\$393.40	Refund
Kyle Jespersen	\$31.48	Refund
Jonathan Sanden	\$20.42	Credit



**REVIEW AND SIGN CHECKS:** No issues noted. Signatures tabled until board members are present to sign.

**REVIEW FY 25/26 YTD Budget:** Tabled until next BOS meeting.

**MOTION:** Motion made by Selectman Ray Pech and seconded by Selectman Mark Mahoney to accept the following board/commission appointments:

Debra Brydon as Tree Warden 1/1/26-12/31/27

Anita Deschenes-Desmond as Municipal Agent for the Elderly 1/1/26-12/21/29

Ryan Colleoni to the Conservation Commission 1/1/26 -12/31/27

Rob Brainard to take vacated position Board of Assessment Appeals Alternate until 12/31/27

Joan Noblet to step from alternate into full member seat on the Conservation Commission until 12/21/27

#### **REVIEW AND APPROVE BOS MEETING SCHEDULE FOR 2026**

Modified Tuesday, March 24 to Monday, March 23 at 6pm EST.

A full schedule is attached to the minutes, to be reported to the State by January 31, 2026 and posted on the Town website.

**REVIEW Preliminary Dept. Budgets FY26/27:** Town Clerk Holly Krouse presented a report outlining potential changes, alterations and updates to the Vendor service contracted with the clerk's office for record keeping and online access. Extensive discussion was held to identify each option with the existing provider and an alternative, IQS, that is being commissioned in other towns in our area. Holly recommends a transition to the new records management system with a timeframe that corresponds with phasing out the current service. No action taken, the Board will take it under review.

**CORRESPONDENCE:** None

The meeting was adjourned at 6:15 P.M.

The next meeting of the Board of Selectmen is scheduled for January 27.

Respectfully submitted,

Meaghan Cook, First Selectman

BOARD OF SELECTMEN  
MEETING DATES FOR 2026

January 13 and 27 (both special meetings)	February 10 and 24
March 10 and 23 @6 EST.	April 14 and 28
May 12 and 26	June 9 and 23
July 14 and 28	August 11 and 25
September 8 and 22	October 13 and 27
November 10 and 24	December 8 and 22

Notes:

Meetings are normally held on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each Month in Barkhamsted Town Hall.

Unless noted above, meetings are held at 5:00PM.

Annual town Budget Hearing is TBD and Annual Town Meeting is TBD