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BARKHAMSTED TOWN CLERK

Town of Barkhamsted
Board of Selectmen Meeting
November 10, 2026, at 5:00 p.m.

Town Hall

Present:
1st Selectman Meaghan Cook
Selectman Ray Pech
Selectman Mark Mahoney

Public: Amanda North, Linda Gosselin

The meeting was called to order at 5:01 pm.

Minutes - October 26, 2026

Motion to approve was made by Ray Pech and seconded by Mark Mahoney. All in favor, motion passed.

Tax Credits/Refunds
Refunds: Nissan Infiniti LT LLC $158.38
Paul Kramarchyk $ 38.03

Review and sign checks
Routine review and signing of checks paused.

Review Capital Plan and General Government Budget UTP 26/27
The Capital Plan is not available yet as it is a work in progress; BOS reviewed the budget.

Review Town Hall Building Conditions and Improvements
Selectman Cook was approached by a person who needs to complete 20 community service hours. His skills fit the need for small painting projects at town hall, and he started today.

Selectman Cook is looking into hiring a building maintenance/property manager to perform a variety of electrical, plumbing and carpentry issues that come up in any one of the town-owned buildings at any given time. These maintenance issues are outside the area of the town crews' responsibilities. The position will be most cost-effective as an independent contractor on an as-needed basis.

Selectman Cook continues to research the town hall building issues. Some of the areas of concern are air conditioner replacements as well as the water infiltration system in addition to the structural issues discussed at the last BOS meeting. She attended the Capitol Commission meeting on 11/9/26 and presented her concerns. The consensus at that meeting was that the BOS should consider commissioning a study on the town hall's condition. Discussion ensued about bringing this project to the meeting on Thursday, 11/12, with the Plan of Conservation, as well as being tasked with identifying professionals in the community to evaluate the building and determine the feasibility/life expectancy of the building.

Policies and Procedures Manual Update:
Review of the Senior and Community Room Hall rental agreement will be reviewed for the next meeting.

Informational
Proclamations have been drawn up for two past elected members of boards for their commitment to the town. These proclamations were signed by the full BOS and there will be a ceremony for each at future respective board meetings.

Recreation Commission has a vacancy as one member has resigned. Two potential candidates have come forward for consideration. They will meet with the Recreation Director for review.

Selectman Pech brought up a resident complaint about the potholes on Fuller Road. The town crew is actively working on the situation. There was discussion about exploring a more permanent fix. Selectman Pech will follow up with Rich Novak.

REI Lighting Project
Selectman Cook drafted a letter to RLE as a follow-up to a past BOS agenda item, and it was reviewed at the meeting. It was agreed that the draft letter should be reviewed by Superintendent Sacharko before finalizing the letter. Selectman Cook will follow up. Motion to Accept with changes discussed and noted and reviewed by Superintendent Sacharko, the final letter to REI from the BOS was made by Mark Mahoney and seconded by Ray Pech. All in favor, motion passed.

Public Comment:
Linda Gosselin asked a question about the RLE discussion from a previous meeting. Clarification was given by Selectman Cook.

Adjournment: The meeting was adjourned at 6:11 p.m.

Respectfully submitted,

Nora Bishop