

BOARD OF SELECTMEN – DECEMBER 19, 2023
SPECIAL MEETING MINUTES
TOWN HALL

Meeting called to order at 7:02 PM. Present were First Selectman Don Stein and Selectmen Ray Pech and Nick Lukiwsky. Mark Mahoney was also present.

DELEGATIONS: No delegations were present.

PUBLIC COMMENT: No public comment was made

MOTION: Ray Pech made a motion, seconded by Nick Lukiwsky, and passed unanimously to approve the minutes of the November 20, 2023 Special Meeting.

MOTION: Nick Lukiwsky made a motion, seconded by Ray Pech, and passed unanimously to approve the following Tax Refunds:

Patrick Malloy	\$ 36.16	Refund
Toyota Lease Trust	\$ 94.59	Refund

DISCUSSION: Don Stein informed the Selectmen that the Office of the Secretary of State is making grants of \$10,500 available to the towns to help offset the cost of early voting, which will be required for the upcoming Presidential Preference primaries and the general elections in November 2024. The exact ground rules have not yet been defined, but there will be additional personnel and ballot costs for the extended election timeframe and, hopefully, this grant will help defray the expected expenses.

DISCUSSION: The Selectmen reviewed the General Government and capital expenditures and tax collections through November 30, 2023 for the current fiscal year (2023/2024) and noted that all line items were as expected. The tax collections are at 58.68% as compared to last year's total through November of 57.27%. That total is \$6,951,023 vs. the total budgeted of \$11,846,395. We are 41.7% of the way through the fiscal year and have expended 46.8% of the budget (\$1,126,978 vs. the budget of \$2,407,753). The line items are basically as expected with some of them being on-going expenses and several being annual payments. The capital expenditures are also on-track with the exception of the roadside mower which came in \$4,500 over budget, but that will be balanced out by the Town Hall painting coming in significantly under budget (~\$12,000). In addition, the F-550, which was in last year's capital plan, will be covered by a combination of the \$50,000 from capital, \$50,000 from ARPA, but the town will have to use additional Highway Department or capital funds to cover the final total of \$130,000, or \$30,000 over the total budget.

DISCUSSION: Don Stein informed the other Selectmen about the status of the ARPA projects. To-date, \$1,055,076 has been approved and/or expended. That leaves \$12,222 available against the \$1,067,298 which was authorized. The projects that were discussed as still having unexpended, but committed, funds were the:

- welding exhaust system (\$7,500)
- funds available to complete the road repairs and the F-550 truck (\$7,443 and \$17,877 respectively)
- EMR Class and supplies (\$4,351)
- Little League field and T-ball field improvements (\$10,521 and \$15,000 respectively)
- EDC consultant (\$11,451 for the rest of the year's salary)
- Funding to the Fire District for a new truck (\$40,000)
- Soccer field turf improvements and purchase of adjustable basketball hoops (\$10,000)
- Water lines from Winsted (\$75,000). This project will need additional funding from other sources due to the growth in cost resulting from material cost increases and prevailing wage costs. The Selectmen had opted to proceed on this project, which had previously been approved and are working to find the additional funding that is necessary. The total funding for this project, which combines a STEAP grant, town match and some ARPA funds will require careful planning for the funding and for the timing of the construction. It is expected that the pipes will be installed in the summer of 2024 to take advantage of a new fiscal year..

DISCUSSION: Senior Center Kitchen project is roughly \$22,000 over the \$55,000 allocation. If the \$12,222 from ARPA were to be used to help offset this cost, the Town will have to find an additional \$10,000 to balance the expenditures. The project appears to be finished at this point with the replacement of the counters and the installation of the fire door.

MOTION: Ray Pech made a motion, seconded by Nick Lukiwsky, and passed unanimously to make the attached appointments to Town Boards and Commissions.

MOTION: Ray Pech made a motion, seconded by Nick Lukiwsky, and passed unanimously to approve the attached meeting dates for 2024.

MOTION: Ray Pech made a motion, seconded by Nick Lukiwsky, and passed unanimously to approve the attached union and non-union holiday schedules for 2024.

DISCUSSION: The Selectmen reviewed the request from Scott Tibbals, a resident of East River Road, whose deck at the back of his house was damaged by a rock thrown by the lawnmower operated by the road crew on a hill above his backyard. A post and a couple of boards in the deck were replaced due to this damage and the material used closely matched the existing decking. However, he felt that the match was not close enough and the Town should replace the deck. After discussion and looking at the pictures sent by Scott, the Selectmen were unanimous that the repairs met the requirement from the Town and that replacing the deck was not necessary. Don Stein took the action to inform Scott of this decision. The meeting was adjourned at 8:25 PM.

Respectfully submitted,

Donald S. Stein
First Selectman

BOS Appointments -12/19/23
Meeting

Conservation Commission

1/1/24-
12/31/25
Katie Cox
Jeanine Reinier
Ryan Colleoni

Recreation Commission

1/1/24-
12/31/25
Janeice DelVecchio

Recreation Director

1/1/24-
12/31/28
Donna Bastrzycki

Inland Wetlands Commission

1/1/24-
12/31/25
Jerry Maher
Ian Osborn
Linda Ganem
Jon Simon

Economic Development Commission

1/1/24-
12/31/27
Don Stein
1/1/24-
12/31/29
Todd Winkler

RRDD #1

1/1/24-
12/31/26
Peter Bakker
1/1/24-
12/31/24
Jim Hart

Board of Assessment Appeals

Alternate

1/1/24-
12/31/27
Francine
Beland

Tree Warden

1/1/24-
12/31/25
Debbie Brydon

BOARD OF SELECTMEN
MEETING DATES FOR 2024

January 9 and 23

February 13 and 27

March 12 and 26

April 3 (5:00PM) and 18

May 14 and 28

June 11 and 25

July 9 and 23

August 13 and 27

September 10 and 24

October 8 and 22

November 12

December 10

Notes:

Meetings are normally held on the 2nd and 4th Tuesday of each Month in Barkhamsted Town Hall.

Changes to that schedule are noted above.

Unless noted above, meetings are held at 7:00PM.

Annual town Budget Hearing will be April 3, 2024 and Annual Town Meeting will be May 7, 2024

TOWN OF BARKHAMSTED

2024 HOLIDAY SCHEDULE - NON UNION

Holiday			Date		Day		Comment
1		New Year's Day		January 1		Monday	
2		Martin Luther King, Jr. Day		January 15		Monday	
3		President's Day		February 19		Monday	
4		Memorial Day		May 27		Monday	
5		Independence Day		July 4		Thursday	
6		Labor Day		September 2		Monday	
7		Columbus Day		October 14		Monday	
8		Day before Thanksgiving		November 27		Wednesday	1/2 day Close at 12:30
9		Thanksgiving Day		November 28		Thursday	
10		Christmas Eve Day		December 24		Tuesday	1/2 day Close at 12:30
11		Christmas Day		December 25		Wednesday	

**HOLIDAY SCHEDULE FOR 2024
UNION EMPLOYEES**

January 1	New Year's Day - Observed	Monday
January 15	Martin Luther King Day	Monday
February 19	Presidents' Day	Monday
March 29	Good Friday	Friday*
May 27	Memorial Day	Monday
July 4	Independence Day	Thursday
September 2	Labor Day	Monday
October 14	Columbus Day	Monday
November 11	Veteran's Day - Observed	Monday
November 28	Thanksgiving	Thursday
November 29	Day after Thanksgiving	Friday*
December 25	Christmas Day	Wednesday

*It will be at the discretion of Staff Secretary, Union member to take whatever three days off to substitute for the Friday holidays