

BOARD OF SELECTMEN – June 11, 2020, SPECIAL MEETING MINUTES:

(Note: This is a virtual meeting and the recording of the meeting is on the Town website at <https://www.barkhamsted.us/board-selectmen/minutes/board-selectmen-special-meeting-virtual-meeting-recording-0>)

Meeting called to order at 5:03 PM. Present were First Selectman Don Stein and Selectmen Ray Pech and Nick Lukiwsky. Also present were Debbie Brydon, Cynthia Williams and Holly Krouse. Members of the Inland Wetlands Commission (John Greaser, Martha Sullivan, Jim Hafford, Tom Nelson, and Chris Tooker), acting as the Water Pollution Control Authority, held a meeting at the same time to consider action on the Interlocal Agreement for sewers with Winsted.

DELEGATIONS: No delegations were present.

PUBLIC COMMENT: No public comments were made.

MOTION: A motion was made by, Nick Lukiwsky seconded by Ray Pech, and passed unanimously to approve the minutes of the May 26, 2020 special meeting.

MOTION: A motion was made by Nick Lukiwsky, seconded by Ray Pech, and passed unanimously to approve the following Tax Refunds:

\$ 381.22	VW Credit Leasing LTD	refund
\$ 15.99	Karen Fenn	credit - \$5.32, refund - \$10.67
\$ 100.60	Daniel Geraghty	credit
\$ 24.00	Stanley Kardys (Equity Trust Company Custodian)	credit

MOTION: A motion was made by Ray Pech, seconded by Nick Lukiwsky and passed unanimously to approve an Interlocal Sewage Agreement between the Town of Winchester and the Town of Barkhamsted. This action was deemed essential and necessary to permit the orderly operation of the Town; and that there is a need to act immediately and during the duration of the public health and civil preparedness emergency in order to: 1) avoid endangering public health and welfare, 2) prevent significant financial loss, or 3) that action is otherwise necessary for the protection of persons and property within the Town.

This approval, similar to that by the WPCA, was contingent upon the language in Article E, Paragraph 3 being worded such that Barkhamsted's share of the cost of any future construction, expansion, upgrading or renovations be charged back in an equitable manner and that Barkhamsted was not charged differently than the customers in Winsted. Don Stein also provided the Selectmen with a copy of the letter agreement with Mallory Brook Plaza that would require that any future sewage connection to the Mallory Brook Farm would require a payment to Mallory Brook Plaza of \$200,000 for sewer and water and that any Barkhamsted customers along Old New Hartford Road would be charged

\$50 per foot of frontage, also payable to Mallory Brook Plaza, if they wished to hook into the water/sewer systems. This is considered to be fair as the Plaza owner is installing the water and sewer lines at his expense with no cost sharing by the Town.

DISCUSSION: The Selectmen reviewed the expenditures and revenues through May 31 plus the check run of June 11. Based on the lower than budgeted cost for the Resident State Trooper and the application of State grants that are specified to be allocated to road improvements, it appears that the General Government budget will present a surplus at the end of the year. The Town's cash position as compared to last year at the same time is up by a little over \$136,000 due to the surplus generated by tax collections.

MOTION: A motion was made by Nick Lukiwsky, seconded by Ray Pech, and passed unanimously to approve the attached, proposed agreement for animal control. This includes salary for the ACO and Assistant ACO and other compensation.

DISCUSSION: Based on the current situation, the COVID-related reopening and contact protocols and ground rules for the Town Hall and the Town Garage will remain unchanged until at least July 4th weekend to determine if there is a spike in cases with the business re-opening taking place. Processing permits or collecting taxes will be done outside and folks are urged to use the mail or on-line services as much as possible.

DISCUSSION: Don Stein informed the Selectmen that a couple of local food trucks had been selling food in Town. This has been very popular with the residents and, due to the current economic situation, the fees for vendor permits had been waived. The Selectmen agreed with this approach, but Nick Lukiwsky suggested limiting the time duration for these no-cost permits to a couple of months rather than the year's duration that applies if the full permit fee of \$100 was collected.

DISCUSSION: Don Stein informed the Selectmen that the CT Department of Housing may propose that the Town apply for a Community Development Block Grant for pre-development and land purchase for the affordable housing being proposed by the Barkhamsted Housing Trust. The funds would be passed through the town to this private entity, who could then proceed to purchase the property and do the design of the proposed project with the grant funds, rather than having to borrow and then repay the loan. This would be a big plus for this project which has an option to purchase the Mallory Brook Farm and would not expose the Town to any costs or liabilities.

The meeting was adjourned at 8:02 PM on a motion by Ray Pech, seconded by Nick Lukiwsky.

Respectfully submitted,

Donald S. Stein
First Selectman

June 4, 2020

Subject: Conditions of hire for Animal Control Officer and Assistant Animal Control Officer

- Les Archer will be the Animal Control Officer for the Town of Barkhamsted.
- The Towns of Granby and Barkhamsted have signed an agreement that provides animal control and animal shelter services to Barkhamsted (see the attached agreement below)
- This agreement covers the cost of the Granby Animal Control vehicle and provides for the services of Jennifer Kershaw to serve as the Assistant Animal Control Officer for Barkhamsted for the period Monday through Friday from 8:00AM to 5:00 PM.
- It also provides for sheltering services at the Granby Animal Shelter, as needed.
- The salary for the Animal Control Officer (ACO) will be \$30 with a 2-hour minimum. If a given case requires more than 2 hours, the ACO will be compensated for the time spent based on hours recorded on a time sheet.
- The Assistant ACO will be paid \$30 per hour based on actual time spent on a case.
- The Town will reimburse the ACO for 50% of his cellphone and will work with him and the Assistant ACO to provide for weekend feeding at the shelter if required. The wages for that individual are TBD.
- The Town with the assistance of the ACO will purchase an animal control vehicle, which will be outfitted with the needed equipment already in the possession of the ACO.
- The Town will pay for 2 shirts for the ACO to use when he is on duty.

Donald Stein
First Selectman

Les Archer
Animal Control Officer

Jennifer Kershaw
Ass't Animal Control Officer