

BOARD OF SELECTMEN – August 27, 2019 MEETING MINUTES:

Meeting called to order at 7:00 PM. Present were First Selectman Don Stein and Selectmen Ray Pech and Nick Lukiwsky.

DELEGATIONS: No delegations were present.

PUBLIC COMMENT: No public comments were made.

MOTION: A motion was made by Nick Lukiwsky, seconded by Ray Pech, and passed unanimously to approve the minutes of the July 30, 2019, Special Meeting.

MOTION: A motion was made by Nick Lukiwsky, seconded by Ray Pech, and passed unanimously to approve the following tax refunds:

\$ 218.03	Michael Yother	refund
\$ 6.26	William or Linda Gordon	refund
\$ 34.98	Richard Anderson	refund
\$ 360.73	ACAR Leasing LTD	refund
\$ 277.60	Better Blades Landscaping LLC	refund
\$ 737.97	Marilyn or Richard Bazzano	refund
\$ 981.50	Nissan Infinity LT	refund
\$ 532.19	Toyota Lease Trust	refund
\$ 510.99	Toyota Lease Trust	refund

DISCUSSION: The Selectmen reviewed the General Government actuals through June 30, 2019, which are now considered to be final until the Town Audit, which takes place during the fall. The final surplus from the General fund is \$1531.48 and there was no change in the Dog Fund (surplus of ~\$1700) or Senior Center Fund (surplus of ~\$1230). The Town Aid Road was slightly lower than presented in July (balance of \$123,854 before the first payment is received from the State) and the available/unallocated LOCIP funds due from the State is \$122,061.

The Selectmen also reviewed the budget expenditures for July 2019, the first month of the new fiscal year. There were no items of concern for the month, and as usual, the expenditures ranged from monthly salary costs to paying the full year totals for certain bills (e.g., insurance). The Tax Collector reported that the July collections were up significantly over the previous year, including both current year and prior year taxes and penalties. As of the first week of August, the Town had collected 54.3% of the total budget for the year, and the Fire District had collected 95.6% of their budget. Each of these figures is about 3% above last year's collections for the same time.

MOTION: A motion was made by Ray Pech, seconded by Nick Lukiwsky, and passed unanimously to approve the necessary transfers (see attachment) to balance the FY 2018-19 line items above the budgeted amount.

DISCUSSION: Don Stein informed the Selectmen that discussions were still on-going between him, the Winsted public works director, the Winsted Town Manager, and the owner of the Mallory Brook Plaza. The main issue is achieving a consensus on the route for the sewers (Old New Hartford Road from Winsted vs. going through the farm to the Regional 7 sewer manhole). Unfortunately, the progress is still slow, but he was confident that an agreement would be reached to bring the utilities to the Plaza. The plan is to reach agreement with the Winsted sewer commission regarding a new interlocal agreement, to bring it to the Barkhamsted Inland Wetlands Commission acting as the sewer commission for their approval, and then to have the new agreement approved at a town meeting. The expectation is that Barkhamsted will own the sewer lines, Winsted will own the water lines, and that the overall billing will come to Barkhamsted from Winsted. Barkhamsted will then bill the individual users for their usage, along with a maintenance fee.

DISCUSSION: The Selectmen reviewed the proposed ordinance that would prohibit intentional bear feeding or baiting. They had two comments that they requested the Town Attorney correct. These had to do with those who raise blueberries, have fruit trees or other gardens that could attract bears. They wanted to be sure that the proposed ordinance did not prohibit these practices, as opposed to bear baiting, which is an intentional practice to attract bears to a property.

DISCUSSION: Don Stein will be meeting with the New Hartford First Selectman, Dan Jerram, to review concerns about Stanclift Cove and will report back after he and Dan have worked with the Cove Authority to correct the issues related to pricing of Cove passes and customer service by Cove personnel. There is still an opening for a Barkhamsted representative to the Authority and the First Selectman is trying to recruit a volunteer for that position.

DISCUSSION: Don Stein reported that the Community Garden has been a big success (11 beds plus a demo bed managed by Dave Lewis). There have been enough requests for additional beds, that there will probably be another dozen built for the next gardening season. This project will be a self-supporting activity once these beds are built thanks to donations of equipment, the cost for a resident to get a bed and the generosity of the Pleasant Valley Fire Department, who provides water.

DISCUSSION: Don Stein reported that the Barkhamsted Housing Trust, LLC is continuing to coordinate with their consultants and the architect to come up with an acceptable site/housing plan. They will then be looking for grants or low cost loans to fund their activities, which includes finalizing the purchase of the Mallory Brook Farm and starting construction on housing. As the plan evolves, there will be informational meetings for residents and the Housing Trust will have to obtain approvals from the Planning & Zoning Commission regarding their plans.

MOTION: A motion was made by Nick Lukiwsky, seconded by Ray Pech, and passed unanimously to add an agenda item for action on the Local Capital Improvement Program (CIP) to the agenda.

MOTION: A motion was made by Ray Pech, seconded by Nick Lukiwsky, and passed unanimously to approve a revised CIP that increases the plan expenditures on Lighting Upgrades for the Town Hall and Senior Center, and to approve the reconstruction costs for the Senior Center front porch, which is badly in need of repairs. Approval of the revised CIP plan allows the Town to apply for approved projects that are within the plan limits.

The increased costs for these two items total \$18,000, which would then be taken out of the unallocated amount of Local Capital Improvement Program (LOCIP) funds currently available to the Town from the State. That figure is \$122,061 and can be used for approved capital projects like these or for approved road repairs. Currently, between Town-budgeted funds and the State funds for LOCIP and Town Aid Road (TAR), the costs of all planned projects for this building season are covered and there is still a small surplus to carry over through the winter for unexpected expenses. There is also another \$230,000 from LOCIP and TAR which was approved in this year's Legislative session, but which has not yet been appropriated by the State Bond Commission. Once that takes place, the Town will be in a good position for the 2020 construction season. However, it is unclear when the Bond Commission will meet to consider these two budget items.

MOTION: A motion was made by Ray Pech, seconded by Nick Lukiwsky, and passed unanimously to approve the following appointments:

- Economic Development Commission (Alternate) – Brian Johnson (term through 12/31/22)
- Western Regional Tourism District Board of Directors – Ginny Apple (3-year term, starting August 27, 2019)

DISCUSSION: The Selectmen reviewed potential items for a Special Town Meeting to be held in late September or early October. To-date, the topics are Stanclift Cove Authority appointment, consideration of an ordinance prohibiting intentional bear feeding or baiting, and the renewal of the interlocal agreement regarding sewers between Barkhamsted and Winsted.

MOTION: A motion was made by Ray Pech, seconded by Nick Lukiwsky, and passed unanimously to approve a “Proclamation Recognizing Drafting of The Constitution of the United States of America” (see attached). This proclamation will be used by the Daughters of the American Revolution as part of their exhibits signifying the Drafting of the Constitution during the week of September 17 through the 23rd, which is the Federally-designated Constitution Week.

MOTION: A motion was made by Nick Lukiwsky, seconded by Ray Pech, and passed unanimously to authorize the First Selectman to apply for the FY2017 Emergency Management Program Grant (EMPG) which will enable the Town to be reimbursed by the State for approximately \$700 of emergency management expenditures (both actual and in-kind).

The meeting was adjourned at 8:16 PM.

Respectfully submitted,

Donald S. Stein
First Selectman

Town of Barkhamsted

Fiscal Year 2018 - 2019 Transfers

Number	From		Account Name	To		Account Name
	Account Number	Amount		Account Number	Amount	
1	600-12	58.88	Staff Secretary	600-05	58.88	Tax Collector Assist.
		<u>58.88</u>			<u>58.88</u>	
2	600-10 600-13	3,809.31 399.21	Assistant Town Clerk Zoning Enforcement Officer	600-06	4,208.52	Assessor PR
		<u>4,208.52</u>			<u>4,208.52</u>	
3	600-11 600-16 600-17 605-02	1,145.30 734.48 2,313.95 4,501.53	Building Inspector PR Custodian Registrars/Election officials Insurance- W/C	600-07	8,695.26	Assessor's Assistant
		<u>8,695.26</u>			<u>8,695.26</u>	
4	600-18	0.76	Road Crew Foreman	600-01	0.76	First Selectman
		<u>0.76</u>			<u>0.76</u>	
5	600-18	0.16	Road Crew Foreman	600-03	0.16	Administrative Assistant
		<u>0.16</u>			<u>0.16</u>	
6	600-18	0.08	Road Crew Foreman	600-04	0.08	Tax collector PR
		<u>0.08</u>			<u>0.08</u>	
7	600-18	0.16	Road Crew Foreman	600-09	0.16	Town Clerk PR
		<u>0.16</u>			<u>0.16</u>	
8	605-01 605-02 605-03 605-07 605-06 610-14	373.23 1,286.47 2,610.36 100.00 657.38 5,263.95	Social Security Insurance - W/C Insurance- Employee Benefits Longevity Payments Pension Fund Insurance - prop/Casualty	600-19	10,291.39	Road Crew Foreman OT
		<u>10,291.39</u>			<u>10,291.39</u>	
9	600-20 605-06	13,135.71 626.41	Road Crew Maintainers Pension Fund	600-21	13,762.12	Road Crew Maint. OT
		<u>13,762.12</u>			<u>13,762.12</u>	
10	600-12	105.13	Staff Secretary	600-28	105.13	Receivables Clerk
		<u>105.13</u>			<u>105.13</u>	
11	605-11	107.66	safety shoes	605-08	107.66	Medicare
		<u>107.66</u>			<u>107.66</u>	
12	610-03	40.00	Printing	610-01	40.00	Selectman's Office
		<u>40.00</u>			<u>40.00</u>	
13	605-06	377.06	Pension Fund	610-02	377.06	General Government
		<u>377.06</u>			<u>377.06</u>	
14	610-13	370.74	Town Clerk	610-04	370.74	Probate Court
		<u>370.74</u>			<u>370.74</u>	
15	610-16	1,275.72	Building Inspector	605-04	1,275.72	Unemployment Comp.
		<u>1,275.72</u>			<u>1,275.72</u>	
16	610-24	656.37	legal notices	610-06	656.37	Tax Collector
		<u>656.37</u>			<u>656.37</u>	
17	610-05 610-09 610-19 620-15 635-06 635-10	2,604.39 994.30 3,020.91 1,618.92 397.80 14.53	Election Assessor Computer Expense Town Constable Emergency Mgmt. LHCEO	610-11	8,650.85	Town Counsel
		<u>8,650.85</u>			<u>8,650.85</u>	
18	610-28	256.27	Internet Town Hall	610-15	256.27	Planning & Zone Comm.
		<u>256.27</u>			<u>256.27</u>	
19	610-24	309.65	Legal Notices	610-17	309.65	Conservation Comm.
		<u>309.65</u>			<u>309.65</u>	
20	610-07	186.69	Board of Finance	610-18	186.69	Economic Dev. Comm.
		<u>186.69</u>			<u>186.69</u>	

21	610-10 610-16	100.00 538.79	Board of Assess. Appeals Building Inspector	610-20	638.79	Utilities-Heating Oil
		<u>638.79</u>			<u>638.79</u>	
22	610-31 610-28	316.08 25.93	Ordinances Internet Town Hall	610-30	342.01	Contract-Bank Services
		<u>342.01</u>			<u>342.01</u>	
23	615-06	2,150.77	Contract-Snow plowing	615-04	2,150.77	Town Garage
		<u>2,150.77</u>			<u>2,150.77</u>	
24	615-03 615-06 610-21	6,508.85 835.58 1,319.59	Gas, Grease, Oil Contract - Snow plowing Utilities - electric	615-05	8,664.02	Tools & repairs
		<u>8,664.02</u>			<u>8,664.02</u>	
25	610-21 605-06 610-14 610-27 620-15	2,433.35 272.25 415.81 509.67 3,190.56	Utilities- Electric Pension Fund Insurance - prop/cas. Inland Wetland Comm. Town Constable-SRO	615-07	6,821.64	Road Improvements
		<u>6,821.64</u>			<u>6,821.64</u>	
26	615-02 635-06	412.53 495.20	Sand & Salt Emergency Management	615-08	907.73	Heating Fuel Oil
		<u>907.73</u>			<u>907.73</u>	
27	615-01 620-15	12,745.62 6,226.42	General Maintenance Town Constable - SRO	615-09	18,972.04	Tree Maintenance
		<u>18,972.04</u>			<u>18,972.04</u>	
28	620-15	200.25	Town Constable - SRO	620-12	200.25	Resident Trooper
		<u>200.25</u>			<u>200.25</u>	
29	635-01	888.86	Town hall Maint. Repairs	620-13	888.86	Resident Trooper OT
		<u>888.86</u>			<u>888.86</u>	
30	635-01	357.00	Town Hall Maint. Repairs	635-03	357.00	Library
		<u>357.00</u>			<u>357.00</u>	
31	635-01	294.22	Town Hall Maint. Repairs	635-04	294.22	Riverton Park
		<u>294.22</u>			<u>294.22</u>	
		89,590.80			89,590.80	

Proclamation Recognizing Drafting Of The Constitution of the United States of America

WHEREAS: September 17, 2019, marks the two hundred thirty second anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to officially recognize this magnificent document and the memorable anniversary of its creation; and

WHEREAS: It is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week;

NOW THEREFORE WE, the Board of Selectmen of the Town of Barkhamsted do hereby proclaim the Week of September 17 through 23 as

CONSTITUTION WEEK

in Barkhamsted, CT and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

IN WITNESS WHEREOF, We have hereunto set our hands and have had the Town Clerk of the Town of Barkhamsted caused the Seal of the Town to be affixed this twenty-seventh day of September of the year of our Lord two thousand and nineteen.

Donald S. Stein, First Selectman

Nicholas A. Lukiwsky

Raymond P. Pech