

BOARD OF SELECTMEN – March 12, 2019 MEETING MINUTES:

Meeting called to order at 7:02 PM. Present were First Selectman Don Stein and Selectmen Ray Pech and Nick Lukiwsky. Also present was Francine Beland, a resident.

DELEGATIONS: No delegations were present.

PUBLIC COMMENT: No public comment was made.

MOTION: A motion was made by Nick Lukiwsky, seconded by Ray Pech, and passed unanimously to approve the minutes of the February 15, 2019, meeting.

MOTION: A motion was made by Ray Pech, seconded by Nick Lukiwsky, and passed unanimously to approve the following tax refunds:

\$ 83.38	Graham or Carol Chase	credit
\$ 9.71	Bruce Ejzak	refund

DISCUSSION: The Selectmen reviewed the General Government budget actuals through February 28, 2019 and noted that expenditures were on track for the first 8 months of the fiscal year. Don Stein informed the other Selectmen that there were a number of bills for heating oil and diesel fuel that previously had not been paid since the supplier had neglected to leave the delivery slips, and that the transfer of Town Aid Road into the Highway Department budgets had not yet been done. The check to Quinoco will bring those accounts up to date and when TAR is transferred, the road expenditures will be aligned with the budgets. To-date, just under 71% of the budget has been expended and the Town is 2/3 (66.67%) through the fiscal year.

DISCUSSION: The Tax Collector, Terri Collins, had submitted a request for 20-30 additional hours for her assistant in order to make additional time available to work on the planned Tax Sale in the coming year. Since her memo did not provide much detail on this request, the Selectmen deferred action on this request until the next meeting when Terri can attend to explain how these hours would be used.

MOTION: A motion was made by Nick Lukiwsky, seconded by Ray Pech, and passed unanimously to approve the FY 2019/2020 General Government budget which had been reviewed at the previous meeting. This budget is essentially the same one that had been reviewed at the last Selectmen's meeting and shows a net decrease of 0.01% (a decrease of \$143) on a total budget of \$2,159,430. The approved budget also includes the following line items:

- RRDD #1 \$ 67,650 (0% increase)

- Debt Service \$254,519 (+0.24%)
- Recreation \$ 10,843 (+2.6% - standard pay increase for Rec Director)
- Dog Fund \$ 11,000 (+8.9% to reflect the add'l funds needed during the current year)
- Senior Fund \$ 13,000 (+8.33% to reflect the add'l funds needed during the current year)

The budget sheet will be posted to the Town website after the Board of Finance approves it at their meeting on March 19.

MOTION: A motion was made by Nick Lukiwsky, seconded by Ray Pech, and passed unanimously to approve the FY 2019/2020 General Government Capital budget, which had been reviewed at the previous meeting. The capital requests will be reviewed by the Capital Committee and then referred to the Board of Finance for final action. The projects approved by the Selectmen were:

- Town Hall File Server/Computers/Assessors Software \$30,000
- Town Hall Ramps and Sidewalks \$19,000
- Replace 1997 Backhoe \$65,000
- Purchase Mini-excavator \$65,000

The budget sheet will be posted to the Town website after the Board of Finance approves it at their meeting on March 19.

DISCUSSION: Don Stein informed the Selectmen that the Mallory Brook Plaza’s new owner had closed on the property and was very anxious to get the sewer and water connections to the Plaza to enable its redevelopment. The feasibility study and the revised agreements (replacing the agreements that had expired) will be reviewed with the Winsted Sewer and Water Commission and with the Town’s Inland Wetland Commission, which acts as Barkhamsted’s WPCA. The objective once all the data is available is to arrange for financing and grants and to establish a hook-up structure and costs that will offset the bond payments. That work will start later in March once all the data is available, and the needed information is available for possible bonding sources.

DISCUSSION: Don Stein informed the Selectmen that the Regional Refuse District #1 requires a revision to the Recycling Ordinance, under which it operates. This ordinance has been submitted to the 3 member towns, each of which need to approve it. This revised ordinance will be presented at the Annual Town Meeting on May 7.

MOTION: A motion was made by Ray Pech, seconded by Nick Lukiwsky, and passed unanimously to appoint Bianca Beland as an alternate to the Inland Wetlands Commission, for a term through 12/31/19 and to move Jonathan Simon up to member for a term through 12/31/19.

MOTION: A motion was made by Nick Lukiwsky, seconded by Ray Pech, and passed unanimously to authorize Don Stein to apply for an Emergency Management Program Grant to help offset the cost of hiring a consultant to revise the Local Emergency Operations Plan and to bring it up to the 2019 template required by the CT Department of Emergency Management and Homeland Security. This grant reimburses 50% of qualified expenditures which would provide \$700 towards a consultant cost of \$1400. The Town's Emergency Management budget is \$700, so this work would be performed within the budget once the reimbursement is made.

The Selectmen will hold a Special Meeting at 5:30 on the regularly scheduled meeting date of March 26.

The meeting was adjourned at 8:30 PM.

Respectfully submitted,

Donald S. Stein
First Selectman