

**BOARD OF SELECTMEN – November 13, 2018 MEETING MINUTES:**

Meeting called to order at 7:00 PM. Present were First Selectman Don Stein and Selectmen Ray Pech and Nick Lukiwsky.

**DELEGATIONS:** No delegations were present.

**PUBLIC COMMENT:** No public comment was made.

**MOTION:** A motion was made by Ray Pech, seconded by Nick Lukiwsky, and passed unanimously to approve the minutes of the October 24, 2018, Special Meeting.

**MOTION:** A motion was made by Ray Pech, seconded by Nick Lukiwsky, and passed unanimously to approve the following tax refunds:

\$ 54.75	Vault Trust	refund
\$ 82.96	Allen Boratko	refund
\$ 69.98	Allen Boratko	credit
\$ 28.58	Ronald C. Barry, Jr.	refund

**DISCUSSION:** The Selectmen reviewed the budget actuals through October 31, 2018 and did see any issues related to the expenditures. The overall budget is on track for being one-third of the way through the fiscal year, and Ray Pech noted that the low expenditures for the Town Counsel was quite pleasant after some of our prior years' issues.

**DISCUSSION:** Don Stein informed the Selectmen that he had met with Servpro in Farmington and they were willing to do a survey of Town Facilities and develop Emergency Response Plans for these facilities that could be used by them or any other responder to a major facility issue. Based on this support and the fact that the JP Maguire agreement really doesn't commit them to giving the Town better service than any other Tier 1 community, the Selectmen felt that there was not a need to sign on with JP Maguire.

**MOTION:** Don Stein presented an updated spreadsheet showing the proposals received from The Office Works, Canon, Ryan Business Systems and A&A Office Systems to replace the printers and copiers in Town Hall, including the wide copier for maps in the Town Clerk's office. It still appears that the cost to lease a new network color copier/printer/scanner/fax upstairs and a new network black & white copier/printer/scanner/fax downstairs is about the same as we are currently paying for toner cartridges and service for the copiers and printers in Town Hall now. This lease would include all needed service (parts and labor) and toner cartridges, plus, potentially, a maintenance program based on printer usage for the printers in the Tax Collector's office and the Town Clerk's office. The wide copier is well past its expected life, and needs major repairs and a new toner cartridge, both of which would be quite expensive.

On a motion by Nick Lukiwsky, seconded by Ray Pech and passed unanimously, the Selectmen authorized Don Stein to enter into a 5-year lease for multi-function copiers for the Town Hall and for a wide format for the Town Clerk's office. Also as part of this motion, the Selectmen also authorized the First Selectmen to select a vendor based on his analysis of the best option for the Town among the 4 bidders.

**DISCUSSION:** Don Stein informed the Selectmen that he had not heard anything further from CONNDOT or CT DEEP regarding the changes to East River Road and permission to do a community garden at the Squires Tavern. He will follow up with those agencies before the next meeting.

He also informed that the Senior Center apartment was now vacant and that after the painting is complete, there will be an effort to rent it to a new tenant.

The Selectmen also discussed a request from Molly Sexton-Read to take her Nature Camp out from under Recreation and make it more independent like the various Town youth sport programs. The Selectmen were agreeable, but part of the request was that the Town continue to help with insurance, as we do with soccer and basketball. The Selectmen did not rule out this possibility, but also felt that a discussion with the Recreation Director was necessary before any decision could be made. Additionally, Molly will need to look into options for insurance, how to manage the camp independently, and how to communicate these changes to the parents and staff. There will be more discussion on this issue in future meetings.

**MOTION:** A motion was made by Ray Pech, seconded by Nick Lukiwsky, and passed unanimously to add the appointment of an alternate to the Economic Development Commission to the agenda.

**MOTION:** A motion was made by Ray Pech, seconded by Nick Lukiwsky, and passed unanimously to appoint Rob Fulton to the EDC as an alternate for a term that runs through 12/31/21.

The meeting was adjourned at 7:40 PM on a motion by Ray Pech, seconded by Nick Lukiwsky.

Respectfully submitted,

Donald S. Stein  
First Selectman