

**BOARD OF SELECTMEN – October 24, 2018 SPECIAL MEETING MINUTES:**

Meeting called to order at 9:14 AM. Present were First Selectman Don Stein and Selectmen Ray Pech and Nick Lukiwsky.

**DELEGATIONS:** No delegations were present.

**PUBLIC COMMENT:** No public comment was made.

**MOTION:** A motion was made by Ray Pech, seconded by Nick Lukiwsky, and passed unanimously to approve the minutes of the October 9, 2018, meeting.

**MOTION:** A motion was made by Nick Lukiwsky, seconded by Ray Pech, and passed unanimously to approve the following tax refunds:

\$ 679.56	Valerie or Shane Sugerak	refund
\$ 222.32	Frederick H. Reeder II	refund
\$ 392.01	Hyundai Lease Titling Trust	refund
\$ 126.02	Toyota Lease Trust	refund
\$ 75.87	CAB East LLC	refund

**DISCUSSION:**

- Don Stein informed the Selectmen that Servpro in Farmington will be meeting with him on October 25 to discuss their services. This will help in the decision as to which organization the Town should consider using in an emergency situation (JP Maguire or Servpro). There will be further discussion on this topic at the next meeting as more information becomes available.
- Don Stein presented a spreadsheet showing the proposals received from The Office Works and Canon to replace the printers and copiers in Town Hall. It appears that the cost to lease a new network color copier/printer/scanner/fax upstairs and a new network black & white copier/printer/scanner/fax downstairs is about the same as we are currently paying for toner cartridges and service for the copiers and printers in Town Hall now. This lease would include all needed service and toner cartridges plus a maintenance program based on printer usage for the printers in the Tax Collector's office and the Town Clerk's office. The other copiers and printers would be removed and sold, if possible.
- Don Stein provided the Selectmen with two letters he had written, one to the CT DOT Manager of Traffic Engineering and the Executive Director of the Office of the State Traffic Administration, and the other to the Director of State Parks at CT DEEP. The first letter requested a change to East River Road (State Route 482) to make it a one-way road north through the Peoples State Forest, and the other letter requested permission to use a piece of the Squires Tavern property for a community garden consisting of 4X8 raised beds. Both of these letters will be considered by the respective agencies and

Don Stein will work with them as needed.

- Don Stein reminded the Selectmen of the Business Meet and Greet Event on October 25<sup>th</sup> at the Log House at 5:30PM. This event is sponsored by the Economic Development Commission to allow local businesses to get to know each other, to provide input to the Town as to how we can help the businesses, and to gather literature for the Welcome Bags being put together by the Barkhamsted Women's Club to give to new residents.

**MOTION:** A motion was made by Nick Lukiwsky, seconded by Ray Pech, and passed unanimously to authorize Don Stein to sign the Certification that will allow the Town to receive the fiscal year 2019 Municipal Grant-in Aid (Grants for Municipal Projects). This grant is for \$41,462, and must be used for road projects, plowing, sanding, tree removal, signage and other purposes related to roads and other transportation needs.

The meeting was adjourned at 9:40 AM on a motion by Ray Pech, seconded by Nick Lukiwsky.

Respectfully submitted,

Donald S. Stein  
First Selectman