

BOARD OF SELECTMEN – July 3, 2018 SPECIAL MEETING MINUTES:

Meeting called to order at 9:00 AM. Present were First Selectman Don Stein and Selectmen Ray Pech and Nick Lukiwsky. Also present was Mike Muszinski, the Connecticut Conference of Municipalities liaison to the Town.

DELEGATIONS: No delegations were present.

PUBLIC COMMENT: There was no public comment.

DISCUSSION: Mike Muszinski from CCM provided information to the Selectmen regarding the services provided by CCM, and the types of information requests from the Town or training attended by the town employees. He also will be investigating the credit card services provided by CCM, which is of interest to the Town Hall employees due to the increasing number of requests by residents to pay various bills to the Town by credit card. This would be in addition to the current service that allows residents to pay their tax bills on-line with a credit card.

MOTION: A motion was made by Ray Pech, seconded by Nick Lukiwsky, and passed unanimously to approve the minutes of the June 12, 2018, meeting.

MOTION: A motion was made by Nick Lukiwsky, seconded by Don Stein, and passed unanimously to approve the following tax refunds:

\$ 300.00	Judith Santoro	credit
\$ 27.32	Karen Hassig	refund
\$ 8.12	Lena Hassinger	credit

DISCUSSION: The Selectmen reviewed the preliminary end-of-fiscal year General Government expenditures. There will be additional bills coming in that are attributable to FY'18, so the numbers will be subject to change. The expenditures which were presented showed a General Fund surplus of a little over \$31,000, but the final tally will probably be reduced to about \$20,000. Much of the surplus is attributable to a very conservative road repair program due to the uncertainties in the State budget and grants (FY '17-'18 Town Aid Road, Education Cost Sharing, ...) and the need to complete the grant-funded activities on Park Road. This under-expenditure was offset by the road salt expenditures over the budget and the highway department overtime due to the difficult winter. Once the budget figures are finalized, transfers will be made as required to balance each of the line items and the expenditures will be reviewed with the Board of Finance.

DISCUSSION: Don Stein informed the Selectmen that interviews will be scheduled for the Highway Department opening and to hire a new Assistant in the Assessor's Office. Don Stein, Ray Pech and Rich Novak or Carmen Smith, respectively will interview 3-4 applicants for each position with the intention of staffing those two departments by the end of July.

DISCUSSION: Don Stein informed the Selectmen that he had attended a meeting held by the Northwest Regional Workforce Investment Board, and he also provided them with the presentation made by their Executive Director. The Workforce Board will be developing a new agreement for the Towns which will provide, among other concerns, clarity on the liability of the member Towns and Selectmen. That agreement is expected to be available for review by the Towns this fall, with the intention that it be available for execution by the end of the year.

DISCUSSION: Don Stein informed the Selectmen that Doug Simpson had resigned from the Stanclift Cove Authority and that two residents, Melissa Roy and Spencer Monroe, had expressed interest in being appointed to the Authority. That appointment must be done by a vote at a Town meeting, and the BOS has the option of recommending someone or not. In either case, nominations would be made from the floor at the meeting. There is not really a need for a new member to be appointed until after the Cove season or whenever the next Town meeting is scheduled.

DISCUSSION: The Selectmen discussed JP Maguire's Tier 1 Pre-Disaster Program, which is an agreement between the Town and contractor, which gives the Town priority in case of a disaster. The Selectmen requested that the JP Maguire representative meet with them to discuss this program in more detail so that they can better understand the financial implications.

The meeting was adjourned at 9:45 on a motion by Nick Lukiwsky, seconded by Ray Pech.

Respectfully submitted,

Donald S. Stein
First Selectman