

**BOARD OF SELECTMEN –March 27, 2018 MINUTES:**

Meeting called to order at 5:02 PM. Present were First Selectman Don Stein and Selectmen Ray Pech and Nick Lukiwsky.

**DELEGATIONS:** No delegations were present.

**PUBLIC COMMENT:** No comments were presented by the public.

**MOTION:** A motion was made by Ray Pech, seconded by Nick Lukiwsky, and passed unanimously to approve the minutes of the March 5, 2018, special meeting.

**MOTION:** No new tax refunds were presented, but there was a check processed for the tax refund approved for Kenneth or Mary Lawhorn at the March 5 meeting. The original check was inadvertently destroyed, so this check was a replacement.

**DISCUSSION:** Don Stein provided the Selectmen with the latest budget information, as approved by the Board of Finance for presentation to the Town's residents at the Budget Hearing on April 10. The final figures are shown in the attachment to the minutes, which represents a draft Revenue Sheet.

Relative to the General Government budget, the changes were:

- Disapproval of the proposed \$1200 increase to the Selectmen's stipend
- Disapproval of additional wages for the Assessor to cover extra work created by the reval
- Approval of returning the Assessor's Assistant's hours to 20 hours/week

The Capital Budget was approved with the same bottom line, but the Board of Education moved funds to account for additional significant cost for the removal and replacement of the 10,000 gallon underground fuel oil tank. This action is required by September 2019 and could cost up to \$150,000 due to the cost of the tank and removal of the current one. It does not include any contamination that may be discovered.

**DISCUSSION:** The Selectmen tabled the item on the Intergovernmental Membership Agreement for workforce development until more information was available regarding any financial exposure to the Town. The Executive Director will be attending a Council of Government meeting to discuss this agreement and at that point the Selectmen will consider it.

**DISCUSSION:** The Selectmen agreed to hold the meetings of April 10 and May 8 at 5:00 PM as Special Meetings, since the Town Budget Hearing and the Annual Town Meeting are being held at 7:00PM on those nights.

**MOTION:** A motion was made by Ray Pech, seconded by Nick Lukiwsky, and passed unanimously to authorize Holly Krouse, Town Clerk, to apply for and administer the State of Connecticut Historical Preservation program grant for FY 18/19.

**MOTION:** A motion was made by Ray Pech, seconded by Nick Lukiwsky, and passed unanimously to add a discussion of the Elementary School Budget to the agenda. After a brief discussion, the Selectmen asked Don Stein to invite Jeff Linton (Superintendent) and/or Jenn Prelli-Hester to attend a future Selectmen's meeting to

have an informal discussion about the need for a Superintendent and a Principal in the Elementary School as the student population trend is for a continuing decrease.

**MOTION:** A motion was made by Ray Pech, seconded by Nick Lukiwsky, and passed unanimously to add an Executive Session to the agenda to discuss litigation

**MOTION:** A motion was made by Ray Pech, seconded by Nick Lukiwsky, and passed unanimously to go into Executive Session at 5:40 to discuss litigation.

The Selectmen came out of Executive Session at 5:55. No motions were made during the Executive Session.

The meeting was adjourned at 5:55 on a motion by Nick Lukiwsky, seconded by Ray Pech and passed unanimously.

Respectfully submitted,

Donald S. Stein  
First Selectman

**TOWN OF BARKHAMSTED BUDGET 2018/2019****BUDGET MEETING MAY 8, 2018****BARKHAMSTED SCHOOL**

<b>REVENUES</b>	<b>BUDGET 2016/2017</b>	<b>ACTUAL 2016/2017</b>	<b>BUDGET 2017/2018</b>	<b>BUDGET 2018/2019</b>	<b>% CHANGE 17/18 to 18/19</b>
<b>Taxes</b>					
Current Year	\$ 9,648,718	\$ 9,639,020	\$ 9,992,959	\$ 10,313,531	3.21%
Prior Years	\$ 85,000	\$ 179,466	\$ 85,000	\$ 85,000	0.00%
Interest / Lien Fees	\$ 60,000	\$ 84,956	\$ 60,000	\$ 60,000	0.00%
<b>Total Taxes</b>	<b>\$ 9,793,718</b>	<b>\$ 9,903,442</b>	<b>\$ 10,137,959</b>	<b>\$ 10,458,531</b>	<b>3.16%</b>
<b>Other Town Revenues</b>					
Town Clerk Fees	\$ 30,000	\$ 25,403	\$ 30,000	\$ 30,000	0.00%
Interest on Investments	\$ 5,000	\$ 15,587	\$ 5,000	\$ 5,000	0.00%
Conveyance Tax	\$ 20,000	\$ 26,592	\$ 20,000	\$ 20,000	0.00%
Building Permits/PZC Fees	\$ 40,000	\$ 67,073	\$ 40,000	\$ 40,000	0.00%
BOS & Miscellaneous Fees	\$ 25,000	\$ 28,813	\$ 25,000	\$ 25,000	0.00%
Regional 7 SRO Reimbursement	\$ 51,500	\$ 50,407	\$ 51,500	\$ 55,742	8.24%
<b>Total Other Town Revenue</b>	<b>\$ 171,500</b>	<b>\$ 213,875</b>	<b>\$ 171,500</b>	<b>\$ 175,742</b>	<b>2.47%</b>
<b>State Revenue</b>					
BES ECS Grant	\$ 1,656,181	\$ 1,630,604	\$ 1,042,179	\$ 1,635,503	56.93%
Special Education	\$ -	\$ -	\$ 548,719		n/a
School Transportation	\$ -	\$ -	\$ -	\$ -	0.00%
PILOT State Owned Property	\$ 1,682	\$ 1,682	\$ 11,858	\$ 9,887	-16.62%
Pequot Grant	\$ 16,970	\$ 16,970	\$ 16,480	\$ 6,728	-59.17%
Elderly Prop Tax Relief	\$ 18,000	\$ 20,742	\$ 18,000		-100.00%
PILOT, M & E, Rev Sharing	\$ 117,786	\$ 117,786	\$ 109,867	\$ 41,462	-62.26%
Retail Sales Tax	\$ -	\$ -	\$ -	\$ -	n/a
Ad Ed, Vet Ex, Other	\$ 1,563	\$ 5,549	\$ 1,629	\$ 1,629	0.00%
<b>Total State Revenue</b>	<b>\$ 1,812,182</b>	<b>\$ 1,793,333</b>	<b>\$ 1,748,732</b>	<b>\$ 1,695,209</b>	<b>-3.06%</b>
<b>Total Town &amp; State Revenue</b>	<b>\$ 1,983,682</b>	<b>\$ 2,007,208</b>	<b>\$ 1,920,232</b>	<b>\$ 1,870,951</b>	<b>-2.57%</b>
<b>Previous year's surplus</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 245,000</b>	<b>\$ 233,130</b>	<b>-4.84%</b>
<b>Total All Revenues</b>	<b>\$ 11,977,400</b>	<b>\$ 11,910,650</b>	<b>\$ 12,303,191</b>	<b>\$ 12,562,612</b>	<b>2.11%</b>
<b>EXPENSES</b>					
General Govt Budget	\$ 2,101,752	\$ 2,098,283	\$ 2,124,218	\$ 2,159,573	1.66%
Board of Education Budget	\$ 4,242,886	\$ 4,101,605	\$ 4,208,823	\$ 4,122,840	-2.04%
NW Regional #7 Budget	\$ 5,283,054	\$ 5,254,633	\$ 5,380,228	\$ 5,692,842	5.81%
MSW&R	\$ 76,308	\$ 76,308	\$ 66,980	\$ 67,650	1.00%
Debt Service	\$ 197,300	\$ 197,300	\$ 258,342	\$ 253,909	-1.72%
	<b>\$ 11,901,300</b>	<b>\$ 11,728,129</b>	<b>\$ 12,038,591</b>	<b>\$ 12,296,814</b>	<b>2.14%</b>
<b>TRANSFERS</b>					
Capital Reserve Fund	\$ 44,000	\$ 44,000	\$ 232,200	\$ 233,130	0.40%
Dog Fund	\$ 10,100	\$ 10,100	\$ 10,100	\$ 10,100	0.00%
Recreation Fund	\$ 10,000	\$ 10,000	\$ 10,300	\$ 10,568	2.60%
Senior Center Fund	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	0.00%
<b>Total Expenses</b>	<b>\$ 11,977,400</b>	<b>\$ 11,804,229</b>	<b>\$ 12,303,191</b>	<b>\$ 12,562,612</b>	<b>2.11%</b>