

## **BOARD OF SELECTMEN – DECEMBER 12, 2017**

### **MINUTES:**

Meeting called to order at 7:03PM. Present were First Selectman Don Stein and Selectmen Ray Pech and Mark Hemenway. Also present were Nick Lukiwsky and Deb Simon.

**DELEGATIONS:** No delegations were present.

**PUBLIC COMMENT:** No comments were presented by the public.

**MOTION:** A motion was made by Mark Hemenway, seconded by Ray Pech, and passed unanimously to approve the minutes of the November 21, 2017, Special Meeting.

No tax refunds were presented by the Tax Collector

**DISCUSSION:** The Selectmen reviewed the expenditures through November 30, 2017, and did not see any items that caused concerns. Through the first 5 months of the fiscal year, the General Government expenses were on-track at 39% of the annual budget. Don Stein also provided information regarding the Town's fund balance, which was in excess of \$2.8 million as of November 29, 2017. The Town's spend rate is about \$1 million per month and the second installment of taxes is starting to be paid by the residents. The first Education Cost Share funding installment and the first payment of Town Aid Road have also been received from the State. Don Stein also provided a balance sheet for the Housing Rehab fund, which was a Federal grant received in the mid-1980's. This revolving loan fund has a balance of almost \$94,000 and a portion of this could be used for other purposes like seniors or affordable housing. Any use of this money, which is unrestricted since it was received over 25 years ago, would have to be approved by both the BOS and the Board of Finance.

**DISCUSSION:** The Town also received a letter from Ben Barnes, the Secretary of the CT Office of Policy and Management, which provided information on the status of all State grants. However, depending on the situation with the State's surplus, those figures could change.

**DISCUSSION:** The Connecticut Conference of Municipalities has rolled out a program called Sustainable CT, which is modeled after a very successful program in New Jersey. This program is a flexible, voluntary menu of actions designed to provide a community with access to resources, including funding, to carry out well-defined sustainability best practices in 9 categories. The more actions that are completed, the higher the ranking for a town, which then allows them "bragging rights" about how they manage their community. The categories, all of which include specific actions, are Inclusive & Equitable Community Impacts, Well-Stewarded Land & Natural Resources, Efficient Physical Infrastructure & Operations, Vibrant & Creative Cultural Ecosystems, Dynamic & Resilient Planning, Clean & Diverse Transportation Systems & Choices, Strategic & Inclusive Public Services, Thriving Local Economies, and Healthy, Efficient & Diverse Housing. This program will be presented to the Economic Development Commission to see if they are interested in being the lead agency for this new initiative.

**MOTION:** A motion was made by Mark Hemenway, seconded by Ray Pech, and passed unanimously to

appoint Susan Montano, Montano Shea Funeral Home, and Jerry Hamilton, Maloney Funeral Home, as subregistrars to issue removal, transit and burial permits, and cremation permits for a death, which occurs in Barkhamsted during the hours in which the Town Clerk's office is closed. The term for these appointments is 1/1/2018 through 12/21/2021.

**DISCUSSION:** Based on Public Act 17-31, the Town will be responsible for the permitting and enforcement of all bingo games, bazaars and raffles taking place in Town, effective January 1, 2018. These responsibilities are defined in State statute and will require that the Town enact an ordinance defining the procedures. This ordinance will be written and proposed to an upcoming Town meeting, which will be required for other matters, also. This meeting has not yet been scheduled, but is likely to be held before the Annual Town Meeting in May.

**MOTION:** A motion was made by Ray Pech, seconded by Mark Hemenway, and passed unanimously to approve the 2018 meeting schedule, which will be the 2<sup>nd</sup> Tuesday of the month at 7:00PM and the 4<sup>th</sup> Tuesday of the month at 5:00PM. The second meeting in December, which would be Christmas Day will not be scheduled.

**MOTION:** The following appointments were made on the motions as noted, and all were passed unanimously:

- Conservation Commission (Pech/Hemenway): Scott Johnstone (1/1/18-12/31/19); Bianca Beland (1/1/18-12/31/19); Mario Santoro (1/1/18-12/31/19).
- Inland Wetlands Commission (Hemenway/Pech): H. Thomas Nelson (1/1/18-12/31/19); Frederick Reeder (1/1/18-12/31/19); Anthony Gorman (1/1/18-12/31/19); Alternate – Jonathan Simon (1/1/18-12/31/19).
- Economic Development Commission (Hemenway/Pech): Kathy Williams (12/12/17-12/31/18); Tim Deschenes-Desmond (12/12/17-12/31/21). Note: these appointments were to fill spots vacated by Ross Herzog and Bob Geiger, both of whom resigned from the EDC.
- Recreation Commission (Hemenway/Pech): Melissa Roy (1/1/18-12/31/22)
- Stanclift Cove Authority (Pech/Hemenway): recommend to a Town Meeting that Andrew Motes be appointed for a term of 1/1/18-12/31/20.

At the end of the meeting, Don Stein thanked Mark Hemenway for his 6 years of service to the Town as a Selectman.

The meeting was adjourned at 7:40 PM on a motion by Ray Pech, seconded by Mark Hemenway.  
Respectfully submitted,

Donald S. Stein  
First Selectman

*The next meeting of the BOS will be the Regular Meeting to be held on January 9, 2018 at 7:00PM. The meeting scheduled for December 26, 2017 will be canceled.*

BOARD OF SELECTMEN  
MEETING DATES FOR 2018

January 9 and 23	February 13 and 27
March 13 and 27	April 10 and 24
May 8 and 22	June 12 and 26
July 10 and 24	August 14 and 28
September 11 and 25	October 9 and 23
November 13 and 27	December 11

Notes:

Meetings are held on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each Month

The first meeting of the month is at 7:00 PM in the Town Hall

The second meeting of the month is at 5:00 PM in the Town Hall