

INSTRUCTIONS

The attached form must be completed in full, signed and returned to the Inland Wetlands Commission, along with the filing fee. Upon receipt of the form, the application will be placed on the agenda of the next regular meeting of the Commission (the Commission meets on the first Tuesday of each month). The applicant is urged to be present at that meeting to learn from the Commission what, if any, new or additional information will be required. Only upon receipt of this additional information can an application be deemed complete. Once an application has been declared complete, the Commission will either issue a decision within 65 days or schedule the application for a public hearing. The Commission will make a decision within 35 days of completion of said hearing.

All applicants are urged to obtain and read carefully the Inland Wetlands and Watercourses Regulations of the Town of Barkhamsted.

Engineering information must be summarized in layman's terms indicating the capacities, functions, and limitations of the proposed construction. **THE SEAL AND SIGNATURE OF THE ENGINEER MUST BE AFFIXED TO THE ENGINEER'S PLAN.**

Inland Wetlands Commission
Town of Barkhamsted

APPLICATION PROCEDURE

1. Site Plan to Indicate:

- a. Small location or key map
- b. All existing and proposed contours with intervals of no more than 5 ft.
- c. Boundaries of regulated areas keyed to official Commission Inland Wetlands Map.
- d. USDA soil classifications, all water courses and/or inland wetlands
- e. Proposed and existing erosion and sedimentation controls-location and detail.
- f. Test pit locations and results.
- g. Exact locations, volumes and types of materials to be deposited or excavated, and resulting slopes.
- h. Storm drainage.
- i. Owner's authorization.

2. The above requirements may be modified at the discretion of the Commission.

TOWN OF BARKHAMSTED

APPLICATION FOR PERMISSION TO CONDUCT A REGULATED ACTIVITY
WITHIN AN INLAND WETLAND OR WATER COURSE AREA

(In accordance with Sections 22a-36 to 45 inclusive of the General statutes, as amended, the regulations of the Department of Environmental Protection, and regulations of the Town of Barkhamsted.)

INSTRUCTIONS:

All applicants must complete this application form for preliminary review. The Inland Wetlands Commission will then notify the applicant of any additional information that may be required and will schedule a public hearing, if necessary. In addition to the information supplied herein, the applicant may submit other supporting facts or documents which may assist the Inland Wetlands Commission in its evaluation of this application.

SECTION I

1. Name of Applicant _____
Home Address _____
Business Address _____
Telephone # _____
2. Applicant's Interest in the Property
____ Owner ____ Lessee ____ Lessor ____ Other
3. Name of Property Owner (if not applicant) _____
Home Address _____
Business Address _____
Telephone # _____
4. Attach a written, witnessed consent to the proposed activity by the owner, if the applicant is not the property owner
5. Geographical Location of the Property
 - a. This property may be reached from _____ by
proceeding (north) (east) (south) (west) on Rte. No. _____ or _____

_____ and the following specific directions:

(Use an additional sheet, if necessary, to draw a sketch showing the property in relation to surrounding roads.)

- b. Lot number (or other designation) as shown on the tax assessor's map, zoning map, subdivision map; etc.) _____
Specify map source _____

6. Purpose and Description of Activity for which Authorization is requested

- a. Proposed activity will involve the following within inland wetland or water course area (check appropriate box or boxes):

alteration construction deposition of material

pollution removal of material

- b. Attach a general description of the proposal and identification of each regulated activity for which a permit is sought. Include nature and volume of material to be placed, removed or transferred.
- c. Attach a sketch showing location of proposed activity on property.
- d. Please submit a detailed plan of the proposal, if available at this time.
- e. Purpose of the proposed activity (i.e., addition to existing dwelling, new business, industrial park; etc.)

Name of Applicant _____, p. 3

7. Names and Addresses of Adjacent Property Owners (attach a separate sheet).

8. The property to be affected by the proposed activity contains a:

_____ swamp _____ marsh _____ bog _____ lake or pond

_____ stream or river _____ flood plain _____ other regulated area (describe)

The undersigned applicant hereby consents to necessary and proper inspections of the above-mentioned property by members of the Barkhamsted Inland Wetlands Commission at reasonable times both before and after the permit in question has been granted by said Commission.

The undersigned swears that the information supplied in the completed application is accurate to the best of his knowledge and belief.

Signature of Applicant

Date Application Filed

SECTION II

- | | yes | no |
|---|-----|-----|
| Is the location subject to flooding? | () | () |
| Is there a stream, brook or other water course at, or adjacent to, the proposed location? | () | () |
| Do soil survey maps indicate any wetlands in the vicinity of the proposed location? | () | () |
| Is the proposed activity primarily for conservation purposes? | () | () |
| Is the proposed activity primarily for agricultural purposes? | () | () |
| Is any construction, filling or excavation proposed? | () | () |
| Are any other locations under consideration for the proposed activity? | () | () |
| Has there been previous grading, filling, excavation or construction at the proposed location? | () | () |
| Have the health, building and sanitary inspectors made any inspections or tests at, or adjacent to, the location? | () | () |
| Will the proposed activity require tests or inspections by the health, building and sanitary inspectors? | () | () |
| Is the location within an approved or proposed subdivision? | () | () |
| Does the proposed activity necessitate any permit from the Planning and Zoning Commission? | () | () |
| Has any building permit been issued for work that is not completed at this location? | () | () |
| Is there an approved building lot at the proposed location? | () | () |
| Is the location within a tract for which a survey has been filed in the Town Clerk's Office? | () | () |
| Does the property border upon or include any areas of any other town? | () | () |
| Is permission granted for the Commission or its agents to visit the property? | () | () |

SECTION II

- | | yes | no |
|---|-----|-----|
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THE FILING FEES FOR ANY PERMIT OR ANY PETITION ARE:

- | | |
|---|---------|
| 1. Basic minimum application fee | \$50.00 |
| 2. In addition thereto for each lot in a subdivision application | 35.00 |
| 3. If a hearing is required | 200.00 |
| 4. If the use proposed is for commercial purposes, an additional fee based upon the total affected area or wetlands and watercourses upon which a regulated activity is proposed: | |

<u>Square Footage Regulated Area</u>	<u>Fee Per 1000 Square Footage</u>
Less than 2,500	\$18.00
2,500-5,000	12.00
More than 50,000	6.00

For all applications, add ~~12~~ ^{#60} to basic fee for State DEP tax

Section 19-6. Exemption: Boards, commissions, councils and departments of the Town of Barkhamsted are exempt from all fee requirements under Section 2 of these regulations.

Section 19-7. Waiver: The applicant may petition the Agency to waive, reduce or allow delayed payment of the fee required by Section 19.5 of these regulations. Such petitions shall be in writing and shall state fully the facts and circumstances the Agency should consider in its determination under this section. The Agency may waive all or part of the application fee if the Agency determines that:

1. The activity applied for would clearly result in a substantial public benefit to the environment or to the public health and safety, and the application would reasonably be deterred from initiating the activity solely or primarily as a result of the amount of the application fee, or
2. The amount of the application fee is clearly excessive in relation to the cost to the Town of reviewing and processing this application.

The Agency shall state upon its record the basis for all actions under this subsection.