

**TOWN OF BARKHAMSTED  
ECONOMIC DEVELOPMENT COMMISSION  
BARKHAMSTED TOWN HALL  
SPECIAL MEETING  
MONDAY, AUGUST 21, 2023  
7:00 PM**

- 1. Call to order**
- 2. Public Comment**
- 3. Review and approve minutes from July 10, 2023, Meeting**
- 4. Discussion of activities by Ted Shafer, Economic Development Consultant**
  - **Review progress against objectives for FY2023 (2024 (ribbon cutting, website business support page, report on CEDS charrette, business bingo and meet & greet, CTVisit website)**
- 5. Discussion of 2023 initiatives to promote economic development**
  - **Discussion of business promotion and business retention strategies (assist current businesses, attract workers, attract new businesses, ...)**
  - **Discover Litchfield Hills and Town website/tourist map**
  - **Update on broadband services**
  - **Proposal for town-wide business “bingo” and welcome bags**
- 6. Update on Community Garden and use of Fairgrounds for Blacksmith Guild annual meeting**