

**TOWN OF BARKHAMSTED
ECONOMIC DEVELOPMENT COMMISSION
BARKHAMSTED TOWN HALL
MONDAY, DECEMBER 4, 2023
7:00 PM**

- 1. Call to order**
- 2. Public Comment**
- 3. Review and approve minutes from October 2, 2023, meeting**
- 4. Discussion of activities by Ted Shafer, Economic Development Consultant**
 - Review progress against objectives for FY2023**
- 5. Review Business Bingo – kickoff first week of October**
- 6. Review Business Meet and Greet at Sterling Engineering (Thursday, November 2)**
- 7. Discussion of 2023 initiatives to promote economic development**
 - Discussion of business promotion and business retention strategies (assist current businesses, attract workers, attract new businesses, ...)**
 - Discover Litchfield Hills and Town website/tourist map**
 - Update on welcome bags**
- 8. Review and approve meeting schedule for 2024**
- 9. Review members' status for 2024**

**TOWN OF BARKHAMSTED
ECONOMIC DEVELOPMENT COMMISSION
MEETING DATES FOR 2024**

January 8

July 1

February 5

August 5

March 4

September 9

April 1

October 7

May 6

November 4

June 3

December 2

The Economic Development Commission meets on the first Monday of every month at 7:00 p.m. in the Barkhamsted Town Hall, unless the 1st Monday is a holiday.