

**Town of Barkhamsted**  
**Economic Development Commission**  
**Meeting Minutes**  
**August 16, 2018**

**Meeting called to order at 8:15 PM**

**Attending members:** Kathy Williams, Tim Deschenes-Desmond, alternate Amy Starr, Ginny Apple, Bob Pulford and Kevin Noblet. Also present was Don Stein, First Selectman.

Amy Starr was seated for Tim Sullivan as a member for the meeting.

**Review of minutes:** On a motion by Tim Deschenes-Desmond, seconded by Kathy Williams, the minutes of the July 19, 2018 meeting were approved.

**Discussion:**

- Tourist Map – Kevin Noblet reported that he is still working with the artist to try to get him to Town to look at areas suitable for content in the proposed map. In the meantime, the commercial tourist map and the Barkhamsted Historical Society map provide resources for visitors to Town. The BHS has indicated that they need additional copies of their flyer and has asked for assistance from the EDC or the Town.
- The EDC discussed a possible business gathering in the fall, probably at the Log House. Feedback from the prior meeting was that the attendees wanted more time to interact and network among themselves. The thought was to give everyone a short time to talk about their business and their interests/needs and then have a social hour. The thought was to do an early evening meeting, probably the 3<sup>rd</sup> week of October and to do more publicity to try to build participation. This is also an opportunity to solicit more material from retailers, restaurants, and contractors for the welcome bags being developed.
- Amy Starr will take the action to reach out to Debbie Brydon and the Women’s Club to get material and the bags for the welcome kit to be given to new residents.
- Sustainable CT  
As a result of the previous meeting, the EDC reviewed the detailed Action List for this initiative. These actions and the commission/individual responsible for executing them are as follows:
  1. *Thriving Local Economies – EDC*
    - 1.4 *Provide Resources and Supports to Local Businesses (DSS action to update on-line business directory and communicate with businesses; EDC to organize additional business-to-business forums)*
    - 1.6 *Participate in and Promote C-PACE Programs (DSS to check on status of Town’s relationship and resolution regarding C-PACE)*
  2. Well-Stewarded Land and Natural Resources – BCC/PZC/BOS
  3. *Vibrant and Creative Cultural Ecosystems – EDC*

*3.1 Map Tourism and Culture (Cultural and Tourism map already available; Kathy Williams will do research to compile the information required to identify assets and to allow creation of an on-line database; Ginny will work with the CTVisit website to update information and keep it current with events.)*

4. *Dynamic and Resilient Planning – BCC/PZC/BOS*

*4.5 Inventory and Assess Historic Resources (DSS to work with the Historical Society to provide the needed data for an inventory of resources and the material needed for education.)*

5. Clean and Diverse Transportation Systems and Choices – BOS
6. Efficient Physical Infrastructure and Operations – BOS
7. Strategic and Inclusive Public Services – BCC/BOS
8. Healthy, Efficient and Diverse Housing – Housing Trust
9. Inclusive and Equitable Community Impacts - BOS
10. Implement Your Own Sustainability Actions – TBD

More planning and specific actions/assignments regarding the Sustainable CT initiative will take place at future meetings of the EDC. The BCC will also do the same and Don Stein will work on issues outside the scope of these two commissions, either by coordinating with those entities or by compiling and entering the needed information into the database.

- Tim Deschenes-Desmond presented the status of the community garden initiative – the Barkhamsted Historic Society and the DEEP have given preliminary approval to the concept and location. The next step is a survey to determine if there is sufficient resident interest to build the garden.

The meeting was adjourned at 8:10 PM on a motion by Kathy Williams, seconded by Ginny Apple.

Respectfully submitted,

Don Stein