

**Town of Barkhamsted**  
**Economic Development Commission**  
**Meeting Minutes**  
**January 18, 2018**

**Meeting called to order at 7:00 PM**

**Attending members:** Ginny Apple, Kevin Noblet, Bob Pulford, Tim Sullivan, Tim Deschenes-Desmond, Kathy Williams, and alternates Jenn Roller and Frank Miceli (by phone). Also present was Don Stein, First Selectman.

On a motion by Ginny Apple, seconded by Tim Sullivan, and approved unanimously, Bob Pulford was elected chairman.

On a motion by Ginny Apple, seconded by Tim Deschenes-Desmond, and approved unanimously, the 2018 meeting schedule was approved for the third Thursday of each month at the Town Hall at 7:00 PM (see attached).

**Review of minutes:** On a motion by Tim Sullivan, seconded by Kathy Williams, the minutes of the December 13, 2017 special meeting were approved.

**Discussion:**

- Don Stein provided information on the Regional Economic Development Summit to be held in Winsted on January 30. There are several ideas for regional activities and numerous initiatives that should be of interest to the Town.
- The sewer hook-up to Mallory Brook Plaza is still in the discussion stage and, unfortunately, action on the engineering feasibility estimates is moving slowly. Lenard Engineering has submitted data to Winsted and it has been transmitted to the property manager.
- The Town website went live in late December and has a community calendar feature. Community groups like FALPS, the Historical Society and others can now have their events posted, which hopefully will prevent too many events being scheduled on one day as has happened in the past.
- Ginny Apple and Kevin Noblet will meet the week of January 22 to lay out what is required for the Tourist map which a friend of Kevin's will put together.
- Don Stein, Kathy Williams, and Tim Deschenes-Desmond went to the launch event for Sustainable CT at the Torrington City Hall on the 18<sup>th</sup>. Many of the initiatives required for certification have either been accomplished or are considered to be beneficial to the Town, so the Commission was interested in pursuing this state-wide initiative. The Selectmen will discuss this project and Don will inform the Conservation Commission of the initiative, also. On a motion by Tim Sullivan, seconded by Tim Deschenes Desmond, the EDC voted unanimously to study the information from the launch event and to discuss it further at the next meeting.
- Ginny Apple has a password and access to the NW Arts Council calendar and will be posting events as they become scheduled.
- The discussion of the round table/forum for local businesses, which is being organized by Mark Mahoney, was tabled as he was unable to be at the meeting. Kathy Williams offered to help

organize this event which needs to be scheduled and publicized. Don will check with Mark to determine if he will be able to get this initiative moving forward.

- Jenn Roller, Debbie Brydon, Kathy Williams, Sue Eastman and Ginny will meet to discuss putting together welcome kits for new residents highlighting the services available to them from local businesses. The commission members were going to look at the Town website, which has a listing of local businesses, as a starting point for inviting folks to provide information for the kits.
- Kevin Noblet will revisit the questions and assignments for business visitation and at the next meeting, the members will take companies for visits to get input from the business owners as to how the Town can help them.
- Tim Deschenes-Desmond will work with Dave Lewis to plan a community garden for residents and Don Stein took the action to find a location.
- Earth Day will be celebrated at the Town event on April 29. Jenn Roller offered to help with food and the suggestion was made that the Town reach out to Mike Sullivan (a champion woodcutter from Winsted) to see if would be interested in participating. Ginny will work on obtaining a grant from the NW CT Community Foundation to support this event, which is celebrating its 5<sup>th</sup> anniversary.

The meeting was adjourned at 8:10 PM, on a motion by Tim Deschenes-Desmond, seconded by Tim Sullivan.

Respectfully submitted,

Don Stein

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**TOWN OF BARKHAMSTED  
ECONOMIC DEVELOPMENT COMMISSION  
MEETING DATES FOR 2018**

January 18 (Special Meeting)

July 19

February 15

August 16

March 15

September 20

April 19

October 18

May 17

November 15

June 21

December 20

The Economic Development Commission meets on the third Thursday of every month at 7:00 p.m. in the Barkhamsted Town Hall.