

**TOWN OF BARKHAMSTED
INLAND WETLANDS COMMISSION
WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
TUESDAY, JANUARY 6, 2026
BARKHAMSTED TOWN HALL
7:00 PM**

APPROVED: _____

DATE: _____

PRESENT: Chairperson Linda Ganem, Inland Wetlands Enforcement Officer Debra Brydon, Jon Simons, Chris Tooker, Linda Ciborowski, and Jerry Maher Jr.

ABSENT: Ian Osborn and Martha Sullivan

1. NEW APPLICATIONS: NONE

2. PUBLIC HEARINGS:

**A. BOTTINO, NICHOLAS AND VALLERAND, JASON,
APPLICANT/OWNERS, 31 W. WEST HILL RD. AFTER THE FACT
APPLICATION FOR DRIVEWAY CULVERT FOR PROPOSED LOT**

Staff advised the commission that the applicant's engineer, David Whitney called to apologize that he was not ready. Tooker made a motion to deny the application, without prejudice, seconded by Maher and unanimously approved.

**B. BOTTINO, NICHOLAS AND VALLERAND, JASON,
APPLICANT/OWNERS, 31 W. WEST HILL RD. APPLICATION FOR
PROPOSED 2 LOT FREE SPLIT WITH DRIVEWAY WITH TWO
CULVERTS**

Staff advised the commission that the applicant's engineer, David Whitney called to apologize that he was not ready. Ciboroski made a motion to deny the application, without prejudice, seconded by Maher and unanimously approved.

3. PENDING APPLICATIONS:

**A. BOTTINO, NICHOLAS AND VALLERAND, JASON,
APPLICANT/OWNERS, 31 W. WEST HILL RD. AFTER THE FACT
APPLICATION FOR DRIVEWAY CULVERT FOR PROPOSED LOT**

Application denied, without prejudice.

**B. BOTTINO, NICHOLAS AND VALLERAND, JASON,
APPLICANT/OWNERS, 31 W.WEST HILL RD. APPLICATION FOR
PROPOSED 2 LOT FREE SPLIT WITH DRIVEWAY WITH TWO
CULVERTS**

Application denied without prejudice.

**4. INLAND/WETLANDS ENFORCEMENT OFFICER'S REPORT
Renew Town and Fire Maintenance Permit for two years**

Staff explained to the commission that there has been an approved maintenance permit for emergency repairs for the Town Road Crew and the Fire Department for many years. Debbie Brydon, Inland Wetlands Officer would like to have a permit that is renewed every two years on the election cycle in January, so the Inland Wetlands Commission can renew and approve.

Ciboroski made a motion to approve a permit for emergency maintenance and routine repairs done by the Road Crew and Fire Department for two years from January 1, 2026 till January 4, 2028 with the following conditions:

1. Activity should follow the 2002 Sedimentation and Erosion Control Guidelines. All sedimentation and erosion control measure shall remain in place and be maintained until a permanent vegetative cover is established.
2. Inland Wetlands Enforcement Officer to be notified in writing one week prior to construction.
3. Any excess materials will be removed from site (i.e., no stockpiling). No stumps shall be buried on site.
4. All vehicle working on site should be equipped with spill kits.
5. If any engineered plans are required for the proposed work, the work plans should be presented to the Inland/Wetlands Commission as an application.

Seconded by Maher and unanimously approved.

5. ELECTION OF OFFICERS

Maher cast one ballot for the present slate of officers; Linda Ganem, Chairman, Chris Tooker, Vice Chairman, and Martha Sullivan, Secretary, seconded by Tooker and unanimously approved.

6. APPROVAL OF MINUTES

Ciboroski made a motion to approve the minutes from December 2, 2026 meeting, seconded by Tooker and unanimously approved. Maher abstained as he was not in attendance.

7. CORRESPONDENCE

Reviewed; no action taken.

8. PUBLIC COMMENT None

Meeting was adjourned at 7:35 pm.