

ANNUAL TOWN MEETING  
MINUTES  
MAY 2, 2023  
7:00 P.M.  
BARKHAMSTED ELEMENTARY SCHOOL

Donald Stein, First Selectman, called the meeting to order at 7:00 P.M. with approximately 50 residents in attendance.

Deb Brydon nominated John Lavieri moderator and Matt Kelly seconded the nomination. Motion then carried to close nominations. John Lavieri was elected moderator.

Deb Brydon nominated Holly Krouse secretary and Erica Dyndiuk seconded the nomination. Motion carried to close nominations and Holly Krouse was elected secretary.

Matt Kelly made a motion to dispense reading the agenda and it was seconded by Carolyn Day. All in attendance were in agreement, so the meeting moved immediately to the first item for discussion.

1. Motion made by Linda Stein, seconded by Sue Larson to accept the reports of the Board of Selectmen, Treasurer and Board of Education as presented in the Annual Report and the Audit Report for the fiscal year ended June 30, 2022. With no discussion, the motion was then passed by all.

2. Motion by Dave Moulton, seconded by Matt Kelly to authorize the Board of Selectmen to enter into an agreement or agreements with the State of Connecticut, through the Department of Transportation Commissioner, thereof, as they deem necessary relative to Town Aid and Dirt Road Appropriation, so called. After a short discussion, all were in favor.

3. Motion made by Deb Brydon, seconded by Molly Sexton-Read authorizing the Board of Selectmen to enter into an agreement or agreements with the State of Connecticut, through the Secretary of the Office of Policy and Management, thereof, as they deem necessary relative to Local Capital Improvement Program (LoCIP), so called and subject to the LoCIP capital improvement plan as approved by the Board of Selectmen. The motion was approved by all with no discussion.

4. Motion by Linda Stein, seconded by Erica Dyndiuk to authorize the Board of Selectmen for Fiscal Year 2023/2024 to borrow money with the concurrence of the Board of Finance in anticipation of taxes from time to time to pay current expenses of said Town and its obligations and to execute and deliver the Town's obligations for the same. The motion then carried with all in favor.

5. Motion by Rejean Labrie, seconded by Molly Sexton-Read to authorize the Board of Selectmen to apply for and expend any federal and or state grants for and by the town. Motion carried with all in favor.

Meeting was adjourned by the moderator after motions made by Carolyn Day and Matt Kelly at 7:10 P.M. with a reminder that the Annual Town Budget meeting was immediately following this meeting with the same moderator and secretary.

Attest:



Holly P. Krouse, CCTC  
Town Clerk

# Annual Town Meeting Call

1. To receive and act upon the report of the Board of Selectmen, Treasurer, Board of Education and to hear and act on any other reports made at said meeting;

Accept the Audit Report and the Annual Report of the Town for the Fiscal Year ending June 30, 2022

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## **Opinions from the Annual Audit Report**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Barkhamsted, CT as of June 30, 2022, and the respective changes in financial position and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

The Town's governmental funds, reported on a current financial resources basis, combined ending fund balance is \$2,540,978, a decrease of \$218,825 for the year. The General Fund Operating deficit for the year was \$107,901 vs. a budgeted decrease of \$519,317. The General Fund balance was \$2,149,032, of which \$317,000 was assigned to subsequent years expenditures. At the end of the current fiscal year, the unassigned fund balance for the general fund was \$1,832,032 or 13.45% of total General Fund expenditures and transfers vs. 13.0% in the prior year.

May 2, 2023

# Annual Town Meeting Call

2. To authorize the Board of Selectmen to enter into an agreement or agreements with the State of Connecticut, through the Department of Transportation Commissioner, thereof, as they deem necessary relative to Town Aid and Dirt Road Appropriation, so called

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**Under Section 13a-175a, towns and boroughs may use these grants for various purposes, including the construction, reconstruction, improvement or maintenance of highways, sections of highways, bridges or structures incidental to highways and bridges or the improvement thereof, including the plowing of snow, the sanding of icy pavements, the trimming and removal of trees, the installation, replacement and maintenance of traffic signs, signals and markings, and for traffic control and vehicular safety programs, traffic and parking planning and administration, and other purposes and programs related to highways, traffic and parking, and for the purposes of providing and operating essential public transportation services and related facilities. Of note, Sec. 13a-175a also provides that the Secretary of the Office of Policy and Management may approve the use of funds by a town for purposes other than those enumerated above.**

**Projected Town Aid Road grant for FY 2023-2024 = \$195,098**

# Annual Town Meeting Call

3. To authorize the Board of Selectmen to enter into an agreement or agreements with the State of Connecticut, through the Secretary of the Office of Policy and Management, thereof, as they deem necessary relative to Local Capital Improvement Program (LoCIP), so called, and subject to the LoCIP capital improvement plan as approved by the Board of Selectmen

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**Pursuant to C.G.S. § 7-535 through 7-538 the Local Capital Improvement Program (LoCIP) distributes formula-based entitlement funds to municipalities to reimburse the cost of eligible local capital improvement projects such as road, bridge or public building construction activities. Descriptions of eligible projects and examples of allowable project costs can be found in the LoCIP Guidelines.**

**A municipality must request and be granted project authorization by OPM in order to be eligible for reimbursement for allowable project costs. A municipality must request LoCIP reimbursement for eligible costs associated with an OPM approved LoCIP project in order to receive funds.**

**Projected LoCIP grant for FY 2023-2024 = \$35,574**

# Annual Town Meeting Call

4. To authorize the Board of Selectmen for Fiscal Year 2023/2024 to borrow money, if necessary with the concurrence of the Board of Finance in anticipation of taxes from time to time to pay current expenses of said Town and its obligations and to execute and deliver the Town's obligations for the same

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**Not expected to be required, but a necessary back-up if a crisis occurs**

# Annual Town Meeting Call

5. To consider and act upon a proposal to authorize the Board of Selectmen to apply for and expend any federal and or state grants for and by the Town
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**Provides authority to the Board of Selectmen to apply for and manage grants without the necessity of calling a Town Meeting, unless a specific program specifies that a Town Meeting is required.**