

**Minutes Canaan Board of Education – Regular Meeting
Virtual Meeting**

Lee H. Kellogg School • PO Box 237 • 47 Main Street • Falls Village, CT 06031
Tuesday, January 6, 2025 @ 5:00 PM

Present: BOE Chair Patricia Mechare, Current Vice Chair Adam Sher, Member Emily Peterson, Member Maria Bulson, Member Scott Miller, Superintendent Melony Brady-Shanley, Assistant Superintendent Jeanine Rose, Principal Andrew Deacon, Executive Secretary & Secretary to the BOE Laurie Wadsworth.

Guests:

Mike Ellington, HVRHS technology director. Ellington departed at 6 pm after his presentation.
Rebecca Perugini, LHK Science/STEAM Educator. Perugini departed at: 5:15 pm and rejoined for the Ellington presentation then departed at 6 pm.

- I. Call to Order at 5 pm
- II. **Approval of Agenda on a motion by ASher with a caveat from MBulson to discuss Treasurer duties under By Laws item.**
- III. Spotlight on Learning ([Becky Perugini, Science and STEAM](#))
- IV. **Minutes Approval: [12.02.2025 Minutes Canaan BOE Regular Meeting](#) motion by ASher, seconded by SMiller, unanimous.**
- V. Communications/Committees
 - A. Region One Board (Mechare) [Agenda 01.05.26](#) , [Minutes Region 1 01.05.26](#). Mechare highlighted, among other items, a plan for solar roofing.
 - B. ABC Board (Mechare) - no meeting yet this year.
- VI. Old Business - n/a
- VII. New Business
 - A. Region-Wide K-8 Transition to Common Emails Presentation - Mike Ellington. [Migration Report for Lee H. Kellogg](#). MB Brady-Shanley stated that this project was originally started by former Superintendent Lisa Carter. HVRHS students and staff have transitioned to "[@region1schools.org](#)" from "[@hvrhs.org](#)" with safety nets in place.
 - B. By-laws discussion, 9000 series needs completing. MBulson commented on the discussion during the last meeting regarding BOE Treasurer duties and having a secondary signer (Assistant Treasurer), which would necessitate a by-laws revision. MBulson withdrew her nomination to serve as Treasurer.
 - C. **MBulson made a motion to nominate Emily Peterson to serve as Treasurer, seconded by ASher, unanimous.**
 - D. New England School Development Council ([NESDEC](#)) [Enrollment Projections](#) estimates based on registered births that LHK will increase student enrollment over the next 10 years.

- VIII. Reports
 - A. Principal [School Climate Improvement Plan: Overview shared](#)
 - B. Assistant Superintendent's [Report](#) - MBulson asked if Region 1's consolidation of email addresses/domains will allow for consolidation and price breaks for regionally used software/hardware; JRose answered yes.
 - C. Superintendent's [Report](#)
- IX. Financial Reports: **Motion to receive the Check Register - [December 12.01.25-12.19.25](#) and the Cash Report - [December 2025](#) by EPeterson, seconded by SMiller, unanimous to receive.**
- X. Public Comment n/a
- XI. **Adjournment 7:08 pm on a motion by EPeterson, ASher, unanimous.**

Respectfully submitted 01.06.25 by Laurie W. Wadsworth