

**Minutes Canaan Board of Education – ReScheduled Regular Meeting
Virtual Meeting**

Lee H. Kellogg School • PO Box 237 • 47 Main Street • Falls Village, CT 06031

Tuesday, March 10, 2026 @ 5:00 PM

Present: BOE Chair Patricia Mechare (Virtual), Vice Chair Adam Sher (Virtual) departed at 5:41 pm, Treasurer Emily Peterson (Virtual, joined at 5:12 pm), Member Maria Bulson, Member Scott Miller, Superintendent Melony Brady-Shanley, Assistant Superintendent Jeanine Rose (departed at 6:10), Principal Andrew Deacon, Executive Secretary & Secretary to the BOE Laurie Wadsworth.

- I. Call to Order 5:05
- II. **The Agenda as presented was unanimously approved on a motion by MBulson, seconded by SMiller.**
- III. For CABE’s Board of Educations Member Appreciation Month, the Canaan Board of Education members received a book from the Central Office, a gift from Dr. Deacon, and a card for each member with messages from faculty and staff members.
- IV. **The Canaan BOE meetings minutes dated 02.03.26, 02.23.26 and 03.02.26 were unanimously approved on a motion by SMiller, seconded by MBulson.**
[02.03.2026 Minutes Canaan BOE Regular Meeting](#)
[02.23.2026 Minutes Canaan BOE Budget Workshop #1](#)
[03.02.2026 Minutes Canaan BOE Budget Workshop #2](#)
- V. Communications/Committees
 - A. Region One Board- PMechare highlighted updates from the [03.02.26 Meeting Agenda & Minutes](#)
 - B. ABC Board - MBrady-Shanley informed the board of her new evaluation process. The ABC Committee will evaluate her as well as each BOE Board Member. There will be an in person meeting to do so on April 29, 2026 at 6pm in Room 133 at HVRHS.
- VI. Old Business
 - A. **The Canaan BOE unanimously approved to be a subscribing member of the Region 1 policies listed below on a motion by EPeterson, seconded by MBulson.**
 1. [4152.6 Family and Medical Leave Act \(FMLA\)](#)
 2. [0521 Nondiscrimination](#)
 3. [6161.12 Library Material Review and Reconsideration](#)
 4. [6161.13 Library Collection Development and Maintenance](#)
 5. [5113.13 Work-Study Student Employment Work Release](#)
 6. [Service Animals](#)
- VII. New Business
 - A. **The Canaan BOE unanimously approved to set the LHK 8th Grade 2026 Graduation to be Tuesday, June 16, 2026 at 6 pm on a motion by EPeterson, seconded by SMiller.**

MBrady-Shanley noted that she would be officiating on behalf of the Central Office. [LHK 8th Grade Graduation Date](#)

- B. **The Canaan BOE unanimously approved to set the last day of school to Friday, June 19 and to follow recommendations as presented to ensure 180 days of school for the 2025-2026 school year on a motion by SMiller, seconded by EPeterson. [Region One School District 2025-2026 Calendar - Proposed Adjustments.](#)**
- C. **[National School Lunch Program's \(NSLP\) Healthy Food Certification](#): On a motion by EPeterson, seconded by SMiller, the Canaan BOE unanimously approves that pursuant to C.G.S. Section 10-215f, the Canaan BOE certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2026, through June 30, 2027. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.**
- D. **On a motion by SMiller, seconded by MBulson, the Canaan BOE approved that pursuant to voting Yes to above, the Canaan BOE will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met:**
1. **the sale is in connection with an event occurring after the end of the regular school day or on the weekend;**
 2. **the sale is at the location of the event; and**
 3. **the food items are not sold from a vending machine or school store.**

An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held and must be the same place as the food sales.

- E. **[Returning Tuition Student\(s\)](#) for FY 2026-2027**

The Canaan BOE Motion unanimously approved to accept the continued enrollment of the identified tuition students for 26-27 school year on a motion by MBulson, seconded by EPeterson.

- F. **[New Tuition Student\(s\)](#) for FY 2026-2027**

The Canaan BOE Motion unanimously approved to accept the identified tuition student to attend the 26-27 school year on a motion by SMiller, seconded by EPeterson.

- G. **The Canaan BOE unanimously approved to enter into an Executive Session at 6:10 pm to discuss an Attorney/Client Privileged Matter with the BOE members in attendance (PMechare, EPeterson, SMiller, and MBulson; ASher had departed), the principal ADeacon and the superintendent MBrady-Shanley on a motion by MBulson, seconded by SMiller.** BOE Clerk LWadsworth paused the meeting's public recording and turned off the public meeting's audio and video and created a virtual Zoom Break Out room and assigned ADeacon, PMechare, EPeterson to it. MBrady-Shanley connected to the meeting virtually and was assigned to the Break Out room. MBrady-Shanley shared her device with the other members present in person (MBulson and SMiller). Wadsworth left the meeting. The Executive Session ended at 6:49 and recording was resumed. MBrady-Shanley departed at 6:52 pm.

VIII. Reports

- A. [Principal's Report \(February updates\)](#) with photos: [News](#)
B. [Assistant Superintendent's Report](#)
C. [Superintendent's Report](#)

- IX. **The Canaan BOE unanimously agreed to receive the Financial Reports NBT Check Register [February 02.01.26-02.27.26](#) and the Cash Report [February 2026](#) on a motion by MBulson, seconded SMiller.**

- X. Public Comment n/a

- XI. **Motion to adjourn 7:04 pm by EPeterson, seconded SMiller, unanimous.**

Respectfully submitted,

Laurie W. Wadsworth

LHK Executive Secretary, Secretary to the Canaan BOE

03.10.2026