

MINUTES Canaan Board of Education – Regular Meeting

Lee H. Kellogg School • PO Box 237 • 47 Main Street • Falls Village, CT 06031

Tuesday, May 5, 2026 @ 5:00 PM

IN PERSON with ZOOM Option

Present: Canaan BOE Chair Patricia Mechare, Canaan BOE Treasurer Emily Peterson, Member Scott Miller (virtual from 5 - 5:57pm). **Also in attendance:** Assistant Superintendent Jeanine Rose (virtual joined at 5:30), Business Manager Sam Herrick, LHK Principal Andrew Deacon, Executive Secretary & Secretary to the BOE Laurie Wadsworth. **Excused: BOE Vice Chair Adam Sher, BOE Member Maria Bulson, Superintendent Melony Brady-Shanley.** Community members: First Selectman Dave Barger and BOF Member Andrea Downs. **SMiller departed at 5:57 pm.**

- I. Call to Order 5:01
- II. Approval of Agenda with the following edits: Table **Spotlight on Learning**; under **VII. Old Business**, add item **C: Canaan BOE 2026-2027 Budget discussion re: Canaan BOF recommendation to cut \$50,000**; move *VI. Communications/Committees* to follow *X. Financial Reports*; and table *XII. Executive Session: Discussion of the Superintendent Evaluation* **on a motion by E. Peterson, Seconded by S. Miller; unanimously approved.**
- III. Public Comment: Speakers are asked to sign up prior to the start of the meeting. Speakers will state their name and address for the record and to limit remarks to three minutes.

Please note that it is not the practice of the Board to engage in dialogue or respond to comments during this meeting. If a response is deemed necessary, the Board will direct the Superintendent to follow up accordingly.

- IV. **Minutes Approval:**
 - A. [Minutes 04.07.26 Canaan BOE Regular Meeting](#) on a motion by E.Peteson, seconded by S.Miller, unanimously approved.
 - B. [Minutes 04.09.26 Canaan BOE Building Committee Meeting](#) on a motion by S. Miller, seconded by E. Peterson, unanimous to receive.
- V. *Tabled: Spotlight on Learning (Lynn Shea, 8th Grade Community Service Project)*
- VI. Old Business
 - A. **Motion to approve the LHK Executive Secretary’s 2026-2027 contract by E. Peterson, seconded by S. Miller, unanimous.**
 - B. **Motion by E. Peterson, seconded by S. Miller to arrange a Special Meeting to address the Transition Policies 3000 Series.**
 - C. Canaan BOE 2026-2027 Budget re: Canaan BOF recommendation to cut \$50,000. Various discussions ensued: Andrea Downs suggested cutting the 2 bus transportation service to a single bus. Sam Herrick checked with Michelle Christen of All-Star and she responded that [Region One’s Policy 3541](#) recommends that “...Generally, bus routes shall begin no earlier than 1 hour before school opens and students shall not be in transit from school more than 1

hour” and a single bus serving LHK would exceed that time limit. Pat Mechare suggested a change with the timeline for how/when the municipal and BOE budgets are presented to the BOF and Andrea Downs agreed to ask the BOF to add the topic to their next meeting. **Motion by E. Peterson, seconded by S. Miller to reduce the Canaan BOE 2026-2027 Proposed Spending Plan by \$41,387 as represented in [Principal Deacon’s](#) budget version 6 for presentation to the Canaan BOF Special Meeting to be held Wednesday, May 6, 2026.**

VII. New Business

- A. ABC Committee’s Recommendation to local Boards of Education concerning CT Public Act 26-1, Kindergarten age requirement to commence school year 2027-2028 ([Overview of Legislation](#) and [Current Canaan Board of Education Admission Policy](#)). **Motion by S. Miller, seconded by E. Peterson, unanimous to not accept the ABC Committee’s recommendation to require Kindergarten students to reach age 5 by Sept. 1 for the 2026-2027 school year and to allow parents with children turning 5 years of age between Sept. 2, 2026 and Jan. 1, 2027 to petition for a waiver to be evaluated for attendance.**
- B. Building Projects (Sam Herrick and Andrew Deacon)
 - 1. Snow Guards
 - a) [Quote from R & S Construction Services, Inc](#)
 - b) [Quote from United Roofing & Sheet Metal, Inc](#)
 - 2. Termite Remediation
 - a) [Quote from Yale Termite & Pest Elimination Corp.](#)
 - b) [Quote from Eliminate'em Pest Control Services, LLC](#)
 - 3. Generator Installation - to install a donated used generator from HVRHS - \$31,000. Sam Herrick passed along a recommendation that LHK check with our local building inspector to see if a used generator can be installed in a public space.
 - 4. Roof Replacement Project - S. Herrick is helping with quotes; he is recommending LHK get on the same schedule as other Region 1 schools who are also planning on roof work. Bids for [Sections](#) #1, 4 & 5 need to be in place by January 2027.

VIII. Reports

- A. [Principal’s Report](#) [May 2026 BOE Principal Report](#)
- B. [Assistant Superintendent’s Report](#)
- C. [Superintendent’s](#) Report

IX. Financial Reports - **cannot receive as a quorum is not present (SMiller departed at 5:57 pm).**

- A. NBT Check Register - [04.01.26-04.27.26](#)
- B. Cash Report - [April 2026](#)

X. Communications/Committees

- A. ABC Board (Mechare) update from last meeting 3.18.26 [Agenda](#), [Minutes](#)
- B. Region One Board (Mechare) update from last meeting 5.04.26 [Agenda](#), [Minutes](#)

- XI. Public Comment - At this time, the Board of Education invites public comment on agenda items only. Speakers are asked to state their name and address for the record and to limit remarks to three minutes.

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- XII. Executive Session: Discussion of Superintendent Evaluation - ***tabled due to no quorum present.***

- XIII. **Adjournment 6:35**