

MINUTES Canaan Board of Education – Special Meeting for 3000 Policies Series

Lee H. Kellogg School • PO Box 237 • 47 Main Street • Falls Village, CT 06031

Wednesday, May 20, 2026 @ 11:30 AM

Present: Canaan BOE Chair Patricia Mechare, Canaan BOE Vice Chair Adam Sher, Canaan BOE Treasurer Emily Peterson. A Quorum is present. Also in attendance: Superintendent Melony Brady-Shanley, Lee H. Kellogg Principal Andrew Deacon, Executive Secretary & Secretary to the BOE Laurie Wadsworth. Excused: Canaan BOE Members Maria Bulson and Scott Miller.

- I. Call to Order 11:33
- II. Old Business
 - A. **Questions ahead of meeting** were addressed by M.Brady-Shanley and resulted in no changes being made to policies as written. **Motion by EPeterson, seconded by ASher for the Canaan BOE to be a subscribing member of the Region One policies listed below without changes, unanimously approved by the Canaan BOE Members present at this meeting.**

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| 1. Policy #3000 Concept and Roles in Business and Non-Instructional Operations | 17. Policy #3435 Accounts-Fraud Prevention and Investigation |
| 2. Policy #3111 Fiscal Year | 18. Policy #3453 Student Activity Funds |
| 3. Policy #3120 Preparation of Budget Document | 19. Policy #3510 Operation and Maintenance of Plant |
| 4. Policy #3171.1 Non-Lapsing Education Fund | 20. Policy #3513.1 Energy Conservation |
| 5. Policy #3230.1 Federal Funds | 21. Policy #3514 Authorized Use of School Equipment |
| 6. Policy #3231 Medical Reimbursement for Special Education Students | 22. Policy #3515 Community Use of School Facilities |
| 7. Policy #3240 Tuition Fees | 23. Policy #3516 Safety |
| 8. Policy #3250 Materials/Services, Fees, Fines, Charges | 24. Policy #3516.12 Asbestos Control |
| 9. Policy #3260 Sales & Disposal of Obsolete Books, Equipment, and Supplies | 25. Policy #3516.3 Accident Prevention and Reporting |
| 10. Policy #3280.1 Grants and Other Revenue | 26. Policy #3516.4 Sex Offender Notification |
| 11. Policy #3313 Relations with Vendors | 27. Policy #3516.5 Sex Offenders on School Property |
| 12. Policy #3320 Purchasing Procedures | 28. Policy #3517 Security of Buildings and Grounds |
| 13. Policy #3323 Soliciting Prices/Bidding Requirements | 29. Policy #3520.1 Information Security Breach and Notifications |
| 14. Policy #3324 Ordering Goods and Services-Purchase Orders and Contracts | 30. Policy #3520.11 Electronic Information Security |
| 15. Policy #3326 Paying for Goods and Services | |
| 16. Policy #3432 Budget and Expense Reports | |

- III. **Motion to Adjourn at 11:50 am by ASher, seconded by EPeterson, unanimous.**