

Canaan Board of Education – Special Meeting

JUNE 15, 2026 at 5:00 pm

MINUTES

Lee H. Kellogg School

PO Box 237 • 47 Main Street • Falls Village, CT 06031

IN PERSON at LHK

Present: Canaan BOE Chair Patricia Mechare, Canaan BOE Vice Chair Adam Sher (virtually), Canaan BOE Treasurer Emily Peterson, Member Maria Bulson. **Excused:** Member Scott Miller. **A quorum is present.**
Also in attendance: Superintendent Melony Brady-Shanley (virtually) departed at 5:38. LHK Principal Andrew Deacon, Executive Secretary & Secretary to the BOE Laurie Wadsworth.

- I. Call to Order 5.04
- II. Agenda: Executive Session D was moved up to first order of business
- III. Executive Session II: Personnel Discussion with BOE Members, M. Brady-Shanley, A. Deacon. Wadsworth locked the virtual meeting and left the room, there was no recording. The Executive Session ended at 5:19. Wadsworth unlocked the meeting and started the recording.
- IV. Old Business
 - A. Snow Guards for roof out of current budget Building Improvements line.
 1. [Roof Area Specs Quote](#) Motion to accept R&S quote to install snow guards EPeterson, MBulson, unanimously approved.
 - B. Non-lapsing fund and the 2024-2025 Audit update. ADeacon reported that he and PMechare met with Town Treasurer Michelle Hansen. Michelle Hansen reported that the Town of Canaan Municipal Budget did not consider that the Canaan BOE would take back any unexpended money into their Non-Lapsing Fund from the 2024-2025 fiscal year. Following discussion, the Canaan BOE made a **motion to rescind the Canaan BOE's [September 9, 2025 motion to move \\$18,066.61 to our Non-Lapsing 2% fund following a successful King and King audit.](#) was made by MBulson, seconded by EPeterson, unanimously passed.**
 - C. Discussion for unexpended funds going forward: the BOE will make a motion to allocate up to 2% of unexpended Educational Funds to go to its non-lapsing fund without naming a figure but only specifying based on a completed audit.
 - D. [Lawn Contract FY 2026-2027](#) Motion to contract with Allyndale Landscaping for the 2026-2027 School Year for a fee of \$6,500.00 by EPeterson, seconded by MBulson, ASher voted yea, PMechare abstained. Motion passed.
 - E. Executive Session I: **Finish Superintendent's evaluation with BOE Members only on a motion by MBulson, seconded by EPeterson, unanimous.** Wadsworth stopped the recording. ADeacon departed the meeting, Wadsworth departed and returned when the Executive Session concluded at 6:33 pm.
- V. Adjournment by consensus at 6:35 pm.

Respectfully submitted on 06.15.2026 by

Laurie W. Wadsworth

LHK Executive Secretary/Secretary to the BOE