

Canaan Board of Education Regular Monthly Meeting

MINUTES Tuesday, September 1, 2026

IN PERSON, LHK Library at 5 pm

Lee H. Kellogg School

PO Box 237 • 47 Main Street • Falls Village, CT 06031

1. Meeting called to order at 5:09 pm. In attendance: Chair Patricia Mechare, Vice Chair Adam Sher, Member Maria Bulson, Member Scott Miller. **A quorum is present. Also in attendance:** Superintendent Melony Brady-Shanley, Assistant Superintendent Andrew Deacon, Principal Jill Johnson, and Executive Secretary/Secretary to the BOE Laurie Wadsworth

2. Public Comment - N/A

3. Approval and Receipt of Minutes:

- a. Motion by SMiller to approve the [06.02.26 DRAFT Minutes Canaan BOE Regular Meeting](#) as presented, seconded by ASher, unanimously approved.
- b. Motion by SMiller to approve the [06.15.26 DRAFT Minutes Canaan BOE Special Meeting](#) as presented, seconded by ASher, unanimously approved.
- c. Motion by SMiller to approve the [07.23.2026 DRAFT Minutes Canaan BOE Virtual Special Meeting](#) as presented, seconded by ASher, unanimously approved.
- d. Motion by SMiller to approve the [08.21.26 DRAFT Minutes Canaan BOE Special Meeting](#) as presented, seconded by MBulson, unanimously approved.

4. Committee and Administrative Reports: Discussion to add to the Agenda the ABC/Region One BOE updates to meetings to this line item.

- a. [Principal Report](#)
- b. [Assistant Superintendent Report](#)
- c. [Superintendent Report](#)

5. Correspondence to the Board. N/A

Discussion for next BOE Meeting to add to this statement on future agendas: "Please note that it is not the practice of the Board to engage in dialogue or respond to correspondence during this meeting. If a response is deemed necessary, the Board will direct the Superintendent to follow up accordingly"

6. Motion by MBulson, seconded by ASher to receive as presented the [NBT Check Rec 07.01.26 - 07.31.26](#), the [NBT Check Reg 08.01.26-08.31.26](#), the [August 2026 Cash Report](#), and the [Non-Lapsing Fund Balance](#), unanimous.

7. Motion to approve the Canaan BOE as a subscribing district to the Region One Policies listed below with edits noted to replace "Region One BOE" with "the Board" or "the District" as is appropriate by ASher, seconded by SMiller, unanimous:

- a. Policy #4000.1 [Sexual Harassment/Title IX](#)

- b. Policy #4000.1R [Personnel - Sex Discrimination and Harassment in the Workplace Regulation](#)
 - c. Policy #4111 [Recruitment and Selection - Certified](#)
 - d. Policy #4111.1 [Equal Employment Opportunity - Certified/Non-Certified](#)
 - e. Policy #4111.3 [Minority Recruitment Plan - Certified](#)
 - f. Policy #4112.5 [Security Check/Fingerprinting - Certified/Non-Certified](#)
 - g. Policy #4112.51 [Reference Checks - Certified/Non-Certified](#)
 - h. Policy #4112.6/4212.6 [Personnel Records](#)
 - i. Policy #4112.61 [Use and Disclosure of Employee Medical Information \(HIPAA\) - Certified/Non-Certified](#)
8. Motion to approve the Canaan BOE as a subscribing district to the Region One Policies listed below with edits noted to replace “Region One BOE” with “the Board” or “the District” as is appropriate by SMiller, seconded by ASher, unanimous:
- a. Policy# 4132.1 [Copyrights and Patents - Certified](#)
 - b. Policy# 4148 [Employee Protection-Certified/Non-Certified](#) MSP ASher, Miller, unanimous
9. Table Policy# 4118.232/4218.232 until the October regular monthly meeting: [Alcohol, Tobacco, and Drug-Free Workplace](#)
10. New Business: Proposal by Principal Johnson re: increasing [PE/Health hours](#).
- a. Motion by MBulson, seconded by SMiller, unanimous to increase the PE/Health position from a .6 position to a 1.0 full time position to support outdoor education and other initiatives.
11. Board Goals and Round Table
- a. Prospective BOE Member to fill a vacancy through November, 2027. Discussion - ASher will ask a specific candidate to set a time to meet with the BOE for a Special Meeting date and time TBD.
 - b. Motion by ASher, seconded by SMiller for Canaan BOE Member Maria Bulson to fill the Canaan BOE Treasurer’s vacant position through the term ending November, 2027, unanimous.
12. Public Comment - N/A
13. Motion to adjournment at 7:20 pm by ASher, SMiller, unanimous.

Respectfully submitted on 09.02.2026 by
Laurie W. Wadsworth
LHK Executive Secretary/Secretary to the BOE