

**Canaan Board of Education**  
**Minutes of the Regular Monthly Meeting**

Tuesday, April 4, 2023 at 7:00 pm Held Virtually via Zoom for Lee H. Kellogg School  
Falls Village, Connecticut, 06031

**In attendance:** Chair Patricia Mechare, Vice Chair Adam Sher, Treasurer Theresa Graney, Member Maria Bulson. Member Tanya Golden is absent but a quorum is present. **Also in attendance:** Region One Schools Superintendent Lisa Carter, Region One Schools Assistant Superintendent Jeanine Rose, Principal Stacey Calo, Lee H. Kellogg Social Worker Lynn Shea, Lee H. Kellogg Executive Secretary/Secretary to the BOE Laurie Wadsworth, CATV Media, unidentified iphone attendee.

- I. Call to Order 7:05
- II. Board of Education Recognition
  - A. Lou Timolat - Pat Mechare [recognized Lou and Carole Timolat](#) for their dedication to Lee H. Kellogg School.
  - B. All Star Bus Company & Bus Drivers - LCarter gave a public acknowledgement of all that All Star (Leslie, Michelle, all of the drivers) not only with Covid but also with the struggles of being short in drivers and all that they do, for example, with early morning weather issues.
- III. Focus on Student Learning - Lynn Shea, [LHK School Social Worker](#)
- IV. Approval of Agenda with the addition under New Business: Recommendation to hire Diana Leland as evening/assistant custodian, Review of School Safety. MSP TGraney, MBulson, unanimously approved.
- V. Approval of Minutes MSP TGraney, MBulson, unanimously approved.
  - A. [March 7, 2023 Regular Meeting Minutes](#) MSP MBulson, TGraney, unanimously approved
- VI. Communications
  - A. Public Comment n/a
  - B. Written n/a
  - C. Region One Representative- PMechare reports among other items, HVRHS Graduation is Jun 16, 2023 , policies were approved. [Region 1 April 3, 2023 Meeting Minutes.](#) [Region 1 April 3, 2023 Agenda.](#)
  - D. ABC Committee - did not meet in March.
- VII. Old Business
  - A. Update on the roof - SHerrick is getting the roofing companies to finalize their quotes and subsequently will be looking to schedule a Building Committee Meeting.
  - B. Update on water softener - Tuesday, April 11, 2023 Shane Grant Eastern Water Solutions will install new filters.
  - C. Board Retreat - feedback from Ed Advance's Jonathan Costa's presentation was positive. ASher commented in general about educational philosophies and a discussion ensued.

- D. Update on Canaan BOE 2023-2024 Spending Plan - plan was well received on Friday March 31, 2023 by the Town of Canaan Board of Finance. PMechare reports that solar panels were discussed at the March 31st meeting; PMechare has followed up with Town of Canaan Selectmen Greg Marlowe and Dave Barger who toured the outside of the building. Pat will present options at the next BOF meeting. The Town of Canaan Meeting to approve budget is Apr 21, 2023 .

VIII. New Business

- A. Summer Building Use - [Falls Village Recreation Commission](#) - confirm the insurance liability prior to making a motion, include on May agenda.
- B. [Review & discussion of the revised teacher description](#) tabled until May agenda.
- C. MSP to hire Diana Leland as Evening Custodian to start April 17, 2023 by TGraney, ASher, unanimously approved.
- D. School Safety Policies - LCarter stated that all Region 1 Schools have to audit their own plans, and are required by law to practice drills throughout the year (two lockdowns along with a certain number of weather and fire). Region 1 Weekly Administrators meeting in the coming week is revisiting the topic.

X. Reports

- E. [Principal](#) highlights include field trips/assemblies/Enrichment 3:15 will be ongoing.
- F. [Assistant Superintendent](#) highlights include about 100 students registered to attend summer school program this summer; middle school enrichment program to be held at the high school from July 10-21.
- A. [Superintendent](#) highlights include curriculums, School Based Health Centers, graduation dates, MS sports.

XI. Receive Financial Reports

- A. [SNB Check Register 03.01.23-03.29.23](#) MSP to receive TGraney, ASher, unanimously received.
- B. [March Cash Report P&L](#) MSP to receive MBulson, TGraney, unanimously received.

XII. Committee Reports - n/a

XIII. Public Comment - n/a

XIV. Adjournment 9:09 PM MSP TGraney, MBulson, unanimously approved.