

**Canaan Board of Education**  
**Minutes of the Regular Monthly Meeting**

Tuesday, November 1, 2022 at 7:00 pm Held Virtually via Zoom for Lee H. Kellogg School  
Falls Village, Connecticut, 06031

**In attendance:** Chair Patricia Mechare, Vice Chair Adam Sher, Member Maria Bulson, Treasurer Theresa Graney. Excused: Member Tanya Golden. **Also in attendance:** Region One Schools Superintendent Lisa Carter, Region One Schools Assistant Superintendent Jeanine Rose, Principal Stacey Calo, Lee H. Kellogg Grade 3 & 4 Educator Matthew Kandel, Lee H. Kellogg Executive Secretary/Secretary to the BOE Laurie Wadsworth, CATV Media and guests HYSB Jessica Hawthorne and Kelly Parker. Jessica Hawthorne, Kelly Parker, and Matt Kandel departed at 7:20 pm. Parent Marleen van Gulick joined at 7:22 pm and departed at 8:42 pm.

- I. Called to Order at 7:02 pm
- II. Board of Education Recognition - HYSB: Jessica Hawthorne & Kelly Parker. Outstanding work for LHK and the region supporting social emotional learning and counseling. Jessica integrates by attending FOLKS meetings and community events. Anyone can refer students for support - teachers, parents. [Read full write up here.](#)
- III. Focus on Student Learning: Matt Kandel gave an overview of Social Studies. Focus for the 3rd and 4th graders this year is the state of CT as a zoom out and our own town as a zoom in. Matt shared many pictures including Bill Beebe (Canaan Historical Society), Meg Sher (DM Hunt) engaging with the students.
- IV. Approval of Agenda with the following additions:
  - A. Under V. Receive October 27th Building Committee Meeting, motion by MBulson, seconded by TGraney passed unanimously.
  - B. An Executive Session to as XIV for the purpose of reviewing the final negotiated contract between Canaan BOE and Canaan Education Association on a motion by MBulson, seconded by TGraney, passed unanimously.
  - C. Action after coming out of Executive session as XV to approve contract between the Canaan BOE and Canaan Education Association on a motion by TGraney, seconded by MBulson, passed unanimously.
- V. Approval of Minutes
  - A. [October 4, 2022 Regular Monthly Meeting Minutes](#) motion by MBulson, seconded by TGraney passed unanimously with no abstentions.
  - B. [The October 27, 2022 Building and Grounds Meeting Minutes](#) were received on a motion by MBulson, seconded by TGraney.
- VI. Communications - N/A
  - A. Public Comment - N/A
  - B. Written - N/A
  - C. Region One Representative - has not met this month
  - D. ABC Committee - will meet in November

VII. Old Business

- A. Building & Grounds - October 27, 2022 Building and Grounds Meeting Minutes
  - 1. Update on roof project -October 27, 2022 Building and Grounds Meeting Minutes
- B. Policies Approved by Canaan BOE for
  - 1. [Policy 4113.12 – Minimum Duty-Free Lunch Periods for Teachers](#) motion by MBulson, seconded by ASher, passed unanimously.
  - 2. [Policy 5113.2 - Truancy](#) motion by MBulson, seconded by TGraney, passed unanimously.
  - 3. [Policy 5141.213 – Opioid Overdose Prevention \(Emergency Administration of Naloxone\)](#) motion by ASher, seconded by TGraney, passed unanimously.
  - 4. [Policy 5141.4 – Reporting of Child Abuse, Neglect, and Sexual Assault](#) motion by MBulson, seconded by ASher, passed unanimously.
  - 5. [Policy 5144.4 – Physical Exercise and Discipline of Students \[K-8 Schools Only\]](#) motion by TGraney, seconded by ASher, passed unanimously.
  - 6. [Policy 9321.2 – Time, Place, and Notification of Meetings](#) motion by ASher, seconded by MBulson, passed unanimously.

VIII. New Business

- A. Date Stamp Existing Approved Policies per CABE 2019 Audit
  - 1. [0000 Mission Goals Objectives](#) motion by MBulson, seconded by ASher, passed unanimously to date stamp policy 11.1.2022
  - 2. [0050 Code of Ethics](#) motion by TGraney, seconded by ASher, passed unanimously to date stamp policy 11.1.2022
  - 3. [0521 Nondiscrimination](#) motion by MBulson, seconded by TGraney, passed unanimously to date stamp policy 11.1.2022
- B. Recommendation to hire Charles Machia as Evening Custodian at a Step One Part Time Non-Certified for 180 days a year on a motion by TGraney, seconded by MBulson, passed unanimously.
- C. Office Administrator Contract approved for July 1, 2022-June 30, 2023 on a motion by MBulson, seconded by TGraney, passed unanimously.

X. Reports

- A. [Principal](#) - see link - highlights: Promotional video was shot, Assemblies are back with our first on Native American Culture Connecticut Arts for Learning. Conferences were held for Parents of K,1,2 while 3-8 had Student Involved. Principal Calo reports she has been able to get into classrooms and observe. Kellogg hosted a collegial professional PD for Region One Administrators.

- B. [Assistant Superintendent](#) see link - highlights are developing an aligned common standards for evaluations; teacher Goal Setting is due by 11.15.2022, curriculum work is being done.
- C. [Superintendent](#) - see link - highlights are public health in our region - dealing/living with Covid 19 and other viruses and illnesses that are prevalent this season. Berkshire Taconic Community Foundation has provided a grant again (\$62, 265) for summer school and Middle School Enrichment and also allows for transportation. School Based Health Centers has a survey to BOE and Administrators to complete by 11.15.2022. E-Buses - plan is for everyone to have access to one by next fall.

XI. Financial Reports

- A. [SNB Check Register 10.01.2022-10.28.2022](#) received on a motion by TGraney, seconded by MBulson, passed unanimously.
- B. [Cash Report](#) received on a motion by TGraney, seconded by MBulson, passed unanimously.

XII. Committee Reports - see Building Committee

XIII. Public Comment

XIV. An Executive Session for the purpose of reviewing the final negotiated contract between Canaan BOE and Canaan Education Association was created at 8:40 pm by BOE Members present for the meeting, Lisa Carter, and Stacy Calo. The aforementioned came out of the Executive Session at 8:54 pm.

XV. Approval of the contract between the Canaan BOE and the Canaan Education Association for July 1, 2023 - August 30, 2025 on a motion by MBulson, seconded by TGraney, passed unanimously.

XVI. Adjournment at 8:56 on a motion by MBulson, seconded by TGraney, passed unanimously.

Respectfully submitted November 1, 2022

Laurie Wadsworth, LHK Office Administrator and Secretary to the Canaan BOE