

**Canaan Board of Education**  
**Minutes of the Regular Monthly Meeting**

Tuesday, October 4, 2022 at 7:00 pm Held Virtually via Zoom for Lee H. Kellogg School  
Falls Village, Connecticut, 06031

**In attendance:** Chair Patricia Mechare, Member Maria Bulson, Member Tanya Golden, Treasurer Theresa Graney, excused: Adam Sher, Vice Chair. **Also in attendance:** Region One Schools Superintendent Lisa Carter, Region One Schools Assistant Superintendent Jeanine Rose, Principal Stacey Calo, Lee H. Kellogg Spanish Educator Mark Fogel, Lee H. Kellogg Executive Secretary/Secretary to the BOE Laurie Wadsworth, CATV Media and an unknown iphone guest.

- I. Call to Order at 7:01 pm
- II. Board of Education Recognition N/A
- III. Focus on Student Learning: Mark Fogel, LHK Middle School Spanish, [Pay It Forward](#) presentation. Mr. Fogel acknowledged particular teachers for their assistance.
- IV. Agenda approved on a motion by general consensus.
- V. [September 7, 2022 Regular Monthly Meeting Minutes](#) minutes approved on a motion by Bulson, seconded by Graney, unanimous with no abstentions.
- VI. Communications
  - A. Public Comment - n/a
  - B. Written -
    - a. [Aquarion Rate Increase Effective March 2023](#) - noted it will be an increase about \$5 a gallon per month.
    - b. [Falls Village Recreation Committee Building Use Request](#) the request was approved on a motion by MBulson seconded by TGolden and passed unanimously with no abstentions.
    - c. Evening custodian [J. Decaro's Resignation](#) was accepted with regret.
  - C. Region One Representative - See [Agenda 10.3.22 Regular BOE Meeting](#) - highlights from PMechare included complementing SHerrick and the HVRHS Building Committee on his presentation for the HVRHS facility and that the 7000 series will be reviewed by Attorney Tom Mooney.
  - D. ABC Committee Representative - PMechare reports that the meeting was primarily about Lisa Carter's 2021/2022 evaluation.
- VII. Old Business
  - A. Building & Grounds [Sharon Electric for K,1,2 Heating Project](#) will have to be paid out of 2022-2023 budget, PMechare can check if the Canaan BOE can be reimbursed.
  - B. Second Read Policies by Canaan BOE for Approval:

1. [4111/4211R Recruitment and Selection](#) approved on a motion by TGolden, seconded by TGraney and passed unanimously without abstentions.
2. [4112.5/4212.5 Security Check/Fingerprinting](#) approved on a motion by TGraney, seconded by TGolden and passed unanimously without abstentions.
3. [4118.234/5141.234 Psychotropic Drug Use](#) approved on a motion by TGolden, seconded by MBulson and passed unanimously without abstentions.
4. [5114 Suspension and Expulsion/Due Process](#) approved on a motion by TGraney, seconded by TGolden and passed unanimously without abstentions.
5. [5131.6 Student Alcohol Use, Drugs, and Tobacco](#) approved on a motion by TGraney, seconded by TGolden and passed unanimously without abstentions.
6. [5145.511 Sexual Abuse Prevention and Education Program](#) approved on a motion by TGraney, seconded by TGolden and passed unanimously without abstentions.
7. [3542.22 Food Services Personnel Code of Conduct](#) approved on a motion by MBulson, seconded by TGolden and passed unanimously without abstentions.
8. [6154 Homework](#) approved on a motion by TGraney, seconded by MBulson and passed unanimously without abstentions.

## VIII. New Business

### A. Recommendations for Hire

1. [School Social Worker](#) Lynn Shea has been hired as a BA Step 1 for a salary of \$45,794 until her certifications are approved by the state, after which she will move to Masters Step 5 for \$60,347. Motion for hire approved by TGolden, seconded by TGraney and passed unanimously with no abstentions
2. [.5 PE Teacher](#) Doane (Jess) Willey has been hired as .5 PE Teacher for a BA Step 1 Salary of \$22,897 until his certifications are approved by the state, after which he will move to a Masters Step 3 for a .5 salary of \$27,441.50. Motion approved by TGraney seconded by MBulson and passed unanimously without abstentions. Noted that he will still work as a part time Paraprofessional in Special Education at LHK that is paid for by RSSC; his benefits costs will be split between Canaan BOE & RSSC.

- B. Region One Calendar Revision - motion to move Spring Conferences with half-day dismissal to March 29 & 30, 2023 (previously scheduled 1 week

earlier on March 22 & 23, 2023) by TGraney, seconded by TGolden passed unanimously with no abstentions.

IX. Reports

- A. [Principal](#) Principal Calo reported on community relations, STEAM programming, and other highlights for October.
- B. [Assistant Superintendent](#) Jeanine Rose notes that LHK will host the first collegial calibration session on October 24, 2022.
- C. [Superintendent](#) LCarter reported on numbers/population, grants, her goals; of note is the CSDE Unfunded Mandated Curriculum and Assessment.
- D. Financial Reports
  - a. [SNB Check Register 9.1.22 - 9.30.22](#) Received by general consensus.
  - b. [September 2022 Cash Report](#) TGraney noted overages in certain lines of the 6000 series for next budget sessions. Motion to receive the cash report by TGraney, seconded by TGolden, unanimously approved.
- E. Committee Reports - PMechare reports that a Building Committee meeting will be convened in the immediate future and notes that the [roofing quote dated June 10, 2021 by JH Jacunski Humes](#) will need to be revisited by SHerrick.

X. Public Comment - N/A

- XI. Motion to combine (3) Executive Sessions by TGraney and seconded by TGolden passed unanimously. Breakout Room assigned to Principal Calo, Lisa Carter, the Canaan BOE Members present (PMechare, TGraney, TGolden, MBulson), and Sam Herrick for (2) sessions:
- First Executive Session for the purpose of discussing updates to contract negotiations
  - Second Executive Session for the purpose of discussing the Principal's contract. At 9:44 pm SHerrick and Principal Calo exited the Breakout Room and left the Executive Session.
  - The 3rd Executive Session commenced at 9:45 pm for the purpose of discussing the Superintendent's end of year evaluation 2021/2022 with a Breakout Room assigned to Principal Calo, Lisa Carter, the Canaan BOE Members present (PMechare, TGraney, TGolden, MBulson).
- XII. Members returned from the Executive Sessions at 10:13 PM.
- XIII. Adjournment at 10:13 on a motion by TGolden, seconded by TGraney, unanimous.

Respectfully submitted October 4, 2022

Laurie Wadsworth, LHK Office Administrator and Secretary to the Canaan BOE