

Canaan Board of Education
Minutes of the Regular Monthly Meeting

Tuesday, September 5, 2023 at 7:00 pm Held Virtually via Zoom for Lee H. Kellogg School
Falls Village, Connecticut, 06031

In attendance: Chair Patricia Mechare, Vice Chair Adam Sher, Treasurer Theresa Graney. Excused: Members Tanya Golden and Maria Bulson. A quorum is present. **Also in attendance:** Superintendent Lisa Carter, Assistant Superintendent Jeanine Rose, Principal Stacey Calo, Lee H. Kellogg Executive Secretary/Secretary to the BOE Laurie Wadsworth, LHK Head Custodian Chad Olsen, and LHK Library Manager Nikki Blass. Chad Olsen departed at 7:10 pm and Nikki Blass departed at 7:18 pm

- I. Call to Order at 7:05
- II. Board of Education Recognition- Chad Olsen, Lee H. Kellogg Head Custodian - Chad was lauded for his superior work, attention to detail, and his collaboration with co-workers and supervisors
- III. [Focus on Student Learning](#) - Nikki Blass, Lee H. Kellogg Library Manager. Nikki reviewed her Reading Log efforts starting in 2017 (when she collected 24 reading logs). Since then she has worked for 100% student participation and that has happened in 2020, 2021, 2022 saw 100% participation. Governor Lamont has called out and awarded Lee H. Kellogg School each year.
- IV. **Approval of Agenda on a motion by TGraney, seconded by ASher to approve, unanimous.**
- V. **Approval of Minutes [July 24, 2023 Special Meeting Minutes](#) on a motion by TGraney, seconded by ASher to approve, unanimous.**
- VI. Communications
 - A. Public Comment - N/A
 - B. [All Star LHK Drivers](#)
 - C. Written [SVanDeusen Resignation](#)
 - D. Region One Representative - PMechare reports first meeting is next week, no report.
 - E. ABC Committee - PMechare reports that they last met in July, 2023 and reviewed Middle School Sports and discussed upcoming local Board of Ed Chair changes.
- VII. Old Business
 - A. Roof Update - Principal Calo reports that the roof is done and cleaned up and LHK is waiting on one final piece - "a short piece of termination bar" to be done this week by United Roofing. It will be paid for by \$50,000.00 from ARPA and the rest from the LHK non-recurring capital account.
 - B. 2022-2023 School Year Budget Spending Update - under budget in some salaries and benefits, over in some other areas. Surplus funds went to non-recurring capital account.
 - C. Filming @ LHK this summer - Columbia grad students filmed on location August 26 & 27.
 - D. East Wing Door alarm - wiring still an issue, is back in Berkshire Alarm's court to fix.

- E. Updated all [Early Dismissals, including for Regional PD to 1 pm](#)

VIII. New Business

- A. Set BOE Meetings for the School Year 2023-2024 - to remain first Tuesdays of the month during the school year, discussion for next meeting regarding time of meetings and in person or virtual on a motion by TGraney seconded by ASher, unanimously approved for first Tuesdays.
- B. [Kellogg's Response to Kindergarten legislation](#) - Principal Calo and Superintendent Carter explained the new state statute that all Kindergarten students must be 5 by Sept. 1 and therefore, some families may end up having (2) Kindergarten years. Motion to accept new policy *Students 5111(a) Admission/Placement* as written including the *Recommended Response to Public Act 23-208, Section 1 Continuation of Early Kindergarten* by TGraney, seconded by ASher, unanimously approved.
- C. [Middle School Athletics and Activities - Revised Contract Review & Discussion](#) - Motion to accept new contract as written with the understanding that the Canaan BOE will support an expected addendum that 6th graders will be invited to participate in the STC (Science and Technology Center at HVRHS).
- D. New Hires
1. Patricia Bunk, Art .5
 2. Laura Moran, Paraprofessional, .5

XI. Reports

- A. [Principal](#) - see link - highlights include a new Kindness Club led by School Social Worker Lynn Shea and part time Counselor Olivia Lerz; Nature's Classroom in October will be with LHK & Kent; Region One 8th Grade will all travel to DC.
- B. [Assistant Superintendent](#) - JRose highlighted all of the curriculum work, summer school, and summer adventures that occurred over the summer; other highlights are grants she secured for the Right to Read to pay for instructional materials and additional grant money for supplementing BTCF summer adventures.
- C. [Superintendent](#) - highlights - LCarter applauded the work of the Assistant Superintendent in regard to hiring and staffing. Carter also stressed that Covid-19 is still to be taken seriously as specified in her [summary letter](#) sent to all Region One families.

XII. Financial Reports

- A. Check Register [08.01.23-08.31.23](#) - motion to receive TGraney, seconded by ASher, unanimously received.
- B. [August Cash Report](#) - motion to receive TGraney, seconded by ASher, unanimously received.

XIII. Public Comment - n/a

XIV. Adjournment - 8:33 pm motion by ASher, seconded by TGraney, unanimous.