

Canaan Board of Education
Minutes of the Regular Monthly Meeting

Tuesday, October 3, 2023 at 7:00 pm Held Virtually via Zoom for Lee H. Kellogg School
Falls Village, Connecticut, 06031

In attendance: Chair Patricia Mechare, Vice Chair Adam Sher, Treasurer Theresa Graney, Members Tanya Golden, and Maria Bulson. A quorum is present. **Also in attendance:** Superintendent Lisa Carter, Assistant Superintendent Jeanine Rose, Principal Stacey Calo, Lee H. Kellogg Executive Secretary/Secretary to the BOE Laurie Wadsworth, Marissa Kent, Chelsea Kapitancek, Emily Peterson, and LHK Spanish Teacher Mark Fogel. Mr. Fogel departed at 7:18 pm. Ms. Peterson departed at 8 pm. Ms. Kent and Ms. Kapitancek departed at 8:31 pm.

- I. Call to Order: 7:02 pm
- II. Board of Education Recognition - Janna Siller will join us for November meeting
- III. Focus on Student Learning - Mark Fogel - [PBS and Pay It Forward](#) discussed work with behaviors, kindness, doing the right thing on the bus, in the lunchroom, across classrooms.
- IV. **Approval of Minutes [September 5, 2023 Draft Regular Meeting Minutes](#) on a motion by TGolden, seconded by TGraney, unanimously approved.**
- V. Communications
 - A. Region One Representative - PMechare reported on highlights contained in the [Agenda 10.2.23 Meeting](#), including a solar project. PMechare lauded Lisa Carter's goals and planning as extremely well presented and thorough.
 - B. ABC Committee Minutes - PMechare reported on last meeting [Minutes 09/07/23](#)
- VI. Old Business
 - A. Agenda edit to discuss if meetings are virtual or if in person, and what time. **On a motion by MBulson, seconded by TGraney, the board unanimously approved that the Canaan Board of Education's regular monthly meetings will be held at 5 pm in person for the months of September, October, November, March, April, May & June; December, January & February meetings will be held at 5 pm virtually.**
- VII. New Business
 - A. [Youth Voices Count Survey Results Presentation](#) presented by Chelsea Kapitanecek of McCall Behavioral Health and Marissa Kent of Housatonic Youth Service Bureau (HYSB). Lisa Carter followed up with the statement that this data will be used by the region in particular around the areas of bullying and insecurities. PMechare inquired about surveying younger students (currently 7 & 8 and 9- 12 grades are surveyed separately).
 - B. Policies Region 1 Approved, First Read for Canaan BOE
 1. [Cover Memorandum RE: Region 1 7000 Series Policies Revision](#)
 2. [Region 1 7000 Series Policies](#)
 3. [Region 1 Signed Joint Employment Agreement](#)
 4. [6159 - Individualized Education Program/Special Education Program](#)
 5. [6162.51-Surveys of Students \(Student Privacy\)](#)
 6. [5125 - Student Records/Confidentiality](#)

- C. Policies to Retire - Neither “Mandatory” nor “Recommended” by Connecticut Association of Boards of Education (CABE). List of [Canaan BOE’s 2000 Administrative Series](#) on file that were approved May 2014. **Motion to retire policies below on a motion by TGraney, seconded by TGolden, unanimously approved.**

1. #2010 Goals and Objectives
2. #2120 Organizational Chart
3. #2121 Line of Responsibility (Delegation of Authority)
4. #2132 Assistants
5. #2133 Principals, Appointment of
6. #2133.1 Qualifications/Duties Notice re: Discipline
7. #2231.1 Administrative Reports/Annual Report
8. #2234 Treatment of Outside Reports

XI. Reports

- A. [Principal](#) - highlights - outdoor ed, kindness club, 3:15 enrichment after school
- B. [Assistant Superintendent](#) - Dr. Rose was unable to attend this meeting
- C. [Superintendent](#) - highlights - Blackline indicates slight increases for past 2 years.

XII. Financial Reports -

- A. [Check Register](#) motion to receive by TGraney, seconded by TGolden, unanimously received.
- B. [September Cash Report](#) motion to receive by MBulson, seconded by TGraney, unanimously received.

XIII. Public Comment - n/a

XIV. Adjournment 9:16 pm on a motion by MBulson, TGraney, unanimous.

Respectfully submitted October 3, 2023

Laurie Wadsworth, LHK Office Administrator and Secretary to the Canaan BOE