

TOWN OF CANAAN

MUNICIPAL PROPOSED SPENDING

PLAN

FY 2021 – 2022

Prepared by the Board of Selectmen
For the Board of Finance
April 22, 2021

#1001 Selectmen Expenses:

First Selectman Salary – salary increase of 0%
Selectman Salary – salary increase of 0%
Selectman Salary – salary increase of 0%
Selectman Secretary – monthly meetings – 13 @ \$80.00
Clerical Work – not using this line
Administrative Assistant to BOS – recommended by Board of Selectmen
Allied Clerical Services – to be used at the discretion of the Board of Selectmen
Training/Education – training, workshops & seminars
Council of Government – annual dues
Housatonic River Commission – annual dues
Regional Housing Authority – annual dues
Garden Maintenance – maintenance of gardens by Town Hall, green & island
Mileage – travel compensation for Selectmen
Dissemination of Public Communications (**New FY 20-21**) – expenses for community communications
CCM Membership – (**New FY 2017-18**) – (CT Conference of Municipalities) annual dues

#1002 Town Hall Expenses:

Supplies – office & cleaning supplies for Town Hall
Postage – postage paid envelopes – 8 boxes plus daily postage & bulk mailing permit
Clerical Equipment/Repairs – leases for copiers & 2 new computers (Registrar & Town Garage)
Telephone – includes telephone, fax, Comcast, Avaya
Website Maint/Tech – time spent maintaining website & server maint, system upgrade
Electric – average usage - includes loan payment for up-grade
Fuel Oil - 1500 gallons + @ \$1.91 per gallon plus surcharge – price locked in as of 11/5/2020
Water – 4 payments at \$150.00 average
Cleaning – 104 hrs @ \$21.01 per hour – 3% increase (added hours in winter vary & supplies)
Bldg Repairs/Maint – misc. repairs to building, furnace maint., alarm monitoring, bathroom renovation

#1003 Legal Expenses:

Town Counsel – attorney fees throughout the year
Litigation – estimated costs for any litigation
Probate Court – town's portion of Northwest Corner Probate District #100
Legal Notices – estimated costs for required legal notices or other ads

Budget Worksheet - FY 2021-22

GENERAL GOVERNMENT

1001 SELECTMEN EXPENSES

	2019 - 20 Amended <u>Budget</u>	2019 - 20 Budget <u>Act. Audited</u>	2020-21 Approved <u>Budget</u>	2020-21 Amended <u>Budget</u>	2020-21 Estimate of Expenditures	2021-22 Proposed Expenditures	Board of Finance <u>Recommend.</u>	Proposed Increase/ Decrease	%
First Selectman Salary	\$40,540.00	\$40,539.96	\$40,540.00	\$40,540.00	\$40,540.00	\$40,540.00		\$0.00	0.00%
Selectman Salary	\$5,335.00	\$5,334.96	\$5,335.00	\$5,335.00	\$5,335.00	\$5,335.00		\$0.00	0.00%
Selectman Salary	\$5,335.00	\$5,334.96	\$5,335.00	\$5,335.00	\$5,335.00	\$5,335.00		\$0.00	0.00%
Selectman Secretary (Bd. Recorder)	\$1,040.00	\$880.00	\$1,040.00	\$1,040.00	\$1,040.00	\$1,040.00		\$0.00	0.00%
Clerical Work	\$1.00	\$0.00	\$1.00	\$1.00	\$0.00	\$1.00		\$0.00	0.00%
Administrative Asst. to BOS	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	\$100.00		\$0.00	0.00%
Allied Clerical Services (new FY 2018-19)	\$50.00	\$0.00	\$50.00	\$50.00	\$0.00	\$50.00		\$0.00	0.00%
Training/Education	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	\$100.00		\$0.00	0.00%
Council of Government	\$850.00	\$849.60	\$850.00	\$850.00	\$850.00	\$845.00		-\$5.00	-0.59%
Housatonic River Commission	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00		\$0.00	0.00%
Reg. Housing Authority	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00		\$0.00	0.00%
Garden Maintenance	\$2,000.00	\$2,121.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00		\$0.00	0.00%
Mileage	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00	\$200.00		\$0.00	0.00%
Dissemination of Public Communications (new FY 20-21)			\$1.00	\$444.00	\$443.00	\$1,000.00		\$999.00	
CCM Membership (new FY 17-18)	\$1,042.00	\$1,042.00	\$1,042.00	\$1,042.00	\$1,042.00	\$1,042.00		\$0.00	0.00%
Total	\$57,043.00	\$56,552.48	\$57,544.00	\$57,987.00	\$57,535.00	\$58,538.00	\$0.00	\$994.00	1.73%

1002 TOWN HALL EXPENSES

Supplies	\$4,500.00	\$4,229.57	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00		\$0.00	0.00%
Postage	\$2,500.00	\$2,628.25	\$2,500.00	\$2,920.00	\$2,700.00	\$2,700.00		\$200.00	8.00%
Clerical Equip/Repairs	\$5,700.00	\$6,024.93	\$5,000.00	\$5,000.00	\$6,450.00	\$5,000.00		\$0.00	0.00%
Telephone	\$4,610.00	\$4,458.68	\$4,620.00	\$4,620.00	\$4,630.00	\$4,620.00		\$0.00	0.00%
Website Maint/Tech.	\$6,550.00	\$5,597.42	\$6,400.00	\$8,900.00	\$8,500.00	\$9,400.00		\$3,000.00	46.88%
Electric	\$5,600.00	\$7,091.79	\$6,020.00	\$6,020.00	\$6,200.00	\$6,500.00		\$480.00	7.97%
Fuel Oil	\$3,188.00	\$3,477.00	\$3,075.00	\$3,075.00	\$3,075.00	\$2,865.00		-\$210.00	-6.83%
Water	\$600.00	\$475.62	\$600.00	\$600.00	\$470.00	\$600.00		\$0.00	0.00%
Cleaning	\$2,343.00	\$2,186.06	\$2,346.00	\$2,346.00	\$2,300.00	\$2,500.00		\$154.00	6.56%
Building Repairs/Maint.	\$5,000.00	\$10,944.84	\$5,000.00	\$5,000.00	\$4,000.00	\$5,000.00		\$0.00	0.00%
Total	\$40,591.00	\$47,114.16	\$40,061.00	\$42,981.00	\$42,825.00	\$43,685.00	\$0.00	\$3,624.00	9.05%

1003 LEGAL EXPENSES

Town Counsel	\$6,000.00	\$0.00	\$6,000.00	\$6,000.00	\$2,000.00	\$6,000.00		\$0.00	0.00%
Litigation	\$4,500.00	\$0.00	\$4,500.00	\$4,500.00	\$0.00	\$4,500.00		\$0.00	0.00%
Probate Court	\$1,304.00	\$1,304.16	\$1,364.00	\$1,364.00	\$1,364.00	\$1,345.00		-\$19.00	-1.39%
Legal Notices/Advertising	\$1,600.00	\$481.50	\$1,600.00	\$1,600.00	\$500.00	\$1,600.00		\$0.00	0.00%
Total	\$13,404.00	\$1,785.66	\$13,464.00	\$13,464.00	\$3,864.00	\$13,445.00	\$0.00	-\$19.00	-0.14%

#1005 Assessors

Salary – Certified Assessor – 3% increase (CPI increase 1.3%, merit increase 1.7%)
Salary – Ass't to Chief Assessor – 3% increase (CPI increase 1.3%, merit increase 1.7%)
Supplies – Grand list, MV books
Legal Fees – legal notices & costs associated with assessments
Schooling – Certified Assessor re-certifications, dues & meetings
Computer Services – Vision software, QDS software updates and support
Mileage – travel expenses for schooling

#1006 Bd. of Assessment Appeals – (Board of Tax Review) legal notices and compensation for time

#1007 Board of Finance

Secretary – 15 mtgs @ \$80.00
Legal Notices – mandatory notices for budget meetings
Audit – 3rd year of a 3 year contract
Printing Annual Report – cost to print annual report
Typing Annual Report – compensation for collecting and putting together annual report
Legal Fees – consulting with attorney as needed
Accounting Services – services for review of accounting practices & actuarial work

#1008 Tax Collector

Salaries – 3% salary increase (based on salary plus certification fee (CPI increase 1.3%, merit increase 1.7%)
Ass't. Tax Collector – compensation for time – 3% increase in hourly rate (CPI increase 1.3%, merit 1.7%)
Certification – compensation for maintaining certification
Supplies – envelopes, toner for printer, stock for printing bills
Legal Fees – fees incurred during collection of delinquent taxes - reimbursable
Legal Notices – mandatory notices
Rate Book/Bills – moved to Supplies line above
Dues/Training – annual association dues, quarterly meeting fees, conference fees, and course fees & mileage
DMV Fees – fee fixed by DMV
Tax Sale Expenses – (**New FY 2017-18**) – expenses incurred processing tax sales
Computer Maint/Support – QDS software maint and updates

Budget Worksheet - FY 2021-22

4/22/2021

	2019 - 20 Amended Budget	2019 - 20 Budget Act. Audited	2020-21 Approved Budget	2020-21 Amended Budget	2020-21 Estimate of Expenditures	2021-22 Proposed Expenditures	Board of Finance Recommend.	Proposed Increase/ Decrease	%
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1005 BOARD OF ASSESSORS

Salary-Chief Assessor	\$20,575.00	\$20,575.10	\$20,987.00	\$20,987.00	\$20,987.00	\$21,617.00		\$630.00	3.00%
Salary-Ass't. to Chief Assessor	\$13,476.00	\$6,944.33	\$11,139.00	\$11,139.00	\$11,139.00	\$11,473.00		\$334.00	3.00%
Supplies	\$375.00	\$1,503.78	\$500.00	\$500.00	\$925.00	\$500.00		\$0.00	0.00%
Legal Fees	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00	\$200.00		\$0.00	0.00%
Schooling	\$600.00	\$320.00	\$1,200.00	\$1,200.00	\$600.00	\$1,200.00		\$0.00	0.00%
Computer Services	\$10,807.00	\$15,707.70	\$11,300.00	\$11,300.00	\$11,300.00	\$13,800.00		\$2,500.00	22.12%
Mileage/Travel Expenses	\$300.00	\$237.32	\$300.00	\$300.00	\$300.00	\$300.00		\$0.00	0.00%
Total	\$46,333.00	\$45,288.23	\$45,626.00	\$45,626.00	\$45,251.00	\$49,090.00	\$0.00	\$3,464.00	7.59%

1006 Bd. Of Assessm't Appeals

	\$1,500.00	\$37.95	\$1,500.00	\$1,500.00	\$1,840.00	\$1,500.00	\$0.00	\$0.00	0.00%
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1007 BOARD OF FINANCE

Secretary	\$1,200.00	\$1,120.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00		\$0.00	0.00%
Legal Notices	\$250.00	\$46.20	\$250.00	\$250.00	\$50.00	\$250.00		\$0.00	0.00%
Audit	\$21,000.00	\$19,425.00	\$21,500.00	\$21,500.00	\$20,400.00	\$21,500.00		\$0.00	0.00%
Printing Annual Report	\$1,000.00	\$607.75	\$1,000.00	\$1,000.00	\$800.00	\$1,000.00		\$0.00	0.00%
Typing Annual Report	\$500.00	\$524.15	\$500.00	\$500.00	\$500.00	\$500.00		\$0.00	0.00%
Legal Fees	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	\$500.00		\$0.00	0.00%
Accounting Services	\$4,600.00	\$4,480.00	\$3,300.00	\$3,300.00	\$3,000.00	\$3,300.00		\$0.00	0.00%
Total	\$29,050.00	\$26,203.10	\$28,250.00	\$28,250.00	\$25,950.00	\$28,250.00	\$0.00	\$0.00	0.00%

1008 TAX COLLECTOR

Salary	\$17,699.00	\$17,698.98	\$18,113.00	\$18,113.00	\$18,113.00	\$18,747.00		\$634.00	3.50%
Ass't Tax Collector	\$1,644.00	\$276.25	\$1,677.00	\$1,677.00	\$300.00	\$1,677.00		\$0.00	0.00%
Certification	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00		\$0.00	0.00%
Supplies	\$1,300.00	\$1,685.16	\$1,300.00	\$1,300.00	\$2,100.00	\$1,000.00		-\$300.00	-23.08%
Legal Fees	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00	\$250.00		\$0.00	0.00%
Legal Notices	\$500.00	\$485.10	\$500.00	\$500.00	\$500.00	\$500.00		\$0.00	0.00%
Dues/Training	\$750.00	\$172.35	\$750.00	\$750.00	\$200.00	\$750.00		\$0.00	0.00%
DMV Fees	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00		\$0.00	0.00%
Tax Sale Expense (New FY 17-18)	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00	\$250.00		\$0.00	0.00%
Computer Maint/Supplies	\$4,800.00	\$4,792.50	\$4,800.00	\$4,800.00	\$4,800.00	\$5,000.00		\$200.00	4.17%
Total	\$30,443.00	\$28,360.34	\$30,890.00	\$30,890.00	\$29,263.00	\$31,424.00	\$0.00	\$534.00	1.73%

#1009 Treasurer

Treasurer Salary – 3% salary increase (CPI increase 1.3 %, merit 1.7%) – elected position
Deputy Treasurer – compensation for time - 3% increase (CPI increase 1.3%, merit 1.7%)
Bookkeeping Salary – 3% increase (CPI increase 1.3%, merit 1.7%) – hired position
Supplies – checks, ledger paper, 1099s
Computer Maint/Support – Alden, Novak & Dodd, print cartridges

#1010 Town Clerk

Salary – salary increase of 3% CPI increase %, merit % (based on salary & certification fee), increased due to reduced hours of assistant
Asst. Town Clerk – compensation to cover vacations/sickness
Certification – compensation for maintaining certification – half year only
Land Recording - cost to maintain land records
Index Renovations – cost to renovate old records
Dues/Training – annual dues & mandatory town clerk meetings
Historic Document Preservation Grant – to be applied for to help offset cost of renovation of records
Mileage – compensation for travel

#1011 Planning & Zoning

Zoning Officer – Salary set by Board of Selectmen – 3% increase (CPI increase 1.3%, merit 1.7%)
Secretary – 14.5 mtgs @ \$80.00
Clerical Expenses – extra office time
Postage – mailing
Misc – Quarterly State Permit fees, dues and classes for ZEO
Attorney – legal advice
Consultant/Engineer – increase due to hiring planner & digitize maps
Publication Expenses – legal notices
Mileage – compensation for travel

#1012 Zoning Board of Appeals – legal notices, fees by state for permits

#1014 Registrar of Voters

Salaries – for Republican & Democratic registrars - \$18.59 hr. (3% increase) CPI increase 1.3%, merit 1.7%
Election/Primary Expenses – poll workers, printing and legal notices

Budget Worksheet - FY 2021-22

	2019 - 20 Amended Budget	2019 - 20 Budget Act. Audited	2020-21 Approved Budget	2020-21 Amended Budget	2020-21 Estimate of Expenditures	2021-22 Proposed Expenditures	Board of Finance Recommend.	Proposed Increase/ Decrease	%
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1009 TREASURER

Treasurer Salary	\$10,419.00	\$10,418.98	\$10,627.00	\$10,627.00	\$10,627.00	\$10,946.00		\$319.00	3.00%
Deputy Treasurer	\$1,530.00	\$964.41	\$1,561.00	\$1,561.00	\$1,561.00	\$1,608.00		\$47.00	3.01%
Bookkeeping Salary	\$22,865.00	\$22,864.92	\$23,322.00	\$23,322.00	\$23,322.00	\$24,022.00		\$700.00	3.00%
Supplies	\$600.00	\$402.90	\$500.00	\$500.00	\$500.00	\$500.00		\$0.00	0.00%
Computer Maint/Supplies	\$900.00	\$846.99	\$900.00	\$900.00	\$810.00	\$900.00		\$0.00	0.00%
Total	\$36,314.00	\$35,498.20	\$36,910.00	\$36,910.00	\$36,820.00	\$37,976.00	\$0.00	\$1,066.00	2.89%

1010 TOWN CLERK

Town Clerk Salary Account	\$21,398.00	\$21,809.45	\$28,500.00	\$28,500.00	\$28,500.00	\$29,405.00		\$905.00	3.18%
Ass't. Town Clerk	\$11,082.00	\$9,957.06	\$2,234.00	\$17,184.00	\$17,184.00	\$10,000.00		\$7,766.00	347.63%
Certification	\$3,305.00	\$3,305.00	\$3,305.00	\$3,305.00	\$3,305.00	\$1,653.00		-\$1,652.00	-49.98%
Land Recording	\$10,600.00	\$9,461.61	\$11,000.00	\$11,000.00	\$10,000.00	\$11,000.00		\$0.00	0.00%
Index Renovation	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00		\$0.00	0.00%
Dues/Training	\$1,300.00	\$256.25	\$1,300.00	\$1,300.00	\$500.00	\$1,300.00		\$0.00	0.00%
Hist. Doc Preserv. Grant	\$5,500.00	\$4,003.94	\$0.00	\$5,500.00	\$5,500.00	\$0.00		\$0.00	0.00%
Mileage	\$100.00	\$247.80	\$150.00	\$150.00	\$150.00	\$150.00		\$0.00	0.00%
Total	\$54,285.00	\$49,041.11	\$47,489.00	\$67,939.00	\$65,139.00	\$54,508.00	\$0.00	\$7,019.00	14.78%

1011 PLANNING & ZONING

Zoning Enforcement Officer	\$10,176.00	\$10,176.48	\$10,380.00	\$10,380.00	\$10,380.00	\$10,695.00		\$315.00	3.03%
Secretary	\$1,360.00	\$640.00	\$1,156.00	\$1,156.00	\$1,156.00	\$1,156.00		\$0.00	0.00%
Clerical Expense	\$150.00	\$0.00	\$150.00	\$150.00	\$170.00	\$150.00		\$0.00	0.00%
Postage	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	\$100.00		\$0.00	0.00%
Misc.	\$1,000.00	\$754.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00		\$0.00	0.00%
Attorney	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00		\$0.00	0.00%
Consultant/Engineer/Planner	\$2,165.00	\$0.00	\$2,165.00	\$2,165.00	\$2,165.00	\$5,000.00		\$2,835.00	130.95%
Publication Expenses	\$400.00	\$301.83	\$400.00	\$400.00	\$1,600.00	\$400.00		\$0.00	0.00%
Mileage	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00	\$200.00		\$0.00	0.00%
Total	\$17,551.00	\$11,872.31	\$17,551.00	\$17,551.00	\$16,471.00	\$20,701.00	\$0.00	\$3,150.00	17.95%

1012 Zoning Board of Appeals

	\$500.00	\$0.00	\$500.00	\$500.00	\$100.00	\$500.00	\$0.00	\$0.00	0.00%
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1014 REGISTRAR OF VOTERS

Salaries	\$10,000.00	\$5,762.48	\$10,000.00	\$10,000.00	\$7,000.00	\$10,000.00		\$0.00	0.00%
Election/Primary Expense	\$3,500.00	\$1,908.79	\$4,000.00	\$6,500.00	\$3,855.00	\$4,000.00		\$0.00	0.00%

Referendum Expenses – poll workers, printing & legal notices (1 referendum)
Office Expenses – computer supplies, postage for annual canvass, NCOA
Voting Machine Expenses – servicing of machines, programming memory cards, ballots & IVS System
Legal Expenses – legal notices & council if needed
Dues/Training – workshops, seminars & training of poll workers to meet increasing state requirements, annual dues
Computer Service – min. necessary to ensure continuing operation

#1015 Insurance

Cirma Package – Liability & Auto Insurance includes excess liability, public officials & new cyber insurance
Worker's Compensation – CIRMA based on payroll (0% increase)
Bonding – Treasurer and Tax Collector & assistants

#1016 Benefits

Pension Plan – plan contribution based on payroll of participants & cost of admin. by Pension Planning
Social Security – town liability on all payrolls including the recreation summer employees
Retiree/Spouse Benefits – (**New FY 15-16**) compensation in accordance with policy
Health Insurance – Medical, Dental, Life, vision and LTD (coverage for highway, tax collector, & town clerk) 2% increase

#1017 Economic Development (new FY 21-22)

Economic Dev. Coordinator (**new FY 19-20**) - salary
Economic Dev Coordinator Expenses (**new FY 20-21**)-training, conferences, mileage & expenses
Economic Community Development (**New Fy 18-19**) – community expenses – signs for trails, etc.

#1018 Public Health

Torrington Area Health – annual budget based on services provided (\$5.48 per capita rate-1053 pop.) population correction
Dog Officer Fund – transferred to Dog Fund Account to cover salary & expenses
Health Care – Salisbury VNA - annual budget based on services provided
Youth Services Bureau – Annual budget based on services provided
Mental Health Services – (previously called CMHA) annual budget based on services provided

#1019 Social Services

Director – salary – + 3% increase(CPI increase 1.3%, merit 1.7%)
Senior Center – supplies for activities & bus for trips (6 per year)
Telephone –two lines to senior center & elevator telephone & Comcast

Budget Worksheet - FY 2021-22

	2019 - 20 Amended Budget	2019 - 20 Budget Act. Audited	2020-21 Approved Budget	2020-21 Amended Budget	2020-21 Estimate of Expenditures	2021-22 Proposed Expenditures	Board of Finance Recommend.	Proposed Increase/ Decrease	%
Referendum Expenses	\$2,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00		\$0.00	0.00%
Office Expense	\$600.00	\$322.26	\$700.00	\$700.00	\$500.00	\$700.00		\$0.00	0.00%
Voting Machine Expense	\$3,000.00	\$1,749.00	\$3,000.00	\$3,000.00	\$2,500.00	\$3,000.00		\$0.00	0.00%
Legal Expense	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	\$100.00		\$0.00	0.00%
Dues/Training	\$1,700.00	\$491.32	\$1,700.00	\$1,700.00	\$600.00	\$1,700.00		\$0.00	0.00%
Computer Service	\$100.00	\$275.75	\$500.00	\$500.00	\$300.00	\$500.00		\$0.00	0.00%
Total	\$21,000.00	\$10,509.60	\$21,000.00	\$23,500.00	\$14,755.00	\$21,000.00	\$0.00	\$0.00	0.00%

1015 INSURANCE

CIRMA - Property/Liability Insurance	\$17,060.00	\$17,050.00	\$17,060.00	\$17,060.00	\$18,050.00	\$23,060.00		\$6,000.00	35.17%
Worker's Compensation	\$16,970.00	\$16,472.35	\$16,970.00	\$16,970.00	\$15,976.00	\$16,970.00		\$0.00	0.00%
Bonding	\$800.00	\$506.00	\$600.00	\$600.00	\$600.00	\$600.00		\$0.00	0.00%
Total	\$34,830.00	\$34,028.35	\$34,630.00	\$34,630.00	\$34,626.00	\$40,630.00	\$0.00	\$6,000.00	17.33%

1016 BENEFITS

Pension Plan	\$20,000.00	\$18,452.00	\$22,000.00	\$22,000.00	\$21,000.00	\$24,000.00		\$2,000.00	9.09%
Social Security (7.625%)	\$42,300.00	\$39,908.20	\$43,500.00	\$43,500.00	\$41,000.00	\$43,500.00		\$0.00	0.00%
Retiree/Spouse Benefits	\$2,250.00	\$2,250.00	\$2,250.00	\$2,250.00	\$2,250.00	\$2,250.00		\$0.00	0.00%
Health Insurance	\$111,500.00	\$111,833.70	\$117,225.00	\$117,225.00	\$112,708.19	\$117,600.00		\$375.00	0.32%
Total	\$176,050.00	\$172,443.90	\$184,975.00	\$184,975.00	\$176,968.19	\$187,350.00	\$0.00	\$2,375.00	1.28%

1017 Economic Development

Economic Dev. Coordinator (new FY 19-2	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$10,695.00		\$8,695.00	434.75%
Economic Dev Coordinator Expenses (new FY 20-21)			\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00		\$0.00	0.00%
Economic Community Dev(New FY 18-19	\$2,000.00	\$3,297.40	\$4,000.00	\$4,000.00	\$4,000.00	\$3,000.00		-\$1,000.00	-25.00%
Total	\$4,000.00	\$5,297.40	\$8,000.00	\$8,000.00	\$8,000.00	\$15,695.00	\$0.00	\$7,695.00	96.19%

1018 PUBLIC HEALTH

Torrington Health District	\$7,320.00	\$7,319.76	\$5,781.00	\$6,353.70	\$6,353.70	\$5,770.00		-\$11.00	-0.19%
Dog Officer Fund	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00		\$0.00	0.00%
Health Care - SVNA	\$1,660.00	\$825.00	\$1,700.00	\$1,700.00	\$1,000.00	\$2,000.00		\$300.00	17.65%
Youth Services Bureau	\$3,764.00	\$3,764.00	\$3,764.00	\$3,764.00	\$3,764.00	\$3,764.00		\$0.00	0.00%
Mental Health Services	\$3,000.00	\$3,000.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00		\$0.00	0.00%
Total	\$18,244.00	\$17,408.76	\$17,245.00	\$17,817.70	\$17,117.70	\$17,534.00	\$0.00	\$289.00	1.68%

1019 SOCIAL SERVICES

Director	\$22,048.00	\$22,825.95	\$23,188.00	\$23,188.00	\$23,188.00	\$23,884.00		\$696.00	3.00%
Senior Center	\$3,275.00	\$3,271.27	\$3,275.00	\$3,275.00	\$3,275.00	\$3,275.00		\$0.00	0.00%
Telephone	\$2,230.00	\$2,349.37	\$2,375.00	\$2,375.00	\$2,438.00	\$2,500.00		\$125.00	5.26%

Chore Service – annual budget based on services provided
NW Transit District – annual request to cover bus services
Litchfield Hills Nutrition – lunch program at Senior Center
Gateway Adult Center – annual budget based on services provided
Geer Adult Day Transportation – annual budget based on services provided
Women's Support Services – annual budget based on services provided
Susan B. Anthony – annual budget based on services provided
Dues & Training – workshops & seminars
Travel – mileage for director
NW Reg. Mental Health Board – (**New FY 18-19**) – annual request
Nutrition Site Manager – min. amount

#1020 Wm. Surdam Building (Day Care Center)

Electric –based on average usage & loan payments for up-grade
Fuel Oil – 1200 gallons @ \$1.91 per gallon + surcharges (rates locked in as of 11/5/2020)
Building Repairs – maintenance and includes water testing
Ground Maint- (**New FY 18-19**) – mowing at Page Road property (was included in series #4001)

#1021 Street Lights – based on average usage

#1022 General Assistance – as needed
Emergency Fund – as needed

#1023 Fund for Non-municipal Activities

Day Care Grant – annual request – previous increase FY 2012-13
Beebe Hill School House – electric and building maintenance
FV-Canaan Historical Society – requested by Historical Society to help offset costs of insurance for museum
DM Hunt Library – half of annual request – previous increase FY 2019-20
NC Summer Job Program – (**New FY 2015-16**) – annual request
FVCT Co., Inc. – annual request

#1024 Inland/Wetlands Commission – quarterly state report fees, secretary, printing costs for regulations & tree treatments

Budget Worksheet - FY 2021-22

4/22/2021

	2019 - 20 Amended Budget	2019 - 20 Budget Act. Audited	2020-21 Approved Budget	2020-21 Amended Budget	2020-21 Estimate of Expenditures	2021-22 Proposed Expenditures	Board of Finance Recommend.	Proposed Increase/ Decrease	%
Chore Services	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00		\$0.00	0.00%
NW Transit District	\$639.00	\$639.00	\$639.00	\$639.00	\$639.00	\$639.00		\$0.00	0.00%
Litchfield Hills Nutrition	\$477.00	\$476.83	\$278.00	\$278.00	\$277.57	\$341.00		\$63.00	22.66%
Gateway Adult Center	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00		-\$3,500.00	-100.00%
Geer Adult Day Center - Transport	\$3,700.00	\$3,700.00	\$4,000.00	\$4,000.00	\$4,000.00	\$7,000.00		\$3,000.00	75.00%
Womens Support Services	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00		\$0.00	0.00%
Susan B. Anthony	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00		\$0.00	0.00%
Dues & Training	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	\$100.00		\$0.00	0.00%
Travel	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	\$100.00		\$0.00	0.00%
NW Reg Mental Health Bd(New FY 18-19	\$117.00	\$0.00	\$117.00	\$117.00	\$0.00	\$0.00		-\$117.00	-100.00%
HVCASA/Western CT Coalition(New FY 21-22)						\$159.00		\$159.00	100.00%
Fishes & Leaves Pantry (new FY 21-22)						\$500.00		\$500.00	100.00%
FISH NWCT (New FY 21-22)						\$500.00		\$500.00	100.00%
Nutrition Site Manager - Salary	\$500.00	\$0.00	\$200.00	\$200.00	\$0.00	\$200.00		\$0.00	0.00%
Total	\$40,386.00	\$40,462.42	\$41,472.00	\$41,472.00	\$41,017.57	\$42,898.00	\$0.00	\$1,426.00	3.44%
1020 WM. SURDAM Bid(Day Care)									
Electric	\$3,200.00	\$4,944.06	\$5,235.00	\$5,235.00	\$5,203.00	\$5,500.00		\$265.00	5.06%
Fuel Oil	\$2,550.00	\$2,815.87	\$2,460.00	\$2,460.00	\$2,460.00	\$2,292.00		-\$168.00	-6.83%
Building Maint.	\$6,800.00	\$7,851.16	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00		\$0.00	0.00%
Ground Maint (new FY 18-19)	\$2,000.00	\$1,400.00	\$2,000.00	\$2,000.00	\$1,700.00	\$2,000.00		\$0.00	0.00%
Total	\$14,550.00	\$17,011.09	\$12,695.00	\$12,695.00	\$12,363.00	\$12,792.00	\$0.00	\$97.00	0.76%
1021 STREET LIGHTS	\$7,700.00	\$6,644.08	\$7,700.00	\$7,700.00	\$6,900.00	\$7,700.00	\$-	\$0.00	0.00%
1022 GENERAL ASSISTANCE									
Welfare Disbursements	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00		\$0.00	0.00%
Emergency Fund	\$2,500.00	\$2,499.91	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00		\$0.00	0.00%
Total	\$3,000.00	\$2,999.91	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	\$0.00	0.00%
1023 FUND FOR NON-MUNI.									
PUBLIC BENEFIT ACTIVITIES									
Day Care Grant	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00		\$0.00	0.00%
Beebe Hill School House	\$1,000.00	\$528.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00		\$0.00	0.00%
FV-Canaan Historical Society	\$2,850.00	\$2,850.00	\$2,907.00	\$2,907.00	\$2,907.00	\$2,907.00		\$0.00	0.00%
D.M. Hunt Library	\$48,750.00	\$48,750.00	\$49,725.00	\$49,725.00	\$49,725.00	\$49,725.00		\$0.00	0.00%
NC Summer Jobs Program	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00		\$0.00	0.00%
FVCT Co., Inc.	\$3,500.00	\$3,500.00	\$3,570.00	\$3,570.00	\$3,570.00	\$3,570.00		\$0.00	0.00%
Total	\$66,700.00	\$66,228.00	\$67,802.00	\$67,802.00	\$67,802.00	\$67,802.00	\$0.00	\$0.00	0.00%

1027 General Public Safety

911 Litchfield Dispatch – annual request

Fire Marshal – salary, mileage & expenses

Building Inspector – salary, office rental, supplies, secretary, dues

Civil Prep/Constables – supplies if needed

Emergency Management Coordinator –3% increase - replaces civil defense coordinator to better meet federal & state mandates

EMD Compensation for Events (**new FY 2021-22**) – extra time spent due to COVID & weather events

Hepatitis Vaccine – offered to highway & transfer station personnel and fire & ambulance volunteers

FVVPD/Rescue Squad – annual transfer to pension plan

#1028 Non-Recurring Capital Accounts

Fire Truck Reserve – annual transfer to Reserve Account

Fire Commission Equipment Reserve – annual transfer to Reserve Acct

Heavy Equipment Reserve – annual transfer to Reserve Account

Truck Reserve – annual transfer to Reserve Account-increase for 5 yr replacement schedule

107/108 Main St Maint. Reserve – (**New FY 2013-14**) annual transfer to Reserve Account

Bridge Maint./Repair Reserve – annual transfer to Reserve Account –increased due to Cobble Road study

Painting Reserve –annual transfer

Assessors Revaluation Reserve –annual transfer

P & Z Rewrite of Regulations –annual transfer for P&Z revision of regulations

Environmental Cleanup Reserve annual transfer for hazardous cleanup

Capital Improve/Salt Shed –annual transfer

Computer/Office Automation – annual transfer for future updates to computers, software

Ambulance Reserve – annual transfer to reserve account

Bulking Waste Building Reserve – for future building at Transfer Station

Employee Post Employ Health Ins Benefits – Funding for retiree benefits according to GASB 45

Pool Reserve – for future pool resurfacing and maint

Tree Replacement Reserve – (**new FY 2019-20**) to replace trees on Main St.

#1202 107 Main Street Property

Electric –average usage

Fuel Oil - 2000 gallons @ \$1.91 per gallon + surcharges (rate locked in as of 11/5/2020)

Water – 4 payments @ \$150. Average + watering of town gardens

Cleaning – 104 hrs @ \$21.01 per hour – 3% increase (average hours – vary in winter + cleaning supplies)

Building Maint. – routine building maint., alarm system & includes elevator quarterly maint & inspection & renovation to 1st floor

Budget Worksheet - FY 2021-22

4/22/2021

	2019 - 20 Amended Budget	2019 - 20 Budget Act. Audited	2020-21 Approved Budget	2020-21 Amended Budget	2020-21 Estimate of Expenditures	2021-22 Proposed Expenditures	Board of Finance Recommend.	Proposed Increase/ Decrease	%
1024 CONSERVATION COMM.									
Inland/Wetland Commission	\$2,500.00	\$1,709.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	0.00%
1027 GENERAL PUBLIC SAFETY									
911 Litchfield Dispatch	\$12,245.00	\$12,244.86	\$11,953.00	\$11,953.00	\$11,953.15	\$12,057.00		\$104.00	0.87%
Fire Marshal	\$6,000.00	\$3,595.32	\$6,000.00	\$6,000.00	\$4,000.00	\$6,000.00		\$0.00	0.00%
Building Inspector	\$21,000.00	\$11,530.35	\$21,000.00	\$21,000.00	\$17,000.00	\$21,000.00		\$0.00	0.00%
Constables	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	\$100.00		\$0.00	0.00%
Emergency Manage Co-ordinator	\$2,251.00	\$2,250.96	\$2,296.00	\$2,296.00	\$2,296.00	\$4,865.00		\$2,569.00	111.89%
EMD Compensation for Events (new FY 21-22)						\$2,500.00		\$2,500.00	100.00%
Hepatitis Vaccine	\$150.00	\$0.00	\$150.00	\$150.00	\$0.00	\$150.00		\$0.00	0.00%
FV/FD & Rescue Squad Pension	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00		\$0.00	0.00%
Total	\$56,746.00	\$44,621.49	\$56,499.00	\$56,499.00	\$50,249.15	\$61,672.00	\$0.00	\$5,173.00	9.16%
1028 NON-RECURRING CAPITAL ACCOUNTS									
Fire Truck Reserve	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00		\$25,000.00	100.00%
Heavy Equipment Reserve	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00		\$10,000.00	100.00%
Truck Reserve	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00		\$35,000.00	100.00%
107/108 Main St. Maint Reserve	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00		\$7,500.00	100.00%
Bridge Maint/Repair Reserve	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00		\$15,000.00	100.00%
Painting Reserve	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00		\$5,000.00	100.00%
Assessors Revaluation Res.	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00		\$4,000.00	100.00%
P & Z Rewrite of Regs/Town Plan	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00		\$2,500.00	100.00%
Environmental Cleanup Reserve	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00		\$1,000.00	100.00%
Capital Improve/Salt Shed	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00		\$2,000.00	100.00%
Computer/Office Automation	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00		\$1,000.00	100.00%
Ambulance Reserve	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00		\$5,000.00	100.00%
Bulky Waste Building Res.	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00		\$5,000.00	100.00%
Employ Post Employ Health Ins. Ben	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00		\$2,500.00	100.00%
Tree Replacement (New FY 19-20)	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00		\$500.00	100.00%
Pool Reserve	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00		\$5,000.00	100.00%
Total	\$114,000.00	\$114,000.00	\$0.00	\$0.00	\$0.00	\$126,000.00	\$0.00	\$126,000.00	100.00%
1202 107 MAIN ST PROPERTY									
Electric	\$4,100.00	\$3,921.06	\$4,100.00	\$4,100.00	\$2,500.00	\$4,100.00		\$0.00	0.00%
Fuel Oil	\$4,250.00	\$3,823.03	\$4,100.00	\$4,100.00	\$4,100.00	\$3,820.00		-\$280.00	-6.83%
Cleaning	\$2,343.00	\$2,365.93	\$2,343.00	\$2,343.00	\$2,200.00	\$2,400.00		\$57.00	2.43%
Water	\$800.00	\$780.06	\$800.00	\$800.00	\$650.00	\$800.00		\$0.00	0.00%
Building Maint.	\$8,000.00	\$7,844.93	\$13,000.00	\$13,000.00	\$13,000.00	\$13,000.00		\$0.00	0.00%
Total	\$19,493.00	\$18,735.01	\$24,343.00	\$24,343.00	\$22,450.00	\$24,120.00	\$0.00	-\$223.00	-0.92%

#1203 35 Railroad St. Property (Old Fire House)

Electric – average usage

Fuel Oil – 500 gals @ 1.91 per gal + surcharges (rate locked in as of 11/5/2020)

Water – 4 payments @ \$100 + usage

Building Maint – furnace maint., alarm monitoring

#2001 Fire Commission (188 RT 7 S)

New Equipment – purchase of misc new equipment/up-dating old equipment

Trucks/Equipment – maintenance to department vehicles – new tanker and inspection

Vehicle Fuel – (**New line FY 2020-21**) – to cover fuel usage

Electric – estimate of usage

Propane – to fill tank(s)

Hydrants – 4 payments @ \$75.00 and water usage in building

Communications – telephone, fax, Comcast, radios and pagers

Fire Ponds – for maintenance to fire ponds – as needed

Building Maintenance – alarm system tests & monitoring, routine building maint.

Physical Exams – required annual physicals for fire & ambulance personnel

Insurance – CIRMMA – workmen's compensation & vehicle insurance (increase for new building)

Mileage – for Chief meetings

Training – fire & ambulance personnel training costs

#3001 Dept of Public Works

Wages – payroll step increase-based on annual reviews – recommended by Board of Selectmen

Overtime – 125 hrs based on OT wages

Misc New Equipment – to purchase misc equipment

Truck Repairs/Parts – maintenance to trucks and equipment

Fuel, oil, lube – gas, diesel, oil and lube for trucks and equipment

Oiling & Sealing – cost to chip seal 3 miles

Bituminous Material – cost of materials for patching roads

Deicing – salt & sand

Bridge/Culvert Repairs – to be used for minor repairs to bridges and culverts

Paving/Capital Improvements – cost to pave approx 1 mile of road

Road Maint/Construction/Drainage – to be used for misc maintenance to roads

Equipment Rental – to be used for equipment breakdowns

Sub-contracting – General – if needed

Budget Worksheet - FY 2021-22

	2019 - 20	2019 - 20	2020-21	2020-21	2020-21	2021-22	Board of	Proposed	%
	Amended	Budget	Approved	Amended	Estimate of	Proposed	Finance	Increase/	
	<u>Budget</u>	<u>Act. Audited</u>	<u>Budget</u>	<u>Budget</u>	<u>Expenditures</u>	<u>Expenditures</u>	<u>Recommend.</u>	<u>Decrease</u>	
1203 35 Railroad St. Property (new FY 17-18)									
Electric	\$ 1,200.00	\$849.54	\$ 1,200.00	\$ 1,200.00	\$710.00	\$ 1,200.00		\$0.00	0.00%
Fuel Oil	\$ 1,063.00	\$1,215.30	\$ 1,025.00	\$ 1,025.00	\$1,300.00	\$ 955.00		-\$70.00	-6.83%
Water	\$ 425.00	\$421.11	\$ 450.00	\$ 450.00	\$410.00	\$ 450.00		\$0.00	0.00%
Building Maint.	\$ 1,200.00	\$1,792.56	\$ 1,300.00	\$ 1,300.00	\$1,300.00	\$ 1,300.00		\$0.00	0.00%
Total	\$3,888.00	\$4,278.51	\$3,975.00	\$3,975.00	\$3,720.00	\$3,905.00	\$0.00	-\$70.00	-1.76%

2001 FIRE COMMISSION									
New Equipment	\$11,000.00	\$19,494.93	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00		\$0.00	0.00%
Equipment Maint	\$20,000.00	\$16,256.93	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00		\$0.00	0.00%
Vehicle Fuel (new FY 2020-21)	\$0.00		\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00		\$0.00	0.00%
Electric	\$7,500.00	\$7,654.20	\$8,500.00	\$8,500.00	\$6,000.00	\$8,500.00		\$0.00	0.00%
Propane	\$6,500.00	\$3,949.28	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00		\$0.00	0.00%
Hydrants & Water	\$1,000.00	\$723.15	\$1,000.00	\$1,000.00	\$750.00	\$1,000.00		\$0.00	0.00%
Communications	\$5,500.00	\$4,731.22	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00		\$0.00	0.00%
Fire Ponds	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00		\$0.00	0.00%
Building Maint.	\$1,000.00	\$1,598.24	\$1,000.00	\$1,000.00	\$1,000.00	\$2,000.00		\$1,000.00	100.00%
Physical Exams	\$3,750.00	\$3,068.50	\$3,750.00	\$3,750.00	\$3,750.00	\$4,000.00		\$250.00	6.67%
Insurance	\$30,000.00	\$30,502.52	\$30,000.00	\$30,000.00	\$31,185.00	\$31,000.00		\$1,000.00	3.33%
Mileage	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	\$500.00		\$0.00	0.00%
Training	\$2,000.00	\$550.00	\$2,000.00	\$2,000.00	\$1,500.00	\$2,000.00		\$0.00	0.00%
Total	\$89,750.00	\$88,528.97	\$92,750.00	\$92,750.00	\$89,185.00	\$95,000.00	\$0.00	\$2,250.00	2.43%

3001 Dept of Public Works									
Wages	\$215,240.00	\$215,763.40	\$222,500.00	\$222,500.00	\$222,500.00	\$231,360.00		\$8,860.00	3.98%
Overtime	\$19,403.00	\$11,150.05	\$20,040.00	\$20,040.00	\$20,040.00	\$20,815.00		\$775.00	3.87%
Misc. New Equipment	\$4,000.00	\$1,225.78	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00		\$0.00	0.00%
Truck Repairs/Parts	\$35,000.00	\$38,396.95	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00		\$0.00	0.00%
Fuel, Oil & Lube	\$22,400.00	\$12,218.77	\$22,400.00	\$22,400.00	\$22,400.00	\$22,400.00		\$0.00	0.00%
Oiling & Sealing	\$53,000.00	\$49,632.88	\$53,000.00	\$53,000.00	\$53,000.00	\$53,000.00		\$0.00	0.00%
Bituminous Materials	\$5,000.00	\$1,171.01	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00		\$0.00	0.00%
Deicing	\$42,000.00	\$27,243.14	\$42,000.00	\$42,000.00	\$42,000.00	\$42,000.00		\$0.00	0.00%
Bridge/Culvert Repair	\$3,000.00	\$4,421.88	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00		\$0.00	0.00%
Paving/Capital Improvement	\$100,000.00	\$115,246.64	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00		\$0.00	0.00%
Road Maint/Construct/Drainage	\$9,000.00	\$5,580.44	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00		\$0.00	0.00%
Equipment Rental	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00		\$0.00	0.00%
Sub-Contracting - General	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00		\$0.00	0.00%

Sidewalk Maintenance – (New FY 2019-20) – maintain sidewalks
Tree Removal – to be used for tree work along the side of town roads

#3002 Town Garage

Telephone – telephone and Comcast internet
Electric – based on average usage & loan payments for up-grade
Fuel Oil - 1500 gallons @ \$1.91 per gallon + surcharges (rate locked in as of 11/5/2020)
Water – 4 payments of \$125
Building Maint – alarm tests & monitoring, routine building maintenance
Environmental Issues – storm water testing – state requires min of 2 tests per year
Shop Supplies – misc tools
Office Supplies – misc office & first aid supplies
Continued Education – seminars, training
Uniforms – uniforms, boots, jackets, vests

#4001 Recreation Commission

Salaries – pool attendant, maintenance, (Soc. Sec liability included in #1016)
Rec Director – annual director salary, (Soc. Sec liability included in #1016)
Creative Kidz Club – payroll, (Soc. Sec liability included in #1016)
Chemicals/Supplies – for pool
Equipment/Supplies – for recreation area (balls, pool toys, life preservers, kick boards, etc)
Telephone – phone at pool area
Special Programs – Easter, Christmas, Cultural programs
FVRC Programs (Summer Program) – supplies for Creative Kidz Club & other programs
Winter Programs – currently used for ski club program & other winter activities
Electric – pool pump and building
Maintenance & Repairs – to building, pool area,
Ground Maintenance – mowing at Page Rd property
Canaan Youth Basketball – annual request
Canaan Little League – annual request
Student Scholarships – funding for students to participate in programs (new line FY 2010-11)
Insurance – workmen's compensation

Budget Worksheet - FY 2021-22

4/22/2021

	2019 - 20 Amended Budget	2019 - 20 Budget Act. Audited	2020-21 Approved Budget	2020-21 Amended Budget	2020-21 Estimate of Expenditures	2021-22 Proposed Expenditures	Board of Finance Recommend.	Proposed Increase/ Decrease	%
Sidewalk Maint (new FY 2019-20)	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00		\$0.00	0.00%
Tree Removal	\$6,000.00	\$1,665.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00		\$0.00	0.00%
Total	\$519,043.00	\$483,715.94	\$526,940.00	\$526,940.00	\$526,940.00	\$536,575.00	\$0.00	\$9,635.00	1.83%
3002 TOWN GARAGE									
Telephone	\$1,475.00	\$1,315.78	\$1,475.00	\$1,475.00	\$1,350.00	\$1,475.00		\$0.00	0.00%
Electric	\$3,100.00	\$4,530.91	\$4,700.00	\$4,700.00	\$4,500.00	\$4,700.00		\$0.00	0.00%
Fuel Oil	\$3,188.00	\$3,900.38	\$3,075.00	\$3,075.00	\$3,075.00	\$2,865.00		-\$210.00	-6.83%
Water	\$500.00	\$478.20	\$500.00	\$500.00	\$480.00	\$500.00		\$0.00	0.00%
Building Maint.	\$4,500.00	\$2,408.86	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00		\$0.00	0.00%
Environmental Issues	\$1,700.00	\$1,000.00	\$1,700.00	\$1,700.00	\$1,500.00	\$1,700.00		\$0.00	0.00%
Shop Supplies	\$4,000.00	\$1,726.97	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00		\$0.00	0.00%
Office Supplies	\$500.00	\$149.96	\$500.00	\$500.00	\$250.00	\$500.00		\$0.00	0.00%
Continued Education	\$500.00	\$0.00	\$500.00	\$500.00	\$125.00	\$500.00		\$0.00	0.00%
Uniforms	\$4,600.00	\$4,957.69	\$5,400.00	\$5,400.00	\$5,000.00	\$5,400.00		\$0.00	0.00%
Total	\$24,063.00	\$20,468.75	\$26,350.00	\$26,350.00	\$24,780.00	\$26,140.00	\$0.00	-\$210.00	-0.80%
4001 RECREATION COMMISSION									
Salaries	\$27,500.00	\$24,805.35	\$29,250.00	\$29,250.00	\$24,000.00	\$29,250.00		\$0.00	0.00%
Rec Director	\$9,300.00	\$6,530.00	\$9,300.00	\$9,300.00	\$9,300.00	\$10,691.00		\$1,391.00	14.96%
Creative Kidz Club (payroll)	\$7,700.00	\$9,194.00	\$9,000.00	\$9,000.00	\$0.00	\$8,100.00		-\$900.00	-10.00%
Secretary (new FY 20-21)						\$1,020.00		\$1,020.00	100.00%
Chemicals/Supplies	\$5,250.00	\$4,189.31	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00		\$0.00	0.00%
Equipment/Supplies	\$2,250.00	\$1,284.26	\$1,750.00	\$1,750.00	\$1,500.00	\$1,000.00		-\$750.00	-42.86%
Telephone	\$525.00	\$456.98	\$525.00	\$525.00	\$480.00	\$525.00		\$0.00	0.00%
Special Programs	\$1,500.00	\$2,161.80	\$1,500.00	\$1,500.00	\$1,200.00	\$1,000.00		-\$500.00	-33.33%
FVRC Programs (Summer Program)	\$4,000.00	\$1,475.52	\$2,500.00	\$2,500.00	\$500.00	\$2,000.00		-\$500.00	-20.00%
Winter Programs	\$1,250.00	\$918.28	\$1,000.00	\$1,000.00	\$200.00	\$500.00		-\$500.00	-50.00%
Electric - Pool Pump	\$3,700.00	\$3,094.74	\$3,700.00	\$3,700.00	\$3,500.00	\$3,700.00		\$0.00	0.00%
Maint & Repairs	\$3,200.00	\$6,478.39	\$3,000.00	\$3,000.00	\$8,000.00	\$1,500.00		-\$1,500.00	-50.00%
Ground Maintenance	\$1,950.00	\$900.00	\$2,100.00	\$2,100.00	\$1,500.00	\$1,200.00		-\$900.00	-42.86%
Canaan Youth Basketball	\$500.00	\$500.00	\$500.00	\$500.00	\$0.00	\$250.00		-\$250.00	-50.00%
Canaan Little League	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	\$250.00		-\$250.00	-50.00%
Student Scholarships	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00		-\$500.00	-100.00%
Insurance	\$1,200.00	\$1,014.12	\$1,000.00	\$1,000.00	\$985.00	\$1,000.00		\$0.00	0.00%
Total	\$70,825.00	\$63,002.75	\$71,125.00	\$71,125.00	\$56,165.00	\$66,986.00	\$0.00	-\$4,139.00	-5.82%

#6001 Waste Management

Landfill Attendant – 3% salary increase – based on annual performance review (CPI increase 1.3%, merit 1.7%)
Asst. Attendant – 3% salary increase - based on annual performance review, also includes Dept of Public Works employees when needed (CPI increase 1.3%, merit 1.7%)
TS Operations Co-Coordinator – 3% salary increase - recommended by Board of Selectmen (CPI increase 1.3%, merit 1.7%)
Telephone – one line to transfer station
Electric –average usage
Well testing – quarterly testing consisting of analysis of results and reporting results to State of CT
Recycling Solid Waste – costs for disposing of freon, tires, TVs, computers
Disposal Charge – MIRA charge to take our municipal solid waste – increase to \$11 per ton
Bulky Waste Charge – (New FY 2015-16) – charge to take municipal bulky waste
Transportation – hauling of dumpster of MSW and recyclables to receiving points
Port A Pot – 12 mos. Service
Hazardous Waste Disposal – average cost for 2 Hazardous Waste days
Supplies – misc. office supplies, gloves for attendants
Repairs & Fuel – maintenance to building, fencing & fuel for equipment & maintenance to equipment
Equipment Rental – (**New FY 20-21**) – rental of two containers – metal container & compactor container
Permits – annual permit fee
Contingencies – stickers and mailing of notices
Environmental Issues – storm water testing – state requires min of 2 tests per year

#1025 Debt Service Interest

Emergency Service Center –semi-annual payments (final payment 7/2034) – rate reduction effective 4/1/2021
Capital Projects – 2015 – interest payments for loan (loan for Amesville Bridge & Kellogg Roof projects-final payment 8/2035)
Rate reduction effective 4/1/2021

1026 Debt Service Principal

Emergency Services Center – annual payment (final payment 7/2034)
Capital Projects -2015 – principal payment for loan (loan for Amesville Bridge & Kellogg Roof projects-final payment 8/2035)

Budget Worksheet - FY 2021-22

4/22/2021

	2019 - 20 Amended Budget	2019 - 20 Budget Act. Audited	2020-21 Approved Budget	2020-21 Amended Budget	2020-21 Estimate of Expenditures	2021-22 Proposed Expenditures	Board of Finance Recommend.	Proposed Increase/ Decrease	%
6001 WASTE MANAGEMENT									
Landfill Attendant	\$12,114.00	\$12,346.88	\$12,356.00	\$12,356.00	\$11,000.00	\$6,613.00		-\$5,743.00	-46.48%
Asst Attendants	\$14,500.00	\$12,189.68	\$14,790.00	\$14,790.00	\$16,000.00	\$18,250.00		\$3,460.00	23.39%
TS Operations Co-Ordinator	\$6,656.00	\$6,656.04	\$6,789.00	\$6,789.00	\$6,789.00	\$6,993.00		\$204.00	3.00%
Telephone	\$400.00	\$380.83	\$400.00	\$400.00	\$385.00	\$400.00		\$0.00	0.00%
Electric	\$1,600.00	\$1,455.53	\$1,600.00	\$1,600.00	\$1,350.00	\$1,600.00		\$0.00	0.00%
Well Testing	\$4,500.00	\$929.25	\$4,500.00	\$4,500.00	\$2,400.00	\$4,500.00		\$0.00	0.00%
Recycling Solid Waste	\$1,200.00	\$459.00	\$1,200.00	\$1,200.00	\$1,000.00	\$1,200.00		\$0.00	0.00%
Disposal Charge/Tipping	\$38,180.00	\$37,732.49	\$40,950.00	\$40,950.00	\$40,950.00	\$50,400.00		\$9,450.00	23.08%
Bulky Waste Charge/tipping	\$850.00	\$560.50	\$1,425.00	\$1,425.00	\$1,400.00	\$1,425.00		\$0.00	0.00%
Transport	\$27,328.00	\$33,733.76	\$39,003.00	\$39,003.00	\$39,003.00	\$40,865.00		\$1,862.00	4.77%
Port A Pot	\$1,275.00	\$1,477.20	\$1,275.00	\$1,275.00	\$1,275.00	\$1,275.00		\$0.00	0.00%
Hazard. Waste Disposal	\$1,000.00	\$0.00	\$1,200.00	\$1,200.00	\$500.00	\$1,200.00		\$0.00	0.00%
Supplies	\$800.00	\$621.71	\$800.00	\$800.00	\$1,200.00	\$800.00		\$0.00	0.00%
Repairs & Fuel	\$5,200.00	\$5,288.73	\$5,200.00	\$5,200.00	\$4,000.00	\$5,200.00		\$0.00	0.00%
Equipment Rental (New FY 20-21)	\$2,275.00	\$2,275.00	\$1,753.00	\$1,753.00	\$2,900.00	\$3,295.00		\$1,542.00	87.96%
Permits	\$500.00	\$2,275.00	\$2,275.00	\$2,275.00	\$2,275.00	\$2,275.00		\$0.00	0.00%
Contingency	\$500.00	\$1,476.49	\$500.00	\$500.00	\$500.00	\$500.00		\$0.00	0.00%
Environmental Issues	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$500.00	\$1,500.00		\$0.00	0.00%
Total	\$119,878.00	\$117,583.09	\$137,516.00	\$137,516.00	\$133,427.00	\$148,291.00	\$0.00	\$10,775.00	7.84%
Total Municipal Budget	\$1,733,660.00	\$1,631,430.56	\$1,660,302.00	\$1,687,187.70	\$1,617,013.61	\$1,847,207.00	\$0.00	\$186,905.00	11.26%
Debt Service Payments:									
1025 DEBT SERVICE INTEREST									
Emergency Services Center	\$64,412.00	\$64,013.20	\$59,643.00	\$59,643.00	\$61,706.51	\$43,250.00		-\$16,393.00	-27.49%
Lee H. Kellogg - 1999	\$3,100.00	\$1,477.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Projects - 2015	\$10,161.00	\$10,671.30	\$9,800.00	\$9,800.00	\$10,058.87	\$8,100.00		-\$1,700.00	-17.35%
Total	\$77,673.00	\$76,162.15	\$69,443.00	\$69,443.00	\$71,765.38	\$51,350.00	\$0.00	-\$18,093.00	-26.05%
1026 DEBT SERVICE PRIN.									
Emergency Services Center	\$115,000.00	\$115,000.00	\$115,000.00	\$115,000.00	\$115,000.00	\$115,000.00		\$0.00	0.00%
Lee H. Kellogg - 1999	\$24,267.00	\$28,284.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Capital Projects - 2015	\$17,500.00	\$17,500.00	\$17,500.00	\$17,500.00	\$17,500.00	\$17,500.00		\$0.00	0.00%
Total	\$156,767.00	\$160,784.08	\$132,500.00	\$132,500.00	\$132,500.00	\$132,500.00	\$0.00	\$0.00	0.00%
Total Debt Service Payments	\$234,440.00	\$236,946.23	\$201,943.00	\$201,943.00	\$204,265.38	\$183,850.00	\$0.00	-\$18,093.00	-8.96%
Total Government Budget	\$1,968,100.00	\$1,868,376.79	\$1,862,245.00	\$1,889,130.70	\$1,821,278.99	\$2,031,057.00	\$0.00	\$168,812.00	9.06%