

Town of Canaan – Board of Finance

Regular Meeting Minutes Monday, August 10, 2026 – 7:00 PM Peter G. Lawson Senior
Center, 107 Main Street, Falls Village, CT
In-Person and via Zoom

Attendance

Members Present

- **In Person:** Chairman Ginger Betti; Members Amy Wynn, Martin Deeg
- **Via Zoom:** Karl Munson
- **Absent:** Thomas Wilson, Andrea Downs

Alternate Members Present

- **In Person:** Hazel McGuire, Vanessa Pereira
- **Via Zoom:** None
- **Absent:** John Haddon

Also Present: First Selectman David Barger; Selectmen Christopher Kinsella and Judy Jacobs; members of the public.

1. Call to Order

Chairman Betti called the meeting to order at **7:00 PM**.

2. Seating of Alternates

Downs designated Alternate member **McQuire** to take her seat. Alternate Vanessa Pereira was seated for Thomas Wilson.

Motion: To seat Pereira for Wilson. **Made by:** Deeg **Seconded:** McGuire **Vote:** Unanimous

3. Public Comment

None.

4. Agenda / Amendments to Agenda

Three additions were proposed under **New Business (Item 9)**:

- **9B – Increase expense line for Historic Documents Preservation Grant Motion:** Wynn; **Second:** Deeg; **Vote:** Unanimous
- **9C – Increase Micro Grant expense line by \$5,000 Motion:** Wynn; **Second:** Deeg; **Vote:** Unanimous

- **9D – Appropriation request of \$4,000 from Kellogg Capital Technology line Motion:**
To add to the agenda and move to Town Meeting. **Made by:** Deeg; **Second:** Wynn;
Vote: Unanimous

5. Communications

Written: Resignation of Tom Wilson (addressed under New Business).

Oral: None.

6. Reports

6a. Secretary’s Report — July 13, 2026 Regular Meeting Minutes

Motion to Approve: Wynn; **Second:** Deeg; **Vote:** Unanimous

Amendment: Correction to Item 7.a (BOF Policies):

“Budget line overages exceeding 10% of the approved appropriation or \$500, whichever is larger, must be approved by the Board of Finance before spending unless an emergency.”

Motion to Amend: Deeg; **Second:** McGuire; **Vote:** Unanimous

6b. Treasurer’s Report

June and July reports tabled to September; year-end work for FY 2025–2026 is still underway. No BOF Expenditures report presented.

6c. Tax Collector’s Report

- **June 2026 (FY End) Motion to Receive:** Wynn; **Second:** Deeg; **Vote:** Unanimous
- **July 2026 Motion to Receive:** Wynn; **Second:** McGuire; **Vote:** Unanimous

6d. Board of Education Report

None presented for June or July 2026.

6e. Selectmen’s Report

- CT/America 150 Grant: **\$750,000**
- Historic Documents Grant: **\$4,000 received**
- DOT Trip Grant: **\$561,600** awarded for Cobble Road culvert
- Culvert & Bridge Projects:
 - Cardinal meeting scheduled for Aug. 12.
 - Culvert funding structure revised to an **80/20 TRAINS-style match**, reducing the town’s share.

- Combined grants cover **80% of a roughly \$1M project**; town responsible for **20%**.
- Bridge completion timeline moved to **2029** (previously 2030).
- Sequencing of bridge vs. culvert work still under review; projects remain separate (bridge = federal; culvert = state).
- **35 Railroad Street:** Next steps underway; phone conference expected this week.

6f. STEAP Report

Trash Compactor:

- Contract approx. **\$64,000**
- Electrical quotes being assembled; requests for quotes underway.

7. Old Business

7a. Board of Finance Policies

Final draft dated **07/13/2026** adopted; policies will be posted on the town website.

7b. Capital Plan

Treasurer compiling all capital requests into a working document; draft expected next meeting.

8. Suspense Items

None.

9. New Business

9a. Resignation — BOF Member Thomas Wilson

Motion to Receive with Regrets: Wynn; **Second:** Deeg; **Vote:** Unanimous

Discussion: Proposal to appoint Alternate Vanessa Pereira to fill the vacancy. A **Special Meeting** will be held **Monday, August 17, 2026 at 6:30 PM (Zoom only)** for the appointment.

9b. Historic Document Preservation Grant — Increase Expense Line (FY 2025–26)

Initial motion to increase line [1010] by **\$5,000** was revised to reflect the **\$4,000** grant actually received and spent. Funds were held in a holding account and must be transferred for proper recording. **Motion (Revised):** Wynn; **Second:** McGuire; **Vote:** Unanimous

9c. Micro Grant — Increase Expense Line (FY 2025–26)

Motion: Increase line item 1001 by **\$5,000**. **Made by:** Wynn; **Second:** McGuire; **Vote:** Unanimous

9d. Kellogg Capital Technology — Appropriation for Equipment

Motion: To approve the BOS/BOE request to utilize **\$4,000** from the **Kellogg Capital Technology** reserve account **and forward the appropriation to Town Meeting for approval**. **Made by:** Wynn **Second:** Deeg **Vote:** Unanimous

10. Other Business

None.

11. Public Comment

None.

12. Adjournment

Motion to Adjourn at 7:38 PM: McGuire **Second:** Deeg **Vote:** Unanimous

Attachments:

- Tax Collector's Reports
- Resignation of Thomas Wilson

Respectfully submitted, Patti Fife, Recording Secretary

MOTION / ACTION

Item	Motion / Action	Made By	Second	Vote	Notes
Seating of Alternate	Seat Pereira for Wilson	Deeg	McGuire	Unanimous	“Alternate Vanessa Pereira was seated for Thomas Wilson.”

Item	Motion / Action	Made By	Second	Vote	Notes
Agenda Additions	Add 9B (Historic Docs)	Wynn	Deeg	Unanimous	Added under New Business.
Agenda Additions	Add 9C (Micro Grant)	Wynn	Deeg	Unanimous	Added under New Business.
Agenda Additions	Add 9D (Kellogg Capital Tech) & move to Town Meeting	Deeg	Wynn	Unanimous	Appropriation request.
Secretary's Report	Approve July 13 Minutes	Wynn	Deeg	Unanimous	One amendment adopted.
Secretary's Report	Amend Item 7.a (BOF Policies)	Deeg	McGuire	Unanimous	"Budget line overages exceeding 10%..."
Tax Collector	Receive June 2026 Report	Wynn	Deeg	Unanimous	FY end.
Tax Collector	Receive July 2026 Report	Wynn	McGuire	Unanimous	—
Resignation	Receive resignation of Thomas Wilson with regrets	Wynn	Deeg	Unanimous	—
Historic Docs Grant	Increase line [1010] by \$4,000	Wynn	McGuire	Unanimous	Revised from \$5,000. "Funds were held in a holding account..."
Micro Grant	Increase line item 1001 by \$5,000	Wynn	McGuire	Unanimous	FY 25–26.
Kellogg Capital Tech	Appropriate \$4,000 for equipment	Wynn	Deeg	Unanimous	Move to Town Meeting for approval
Adjournment	Adjourn at 7:38 PM	McGuire	Deeg	Unanimous	—

APPOINTMENTS / RESIGNATIONS

Type	Person	Action	Effective / Notes
Resignation	Thomas Wilson	Resignation received with regrets	Addressed under New Business.
Appointment (Alternate Seating)	Hazel McGuire	Seated for Downs	"Downs designated Alternate member McGuire to take her seat."
Appointment (Alternate Seating)	Vanessa Pereira	Seated for Wilson	—
Proposed Appointment	Vanessa Pereira	Proposed to fill BOF vacancy	Special Meeting set for Aug. 17, 2026 (Zoom only).

AMENDMENTS

Item	Amendment	Motion	Second	Vote	Notes
July 13 Minutes	Correct Item 7.a BOF Policies	Deeg	McGuire	Unanimous	“Budget line overages exceeding 10%... must be approved...”
Historic Docs Grant	Motion revised from \$5,000 to \$4,000	Wynn	McGuire	Unanimous	Grant amount received/spent was \$4,000.

TABLED ITEMS

Item	Description	Notes
Treasurer’s Report	June & July Reports	“Tabled to September; year-end work underway.”
BOF Expenditures	Year-to-Date	None presented.
BOE Reports	June & July	None presented.

UPCOMING MEETINGS / EVENTS

Date	Time	Meeting / Event	Notes
Wednesday, Aug. 12, 2026	—	Cardinal Meeting	Culvert/bridge project coordination.
Monday, Aug. 17, 2026	6:30 PM	Special BOF Meeting (Zoom only)	Appointment of Vanessa Pereira.

FOLLOW-UP ITEMS

Item	Description	Responsible Party	Notes
Capital Plan	Compile all capital requests into working document	Treasurer	Draft expected next meeting.
35 Railroad Street	Next steps; phone conference expected	First Selectman	—
STEAP Compactor	Electrical quotes; requests for quotes underway	Selectmen / Staff	Contract approx. \$64,000.
Culvert & Bridge Projects	Determine sequencing; continue grant coordination	Selectmen / Cardinal	Funding structure revised to 80/20.

COLLECTION INFORMATION AS OF JUNE 30, 2026

MEMO FROM TAX COLLECTOR'S OFFICE

2024 Grand List Collection Information

Beginning Tax Levy		5,548,359.65
Adjusted Tax Levy (as of month end)		5,461,480.50
Current Grand List Year Collections	**	5,425,245.05
Current year collection rate - collected vs. tax levy =		99.34%
Total collections(includes interest & taxes & fees)		5,467,962.05
Refunds paid & unpaid		15,285.31
Total collections less refunds(paid & unpaid)	****	5,452,676.74

2023 Grand List Collection Information

Beginning Tax Levy		4,966,079.85
Adjusted Tax Levy (as of month end)		5,291,471.96
Current Grand List Year Collections(as of month end)		5,258,030.17
Current year collection rate - collected vs. tax levy =		99.37%

Prior Three Years Collection Rates

2022 GL Collection rate - collected less refunds vs tax levy	99.47%
2021 GL Collection rate - collected less refunds vs tax levy	99.26%
2020 GL Collection rate - collected less refunds vs tax levy	99.40%

FISCAL YEAR 2025/2026 - 2024 Grand List
TOWN OF CANAAN
TAX COLLECTOR'S REPORT
FOR YEAR TO DATE

Grand List	Uncollected Taxes	Current Levy	Lawful Corrections		Transfers to Suspense	Adjusted Taxes Collectible	Collections			Uncollected	Refunds					
										Taxes w/ Refunds	Prior F/Y's	Over-	Adjustments	Transfers/	Refunds unpaid	
			** Taxes	Interest			Total	Paid refunds Added back in	Refunds	payments	Generating	Writeoffs	Paid	Month end		
Year	July 1, 2021		Additions	Deductions						30-Jun-26						
2024		5,479,416.07	775.41	18,710.98	-	5,461,480.50	5,425,245.05	12,420.01	5,437,665.06	36,470.98	-	11,143.66	528.49	8.69	235.53	11,427.93
2023	25,838.58		-	406.08	-	25,432.50	16,158.47	4,551.75	20,710.22	9,571.21	2,731.91	-	-	-	297.18	2,434.73
2022	15,097.96		-	-	-	15,097.96	2,361.82	2,765.90	5,127.72	12,736.14	859.94	-	-	-	-	859.94
2021	4,039.13		-	-	-	4,039.13	1,205.15	683.60	1,888.75	2,833.98	30.00	-	-	-	-	30.00
2020	2,121.96		-	-	-	2,121.96	432.50	340.52	773.02	1,689.46	-	-	-	-	-	-
2019	1,710.95		-	-	-	1,710.95	166.02	166.85	332.87	1,544.93	-	-	-	-	-	-
2018	1,776.05		-	-	-	1,776.05	180.07	213.38	393.45	1,595.98	-	-	-	-	-	-
2017	748.89		-	-	-	748.89	-	-	-	748.89	-	-	-	-	-	-
2016	91.57		-	-	-	91.57	-	-	-	91.57	-	-	-	-	-	-
2015	165.12		-	-	-	165.12	-	-	-	165.12	-	-	-	-	-	-
2014	44.18		-	-	-	44.18	42.30	74.66	116.96	1.88	-	-	-	-	-	-
2013	42.77		-	-	-	42.77	-	-	-	42.77	-	-	-	-	-	-
2012	-		-	-	-	-	-	-	-	-	-	-	-	-	-	-
2011	-		-	-	-	-	-	-	-	-	-	-	-	-	-	-
2009	-		-	-	-	-	-	-	-	-	-	-	-	-	-	-
						-	-	-	-	-	-	-	-	-	-	-
Total	51,677.16	5,479,416.07	775.41	19,117.06	-	5,512,751.58	5,445,791.38	21,216.67	5,467,008.05	67,492.91	3,621.85	11,143.66	528.49	8.69	532.71	14,752.60
COLLECTION AGENCY FEES							-	402.32	-	-						
MARSHAL FEES							-									
ADMIN FEES									982.00	982.00						
LIEN FEES							-	212.00	212.00		-	-	-	-	-	-
TOTAL COLLECTIONS TO DATE							-	5,446,193.70	22,410.67	5,468,604.37	***					
							(532.71)	Refunds	(532.71)	Refunds Paid Out						
							***	5,445,660.99	Total Coll.	5,468,071.66						
									(14,752.60)	Refunds Not Yet Paid						
									5,453,319.06	*						

FISCAL YEAR 2026/2027 - 2025 Grand List
TOWN OF CANAAN
TAX COLLECTOR'S REPORT
FOR YEAR TO DATE

Grand List	Uncollected Taxes	Current	Lawful Corrections		Transfers to	Adjusted Taxes	Collections			Uncollected Taxes w/ Refunds Paid refunds Added back in 31-Jul-26	Refunds					
							**	Taxes	Interest	Total		Prior F/Y's	Over-payments	Adjustments	Transfers/	Refunds unpaid
			Additions	Deductions												
Year	July 1, 2021	Levy			Suspense	Collectible						Refunds		Generating	Writeoffs	Paid Month end
2025		5,854,163.29	1,716.71	5,156.42	-	5,850,723.58		2,341,782.83	-	2,341,782.83	3,508,940.75	-	-	-	-	-
2024	36,385.73		-	-	-	36,385.73		10,548.16	1,430.86	11,979.02	25,837.57	#####	-	-	-	16,119.61
2023	19,121.67		-	-	-	19,121.67		712.38	170.47	882.85	18,409.29	2,469.41	-	-	-	2,469.41
2022	12,759.51		-	-	-	12,759.51		-	-	-	12,759.51	857.94	-	-	-	857.94
2021	2,863.98		-	-	-	2,863.98		-	-	-	2,863.98	-	-	-	-	-
2020	1,683.99		-	-	-	1,683.99		-	-	-	1,683.99	-	-	-	-	-
2019	1,544.93		-	-	-	1,544.93		-	-	-	1,544.93	-	-	-	-	-
2018	1,595.98		-	-	-	1,595.98		-	-	-	1,595.98	-	-	-	-	-
2017	748.89		-	-	-	748.89		-	-	-	748.89	-	-	-	-	-
2016	91.57		-	-	-	91.57		-	-	-	91.57	-	-	-	-	-
2015	165.12		-	-	-	165.12		-	-	-	165.12	-	-	-	-	-
2014	44.18		-	-	-	44.18		-	-	-	44.18	-	-	-	-	-
2013	42.77		-	-	-	42.77		-	-	-	42.77	-	-	-	-	-
2012	-		-	-	-	-		-	-	-	-	-	-	-	-	-
2009	-		-	-	-	-		-	-	-	-	-	-	-	-	-
Total	77,048.32	5,854,163.29	1,716.71	5,156.42	-	5,927,771.90		2,353,043.37	1,601.33	2,354,644.70	3,574,728.53	#####	-	-	-	19,446.96
COLLECTION AGENCY FEES							-	60.56	-	-						
MARSHAL FEES							-									
ADMIN FEES									66.00	66.00						
LIEN FEES							-		24.00	24.00						
TOTAL COLLECTIONS TO DATE							-	2,353,103.93	1,691.33	2,354,795.26	***					
								-	Refunds	-	Refunds Paid Out					0.00
							***	2,353,103.93	Total Coll.	2,354,795.26						19,446.96
										(19,446.96)	Refunds Not Yet Paid					19,446.96
										2,335,348.30	*					

Thom Wilson

Town of Canaan, Falls Village

August 4th, 2026

Board of Finance Chair,

Due to recent events in our town hall, I can no longer support the direction of the current leadership of this town. I hereby resign my position as a Board of Finance member, effective immediately.

It has been a pleasure to serve with you and the other board members these last few years. I wish you all the best going forward.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Thom Wilson', with a large, stylized loop at the end.

Thom Wilson

Cc: First Selectman