

Town of Canaan
Board of Finance Special Meeting Minutes
Monday, August 17, 2026 – 6:30 PM
Via Zoom Only

Attendance

Members Present (Zoom): Chairman Ginger Betti; Members Amy Wynn, Martin Deeg, Andrea Downs, Karl Munson

Alternate Members Present (Zoom): Hazel McGuire, Vanessa Pereira

Alternate Absent: John Haddon

Also in Attendance: First Selectman David Barger; Selectmen Christopher Kinsella and Judy Jacobs; members of the public

1. Call to Order

Chairman Betti called the meeting to order at **6:31 PM**.

2. Seating of Alternates

Motion to seat **McGuire** to fill the vacant Board seat for this meeting. **Motion:** Downs; **Second:** Deeg; **Vote:** Unanimous.

3. Public Comment

None.

4. Request from Board of Education and Board of Selectmen

a) Amendment of the previously approved **\$4,000** appropriation to **\$4,879.00** from the **Kellogg Capital Technology Reserve Account**, to be sent to Town Meeting for approval.

Motion: Wynn; **Second:** Deeg; **Vote:** Roll Call – All in favor; **Motion passes unanimously.**

5. Request from Board of Selectmen

a) Recommendation to Town Meeting regarding the previously approved **\$55,000** allocation for Town bridge engineering work.

The Board discussed the Selectmen's updated approach: rather than allocating **\$36,500** separately, the Town should **amend the scope** of the previously approved **\$55,000** to include two additional bridge-related items:

- Cobble Road Bridge – temporary repair
- Cobble Road culvert project

This expands the original list of six bridges to **eight bridge-related items** within the same \$55,000 allocation.

Motion: Wynn; **Second:** Downs to recommend to Town Meeting that the additional scope of work for the Cobble Road Bridge project be included within the previously approved **\$55,000** allocation. **Vote:** Roll Call – All in favor; **Motion passes unanimously.**

A **Town Meeting** was announced for **Wednesday, September 2, 2026 at 6:30 PM** at Town Hall.

6. Appointment to Fill Board of Finance Member Vacancy

Motion to appoint **Alternate Member Vanessa Pereira** as a full member to fill the vacancy created by **Tom Wilson’s resignation**. **Motion:** Wynn; **Second:** Deeg; **Vote:** Roll Call – All in favor; **Motion passes unanimously.**

7. Discussion and Possible Appointment – BOF Alternate Vacancy

The Board received interest from **Stephen Dean** to fill the Alternate vacancy.

Motion: McGuire; **Second:** Wynn to appoint Dean.

Discussion followed regarding outreach to additional potential candidates, including residents who may not have been aware of the vacancy. Members agreed to allow time for outreach while remaining within the statutory 30-day window.

Wynn **rescinded** her motion.

Motion to **table** the appointment until the **September 14** meeting. **Motion:** McGuire; **Second:** Deeg; **Vote:** Roll Call – All in favor; **Motion passes unanimously.**

8. Public Comment

None.

9. Adjournment

Motion to adjourn at **6:54 PM:** Deeg; **Second:** McGuire; **Vote:** Unanimous.

Respectfully submitted, Patti Fife, Recording Secretary

MOTION/ACTION

Item	Motion / Action	Made By	Second	Vote	Result
Seating of Alternate	Seat McGuire for meeting	Downs	Deeg	Unanimous	Passed
Kellogg Tech Reserve	Amend \$4,000 to \$4,879 appropriation	Wynn	Deeg	Roll Call – All in favor	Passed
Bridge Allocation Scope	Recommend amended scope of \$55,000 to include Cobble Rd Bridge & culvert	Wynn	Downs	Roll Call – All in favor	Passed
BOF Member Vacancy	Appoint Pereira as full member	Wynn	Deeg	Roll Call – All in favor	Passed
BOF Alternate Vacancy	Table appointment to Sept. 14	McGuire	Deeg	Roll Call – All in favor	Passed
Adjournment	Adjourn at 6:54 PM	Deeg	McGuire	Unanimous	Passed

APPOINTMENTS / RESIGNATIONS

Position	Action	Individual	Notes
BOF Full Member	Appointment	Vanessa Pereira	Filling vacancy created by Tom Wilson's resignation
BOF Alternate	Interest Received	Stephen Dean	Appointment tabled pending outreach
BOF Alternate	Vacancy Status	Open	To be revisited Sept. 14

TABLED ITEMS

Item	Motion By	Second	Next Action	Deadline / Notes
BOF Alternate Appointment	McGuire	Deeg	Revisit at Sept. 14 meeting	Within statutory 30-day window

FOLLOW-UP ITEMS

Topic	Required Follow-Up	Responsible Party	Notes
BOF Alternate Vacancy	Outreach to potential candidates	Board Members	Review candidates & appoint on Sept. 14
Bridge Project Scope	Present amended scope at Town Meeting	BOF / Selectmen	Town Meeting set for Sept. 2

Topic	Required Follow-Up	Responsible Party	Notes
Kellogg Tech Reserve	Present amended appropriation at Town Meeting	BOF	Included in same Town Meeting

UPCOMING MEETINGS

Meeting	Date	Time	Location
Town Meeting	Wednesday, September 2, 2026	6:30 PM	Town Hall
BOF Regular Meeting	Monday, September 14, 2026	6:30 PM	Town Hall / Zoom