

**TOWN OF CANAAN BOARD OF FINANCE**  
**REGULAR MEETING**  
Wednesday January 13, 2021 @ 6:30PM  
Via Zoom TOWN HALL, 108 MAIN STREET, FALLS VILLAGE CT 06031

Attendees: Co Chair Dick Heinz, John Allyn, Daly Reville, Steve Dean, Joel Jones, Lou Timolat, Eric Carlson, Henry Todd, Linda Paviol, and other Zoom attendees

Called to order 6: 30pm by Dick Heinz, Co-chair

**MOTION by Dean/ Jones to seat for Eric Carlson in place of Dan Silverman regular member; unanimous.**

**Public comment:**

Budgets are due

- Secretary report: **MOTION by Dean, seconded by Carlson to accept as presented the December 14 Regular Meeting Minutes as presented; unanimous.**
- Treasurers Report: **MOTION by Jones, seconded by Dean to accept as presented the December Treasurer report; unanimous.**
- Tax Collector: **MOTION by Allyn, seconded by dean to accept as presented the December Tax collectors report; unanimous.**
- Board of Ed: **MOTION by Carlson, seconded by Jones to accept as presented the December Board of Ed Report; passed – 1 abstention**
- Water Dept. – received balance sheet.

Selectman

- Cobble Bridge discussion – may have to close.
- Continuing to get in sign-ups for Emergency Management System- Haven't used it yet but does work
- Discussion of Town Clerk Assistant and Mary's physical health – Town clerk Asst. budget gone. BOS come back to FOF for Feb 8<sup>th</sup> meeting on plan. BOS continue to keep Arlene for 18 hours a week. 300\$ to cover health insurance per month. Mary cannot do her work due to health issues; Lou – why aren't you asking for sup. Appropriation? BOS would rather
- Tom Hennick – foi complaint regarding – we didn't have the information requested.
- Gas Station permitting
- Lease for 440 sq. ft. at 107 Main and interest in remaining interest by JP Gifford- reply on latter to be in sometime later this month as to interest or lack of same. Proceeding with lease
- Covid Grant from state and TAHD –
- Recommendation to opt for 3% reduced rate for tax late payments
- IT Transfer-Recommendation from BOS not done yet but initial cost would be about \$2500. This would cover new firewall protection, monitoring of data flow using AI, and other improvements in to make our systems more robust. Lou Moves to add to new business/
- Applications for Municipal Housing Study are at Town Hall and are available on the website and can be found under P and Z heading
- Vacancies in the Just of the peace: BOS filled vacancies

Old BUSINESS

- a. Discuss and act on proposal by Selectmen and Treasurer on how the Board of Finance would like the Town of Canaan to handle re-characterization of amounts and purposes within Departmental sub-lines. **MOTION by Timolat, seconded by Dean to table old business; unanimous.**

## NEW BUSINESS

1. Discuss Board of Selectmen's decision that in line with the Governor's Emergency Declaration that we would extend the low interest extension for late tax payments made for the second tax period in the fiscal year 2020-2021. No action needed by BOF
2. Discuss and act the BOS request transfer 10% of our per capita COVID relief funds distributed by the state  
**MOTION by Timolat, seconded by Jones, that the BOF is in favor of an appropriation to the 20/21 budget in the amount of \$572.70 credited to the TAHD line item 1018101; unanimous.**
3. AGENDA ADDITION: **MOTION by Timolat, seconded by Allyn to add to agenda to the office of the town clerk, assistant town clerk, in the amount of \$2,000, unanimous.**  
**MOTION by Timolat, seconded by Allyn the BOF moves that we authorize a supplemental appropriation in the amount of up to 2,000 for the purpose of funding the Assistant Town Clerk line; unanimous.**
4. AGENDA ADDITION: **MOTION by Timolat, seconded by Allyn to add to agenda, New Business IT funds for the firewall; unanimous.**
  - a. 1002-ws-301 – Website maintenance  
**MOTION by Timolat, seconded by Allyn to appropriate up to 2500 to do IT needs, and to review other towns IT companies to line item 1002-ws-301; Lou calls the questions, Jones seconds; 5/1 passes**  
**MOTION to appropriate an amount of up to 2500 for the purpose IT improvements; passes 5/1**

**MOTION by Jones, seconded by Carlson to adjourn meeting at 7:30 pm; unanimous.**