

TOWN OF CANAAN
BOARD OF FINANCE, REGULAR MEETING MINUTES
DECEMBER 11, 2023 @ 6:30PM
TOWN HALL, 108 MAIN STREET, FALLS VILLAGE, CT
IN-PERSON AND VIA ZOOM

Members Present:

In person: Steve Dean, Amy Wynn, David Wilburn, John Steines,
Via Zoom: Thomas Wilson

Alternate Members Present:

In person: Ginger Betti and Karl Munson

Absent:

Members - Carol Staats
Alternates - John Haddon

Call to order – Amy Wynn called the meeting to order at 6:30pm.

Seating of Alternates

John Steines made a motion to seat Alternate Karl Munson for Carol Staats. Steve Dean seconded the motion; unanimous.

Public comment

John Steines read a memo he received from Lou Timolat regarding the last Town Meeting process. A copy of the memo is attached to these minutes.

Communications

Memo from Interim Treasurer (attached)
King & King (attached)

Agenda

Dave Wilburn made a motion to add under New Business (9a) the discussion of holding a special meeting/workshop to educate the Board of Finance members on the financial statements. Seconded by John Steines; unanimous.

Dave Wilburn made a motion to add under New Business (9b) the discussion of utilization of other financial institutions to obtain a higher interest rate/income. Seconded by John Steines; unanimous.

Dave Wilburn made a motion to add under New Business (9c) the presentation by King & King of the fiscal year ending June 30, 2023, financial statements, and audit review. Seconded by Steve Dean; unanimous.

Secretary's Report

Dave Wilburn made a motion to approve the minutes for The Board of Finance meeting held on November 13, 2023. John Steines seconded the motion; unanimous.

Dave Wilburn made a motion to approve the minutes for the Board of Finance meeting held on November 20, 2023. John Steines seconded the motion. Dave Wilburn, John Steines, Karl Munson, and Thom Wilson voted Yea. Amy Wynn and Steve Dean abstained. Motion carried.

Treasurer's Report

Steve Dean made a motion to receive the Treasurer's Report as presented. Seconded by Karl Munson; unanimous.

John Steines asked for a 'workshop' to assist the Board of Finance members understand the method of calculating the Treasurer's reports. (see New Business 9a).

Dave Wilburn also pointed out the low interest rates received on the funds held at several of the local banks. (see New Business 9b)

Tax Collector's Report

Steve Dean made a motion to receive the Tax Collector's Report as presented. Seconded by Thom Wilson; unanimous.

Board of Education Report

Steve Dean made a motion to receive the Board of Education Report as presented. Seconded by Thom Wilson; unanimous.

First Selectman's Report presented by David Barger

- a) Transfer Station Bulk Waste Fees: The new fees for the Transfer Station will be effective January 1, 2024. (see attached fees)
- b) Speed Limits: Dave Barger has met with the State Department of Transportation to request lower speed limits within Falls Village. Dave will update at the January meeting.
- c) Supplemental Appropriation: Dave Barger supported the request from the Interim Treasurer for supplemental appropriations of \$1000 for Recording Secretary and \$3500 for additional training of the Interim Treasurer.
- d) Planning and Zoning Appointments: P&Z has requested re-appointments to the Planning and Zoning Commission (see Board of Selectmen minutes 12.11.23).
- e) HVRHS Projects: Dave Barger asked the Board of Finance to familiarize themselves with the project which will go to referendum on January 8, 2024.
- f) Falls Village Daycare Grant: Dave Barger stated the FV Daycare has applied for a grant for needed renovations and repairs.
- g) CEN Connect: Dave Barger provided the information from the CEN meetings (attached)
- h) Economic Development Committee: Dave Barger and Judy Jacobs met with representatives from Northwest Hills Council of Governments (NHCOCG), but felt the emphasis was more on a Regional Plan rather than one for Falls Village. Dave will have more information in January regarding an Economic Development Committee
- i) Cobble Road Culvert: Dave announced the license has been received for this project and one more permit is required to start the project.
- j) King & King: Will be presenting the audit for last fiscal year.
- k) POCD: The Plan of Conservation and Development has been made available "everywhere" (website, community database, town hall, etc.). The Public Hearing will be held on January 25th at Town Hall. The Board of Selectmen will review for approval at their January meeting.

Additional Discussion from First Selectman:

- a) The easement questions regarding 33 and 35 Railroad Street have been resolved and will be moving forward.
- b) New Ordinances – being reviewed. More information will be provided in the January meeting.

Additional discussion from First Selectman continued...

- c) Frontier Proposal – Dave will provide the proposal for discussion at the January meeting. Dave would like the Board of Finance to be present for a presentation by Frontier. (proposal dated September 27, 2023, attached)
- d) Economic Development Director/Committee discussion/structure – to be reviewed in January.
- e) Bridge/Infrastructure Committee – Chris Kinsella will present at the Board of Selectmen's meeting.
- f) Solar Project – Dave hopes to have information to present at the January meeting. Dave asked John Steines to meet with him to discuss.

Old Business

- a) Request for additional fund for Recording Secretary (see attached memo from Interim Treasurer)

Dave Wilburn made a motion to approve a supplemental appropriation to the Board of Selectman Recording Secretary, line-item number 1001-104 of up to \$1000. Seconded by Steve Dean.

In discussion, Dave Wilburn made a motion to amend the motion to **approve a supplemental appropriation of up to \$1500 for the Board of Selectman Recording Secretary (line- item number 1004-104) and an additional appropriation of up to \$1000 for the Board of Finance Recording Secretary (line-item number 1007-104). Steve Dean seconded the motion to amend the motion; unanimous. Motion carried; unanimous to approve the amended motion.**

- b) Request for additional funds for Treasurer and Deputy Treasurer Training (see attached memo from Interim Treasurer)

Dave Wilburn made a motion to approve a supplemental appropriation of up to \$3500 for additional training for the Interim Treasurer and Deputy Treasurer (line item # 1009-104). Seconded by Thom Wilson; unanimous.

It was noted that with the addition of the above two appropriations, \$12,000 had been allocated as supplemental appropriations, out of the maximum allowed of \$20,000 per fiscal year, by the Board of Finance. (\$6000 had previously been allocated for water testing at the Falls Village Day Care).

- c) Solar Project

No action taken at this time. John Steines suggested having a Special Meeting solely to discuss the solar project after Dave Barger has the information needed.

Suspense Items:

None

New Business:

a) Educational Workshop for Board of Finance

Michelle Hansen will provide the Board of Finance with dates to hold a Special Meeting for the purpose of educating the Board of Finance on the Treasurer's Reports and calculation of line items within the reports. Ginger Betti suggested a summary page of variances/changes be presented with the reports. Amy Wynn will coordinate a date with the members and Michelle Hansen.

b) Use of additional/alternative financial institutions for assets

Dave Wilburn will research the possible use of alternative financial institutions which provide higher paying interest income for municipal assets, and present recommendations and findings at the next meeting.

c) Auditors Report:

King and King presented the audited financial statements and management letter. The audit went well, and all participants were thanked for their cooperation and diligence. The management letter suggests two improvements. (see attached letter and financial statements).

The auditors stated it is suggested the General Fund balance be between 12-15% of annual expenditures (Moody's). However, they also explained that with a small town that amount may justifiably be increased to a higher percentage because the annual expenditure for a small town is a much smaller dollar amount than those of a big town, yet unusual/emergency expenses could be of the same cost from town to town.

Steve Dean made a motion to accept the annual audited reports as prepared by King & King Associates for the fiscal year ending June 30, 2023. Seconded by Karl Munson; unanimous.

Adjournment

Steve Dean made a motion to adjourn the meeting at 8:00pm. Seconded by Karl Munson; unanimous. Meeting adjourned.

Attachments:

Communication from Lou Timolat

Treasurer's Reports

Board of Education Report

Tax Collector Report

Frontier Proposal

Bulk Waste Fees effective 1.1.2024

CEN documentation

Communication from Interim Treasurer regarding additional appropriations

Auditors Report and Financial Statements

Management Letter from King & King

CCM Energy Program

From: **LT** hemlock@snet.net
Subject:
Date: **December 11, 2023 at 1:13 PM**
To: Town of Canaan BOF

TO: The Canaan Board of Finance, Amy Wynn, Chairman

SUBJECT: issues concerning the recent Special Legislative Town Meeting

The referenced meeting took place 6 November at Town Hall, see attachment including meeting warning. The warning effectively prohibited participation by those assembled to attend the meeting except for the Selectmen who assumed for themselves the sole right to to run the meeting,

I objected to this take-over of by the Selectmen of the People' meeting, see attached meeting minutes.

The Selectmen proceeded in his way because Legal counsel advised them they could, see attachment.

My objections are follows:

the action violates long established customs and practice

The action violates the ethical principles of classical democracy that is the foundation of New England Town Meeting Government

The plain language of Ct Statute Sec. 7-7 does not permit it attachment.

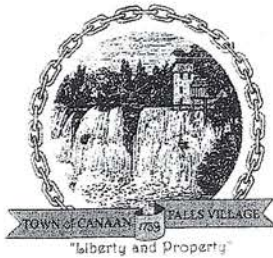
I have provided a copy of part of Sec. 7-7 provided by counsel to the Selectmen in which counsel has had underlined a portion of the statute.

I have highlighted part of a sentence which he ignored. In the second page of the attachment which states counsel's opinion and which I have highlighted, you will find that counsel's opinion contradicts the plain language of the Statute.

I convey this memo to you as the Board of Finance since it is your board which recommends appropriations to the Town Meeting. Therefore, I believe you have a duty of care to be concerned that legislative Town Meetings comport with the ethical traditions of our Town and the letter of the law.

Respectfully submitted,

Louis G. Timolat



TOWN OF CANAAN

108 Main Street,
P.O. Box 47
Falls Village, CT 06031-0047

Connecticut Tax Town 021
AN EQUAL OPPORTUNITY EMPLOYER
PROVIDER AND HOUSING ADVOCATE

Telephone: 860 824-0707
Fax: 860 824-4506
E-mail: Selectmen@canaanfallsvillage.org

Warning

Town of Canaan Special Town Meeting

Monday, November 6, 2023 at 5 PM

Municipal Offices, 108 Main Street, Falls Village, CT 06031

The Town of Canaan will open a Special Town Meeting on Monday, November 6, 2023 and immediately recess the meeting to the opening of polls for the general election at Town Hall on November 7, 2023 at 6 AM until 8 PM to vote by ballot on the following questions:

1. Electors and others qualified to vote at Town Meeting are hereby warned of a Special Town Meeting for the Town of Canaan, Falls Village, CT to be held at the municipal offices at 108 Main Street on Monday, November 6, 2023 to act on the following: Shall the Town of Canaan approve the sale of the property at 35 Railroad Street for \$300,000.
2. Shall the Town of Canaan approve the exchange of property from Great Falls Property LLC, owner of the abutting land to the former firehouse, to the Town of Canaan, making the property a legal lot as well as giving Great Falls Property two easements being a pedestrian easement along the northern side of the property and a vehicular easement through the existing parking lot.
3. Shall the Town of Canaan approve the appropriation of up to \$10,000 from the Bridge Reserve Account #1702646689 to pay the final bill of Cardinal Engineering for the Cobble Road Culvert Project.
4. Shall the Town of Canaan approve the appropriation of up to \$10,000 for the replacement of the A/C unit at Town Hall with a heat pump from the 107/108 Property Reserve Account #170263056.

Town of Canaan Special Town Meeting
Monday, November 6, 2023 at 5 PM
Municipal Offices, 108 Main Street, Falls Village, CT 06031

Meeting was held at Municipal Offices, 108 Main Street, Falls Village, CT 06031

Canaan Town Clerk, Johanna M. Mann called the meeting to order at 5 pm,

Louis Timolat called point of order and read the following:

"I object to the provision of the warning of this meeting, which, effectively forbids discussion of the questions to be voted upon.

The provision is question is not only contrary to long established custom and practice of the Town of Canaan, it is also in disregard of the full and complete text of Connecticut general statute Sec. 7-7 pertaining to the legislative Town Meetings of municipal jurisdictions." (Louis submitted a copy of what he read which deviates a bit from what was said)

Henry Todd took the point of order.

Henry Todd made a motion to appoint Johanna Mann as moderator. Seconded by Greg Marlowe; unanimous.

Ms. Mann read the warning into the record:

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Sec. 7-7. Conduct of meeting of towns, societies and other municipal corporations. Vote by ballot or voting machine; when.

All towns, when lawfully assembled for any purpose other than the election of town officers, and all societies and other municipal corporations when lawfully assembled, shall choose a moderator to preside at such meetings, unless otherwise provided by law; and, except as otherwise provided by law, all questions arising in such meetings shall be decided in accordance with standard parliamentary practice, and towns, societies and municipal corporations may, by ordinance, adopt rules of order for the conduct of their meetings. At any such town meeting the moderator shall be chosen from the last-completed registry list of such town. Two hundred or more persons or ten per cent of the total number qualified to vote in the meeting of a town or other municipal corporation, whichever is less, may petition the clerk or secretary of such town or municipal corporation, in writing, at least twenty-four hours prior to any such meeting, requesting that any item or items on the call of such meeting be submitted to the persons qualified to vote in such meeting not less than seven nor more than fourteen days thereafter, on a day to be set by the town meeting or, if the town meeting does not set a date, by the town selectmen, for a vote by paper ballots or by a "Yes" or "No" vote on the voting machines, during the hours between twelve o'clock noon and eight o'clock p.m.; but any municipality may, any provision of any special act to the contrary notwithstanding, by vote of its legislative body provide for an earlier hour for opening the polls but not earlier than six o'clock a.m. The selectmen of the town may, not less than five days prior to the day of any such meeting, on their own initiative, remove any item on the call of such meeting for submission to the voters in the manner provided by this section or may submit any item which, in the absence of such a vote, could properly come before such a meeting to the voters at a date set for such vote or along with any other vote the date of which has been previously set. The paper ballots or voting machine ballot labels, as the case may be, shall be provided by such clerk or secretary. When such a petition has been filed with such clerk or secretary, the moderator of such meeting, after completion of other business and after reasonable discussion, shall adjourn such meeting and order such vote on such item or items in accordance with the petition; and any item so voted may be rescinded in the same manner. If such moderator resigns or is for any other cause unable to serve as moderator at such adjourned meeting, such clerk or secretary shall serve, or may appoint an elector of such municipality to serve, as moderator of such adjourned meeting. Such clerk or secretary, as the case may be, shall phrase such item or items in a form suitable for printing on such paper ballots or ballot labels, provided that the designation of any such item shall be in the form of a question, as prescribed



david barger <davidbarger77@gmail.com>

RE: Upcoming Town Vote [IMAN-ACTIVE.FID3144827]

2 messages

Andres, Charles R. <CAndres@barclaydamon.com>

Wed, Nov 1, 2023 at 4:26 PM

To: david barger <davidbarger77@gmail.com>

Cc: Canaan Selectmen <selectmen@canaanfallsvillage.org>, Greg Marlowe <dredge670@gmail.com>

Dave –

To follow up on your email below: I understand that a citizen is concerned that that the Selectmen may be short-circuiting the debate process on the Firehouse sale and land/ easement swap by failing to allow discussion on the issue at a special Town meeting before adjourning the meeting for a vote as part of the vote on election day. The underlying question seems to be whether the statutes provide the right to have debate on an issue to be addressed in a Town Meeting before that issue is submitted for vote by machine or paper ballot. I believe the answer is No.

Conn. Gen. Stat. Sec. 7-7 (copied below) provides for two circumstances when issues that are the subject of a town meeting may be submitted to a ballot or machine vote:

- When at least 200 voters or 10% of qualified voters (whichever is less) petitions that the issue be decided by machine vote or paper ballot, which is to be scheduled at a date between 7 and 14 days after the date of the town meeting; or
- When the Board of Selectmen, at least five days before the Town meeting, vote on their own initiative to remove the item from the Town meeting agenda and submit it for machine vote or paper ballot at a date set forth for the vote, or at a date at which any other vote has been previously set (here, the vote has been scheduled at the date which another vote has been previously set, i.e., the vote for the general election).

In neither case does the statute provide that the Town meeting must be opened and debate allowed before the matter is set for vote. Instead, both scenarios suggest that the issues themselves be removed from the agenda and submitted for vote at the designated time.

Here, the Town is proceeding under the second alternative stated above – which I believe was confirmed in the legal notice published. I assume that the notice has been properly posted as well. (I note in my October 19 email where I reviewed the Notice, I also recommended that the Board of Selectmen meet at least 5 days in advance of the special meeting and confirm that you are following this procedure, in order to make sure you are complying with Conn. Gen. Stat. Sec. 7-7; even if the Board of Selectmen did not have a special meeting to that effect, I expect that the issue was discussed and decided at a regular meeting of the Board of Selectmen, so as to comply with Conn. Gen. Stat. Sec. 7-7).

Let me know if you have any questions.

Chuck Andres

General Fund Accounts:

<u>Bank</u>	<u>Account</u>	<u>Type</u>	<u>Balance</u>	
Nat'l. Iron	Main Account	Money Market	\$ 708,359.90	Int Rate .02%
Nat'l. Iron	Regular Account	Checking	\$ 3,503.24	
NBT Bank	Municipal Account	Savings	\$ 614,529.65	Int Rate - 3.05%
NBT Bank	Board of Education	Checkings	\$ 3,144.41	
Litchfield Bancorp	Savings	Cert. of Deposit	\$ 202,270.55	Rate - 2.05% mat-2/3/2024
Salisbury Bank	Savings	Money Market	\$ 135,211.97	Int rate 3%
General Fund Total			\$ 1,667,019.72	
Committed Funds: GF commitment			\$ 329,542.00	
Total Designated Funds:			\$ 329,542.00	
Net General Funds Total:			\$ 1,337,477.72	
Cash Requirement for FY 23-24 Kellogg Accounts Payable			\$ 744,257.42	
Projected General Fund - 6/30/24			\$ 593,220.30	
Capital Reserve Accounts:				
Torrington Savings		Savings, CDs, MM	\$ 937,165.79	8/31/2023
NBT Bank		Cert. of Deposit	\$ 143,110.59	8/31/2023
Total Reserve Accounts:			\$ 1,080,276.38	

Summary of Budgets:

	<u>Approved Budget</u>	<u>Amended Budget</u>	<u>Year to Date Activity</u>	<u>Unexpended/ Uncollected Balance</u>	<u>% Used</u>
Revenue Receipts	\$ 5,544,557.00	\$ 5,544,557.00	\$ 3,320,159.97	\$ 2,512,444.23	59.88%
Municipal Budget	\$ 2,247,689.00	\$ 2,253,689.00	\$ 1,147,677.58	\$ 1,106,011.42	50.92%
Bd of Education	\$ 3,620,410.00	\$ 3,620,410.00	\$ 2,098,232.71	\$ 1,522,177.29	57.96%
Approved GF Approp.	\$ 323,542.00	\$ 329,542.00	\$ -	\$ 329,542.00	
Cash Requirement for FY 23-24				\$ 213,797.52	
Amount Received			Expensed	Balance	
ARPA/CRF Grant	311,635.96		\$ 299,647.96	\$ 11,988.00	

<u>ACCT#</u>	<u>ACCOUNT TITLE</u>	<u>ORIGINAL 2023 - 24 BUDGET</u>	<u>AMENDED 2023 - 24 BUDGET</u>	<u>11/1/2023 11/30/2023</u>	<u>07/1/23 - 11/30/2023</u>	<u>Unexpended Balance</u>	<u>% Used</u>
1001	Selectmen Expenses	\$60,208.00	\$60,208.00	\$4,916.15	\$23,890.51	\$36,317.49	40%
1002	Town Hall Expenses	\$60,050.00	\$60,050.00	\$4,018.02	\$21,631.86	\$38,418.14	36%
1003	Legal Expenses	\$13,673.00	\$13,673.00	\$563.76	\$1,983.71	\$11,689.29	15%
1005	Board of Assessors	\$57,956.00	\$57,956.00	\$2,819.70	\$23,368.13	\$34,587.87	40%
1006	Board of Tax Review	\$1,500.00	\$1,500.00	\$0.00	\$53.36	\$1,446.64	4%
1007	Board of Finance	\$34,950.00	\$34,950.00	\$560.00	\$17,530.00	\$17,420.00	50%
1008	Tax Collector	\$36,920.00	\$36,920.00	\$1,662.30	\$15,743.21	\$21,176.79	43%
1009	Treasurer	\$43,335.00	\$43,335.00	\$3,145.22	\$18,163.75	\$25,171.25	42%
1010	Town Clerk	\$51,213.00	\$51,213.00	\$3,833.90	\$20,074.85	\$31,138.15	39%
1011	Planning & Zoning	\$37,770.00	\$37,770.00	\$0.00	\$11,915.84	\$25,854.16	32%
1012	Zoning Board of Appeals	\$500.00	\$500.00	\$72.60	\$207.60	\$292.40	42%
1014	Registrar of Voters	\$28,960.00	\$28,960.00	\$2,056.72	\$6,367.59	\$22,592.41	22%
1015	Insurance	\$45,960.00	\$45,960.00	\$0.00	\$24,279.91	\$21,680.09	53%
1016	Benefits	\$230,050.00	\$230,050.00	\$18,308.43	\$96,054.15	\$133,995.85	42%
				\$0.00			
1017	Economic Development	\$500.00	\$500.00	\$0.00	\$0.00	\$500.00	0%
1018	Public Health	\$19,171.00	\$19,171.00	\$0.00	\$10,907.44	\$8,263.56	57%
1019	Social Services	\$53,923.00	\$53,923.00	\$3,028.69	\$28,312.37	\$25,610.63	53%
1020	Wm. Surdam Blding	\$14,420.00	\$20,420.00	\$4,231.67	\$8,742.78	\$11,677.22	43%
1021	Street Lights	\$7,700.00	\$7,700.00	\$656.30	\$4,232.96	\$3,467.04	55%
1022	General Assistance	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0%
1023	Selectmen's Fund for Non-municipal Public Benefit Activities	\$71,297.00	\$71,297.00	\$5,044.00	\$62,445.00	\$8,852.00	88%
1024	Conservation Commission	\$2,250.00	\$2,250.00	\$0.00	\$551.00	\$1,699.00	24%
1025	Debt Service - Interest	\$37,765.00	\$37,765.00	\$1,316.27	\$21,764.61	\$16,000.39	58%
1026	Debt Service - Principal	\$132,500.00	\$132,500.00	\$0.00	\$132,500.00	\$0.00	100%
1027	General Public Safety	\$63,239.00	\$63,239.00	\$2,391.64	\$18,032.53	\$45,206.47	29%
1028	Non-Recur. Capital Accounts	\$141,000.00	\$141,000.00	\$0.00	\$141,000.00	\$0.00	100%
1202	107 Main St. Property	\$26,600.00	\$26,600.00	\$2,098.93	\$17,923.30	\$8,676.70	67%
1203	35 Railroad St Property	\$4,550.00	\$4,550.00	\$197.07	\$1,450.22	\$3,099.78	32%
2001	Fire Commission	\$112,500.00	\$112,500.00	\$3,268.61	\$40,392.96	\$72,107.04	36%
3001	Road Maintenance	\$565,419.00	\$565,419.00	\$28,495.72	\$238,013.81	\$327,405.19	42%
3002	Town Garage	\$27,950.00	\$27,950.00	\$2,486.94	\$7,465.94	\$20,484.06	27%

<u>ACCT#</u>	<u>ACCOUNT TITLE</u>	<u>ORIGINAL 2023 - 24 BUDGET</u>	<u>AMENDED 2023 - 24 BUDGET</u>	<u>11/1/2023 11/30/2023</u>	<u>07/1/23 - 11/30/2023</u>	<u>Unexpended Balance</u>	<u>% Used</u>
				\$0.00			
4001	Recreation Commission	\$87,145.00	\$87,145.00	\$2,730.40	\$75,708.41	\$11,436.59	87%
6001	Waste Management	\$173,715.00	\$173,715.00	\$13,125.58	\$56,969.78	\$116,745.22	33%
	Total	\$2,247,689.00	\$2,253,689.00	\$111,028.62	\$1,147,677.58	\$1,106,011.42	51%

*** 33% thru fiscal year 2023-24

Board of Finance/Town Mtg Approved:

BOF approved:

10/16/2023 BOF approved for water testing 1020-352 \$6,000.00

BOF Transfers between departments:

<u>Account Number</u>	<u>Title of Account</u>	<u>Balance</u>	<u>Date Last Funded</u>	<u>Purpose</u>	<u>Anticipated Disbursement Date</u>
<u>Kellogg School Reserves:</u>					
1022305	Lee H. Kellogg Capital Improv	\$74,934.82	6/30/2023	Building maint	on going
1703228155	Lee H. Kellogg Technology Res.	\$23,450.36	6/30/2023	Technology upgrade	on going
<u>Highway Dept Reserves</u>					
1702301209	Heavy Equipment Reserve	\$21,264.12	8/29/2023	purchase equip for town garage	purchase excavator in 3 yrs
51001439	Truck Reserve	\$143,906.00	8/29/2023	purchase highway truck	purchase truck in 3 yrs(\$200,000)
1702646689	Bridge Maint & Repair Reserve	\$24,757.91	8/29/2023	repairs/maint required to bridges	as required by State of CT
5100144	Salt Shed Fund Reserve	\$115,512.17	8/29/2023	Anticipation of building salt shed at town garage	when mandated by State of CT
<u>Emergency Services Reserves</u>					
4020025150	Fire Truck Reserve	\$143,110.59	8/17/2021	purchase new fire truck	purchase tanker in 4 yrs
51001405	Fire Truck Reserve	\$93,581.32	8/30/2022	purchase new fire truck	purchase tanker in 4 yrs
1702838046	Ambulance Reserve	\$38,313.73	8/29/2023	purchase new ambulance	purchase in 10 yrs - 2027+/-
<u>Transfer Station Reserves</u>					
1702731852	Bulky Waste Building Reserve	\$75,882.63	8/29/2023	anticipation of building bulky waste building at TS	when mandated by State of CT
<u>Recreation Reserves</u>					
1022570	Pool Reserves	\$28,562.12	8/29/2023	improve recreation property &/or on going maint to pool	as needed
<u>Property Reserves</u>					
51001426	Environmental Cleanup Reserve	\$16,933.75	8/29/2023	anticipation of a cleanup problem	as needed
1705336856	Painting Reserve	\$53,560.38	8/29/2023	painting at 107/108 Main St. proper	as scheduled
1702630541	107/108 Main St. Prop. Reserve	\$44,280.60	8/29/2023	Major property repairs/improvement	as needed
1703579673	Tree Replacement Reserve	\$2,001.71	8/29/2023	to replace trees on Main St.	
<u>Office/Dept Reserves</u>					
1022318	Training Reserve	\$1,978.00	7/1/09*	training of town officials	as needed
51001380	Board of Assessors Reserve	\$42,062.84	8/29/2023	Revaluation (5/10 years)	every 5 & 10 years
51001431	Planning & Zoning Reserve	\$31,821.41	8/29/2023	Mandated update of plans	rewrite in 7 yrs - 2025
1022891	Registrars Capital Reserve	\$11,020.99	11/30/09*	purchase voting machine(s)	when mandated by State of CT
51001454	Computer Reserve	\$4,667.79	8/29/2023	purchase computers	as needed
1703228147	Post Employment Benefits Res.	\$30,221.93	8/29/2023	Mandated res. for retiree benefits	when applicable
Total		\$1,021,825.17			

* after funded date = prior to that date

		Approved 2023 - 2024 Revenue Budget	Amended 2023- 2024 Revenue Budget	7/1/2023 - 11/30/2023	Revenue Uncollected	
1108-901	Current Property Tax	\$ 4,978,256.00	\$ 4,978,256.00	\$ 2,808,035.02	\$ 2,170,220.98	
1108-902	Prior Years Tax	\$ -	\$ -	\$ 73,459.09		\$ (73,459.09)
1108-103	Interest/Lien Fees	\$ -	\$ -	\$ 58,038.09		\$ (58,038.09)
2110-904	Conveyance Tax	\$ 15,000.00	\$ 15,000.00	\$ 26,226.56		\$ (11,226.56)
2111-912	Planning & Zoning	\$ 1,500.00	\$ 1,500.00	\$ 535.00	\$ 965.00	
2113-913	Building Permits	\$ 20,000.00	\$ 20,000.00	\$ 9,016.00	\$ 10,984.00	
2122-953	General Assistance	\$ -	\$ -	\$ -	\$ -	
2124-915	Inlands/Wetlands	\$ 500.00	\$ 500.00	\$ 435.00	\$ 65.00	
2210-920	Town Clerk Fees	\$ 8,550.00	\$ 8,550.00	\$ 4,121.00	\$ 4,429.00	
2410-951	Rental Income	\$ 19,525.00	\$ 19,525.00	\$ 6,975.00	\$ 12,550.00	
2410-951	Copy/Fax Income	\$ 1,700.00	\$ 1,700.00	\$ 585.75	\$ 1,114.25	
2410-951	Other Town Revenue	\$ 32,000.00	\$ 32,000.00	\$ 37,080.27		\$ (5,080.27)
2410-951	Recreation Fees	\$ 10,500.00	\$ 10,500.00	\$ 6,355.00	\$ 4,145.00	
2420-952	Public Works	\$ -	\$ -	\$ -	\$ -	
2601-922	Transfer Station Fees	\$ 16,225.00	\$ 16,225.00	\$ 9,799.21	\$ 6,425.79	
3101-939	Town Aid Road Money	\$ 169,392.00	\$ 169,392.00	\$ 83,724.87	\$ 85,667.13	
4110-950	Bank Dep/Investments	\$ 5,000.00	\$ 5,000.00	\$ 9,434.39		\$ (4,434.39)
5210-930	Pilot State Property	\$ 77,153.00	\$ 77,153.00	\$ 84,868.34		\$ (7,715.34)
5215-931	Colleges/Hospitals	\$ -	\$ -	\$ -	\$ -	
5220-932	Mashnatucket Pequot Fund	\$ 6,202.00	\$ 6,202.00	\$ -	\$ 6,202.00	
5240-933	Elderly Relief	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00	
5290-934	All Other State	\$ 44,844.00	\$ 44,844.00	\$ 51,759.38	\$ (6,915.38)	
5291-935	Tel Access Line Tax	\$ 6,000.00	\$ 6,000.00	\$ -	\$ 6,000.00	
5292-936	Local Capital Improv(LOCIP)	\$ 18,530.00	\$ 18,530.00	\$ 18,274.00	\$ 256.00	
5410-937	Education Cost Sharing	\$ 111,680.00	\$ 111,680.00	\$ 31,438.00	\$ 80,242.00	
5420-938	Pupil Transportation	\$ -	\$ -	\$ -	\$ -	
	Property Taxes	\$ 4,978,256.00	\$ 4,978,256.00	\$ 2,939,532.20	\$ 2,170,220.98	
	State & Local Revenues	\$ 566,301.00	\$ 566,301.00	\$ 380,627.77	\$ 214,129.79	
	Revenue Receivables	\$ 5,544,557.00	\$ 5,544,557.00	\$ 3,320,159.97	\$ 2,384,350.77	
1400-954	Approp. From Gen Fund	\$ 323,542.00	\$ 329,542.00	\$ -	\$ 329,542.00	
	Trans. from Reserve Accts				\$ -	
	Total Revenue Budget	\$ 5,868,099.00	\$ 5,874,099.00	\$ 3,320,159.97	\$ 2,713,892.77	

**

General Fund Appropriations Amendments:

Oct-23 BOF approved for water testing 1020-352

\$6,000.00

CBOE November 2023 Cash Report

	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
100 · Salaries				
Certified Salaries				
1111120 · Severance	0.00	0.00	0.00	0.0%
1201101 · Substitutes Salary	4,268.00	15,000.00	-10,732.00	28.45%
1111105 · Title One Teacher	17,583.72	83,410.00	-65,826.28	21.08%
1111104 · Extra Pay/Extra Duty	2,047.50	11,686.00	-9,638.50	17.52%
1111100 · Teachers Salary	209,172.35	747,752.00	-538,579.65	27.97%
1112410 · Principal's Salary	57,115.41	135,000.00	-77,884.59	42.31%
Total Certified Salaries	<u>290,186.98</u>	<u>992,848.00</u>	<u>-702,661.02</u>	<u>29.23%</u>
Non Certified Salaries				
1122213 · Paraprofessional 2	2,342.49	12,451.00	-10,108.51	18.81%
1122223 · Library Manager	10,490.59	37,890.00	-27,399.41	27.69%
1122134 · Nurse Salary	17,089.12	50,632.00	-33,542.88	33.75%
1122630 · Summer Custodian	2,070.00	4,635.00	-2,565.00	44.66%
1122112 · Paraprofessional 1	9,913.15	31,088.00	-21,174.85	31.89%
1122411 · Office Administrator	24,855.88	56,048.00	-31,192.12	44.35%
2400130 · Overtime Secretary	0.00			
1122312 · Board Clerk Salary	5,505.94	13,014.00	-7,508.06	42.31%
1122610 · Custodian Salary	26,427.32	60,986.00	-34,558.68	43.33%
1132610 · Overtime Custodian	565.08	4,793.00	-4,227.92	11.79%
1122620 · Evening Custodian	3,550.36	12,443.00	-8,892.64	28.53%
Total Non Certified Salaries	<u>102,809.93</u>	<u>283,980.00</u>	<u>-181,170.07</u>	<u>36.2%</u>
Total 100 · Salaries	<u>392,996.91</u>	<u>1,276,828.00</u>	<u>-883,831.09</u>	<u>30.78%</u>
200 · Benefits				
Health Benefits				
2102621 · Non-Certified Dental	1,122.31	5,597.00	-4,474.69	20.05%
2101102 · Certified Dental	5,887.26	9,800.00	-3,912.74	60.07%
2101101 · Health Insurance Certified Staff	81,876.48	272,370.00	-190,493.52	30.06%
2102620 · Health Insurance Non-Certified	20,779.61	80,767.00	-59,987.39	25.73%
Total Health Benefits	<u>109,665.66</u>	<u>368,534.00</u>	<u>-258,868.34</u>	<u>29.76%</u>
Social Security				
2202100 · Social Sec. Other	6,886.79	19,471.00	-12,584.21	35.37%
Total Social Security	<u>6,886.79</u>	<u>19,471.00</u>	<u>-12,584.21</u>	<u>35.37%</u>
Medicare				
2211101 · Medicare Certified Staff	5,519.17	18,512.00	-12,992.83	29.81%
Total Medicare	<u>5,519.17</u>	<u>18,512.00</u>	<u>-12,992.83</u>	<u>29.81%</u>
Pension/Annuities				
2401101 · Reimbursement Graduate Credits	0.00	5,000.00	-5,000.00	0.0%
2302100 · Pension - Libraria	0.00	2,652.00	-2,652.00	0.0%
2302110 · Pension Paraprofessionals	0.00	933.00	-933.00	0.0%
2302120 · Pension Nurse	0.00	3,544.00	-3,544.00	0.0%
2302130 · Pension Office Adminstrator	0.00	3,923.00	-3,923.00	0.0%
2302140 · Pension Custodian	0.00	4,269.00	-4,269.00	0.0%
Total Pension/Annuities	<u>0.00</u>	<u>20,321.00</u>	<u>-20,321.00</u>	<u>0.0%</u>
Insurance				
2502310 · Unemployment Insurance	0.00	500.00	-500.00	0.0%
2602310 · Workers' Compensation Insurance	2,830.43	6,898.00	-4,067.57	41.03%
2701100 · Life Insurance	763.00	2,699.00	-1,936.00	28.27%
Total Insurance	<u>3,593.43</u>	<u>10,097.00</u>	<u>-6,503.57</u>	<u>35.59%</u>
Total 200 · Benefits	<u>125,665.05</u>	<u>436,935.00</u>	<u>-311,269.95</u>	<u>28.76%</u>
300 · Educational Services				
Educational Services				
3222283 · Inservice Learning	2,721.92	15,000.00	-12,278.08	18.15%
3231005 · Middle School Sports & Act.	0.00	12,478.00	-12,478.00	0.0%
3051100 · LHK Yearbook	1,212.75	600.00	612.75	202.13%
3211102 · Outdoor Education	6,020.00	7,010.00	-990.00	85.88%
3211103 · Assembly Programs	2,329.13	2,000.00	329.13	116.46%
3221100 · Staff Development	2,302.42	6,457.00	-4,154.58	35.66%
Total Educational Services	<u>14,586.22</u>	<u>43,545.00</u>	<u>-28,958.78</u>	<u>33.5%</u>
Professional & Tech. Services				
3402210 · Telecommunication/Internet	5.00	2,940.00	-2,935.00	0.17%
3092620 · Environmental Testing Services	0.00	1,000.00	-1,000.00	0.0%

3222210 · Professional Services	119.60	8,000.00	-7,880.40	1.5%
3402211 · Technical Support Services	4,225.50	31,460.00	-27,234.50	13.43%
Total Professional & Tech. Services	4,350.10	43,400.00	-39,049.90	10.02%
Total 300 · Educational Services	18,936.32	86,945.00	-68,008.68	21.78%
400 · Property Services				
Utilities				
4112620 · Water	596.90	2,400.00	-1,803.10	24.87%
Total Utilities	596.90	2,400.00	-1,803.10	24.87%
Maintenance Services				
4302400 · Copier/Lease	2,662.74	4,867.00	-2,204.26	54.71%
4242630 · Lawn Care	0.00	5,600.00	-5,600.00	0.0%
4302620 · Equipment Maintenance	0.00	3,186.00	-3,186.00	0.0%
4302610 · Septic Tank Maintenance	0.00	1,000.00	-1,000.00	0.0%
4302640 · Facility Maintenance	7,053.15	14,335.00	-7,281.85	49.2%
4302630 · Building Improvements	40.20	5,000.00	-4,959.80	0.8%
Total Maintenance Services	9,756.09	33,988.00	-24,231.91	28.71%
Total 400 · Property Services	10,352.99	36,388.00	-26,035.01	28.45%
500 · Purchased Services				
Transportation Services				
5102700 · Transportation / Bus Contract	53,039.20	132,599.00	-79,559.80	40.0%
5102710 · Field Trips / Bus	1,790.38	5,853.00	-4,062.62	30.59%
Total Transportation Services	54,829.58	138,452.00	-83,622.42	39.6%
Insurance				
5213200 · Physicals-Students	0.00	150.00	-150.00	0.0%
5222620 · Cyber Insurance	0.00	9,000.00	-9,000.00	0.0%
5202620 · Property/Liability Insurance	8,263.55	17,900.00	-9,636.45	46.17%
5212620 · Student Insurance	142.62	250.00	-107.38	57.05%
Total Insurance	8,406.17	27,300.00	-18,893.83	30.79%
Communication				
5312400 · Telephone	1,645.99	3,700.00	-2,054.01	44.49%
5302410 · Postage	154.20	1,400.00	-1,245.80	11.01%
5502540 · Printing & Advertising	0.00	500.00	-500.00	0.0%
Total Communication	1,800.19	5,600.00	-3,799.81	32.15%
Tuitions				
5601401 · Summer School	2,316.02	7,000.00	-4,683.98	33.09%
Total Tuitions	2,316.02	7,000.00	-4,683.98	33.09%
Travel				
5801101 · Travel -Staff	450.62	1,200.00	-749.38	37.55%
5801102 · Travel- Principal	0.00	800.00	-800.00	0.0%
Total Travel	450.62	2,000.00	-1,549.38	22.53%
Total 500 · Purchased Services	67,802.58	180,352.00	-112,549.42	37.6%
600 · Supplies				
Supplies				
4012400 · Professional Publications	0.00	500.00	-500.00	0.0%
6122410 · Graduation/Awards	66.48	1,700.00	-1,633.52	3.91%
6102310 · Accounting Services/Supplies	0.00	1,400.00	-1,400.00	0.0%
6101105 · Student Testing Services	0.00	500.00	-500.00	0.0%
6101106 · Science Supplies	40.86	3,000.00	-2,959.14	1.36%
6101104 · Athletic Supplies	183.71	1,350.00	-1,166.29	13.61%
6101103 · Music Supplies	933.83	1,350.00	-416.17	69.17%
6101102 · Art Supplies	1,883.53	1,350.00	533.53	139.52%
6102223 · Library Software	2,296.28	2,100.00	196.28	109.35%
6101100 · Board of Educ Office Supplies	105.00	250.00	-145.00	42.0%
6102134 · Nurse's Supplies	215.49	1,500.00	-1,284.51	14.37%
6102410 · Office Supplies	447.89	800.00	-352.11	55.99%
6101101 · Instructional Supplies	8,304.96	15,000.00	-6,695.04	55.37%
6102224 · Technology Applications	13,723.23	15,362.00	-1,638.77	89.33%
2223104 · Library Supplies	293.09	850.00	-556.91	34.48%
6102225 · Technology Supplies	136.49	992.00	-855.51	13.76%
6132620 · Custodial Supplies	1,402.78	13,000.00	-11,597.22	10.79%
Total Supplies	30,033.62	61,004.00	-30,970.38	49.23%
Energy				
6222620 · Electricity	4,558.24	23,588.00	-19,029.76	19.32%
6242622 · Propane Gas	1,255.65	13,200.00	-11,944.35	9.51%
6242620 · Fuel Oil	13,900.71	13,950.00	-49.29	99.65%
6242621 · Diesel Fuel	10,774.19	9,450.00	1,324.19	114.01%

Total Energy	30,488.79	60,188.00	-29,699.21	50.66%
Books				
6401101 · Textbooks	-409.08	15,000.00	-15,409.08	-2.73%
6412222 · Library Periodicals	0.00	0.00	0.00	0.0%
6402222 · Library Books	0.00	2,700.00	-2,700.00	0.0%
Total Books	-409.08	17,700.00	-18,109.08	-2.31%
Total 600 · Supplies	60,113.33	138,892.00	-78,778.67	43.28%
700 · Property Equipment				
Equipment				
5902540 · Technology Hardware	4,973.83	20,858.00	-15,884.17	23.85%
7302520 · Non-Instructional Equipment	89.98	1,500.00	-1,410.02	6.0%
7301101 · Instructional Equipment	195.90	7,515.00	-7,319.10	2.61%
Total Equipment	5,259.71	29,873.00	-24,613.29	17.61%
Total 700 · Property Equipment	5,259.71	29,873.00	-24,613.29	17.61%
800 · Dues				
Dues & Fees				
2082213 · Ed Advance	308.00	320.00	-12.00	96.25%
1012310 · Dues & Fees	1,195.00	1,299.00	-104.00	91.99%
Total Dues & Fees	1,503.00	1,619.00	-116.00	92.84%
Total 800 · Dues	1,503.00	1,619.00	-116.00	92.84%
900 · Capital				
0015200 · Technology Capital Fund	0.00	10,000.00	-10,000.00	0.0%
0005200 · Building Capital Fund	0.00	20,000.00	-20,000.00	0.0%
Total 900 · Capital	0.00	30,000.00	-30,000.00	0.0%
950 · Region One Tuition Assessments				
Region One Tuition Assessments				
5605201 · HVRHS Tuition	528,075.00	880,124.00	-352,049.00	60.0%
5605202 · Pupil Services Tuition	241,878.00	403,130.00	-161,252.00	60.0%
5605203 · RSSC Tuition	71,594.40	119,324.00	-47,729.60	60.0%
Total Region One Tuition Assessments	841,547.40	1,402,578.00	-561,030.60	60.0%
Total 950 · Region One Tuition Assessments	841,547.40	1,402,578.00	-561,030.60	60.0%
Total Expense	1,524,177.29	3,620,410.00	-2,096,232.71	42.1%
Net Ordinary Income	-1,524,177.29	-3,620,410.00	2,096,232.71	42.1%
Net Income	-1,524,177.29	-3,620,410.00	2,096,232.71	42.1%

COLLECTION INFORMATION AS OF NOVEMBER 30, 2023

MEMO FROM TAX COLLECTOR'S OFFICE

2022 Grand List Collection Information

Beginning Tax Levy		4,966,079.85
Adjusted Tax Levy (as of month end)		4,930,909.27
Current Grand List Year Collections	**	2,863,735.13
Current year collection rate - collected vs. tax levy =		58.08%

Total collections(includes interest & taxes & fees)		3,000,151.59
Refunds paid & unpaid		4,755.13
<hr/>		<hr/>
Total collections less refunds(paid & unpaid)		2,995,396.46

2021 Grand List Collection Information

Beginning Tax Levy		4,930,152.41
Adjusted Tax Levy (as of month end)		4,940,808.52
Current Grand List Year Collections(as of month end)		3,005,183.63
Current year collection rate - collected vs. tax levy =		60.82%

Prior Three Years Collection Rates

2020 GL Collection rate - collected less refunds vs tax levy	60.43%
2019 GL Collection rate - collected less refunds vs tax levy	58.78%
2018 GL Collection rate - collected less refunds vs tax levy	57.90%

FISCAL YEAR 2023/2024 - 2022 Grand List

TOWN OF CANAAN TAX COLLECTOR'S REPORT FOR YEAR TO DATE

Grand List	Uncollected Taxes	Current Levy	Lawful Corrections		Transfers to Suspense	Adjusted Taxes Collectible	Collections			Uncollected	Refunds					
										Taxes w/ Refunds	Prior F/Y's	Over-	Adjustments	Transfers/	Refunds unpaid	
			Year	July 1, 2021			Levy	Additions	Deductions	Collectible	** Taxes	Interest	Total	Paid refunds Added back in 30-Nov-23	Refunds	payments
2022		4,966,079.85	1,324.85	36,495.43	-	4,930,909.27	2,863,735.13	7,943.52	2,871,678.65	2,068,252.37	-	200.92	1,078.23	-	1,078.23	200.92
2021	47,747.64		17.99	58.89	-	47,706.74	28,646.08	4,595.57	33,241.65	19,170.63	721.53	-	135.00	-	109.97	746.56
2020	17,678.71		-	-	-	17,678.71	11,351.34	3,597.93	14,949.27	6,327.37	2,611.16	-	-	-	-	2,611.16
2019	10,200.32		-	3.89	-	10,196.43	7,567.34	3,571.81	11,139.15	2,629.09	-	-	-	-	-	-
2018	6,801.83		-	-	-	6,801.83	4,379.05	3,152.51	7,531.56	2,422.78	8.29	-	-	-	-	8.29
2017	5,498.72		-	-	-	5,498.72	4,212.60	3,791.34	8,003.94	1,286.12	-	-	-	-	-	-
2016	5,034.54		-	-	-	5,034.54	4,356.78	4,705.33	9,062.11	677.76	-	-	-	-	-	-
2015	4,363.83		-	-	-	4,363.83	3,757.76	4,228.99	7,986.75	606.07	-	-	-	-	-	-
2014	2,327.14		-	-	-	2,327.14	2,282.96	3,287.46	5,570.42	44.18	-	-	-	-	-	-
2013	2,220.95		-	-	-	2,220.95	2,178.18	3,528.65	5,706.83	42.77	-	-	-	-	-	-
2012	2,003.55		-	-	-	2,003.55	2,003.55	3,696.55	5,700.10	-	-	-	-	-	-	-
2011	2,171.35		-	-	-	2,171.35	2,171.35	4,396.98	6,568.33	-	-	-	-	-	-	-
2010	2,171.35		-	-	-	2,171.35	2,171.35	4,787.83	6,959.18	-	-	-	-	-	-	-
2009	1,318.39		-	-	-	1,318.39	1,318.39	3,144.36	4,462.75	-	-	-	-	-	-	-
	-		-	-	-	-	-	-	-	-	-	-	-	-	-	-
OLD REFUNDS CHECKS VOIDED						-	-	-	-	-	-	-	-	-	-	-
						-	-	-	-	-	-	-	-	-	-	-
Total	109,538.32	4,966,079.85	1,342.84	36,558.21	-	5,040,402.80	2,940,131.86	58,428.83	2,998,560.69	2,101,459.14	3,340.98	200.92	1,213.23	-	1,188.20	3,566.93
COLLECTION FEES							-	-	84.26	84.26						
MARSHAL FEES							-									
ADMIN FEES									990.90	990.90						
LIEN FEES							-	-	600.00	600.00	-	-	-	-	-	-
TOTAL COLLECTIONS TO DATE							-	2,940,131.86	60,103.99	3,000,235.85	****					
							(1,188.20)	Refunds	(1,188.20)	Refunds Paid Out						
							***	2,938,943.66	Total Coll.	2,999,047.65	***					
										-3,566.93	Refunds Not Yet Paid					
										2,995,480.72	*					

December 11, 2023

To: Board of Selectmen, Board of Finance

From: Michelle Hansen, Treasurer

Re: Supplemental Appropriations

In view of the fact that there were more meetings/hearings (e.g. 35 Railroad Street) the recording secretary line #1001-104 is over spent at this time by \$320.00. There will be at least nine more regular meetings at \$80.00 per meeting = \$720.00. I would request that the BOF make a supplemental appropriation up to \$1000 to finish the fiscal year.

The Treasurer's Office will also need a supplemental appropriation of up to \$3500.00 to #1009-104. This will enable further training with Linda Paviol acting as the Deputy Treasurer. During my 11-year tenure as Deputy Treasurer, emphasis was placed on processing payroll, payments and revenue to maintain continuity should the Treasurer not be able to fulfill her job commitments. Additionally, there are numerous reports, budget planning and the audit that are required on an annual basis that will require additional support to complete this first fiscal year.

Lastly, we need to switch our current system from Alden, Novak and Dodd, which will no longer be supported as of 2025 to QuickBooks by July 1, 2024. The Deputy Treasurer will need to be trained to utilize this new system during the transition.

Thank you for your attention to these matters. Should you have any questions, please contact me.

Respectfully submitted,

Michelle Hansen

TOWN OF CANAAN TRANSFER STATION FEE SCHEDULE

• Sofas		\$40.00 each
• Chairs		\$20.00 each
• Carpet/Rug		\$30.00 each
• Appliances (w/freon)		\$20.00 each
• Pallets		\$10.00 each
• Car or motorcycle tires		\$10.00 each
• Light truck tires		\$20.00 each
• Large tractor tires		\$100.00 each
• Mattress and Box Spring	<i>clean & dry</i>	no fee
	<i>wet or dry</i>	\$40.00 each

Construction and Demolition Material*

• Full size truck load	\$120.00 per load
• Small size truck load	\$70.00 per load
• 30 gallon container	\$15.00 each
• All other loads (measured by the yard)	\$45.00 yard

* *no sideboards - level load*

* *no large dump trailers*

* *ALL recycling and garbage MUST be separated from bulky waste*

* *maximum of (6) yards per household per year*

* *more than one pickup load of demolition material WILL REQUIRE proof of a building permit*

ALL FEES MUST PAID BEFORE DISPOSAL

(absolutely **NO** IOU's)

Town of Canaan TRANSFER STATION GUIDELINES

SOME ITEMS HAVE A DISPOSAL FEE, SEE FEE SCHEDULE

HOUSEHOLD GARBAGE: Sticker fee covers disposal of regular household garbage. Excessive amounts of garbage are subject to additional fees or refusal. Garbage bags may be inspected by transfer station employees to make sure recyclables are separated from garbage. **No hazardous waste** including chemicals, gasoline, paint, spray paint, herbicides or pesticides.

RECYCLING: Recycling is state mandated. Cans, glass, plastic (with recycling symbol), paper and cardboard place in the recycling room. **NOT RECYCLABLE:** plastic hangers, black plastic, ceramics, dishes, drinking glasses, toothbrushes, straws, styrofoam, paper cups or plates, plastic utensils, auto or pool chemical containers.

PAINT: Dry paint or empty cans may be placed in the garbage. See PaintCare sign for acceptable paint for recycling and leave cans with attendant.

MATTRESSES: Clean and dry mattresses and box springs are accepted for recycling. Wet or dirty must go to bulky waste. See attendant.

BRUSH: Must be no larger than 3" in diameter. All loads need to be inspected.

LEAVES: Leaves are accepted for composting but must not contain grass clippings, other yard waste or food. No bags.

BATTERIES: Auto batteries may be placed in the building next to the waste oil. Alkaline and rechargeable batteries go in the recycling room in the marked collection container.

WASTE OIL: 5 gallons or less, see attendant for disposal. **NO GAS, ANTIFREEZE OR BRAKE CLEANER** Filters and empty containers go in the garbage.

TIRES: Car and light truck tires are accepted for recycling.

SCRAP METAL: Lawn mowers (no gas, oil, or tires), stoves, dishwashers, washers, dryers, and other items at least 50% metal may be placed in the metal container.

FREON APPLIANCES: Refrigerators, freezers (doors must be removed), air conditioners, dehumidifiers, water coolers (commercial size appliances not accepted). See attendant.

ELECTRONICS: Computers, monitors, printers, televisions, cell phones, stereo equipment, dvd players and all other electronic devices may be left on the table next to the recycling room.

FLUORESCENT BULBS: Tubes and bulbs go in the recycling room in the marked containers.

BULKY WASTE: Furniture, construction and demolition see attendant and fee schedule for details.
MAXIMUM OF 6 YARDS PER HOUSEHOLD PER YEAR.



Table of Contents

From the Director	1
About CEN	2
By the Numbers	3
Services	4
Member Growth	5
CEN Membership	7
Strategic Goals	10
Provide Value	11
Ignite Innovation	13
Foster Collaboration	15
Promote Advocacy	17
Enhance Core Resources	19
Products and Services	21
2023 Outlook and Acknowledgements	22

From the Director

2022 was a year of continued membership growth for CEN as the premier middle mile network provider for Connecticut. CEN maintains leadership in support of anchor institutions enabling education, research, government, healthcare, cultural arts, and digital citizenry by providing superior network connectivity built on stability and state of the art offerings.



In this CEN Annual Report, you will find many of the exciting 2022 programs and initiatives developed and implemented by the CEN team in partnership with our members bringing technology solutions to complex communication challenges. One item that illustrates that partnership was the return of the in-person annual member conference where we come together to collaborate, share information, and celebrate each other's successes over the course of a year. In addition, we introduced the CEN Outstanding Leader Awards to recognize the exemplars who provide extraordinary leadership, energy, ideas, and achievements for the advancement and development of the CEN community and our foundational mission, vision, and values.

Economically, this year has been one of extended inflationary pressures and continued supply chain disruptions. CEN and its members have felt the pain of these challenges, and, nevertheless, have found paths to grow the membership, increase value, expand offerings, and maintain price stability. We are very proud of these accomplishments and are excited to explore future growth opportunities with our members.

In 2022 and beyond, the State of Connecticut and federal government have prioritized strengthening broadband infrastructure and access, and both are announcing and awarding new funding opportunities that will help support that goal. CEN is proud to play a substantial role in serving the State of Connecticut and empowering our increasingly connected state for success. We look forward to collaborating with the membership and making progress on strengthening Connecticut's cyberinfrastructure, democratizing network and Internet access, and bridging the digital divide throughout our state.

I would like to take this opportunity to acknowledge and thank CEN's staff, members, partners, advisors, and directors for their commitment, creativity, and dedication to working together to deliver solutions in 2022.

We appreciate your continued support.

Ryan Kocsondy

Ryan Kocsondy
Director - CEN

About CEN

CEN is Connecticut's premier provider of open access middle mile high-capacity Internet and network services. Rooted and established in service to community anchor institutions since 2000, CEN has been accelerating the progress of our member institutions by providing reliable, ultra-low latency, high-speed networking and security services. We are the provider of choice for organizations that demand exceptional value, performance, and highly personalized service.

Our Members Are Our Partners

CEN is organized and operated unlike any other Internet Service Provider in Connecticut. Our cost recovery (non-profit) model, pragmatic growth, and effective management have resulted in consistent member cost savings and cost avoidance, and those savings are passed on to the members in lower prices and larger feature sets. Unlike a typical for-profit vendor-customer relationship, CEN as a not-for-profit partner engages with our member organizations to determine the direction and design of CEN products and services, to develop community training and collaboration events, and to band together for increased purchasing power.

2022 Highlights

Extending the Value Proposition

For over 22 years, CEN has consistently delivered increasing value with price stability or price reductions for Internet access. In spite of significant inflation of underlying costs in 2022, CEN announced flat bandwidth tier pricing, long term agreement discounts, and a re-branding as the CEN DIA Bundle detailing the suite of services included at no additional cost to members.

Investing in the Future

Major projects were announced in 2022 as part of Connecticut's share of American Rescue Plan Act of 2021 (ARPA) awards, and their completion in the coming years will enable current and future members' higher utilization of this vital infrastructure. Investments totalling over \$70M for network upgrades, public wifi expansion, community anchor and middle mile fiber circuits, and security platform enhancements are under way.

Modernizing Public Libraries

As a prime example of its commitment to Community Anchor Institutions (CAI), CEN in partnership with the Connecticut State Library has designed and implemented over \$3.5M in fiber Internet connectivity projects for libraries across the state. In 2022, CEN and its member partners at the CoNnecticut State Library and Novus Insight, Inc. teamed together to launch the Library Internal Connections Project investing an additional \$1.3M in public library infrastructure.



2022
By the Numbers

Mission Driven,
Member Focused



\$31M
Cost Avoidance

99.99%
Uptime



677
Member Institutions

364PB
Data Transferred



1.9M
Citizens Served

4.3Tb/s
Backbone Capacity



848
Event Attendees

204
DDoS Attacks Mitigated



90
Advisory Council Members

894
Network Devices Managed



14
Team Members

24,340
Active Ports



Products and Services



Tailored to the meet the needs of the Community

Welcome New Members!

- Berlin Fire Department
- Bethel Volunteer Fire Department
- Bloomfield Center Fire Department
- CSCU Facilities
- Derby Neck Library
- Dixwell Community Center Q-House
- East Berlin Fire Department
- East Lyme Public Safety Building
- Housing Authority of Hartford
- Kensington Fire Department
- Lebanon Police Department
- Lime Rock Park
- Marlborough Senior Center
- Morris Fire Company
- Mystic Fire District
- South Kensington Fire Department
- Specialty Printing LLC
- Stony Hill Volunteer Fire Department
- The UConn Foundation
- Town of Lebanon
- Town of Sterling
- Voluntown Public Library
- Washington Volunteer Fire Department
- Westbrook Public Library
- Windsor Locks Police Department
- Windsor Public Library

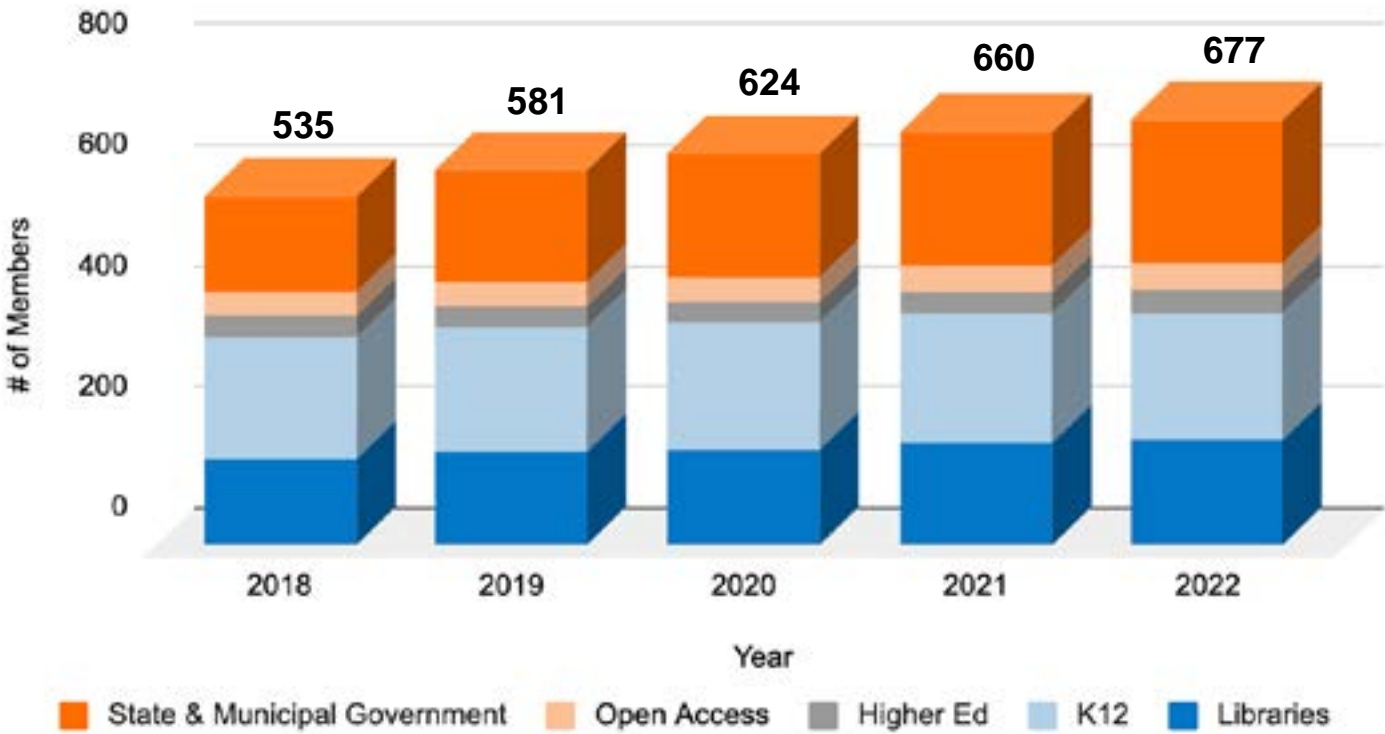
Growing Our Community

26

New Member Organizations



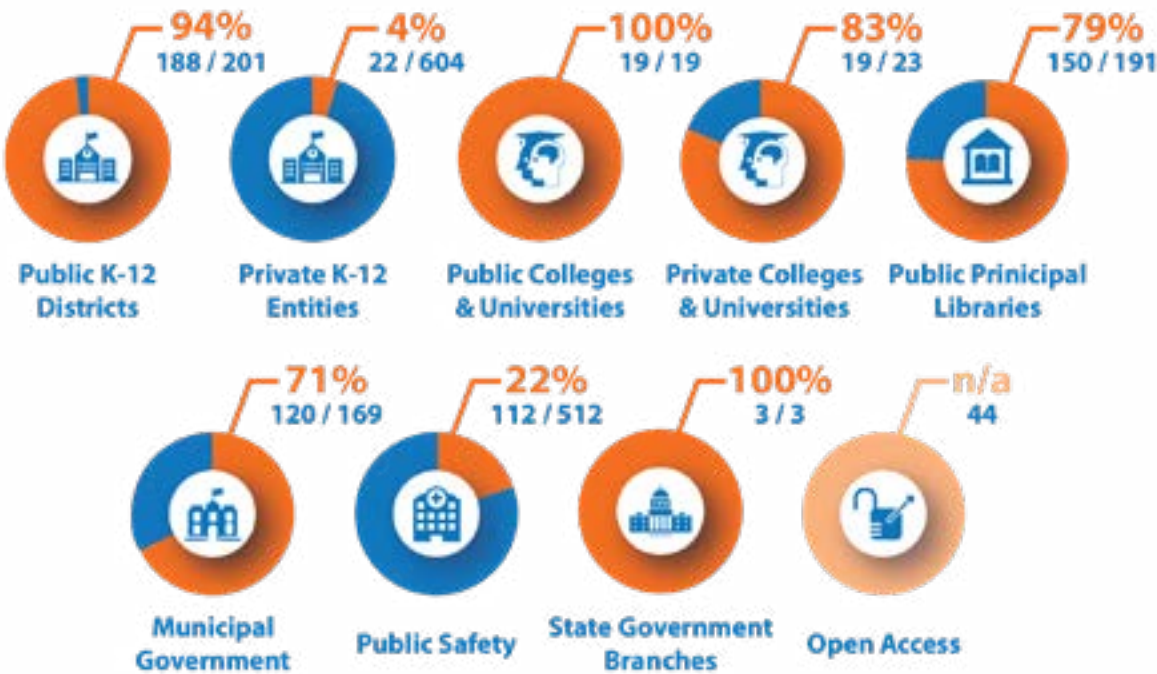
Member Growth



2022 was a year of continued growth and expanded value for the CEN membership. Membership has grown by over 17% since 2018, and in 2022, CEN welcomed 26 new members representing state and municipal organizations, police and fire departments, libraries, and open access businesses bringing the CEN membership total to 677 community anchors.

CEN Membership by Segment

The following diagram depicts CEN members out of the total entities in Connecticut per vertical.



2022 CEN Membership

Our members are our partners

70 Audubon Street Association, Inc.
Achievement First Bridgeport
Academy Middle School
Achievement First Hartford Academy
ACMT, Inc.
Acton Public Library
Albertus Magnus College
American School for the Deaf
Amistad Academy Middle School
Andover Public Library
Andover School District
Ansonia Library
Ansonia Police Department
Ansonia Rescue Medical Services
Ansonia School District
Area Cooperative Educational
Services (ACES)
Ashford School District
Asnuntuck Community College
Atwater Memorial Library
Avon Free Public Library
Avon School District
Babcock Library
Barkhamsted East Volunteer Fire
Company
Barkhamsted School District
Beacon Falls Public Library
Beardsley & Memorial Library
Bentley Memorial Library-Bolton
Berlin School District
Berlin-Peck Memorial Library
Bethany School District
Bethel Public Library
Bethel School District
Bethlehem Fire Department
Bibliomation, Inc.
Bloomfield School District
Bolton School District
Booth & Dimock Memorial Library
Borough of Naugatuck
Bozrah School District
Brainerd Memorial Library
Branford Fire Department and EOC
Branford Police Department
Branford School District
Brass City Charter School
Bridgeport Public Library
Bridgeport School District
Bristol Public Library
Bristol School District
Brookfield Library
Brookfield Police Department
Brookfield School District
Brooklyn School District
Burlington Public Library
Burnham Public Library
CAE Simulite Inc.
Canaan School District
Canterbury Public Library
Canterbury School District
Canton Public Library
Canton School District
Canton Springs Fire Department
Capital Community College

Capital Region Development
Authority
Capital Region Education Council
Capital Workforce Partners
Capitol Region Council of
Governments
CAS (Connecticut Association of
Schools)
Case Memorial Library
Central CT State University
Chaplin Public Library
Chaplin School District
Charter Oak State College
Cheshire Academy
Cheshire Public Library
Cheshire School District
Chester Public Library
Chester School District
ChimeNet, Inc.
Choate Rosemary Hall
Christian Heritage School
City of Ansonia
City of Bridgeport
City of Bristol
City of Danbury
City of Derby
City of Hartford
City of Meriden
City of Middletown
City of Milford
City of New Britain
City of Torrington
City of Waterbury
Clark Memorial Library
Clinton School District
CMEEC
CNC Software
Colchester School District
Colebrook School District
Columbia School District
Columbia Volunteer Fire Department
Common Ground High School
Connecticut College
Connecticut Executive Branch
Connecticut Judicial Branch
Connecticut Legislative Branch
Connecticut Library Consortium
Connecticut Public Broadcasting
Network (CPTV)
Connecticut Science Center
Connecticut State Library
Cooperative Educational Services
(CES)
Cora J. Belden Library Rocky Hill
Cornwall School District
Coventry School District
Cragin Memorial Library
Cromwell School District
Cross Street Fire Station
CT Metropolitan Council of
Governments
CT State Board of Education on
behalf of CTECS
CT State Library - LBPH

CT State Library - Van Block
Cyrenius H. Booth Library
Danbury Fire Engine #25
Danbury Public Library
Danbury School District
Danielson Fire Department
Darien Library
Darien School District
David M. Hunt Library
Dayville Fire Department
Deep River School District
Derby Public Library
Derby School District
Digital Back Office
Douglas Library of Hebron
Douglas Library of North Canaan
Durham Public Library
E.C. Scranton Memorial Library
East Granby Fire & Rescue
East Granby School District
East Haddam School District
East Hampton Public Library
East Hampton School District
East Hartford Public Library
East Hartford School District
East Haven Public Library, Inc.
East Haven School District
East Lyme ECC Dispatch Center
East Lyme Fire Department
East Lyme Police Department
East Lyme Public Library
East Lyme School District
East Windsor School District
EASTCONN
Eastern CT State University
Eastford Public Library
Eastford School District
Easton Public Library
Easton School District
EdAdvance
Edith Wheeler Memorial Library
Ellington School District
Ellington Volunteer Fire Department
Enfield - Phoenix Ave. Fire
Department
Enfield - Shaker Pines Fire
Department
Enfield Police Department
Enfield Public Library
Enfield School District
Essex School District
Explorations Charter School
Fairfield County Regional Dispatch
Fairfield Public Library
Fairfield School District
Fairfield University
Farmington Libraries
Farmington School District
Ferguson Library Main Library
Fintech Village, LLC, c/o RM Bradley
Flanders Fire Department
Franklin School District
Gateway Community College - New
Haven

Genie Innovations, Inc.
Gilbert School Trust
Glastonbury School District
Global Jet Services
Goodwin University
Goshen Public Library
Granby Public Library
Granby School District
Greenwich Library
Greenwich School District
Griswold School District
Groton Public Library
Groton School District
Grove School Inc.
Guilford Emergency Communications
Center
Guilford Fire Department
Guilford Free Library
Guilford School District
Gunn Memorial Library
Haddam Volunteer Fire Company
Hall Memorial Library
Hamden Hall Country Day School
Hamden School District
Hampton School District
Hartford International University for
Religion and Peace
Hartford Public Library
Hartford School District
Hartland School District
Harwinton Central Fire Department
Harwinton Public Library
Harwinton West Side Fire
Department
Hayward Volunteer Fire Co.
Colchester
HC2 Broadcasting
Hebron School District
Henry Carter Hull Library
Highville Charter School & Change
Academy
Holy Cross High School
Hopkins School
Hotchkiss Library of Sharon
Housatonic Community College
Howard W Bracken Memorial Library
Howard Whittemore Memorial
Library
Integrated Day Charter School
Interdistrict School for Arts and
Communication
Internet2
James Blackstone Memorial Library
Janet Carlson Calvert Library
Kent Library Association
Kent Memorial Library Suffield
Kent School District
Killingly Public Library
Killingly School District
Killingworth Library
King School, Inc.
LEARN
Lebanon Fire Department
Lebanon School District

Ledyard Police Department
Ledyard Public Libraries
Ledyard School District
Levi E. Coe Library
Libraries Online, Inc. (LION)
Library Association of Warehouse
Point
Library Connection Inc.
Licia & Mason Beekley Community
Library
Lisbon School District
Litchfield Historical Society
Litchfield School District
Lucy Robbins Welles Library
Newington
Lyme Academy of Fine Arts
Lyme Fire House
Madison School District
MakerspaceCT
Manchester Community College
Manchester Public Library
Manchester School District
Manchester Fire Dept Station 207
Mansfield Public Library
Mansfield School District
Mark Twain Library
Marlborough Fire House #1
Marlborough School District
Meriden Police Department
Meriden Public Library
Meriden School District
Middlebury Fire Department
Middlebury Police Department
Middlebury Public Library
Middlesex Community College
Middletown Library Service Center
Middletown Police Department
Middletown School District
Milford Police Department
Milford Public Library
Milford School District
Minor Memorial Library
Miss Porter's School
Mitchell College
Monroe School District
Montville - Chesterfield Fire Co
Montville - Mohegan Fire Co
Montville - Montville Fire Co
Montville - Oakdale Fire Co
Montville PSAP
Montville School District
Morris Public library
Morrison Healthcare
MTAPD District 8 Bridgeport Yard
MTAPD District 8 Stamford Station
Mystic & Noank Library
Naugatuck Police Department
Naugatuck School District
Naugatuck Valley Community
College - Waterbury
New Britain Public Library
New Britain School District
New Canaan Library
New Canaan School District

New England Greens dba Vibrant
Health LLC
New Fairfield EOC
New Fairfield Library
New Fairfield School District
New Hartford School District
New Haven Free Public Library
New Haven School District
New London School District
New Milford Police Department
New Milford Public Library
New Milford School District
Newington Community Television
Newington School District
News12 Networks
Newtown School District
Niantic Fire Department
Norfolk Library
Norfolk School District
Norfolk Volunteer Fire Department
North Branford Fire Department
North Branford Police Department
North Branford School District
North Canaan School District
North Haven Memorial Library
North Haven Police Department
North Haven School District
North Stonington School District
Northwest CT Public Safety
Communications Center Inc.
Northwestern Community College
- Winsted
Norwalk Community College
Norwalk Police Department
Norwalk School District
Norwich Free Academy
Norwich Public Utilities
Norwich School District
Notre Dame High School
Novus Insight, Inc.
Oak Hill
Odyssey Community School
Old Lyme Fire Department
Old Saybrook School District
Oliver Wolcott Library
Orange Police Department
Orange School District
Orange Volunteer Fire Department
Otis Library
Oxford Public Library
Oxford School District
Paier College
Park City Prep Charter School
Plainfield School District
Plainville Public Library
Plainville School District
Pleasant Valley Fire Department,
Barkhamsted
Plymouth Fire Department
Plymouth Police Department
Plymouth School District
Pomfret Public Library
Pomfret School
Pomfret School District
Poquonnock Bridge Fire Department
Groton
Portland Public Library
Portland School District
Post University
Preston Public Library
Preston School District
Prospect Public Library
Prosser Public Library
Public Library of New London
Putnam Police Department
Putnam Public Library
Putnam School District
Quinebaug Valley Community
College - Danielson
Quinebaug Valley Emergency
Communications, Inc.
Quinnipiac University

Rathbun Free Memorial Library
Realized Solutions Inc
Rectory School
Redding School District
Regional School District #1
Regional School District #10
Regional School District #11
Regional School District #12
Regional School District #13
Regional School District #14
Regional School District #15
Regional School District #16
Regional School District #17
Regional School District #18
Regional School District #19
Regional School District #4
Regional School District #5
Regional School District #6
Regional School District #7
Regional School District #8
Regional School District #9
Rensselaer Hartford Graduate
Center RPI
Richmond Memorial Library
Ridgefield Library
Ridgefield School District
Riverton Volunteer Fire Department,
Barkhamsted
Rockville Public Library, Inc.
Rocky Hill Fire Department
Rocky Hill Police Department
Rocky Hill School District
Russell Public Library
Sacred Heart Academy
Sacred Heart University
Sacred Heart University (WSHU)
Saint Bernard School
Salem Free Public Library
Salem School District
Salisbury School District
Saxton B. Little Free Library
Scotland Public Library
Scotland School District
Scoville Memorial Library
Sea Research Foundation, Inc.
(Mystic Aquarium)
Seymour Public Library
Seymour School District
Sharoun School District
Shelton School District
Sherman Library Association
Sherman School District
Side By Side Charter School
Silas Bronson Library
Simsbury Fire Department
Simsbury Public Library
Simsbury School District
Sodexo
Somers Fire Department
Somers Library
Somers School District
South Central Regional Council of
Governments
South Windsor Public Library
South Windsor School District
Southbury Public Library
Southbury Volunteer Fire
Department
Southern CT State University
Southington Fire Department
Southington Police Department
Southington Public Library
Southington School District
Southwestern Regional
Communications Center Inc.
Sprague Public Library
Sprague School District
St. Thomas More Catholic Chapel
St. Thomas More School
Stafford Fire Department 1, Station
145
Stafford Library

Stafford School District
Stamford School District
Sterling Public Library
Sterling School District
Stonington Free Library
Stonington Police Department
Stonington School District
Stratford Library Association
Stratford School District
Suffield Academy
Suffield School District
Taft School
Terryville Public Library
The Bridge Academy
The Bushnell
The Community Foundation for
Greater New Haven
The Connection, Inc.
The Foote School
The Frederick Gunn School
The Gilbert School
The Hotchkiss School
The Jackson Laboratories
The Open Hearth
The Williams School
Thomaston Police Department
Thomaston Public Library
Thomaston School District
Thompson School District
Three Rivers Community College
Tolland Fire Department
Tolland Public Library
Tolland School District
Torrington Police Department
Torrington School District
Town of Andover
Town of Ashford
Town of Avon
Town of Barkhamsted
Town of Beacon Falls
Town of Berlin
Town of Bethany
Town of Bethel
Town of Bethlehem
Town of Bloomfield
Town of Bolton
Town of Brookfield
Town of Canterbury
Town of Canton
Town of Cheshire
Town of Clinton
Town of Colchester
Town of Colebrook
Town of Columbia
Town of Coventry
Town of East Granby
Town of East Hartford
Town of East Lyme
Town of Eastford
Town of Ellington
Town of Enfield
Town of Essex
Town of Fairfield
Town of Farmington
Town of Glastonbury
Town of Goshen
Town of Granby
Town of Greenwich
Town of Groton
Town of Guilford
Town of Haddam
Town of Harwinton
Town of Hebron
Town of Killingly
Town of Ledyard
Town of Litchfield
Town of Lyme
Town of Madison
Town of Manchester
Town of Mansfield
Town of Marlborough
Town of Middlebury

Town of Montville
Town of Montville WPCA
Town of Morris
Town of New Fairfield
Town of New Milford
Town of Newington
Town of Newtown
Town of Norfolk
Town of North Branford
Town of Old Lyme
Town of Old Saybrook
Town of Orange
Town of Plainville
Town of Plymouth
Town of Pomfret
Town of Portland
Town of Preston
Town of Prospect
Town of Putnam
Town of Redding
Town of Ridgefield
Town of Rocky Hill
Town of Roxbury
Town of Salem
Town of Salisbury
Town of Seymour
Town of Simsbury
Town of Somers
Town of South Windsor
Town of Southbury
Town of Southington
Town of Stafford
Town of Suffield
Town of Thomaston
Town of Thompson
Town of Tolland
Town of Tolland County Mutual Aid
Fire Service Inc.
Town of Trumbull
Town of Vernon
Town of Voluntown
Town of Wallingford
Town of Washington
Town of Waterford
Town of Waterford Fire Departments
Town of West Hartford
Town of Weston
Town of Westport
Town of Willington
Town of Wilton
Town of Winchester
Town of Windham
Town of Windsor
Town of Windsor Locks
Town of Woodbridge
Town of Woodbury
Trailblazers Academy
Trinity College
Trumbull School District
Tunxis Community College
UCONN Health Center
Union Free Public Library
Union School District
United Way of CT
University of Bridgeport
University of Connecticut (UCONN)
University of Hartford
University of New Haven UNH
University of Saint Joseph
USCGA (US Coast Guard Academy)
Valley Shore Communications
Vernon School District
Voluntown School District
Wadsworth Athenaeum Museum of Art
Wall Street Theater
Wallingford Police Department
Wallingford Public Library
Wallingford School District
Waterbury - Fire Station 11
Waterbury Police Department
Waterbury School District
Waterford Police Department

Waterford Public Library
Waterford School District
Watertown Fire Department
Watertown Police Department
Watertown School District
Welles-Turner Memorial Library
Wesleyan University
West Hartford Bloomfield Health
District
West Hartford Public Library
West Hartford School District
West Haven Police Department
West Haven Public Library
West Haven School District
West Stafford Fire Department
Westbrook Emergency Management
Westbrook School District
Western CT State University
Weston Public Library
Weston School District
Westport Police Department
Westport Public Library
Westport School District
Wethersfield Public Library
Wethersfield School District
Willimantic Police Department
Willimantic Public Library
Willington Fire Department - Station 1
Willington Hill Fire Department
Willington Public Library
Willington School District
Wilton School District
Winchester School District
Winchester Volunteer Fire
Department
Windham School District
Windsor Locks Public Library
Windsor Locks School District
Winsted Fire Department Station 1
Wolcott Police Department
Wolcott Public Library
Wolcott School District
Wolcott Volunteer Fire Department
Woodbridge School District
Woodbridge Town Library
Woodbridge Volunteer Fire
Department
Woodbury Public Library
Woodstock Academy
Woodstock School District
XL Center
Yale University





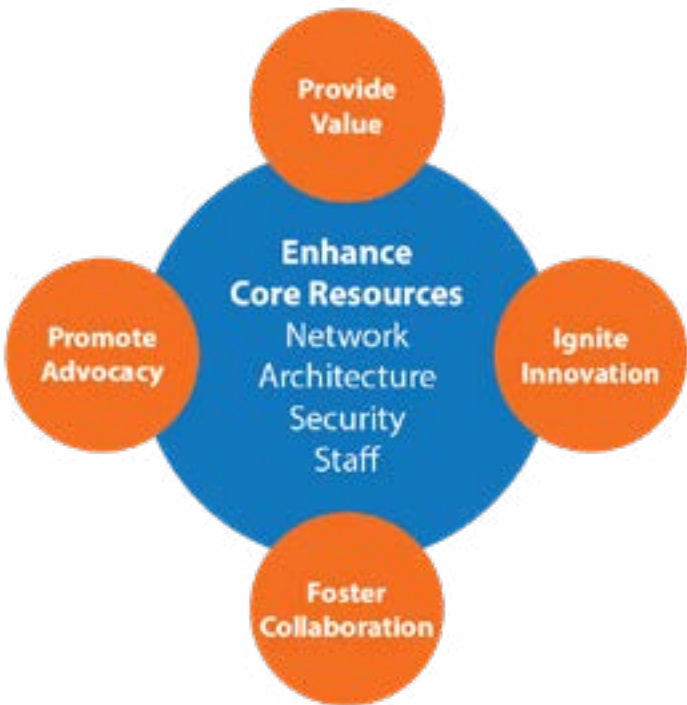
CEN Strategic Plan 2019 – 2024

Mission

Empower our member institutions to execute their missions through technology, collaboration, and digital transformation with secure, reliable, and value-added advanced network and Internet solutions.

Vision

CEN will serve as the trusted partner through which Connecticut’s digital and human networks connect, collaborate, and share resources to realize the full potential of digital learning, research, and citizenry.



2019 - 2024 Strategic Goals

Goal 1: Provide Value

Expand the service portfolio to provide value and enhance Internet and network capabilities at scale, heighten security, and increase the overall knowledge and understanding of those technologies and services.

Goal 2: Ignite innovation

Empower members through a suite of services tailored to their needs that encourage excellence and innovation.

Goal 3: Foster Collaboration

Engage the local membership and national R&E community to provide technical and functional network services that serve the specific needs of CEN member communities.

Goal 4: Promote Advocacy

Pursue activities to enhance brand awareness such that members and policy decision makers are engaged in activities to help articulate CEN’s value proposition and impact public policy initiatives.

Goal 5: Enhance Core Resources

Pursue opportunities to leverage, develop, and enhance CEN’s core technology and human resources for the foundational success of the program in pursuit of member needs.

Goal 1: Provide Value

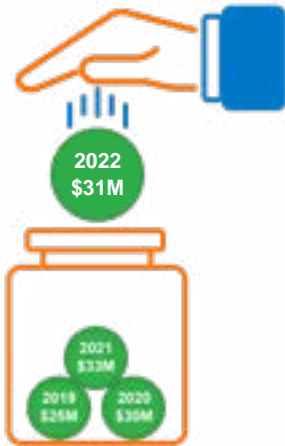
As a member-driven, public enterprise, CEN and its community members have worked together for more than 20 years to provide much more than commodity Internet access. With a primary focus on providing value to Connecticut research and education organizations, the results of the CEN member-driven model include: a network designed for performance and scale, a DIA product bundle tailored to member needs, a locally focused support team providing service 24x7, and a community of IT professionals collaborating across multiple forums for the betterment of Connecticut students, families, educators, towns, and cities.

Three examples of CEN’s unique value proposition stand-out in 2022: member cost avoidance, price stability, and integral security services.

Member Cost Avoidance

CEN Service	Member Cost	Alternative Member Cost	Member Cost Avoidance
Internet Access*	\$7,614,960	\$11,582,288	\$3,967,328
DDoS Protection**	\$122,000	\$23,987,712	\$23,865,712
Web Filtering***	\$253,365	\$2,020,000	\$1,767,000
Student Safety****	\$518,026	\$1,458,568	\$940,532
Total	\$8,508,351	\$39,048,568	\$30,540,572

Alternative Cost Source Information
*Connected Nation, 2022 data from MA, NY, RI
**Microsoft Azure DDoS protection pricing
***Member quotes and vendor price list
****Securly product pricing and subscription analysis



CEN member cost avoidance is assessed by comparing the cost of CEN services provided to members to the alternative cost if purchased separately and individually. It is the buying power of the CEN member consortium and the network’s economies of scale that create this tremendous value and savings totalling over \$31M in 2022 for organizations across every CT community.

Price Stability and Value Add

Nowhere is CEN’s value proposition more evident than the comparison of CEN’s Dedicated Internet Access (DIA) product to that of other Connecticut Internet providers. CEN’s unique cost recovery business model and consistent member growth make possible an unmatched package of competitive pricing, custom tailored services, and larger feature sets compared to other for-profit Internet providers. In 2022, this package of features and services, the CEN Dedicated Internet Access (DIA) Bundle, was offered at the same or lower price points across all bandwidth tiers for the current and subsequent fiscal year. This was accomplished in spite of significant inflation of CEN’s underlying costs for equipment and services.



Donna Quirk
Cybersecurity Analyst, Fairfield Public Schools

“CEN has given us the ability to expand our portfolio of products to better achieve our goals of access and security. We would not be able to afford these services individually. They have allowed us to lower our costs from updating EOL equipment and using instead, CEN bundled resources and services. CEN support has always been top notch and never disappoints. They truly exemplify their commitment to their constituents.”

Security Services Included

CEN’s DIA Bundle includes several security services at no additional cost to members. These include protection from crippling DDoS attacks, Child Internet Protection Act compliant web filtering, and Do-main Name System (DNS) firewall service. CEN’s Managed Firewall Service is available at an additional cost and further bolsters a member’s security posture.

The effectiveness of CEN’s robust security package, specifically the combination of the DDoS Protection and Managed Firewall Service, was illustrated by its defense of the East Haven School District in late 2022. Attacked 39 times over 3 months, the CEN carrier grade security package ensured there were no school district disruptions.



Randel Osborne
Technology Director, East Haven Public Schools

“In mid-December we received multiple notifications of a DDoS attack on our network over a series of several days. In all instances, the attack and mitigation went unnoticed among our users, and no loss of services were reported. CEN provided clear communication and excellent support during this instance, and the CEN Managed Firewall solution proved invaluable in keeping our critical systems operational.”

DDoS Mitigation Summary Review

CEN has made a significant investment in the DDoS platform responding to a 60% growth of volume passed through the system. Therefore, the platform can handle greater and more significant DDoS attacks.

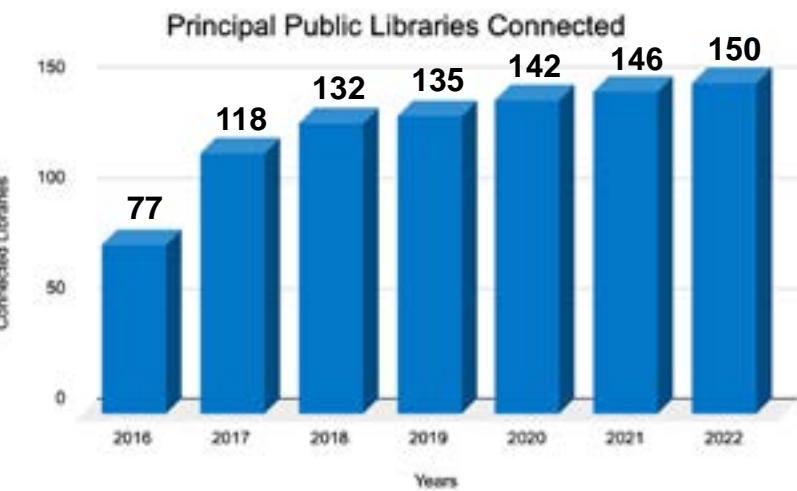
Year	Number of TMS Mitigation	Volume of Traffic Passed by TMS	Volume of Traffic Dropped by TMS	Volume of Largest TMS Mitigation	Rate of the Largest TMS Mitigation	Duration of Longest TMS Mitigation
2022	242	40.36 TB	22.93 TB	18.32TB	29.75 Gbps	58d 7h 42m
2021	537	25.41 TB	59.74 TB	6.00 TB	38.42 Gbps	150d 2h 20m
2020	844	20.84 TB	45.83 TB	6.49 TB	19.99 Gbps	88d 10h 47m
2019	978	2.18 TB	12.04 TB	3.74 TB	20.03 Gbps	2d 17h 54m

Goal 2: Ignite Innovation

Igniting innovation means partnering with our members to design and implement solutions to problems and needs that, otherwise, may not be possible without the power of this community. In 2022, three CEN projects demonstrated the power of leveraging the network infrastructure, public-private partnerships, and community anchor facilities to reduce the digital divide, expand broadband access, and enhance school safety.

More Robust Library Networks

Increasing the capacity of public libraries to provide virtual programming is an integral component in their community’s effort to reduce digital inequity. CEN, with leadership from the Connecticut State Library, Inc., developed a category of grant funding and service award, Fiber to the Libraries—Internal Connections or FTTL-IC. FTTL-IC has provided library awards for two project stages: (1) network assessments and (2) internal local area network upgrade. With an investment of over \$1.25M in more than 50 libraries, and a partnership with Novus Insight will enhance the performance and security of libraries’ CEN connected networks, providing patrons faster and more reliable access to library resources and programs.



Dan Salazar
Chief Executive Officer, Novus Insight

“Throughout the FTTL-IC project, the Novus team has visited dozens of libraries across the state. What has struck us the most is the vital role these libraries play as a hub in their communities, a place to learn, convene, and communicate. This project is modernizing the libraries in ways that will make CEN an even more valuable resource for patrons and staff needing internet connectivity. In addition to the enhancements allowing for higher volumes of traffic, they will also enable libraries to withstand the unexpected surges in network use that occur during community-impacting outages or events.”

Expanded Public Wi-Fi

From early 2021 through 2022, the Everybody Learns WiFi Initiative (ELI) helped tens of thousands of students and adults connect to free, high-quality WiFi through the pandemic and beyond to engage in remote learning, telehealth, and state and municipal services. The program’s success hinged on the trusted CEN community partnerships and is a testament to the community’s willingness to step up and help during a crisis. Over 150 members participated in the program working with CEN technicians to offer free CEN grade Internet access in public spaces across the state. The program showed consistent user growth every month reaching a peak of over 90,000 unique clients accessing over 90TB of data in the last 6 months of 2022.

Public Wi-Fi Usage 2021 - 2022

Time Period	Total Data Transferred	Total Unique Clients	Avg Clients/Day
Jan-Jun 2021	6.48 TB	16,334	226
July-Dec 2021	22.66 TB	54,784	1,173
Jan-Jun 2022	28.17 TB	69,890	2,523
July-Dec 2022	36.36 TB	90,241	2,769

The success of the ELI program has paved the way for the successor public WiFi program, Community Wireless Phase 2. Under Governor Lamont’s ARPA Investment Plan, in 2023, CEN will launch the Community Wireless Phase 2 Project offering municipal entities the opportunity to build wireless Internet access services in their communities. Phase 2 will target underserved and economically disadvantaged groups and communities of color. This project will be managed utilizing a grant structure allowing community entities to partner and propose solutions utilizing CEN as their Internet provider.

Physical School Security

CEN and its partner Public Safety Data Network (PSDN) have collaborated to enhance school security for its members by providing a dedicated fiber optical connection from the member school to the member’s police department, providing a direct connection for the real time monitoring of security cameras. This circuit can be subsidized for the member, when qualified, saving the member the cost of an expensive fiber build and Internet access fees. The estimated cost savings for each member is thousands of dollars per year. The number of participants has grown on average 52% per year since its inception in 2015.

For a school system, keeping students and faculty safe from outside threats is of the utmost concern. Today, schools must make difficult choices on where to spend their budgets identifying and procuring security technologies like cameras, scanners, door locks, radios and ID cards. CEN members can focus on other top security items since the fiber circuit can be 100% subsidized when qualified.



Alan Merly
Director of Technology, Naugatuck Public School

“Having this video connection has been a great benefit for our district and police department. It has provided real-time access to video footage that can be used to aid investigations. With instant access to live video feeds, officers have the ability to respond more quickly to potential emergencies and other critical situations. Additionally, the video connection has helped reduce costs for the district by eliminating the expense of hardware and infrastructure that would have otherwise been needed. We feel this connection will significantly enhance the response and effectiveness of law enforcement efforts in the event of a crisis.”

Goal 3: Foster Collaboration

The CEN community culture is built on collaboration thereby ensuring that the sum of all member achievements is far greater than what could be accomplished on a smaller scale. In 2022 this was illustrated in CEN's collaborative projects with its vendors on sustainability, with its members on improved network security, and with both vendor partners and member organizations in the annual member conference.

Enviromental Partnerships

CEN promotes the Governor's carbon reduction initiatives by adopting recycling best practices and also by working with CEN's 3rd party partners. By replacing inefficient hardware platforms, partnering with vendors who have established carbon reduction programs, replacing on premise hardware with more carbon neutral cloud based platforms, and participating in Connecticut statewide best practices will all contribute to a cleaner environment. Some examples of what our partners are pursuing are shown below.

CEN Partners Take Action

Cisco has a goal of 30% reduction in Scope 3 emissions from purchased goods and services, upstream transportation and distribution, and use of sold products by 2030 (compared to fiscal 2019).

Indiana University's Global Network Operations Center, GlobalNOC, is now receiving \$4.25 million annually — a new record — for services as part of its 10-year agreement with the National Oceanic and Atmospheric Administration.

Crown Castle continues to invest in upgrading lit towers to more energy efficient LED lighting, and beginning in 2022, they are sourcing renewable energy which amounts to more than 60% of our 2021 annual electricity consumption.

F5 commits to reduce its Scope 1 and 2 emissions 50% by 2020

ConvergeOne continues to focus in this space and has reduced our footprint by 50% in locations; from 116 sites to 54. We have gone to Energy Savings "LED" lighting with motion sensors to not waste energy and installed Power Stations at several locations for electric cars. All facilities follow strict recycling rules and use waste partners.

Data Security Training

The CEN community collaborated in 2022 to prepare and share its Data Security Training series encompassing privacy, breach, and retention. This mission critical topic was raised by the Wallingford School District and the program was developed by CEN's Engagement and Development Advisory Council. Data security experts from the Connecticut State Library, Berchem Moses and Shipman Goodwin Law Offices, and CliftonLarsonAllen LLP provided member IT, administrative, and executive staff vital updates on data privacy and retention responsibilities, cybersecurity threats and safeguards, and best practices in all areas. The importance of these topics was reflected in the member registrations, over 300, the largest for any CEN virtual training event.



9th Annual Member Conference

The CEN Member Conference returned to an in-person event at the Connecticut Convention Center. The 2022 Member Conference featured new elements including poster sessions and a lunchtime keynote in addition to the traditional format. Participation exceeded expectations as illustrated by these results:



R&E Network Consortium Benefits

Purpose-built Research & Education Networks (RENs) provide ultra-high-speed connectivity and specialized services that increase access to academic opportunities, further scientific discovery, enable state and municipal government services, empower telehealth services, and foster collaboration amongst the community of anchor institutions and our citizens. CEN as part of TheQuilt and Internet2, collaborate with like minded mission-driven and member focused organizations who also deliver value through partnership, robust services, consortium contracts, and sharing of information locally, regionally, and nationally.

Goal 4: Promote Advocacy

In 2022, CEN advocated for the statewide community by promoting outstanding individual achievements and by successfully soliciting additional funding to further strengthen the network and the Connecticut communities served. Individual CEN community members were recognized with two awards, the Internet2 Community Anchor Program (CAP) Scholarship and the CEN Outstanding Leader Awards (COLA). Advocating for the entire community, CEN's awards from the American Rescue Plan Act (ARPA) total over \$70M, providing investment for continued growth in the network's capacity, resiliency, and reach across the state.

Excellence in Education

Continuing its participation from 2021, CEN promoted the annual CAP Distance Learning Scholarship Program in association with Internet2. The program awards scholarship recipients free, interactive, distance learning experiences for their K-12 classrooms through the Center for Interactive Learning and Collaboration.

Michelle Bibeault is the Media Technology Integration Specialist at Eastford Elementary School. For Michelle, the Digital Citizenship: Handle Technology With Care program offered the school's kindergarten and first-grade students a jumpstart on how to use technology safely and responsibly – ultimately leading them to become good digital citizens.

CEN is proud to congratulate the 15 scholarship recipients in 2022 from CEN member organizations!

Teacher Name	School Name	City & State	Level(s)
Anne Halloran Tortora	Saint Bernard School	Uncasville, CT	8-12th
Betty Ann Lapena	Ridge Road Elementary School	North Haven, CT	1st Grade
Carla Destefanis	North Haven High School	North Haven, CT	Highschool
Claire Cloukey	Mary E. Griswold School	Berlin, CT	3rd Grade
Dawn Primo	Mary E. Griswold School	Berlin, CT	3rd Grade
Charles Kernan	Eastford Elementary School	Eastford, CT	5-8th Grade
Ellie Muligan	North Haven Middle School	North Haven, CT	Special Education Program
Gary Pflomm	Polk	Oakville, CT	5th Grade
Julie Prescott	Chippens Hill Middle School	Bristol, CT	8th Grade
Lisa Waslyean	Mary E. Griswold School	Berlin, CT	3rd Grade
Louise Morrison	Thompson Middle School	North Grosvenordale, CT	6th Grade
Lynn Erickson	Stafford Elementary School	Stafford Springs, CT	1st Grade
Megan Dill	Eastford Elementary School	Eastford, CT	4th Grade
Michelle Bibeault	Eastford Elementary School	Eastford, CT	Kindergarten & 1st Grade
Rhiannon Scioscio	Mary E. Griswold School	Berlin, CT	3rd Grade

Stephanie Stenberg
Director, Internet2 - Community Anchor Program

"This program also highlights the importance of nonprofit state and regional research and education networks, which do so much more than provide schools with lightning-fast internet connections. Their mission-driven service means that connected schools get hands-on network help and a community of interest to share resources with other connected schools, libraries, museums, and institutions."


Community Leaders

In 2022, the CEN Outstanding Leader Awards were established to recognize any individual from a CEN member organization who has provided extraordinary leadership, energy, ideas, and achievements for the advancement and development of the CEN community, its products and/or services, and/or its foundational mission, vision, and values. Nominated by their peers, the 2022 awards were presented to 8 recipients at the Annual Member Conference:

- Matthew Ross, Farmington Public Schools
- Rebecca Osleger, Town of Suffield, Suffield Public Schools
- Nicholas Caruso, Connecticut Association of Board Educators (CABE)
- John Elsesser, Town of Coventry
- Scott Roberts, Town of South Windsor
- Tom Dillon, Commission for Educational Technology (CET)
- Karen Warren, Wesleyan University
- Dick LeFave, D&L Partners LLC, CEN Advisor
- Jeromy Nelson, Regional School District 15



The 2022 CEN Outstanding Leaders represent a diverse group contributing to the community's successes from home organizations in higher education, public education, municipal governance, and commission advisory roles.



Dick Lefave
D&L Partners LLC

"I very much appreciate this recognition from CEN as it represents a total team effort, I value the professional excellence of the CEN organization and the benefit it brings to the Citizens of Connecticut."

Investments in the Network

Governor Lamont and the CT Legislature passed funding to expand CEN programs (CT PA22-118 as amended by PA 22-146).

- Everybody Learns Wi-Fi Expansion
- Grant funding for municipalities and libraries to connect to CEN
- CEN Next Generation Infrastructure upgrades
- Grant funding for charter schools to connect to CEN

+\$73M

Beginning in 2023, CEN will play a significant role in meeting the Governor's objectives by executing these projects. In total they represent a substantial opportunity for transformative investment in digital equity through expanded access to high speed Internet combined with a comprehensive and critically necessary infrastructure update to the CEN network to expand capacity for new member attachments and to bolster resiliency.

Goal 5: Enhance Core Resources

CEN's consistent growth in membership and network utilization necessitates proactive planning and growth in the CEN team, the network assets, and its services. 2022 accomplishments reflect significant achievements in all three areas with members reaping the benefits in unmatched level of network performance and personalized service.

CEN Team Growth

In 2022, the CEN team grew by nearly 20% with the addition of a Fiscal Manager, Peter Correia, two Associate Network Engineers, Christian Hitchcock and Christopher Tingley, and a Project Management Fellow, Radu Nedelcu. Multiple searches are also underway to recruit a Financial Assistant, Network Security and Automation Engineer, and Project Manager.



*Moved to another organization by year end

In 2022, CEN actively recruited, hired, and trained UConn students in three areas. These students played an integral role in day-to-day operations. CEN would like to thank and acknowledge the following 2022 students:

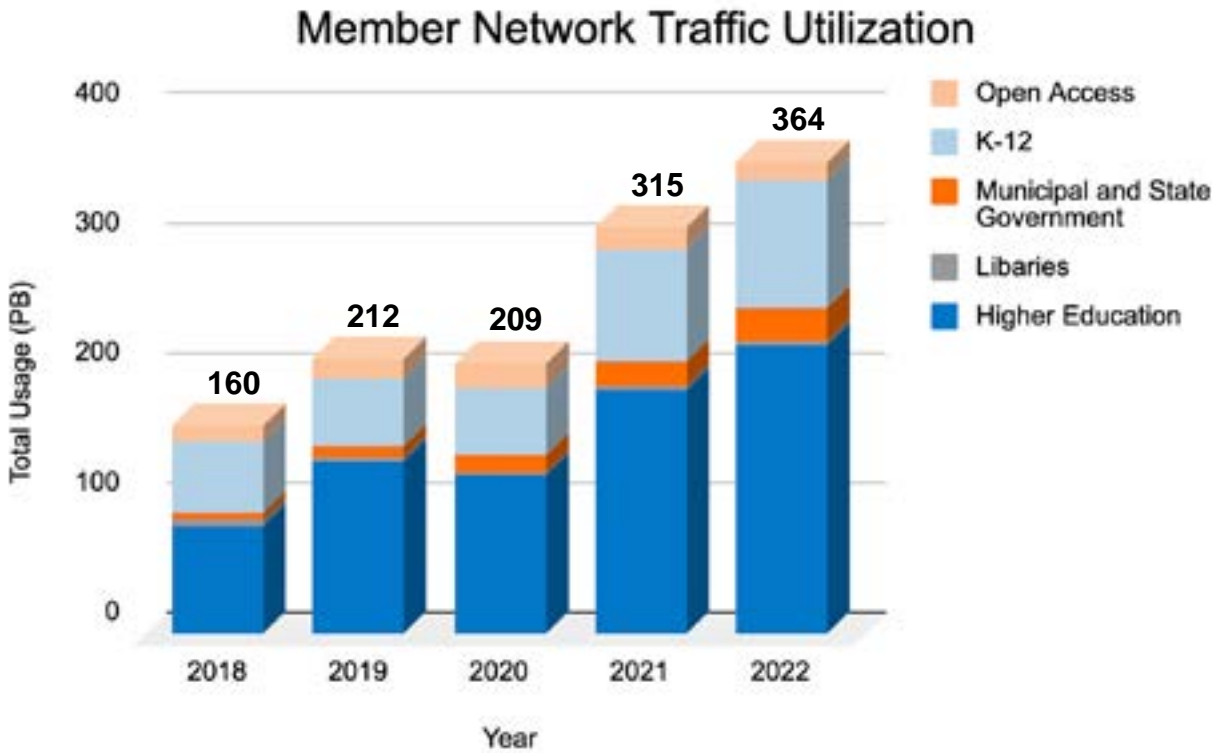
- | | |
|------------------------|---------------------------|
| Daneya Alvarez | Sindhura Kolusu |
| Karthick Kumaran | Sai Sreevani |
| Jeevan Vishwanadhuni | Kayla Tolliver-Van Wright |
| Krishna Priya Dirisala | Harshitha Pulichinth |
| Kajol Anand | Maggie Dougan |



Network Expansion and Improvements

2022 was a remarkable year for network capacity building, service improvements, and resiliency additions. All of the upgrades noted below are designed to improve service levels for the members and to ensure that their growing needs for bandwidth and services are proactively met.

- Hub sites' Uninterruptible Power Supplies (UPS) upgraded
- Content filtering capacity improved by 50%
- Backbone core links at large hub sites augmented by 90%
- Diverse path to New York City resources added
- DDoS and InfoBlox platforms upgraded
- Faster cache appliances installed
- Peering resources expanded



Service Level Upgrade

Indiana University's GlobalNOC has been an integral part of the CEN Network Operations Center (NOC) and support team for nearly 10 years. The GlobalNOC is a mission driven, non-profit, partner organization focused exclusively on Research and Education communities like CEN. Their partners include many of the best regional, national, and international network organizations in the world.

In early 2022, CEN expanded its services with GlobalNOC to provide supplemental Tier2 engineering support. This new arrangement will maintain service level objectives (SLO) targets to the CEN community while freeing up CEN engineers to perform more irregular work, projects, pursue training, and serve as subject matter expertise (SME) and Tier3 and escalation support.

2023 Outlook

In 2023, CEN will continue to provide a predictable and improved value proposition with increasing advances in technology products and offerings to our members. Technical staff will begin the execution of the NextGen CEN network, transforming the core CEN cyber infrastructure platform to deliver friction free broadband network access to all CEN members for many years to come. We will raise the bar on minimum access options, ensure speeds and feed continue to be layered for peak performance, add resilience, and build Connecticut's first N x 400 Gbps backbone network. I want to call out our diverse base of incredibly talented members, employees, and students for their stellar devotion to turning the boldest ideas into reality. We take our responsibility to our members, their customers, our employees and the wider community very seriously. We focus on enabling digital inclusion and transformation not just across our offerings, but also in the communities in which we work.

Acknowledgements

CEN Leadership would like to formally acknowledge and thank:

- The CEN staff for their dedication, creativity, and diligent work
- CEN Membership for their loyalty, creativity, feedback, and perseverance
- CEN Advisory Council members and their co-chairs, Karen Skudlarek, John Mercier, Matt Ross, and Jonathan Garbutt
- The Commission (CET) for their leadership and advocacy on behalf of the program
- Mark Raymond, CIO for the State of CT, and Michael Mundrane, VP & CIO for UConn, who serve as trusted advisors to the program
- Doug Casey for his thoughtfulness, leadership, and advocacy
- Governor's office and the legislature who are critical and integral to CEN's long-term success
- Dick LeFave for his volunteer efforts, advocacy, and cheerful support of CEN





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TOWN OF CANAAN, CT

Annual Financial Statements

For the Year Ended June 30, 2023

TOWN OF CANAAN, CT
TABLE OF CONTENTS
FOR THE YEAR ENDED JUNE 30, 2023

	<u>Page</u>
INDEPENDENT AUDITOR'S REPORT	1
MANAGEMENT'S DISCUSSION AND ANALYSIS	4
BASIC FINANCIAL STATEMENTS	
GOVERNMENT-WIDE STATEMENTS	
Statement of Net Position	11
Statement of Activities	12
FUND FINANCIAL STATEMENTS	
Governmental Funds	
Balance Sheet – Governmental Funds	13
Reconciliation of the Balance Sheet of Governmental Funds to Statement of Net Position	14
Statement of Revenues, Expenditures, and Changes in Fund Balance – Governmental Funds	15
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities	16
Budgetary Comparison Statement – General Fund	17
Fiduciary Funds	
Statement of Fiduciary Net Position	18
Statement of Changes in Fiduciary Net Position	19
Notes to the Financial Statements	20
REQUIRED SUPPLEMENTARY INFORMATION	
Pension Plan	
State Teacher's Retirement System - Proportionate Share of Net Pension Liability	45
Other Post-Employment Benefits	
State Teacher's Retirement System - Proportionate Share of Net OPEB Liability	46
Schedule of Changes in the Total OPEB Liability and Related Ratios	47

TOWN OF CANAAN, CT
TABLE OF CONTENTS
FOR THE YEAR ENDED JUNE 30, 2023

	<u>Page</u>
SUPPLEMENTAL AND COMBINING INDIVIDUAL NONMAJOR FUND STATEMENTS AND SCHEDULES	
Supplementary Information	
Schedule of Budgeted and Actual Revenues	
General Fund – Budgetary Basis	48
Schedule of Budgeted and Actual Expenditures	
General Fund – Budgetary Basis	49
Nonmajor Governmental Funds	
Combining Balance Sheet	51
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	54
Fiduciary Funds	
Combining Statement of Net Position	57
Combining Statement of Revenues, Expenses, and Changes in Net Position	58
Report of the Property Tax Collector	59
Schedule of Debt Limitation	60
COMPLIANCE REPORTS AND SUPPLEMENTARY SCHEDULES	
Report on Internal Control Over Financial Reporting and On Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	61
CONNECTICUT SINGLE AUDIT	
Report on Compliance for Each Major State Program; Report on Internal Control over Compliance; and Report on the Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act	63
Schedule of Expenditures of State Financial Assistance	66
Notes to Schedule of Expenditures of State Financial Assistance	67
Schedule of Findings and Questioned Costs	68



INDEPENDENT AUDITOR'S REPORT

To the Board of Finance
The Town of Canaan, Connecticut

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Canaan, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Town of Canaan's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Canaan, as of June 30, 2023, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Canaan and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Canaan's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Canaan's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Canaan's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and the pension and OPEB schedules on pages 4-10, 45-47, and 48-50 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Canaan's basic financial statements. The accompanying combining and individual nonmajor fund financial statements, and other supplemental schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements, and other supplemental schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 27, 2023, on our consideration of the Town of Canaan's internal control over financial reporting and on our test of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Canaan's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Canaan's internal control over financial reporting and compliance.

King, King & Associates

King, King & Associates, CPAs
Winsted, CT
November 27, 2023

TOWN OF CANAAN, CT
Management's Discussion and Analysis
June 30, 2023

As management of the Town of Canaan, CT, we offer readers of the Town of Canaan, CT's financial statements this narrative overview and analysis of the financial activities of the Town of Canaan, CT for the fiscal year ended June 30, 2023.

FINANCIAL HIGHLIGHTS

- The assets and deferred outflows of resources of the Town of Canaan, CT exceeded its liabilities and deferred inflows of resources at the close of the most recent fiscal year by \$5,169,693 (*net position*). Of this amount, \$2,229,453 (*unrestricted net position*) may be used to meet the government's ongoing obligations to citizens and creditors. Net Position of \$23,765 was restricted for Special Revenue Fund purposes. The balance of \$2,916,475 is invested in capital assets.
- The government's total net position increased by \$183,930.
- The Town's governmental funds reported, on a current financial resources basis, combined ending fund balances of \$2,309,690 a decrease of \$7,498 from the prior fiscal year. Of this amount, \$735,749 is available for spending at the government's discretion with town approval (*unassigned fund balance*) and \$323,542 has been assigned for subsequent year's appropriations. Additional amounts of \$32,783 have been set for Cemetery Maintenance.
- At the end of the current fiscal year, unassigned fund balance for the General Fund was \$735,749 or 12% percent of total General Fund expenditures.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the Town of Canaan, CT's basic financial statements. The Town of Canaan, CT's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements: The *government-wide financial statements* are designed to provide readers with a broad overview of the Town of Canaan, CT's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the Town of Canaan, CT's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator whether the financial position of the Town of Canaan, CT is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position is changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., earned but unused vacation leave).

TOWN OF CANAAN, CT
Management's Discussion and Analysis
June 30, 2023

Both of the government-wide financial statements distinguish functions of the Town of Canaan, CT that are principally supported by tax revenues, grants and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The town has no business-type activities as the Water Department was sold last fiscal year. The governmental activities of the Town of Canaan, CT include general government, public safety, public works, health and welfare, culture and recreation, sanitation, and education.

The government-wide financial statements can be found on pages 11-12 of this report.

Fund financial statements: A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Canaan, CT, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town of Canaan, CT, can be divided into two categories: governmental funds and fiduciary funds.

Governmental Funds: *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on cash and other financial resources that can be readily converted to cash flow in and out, and balances left at year-end that are available for spending. Consequently, the governmental fund financial statements provide a near or short-term view of the Town's finances that may be useful in evaluating the Town's near-term financing requirements. *Near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Town of Canaan, CT maintains thirty (30) individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund and the ARPA Fund, which are considered to be major funds. The remaining twenty-eight funds are combined into a single aggregated presentation in the financial statements. Individual fund data for each of these nonmajor funds is reported as supplementary information to the financial statements.

The Town of Canaan, CT adopts an annual appropriated budget for its General Fund. A budgetary comparison statement has been provided for the General Fund to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 13-17 of this report.

TOWN OF CANAAN, CT
Management's Discussion and Analysis
June 30, 2023

Fiduciary Funds: Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to provide services to the Town of Canaan. The accounting used for fiduciary funds is much like that used for proprietary funds. The Town maintains one pension trust fund, three private-purpose funds, and two custodial.

The basic fiduciary fund financial statements can be found on pages 18-19 of this report.

Notes to the financial statements: The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 20-46 of this report.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Town of Canaan, CT, assets exceeded liabilities by \$5,169,693 at the close of the most recent fiscal year.

SUMMARY STATEMENT OF NET POSITION

	<u>Governmental Activities</u>		
	<u>2023</u>	<u>2022</u>	<u>Variance</u>
Current and Other Assets	\$ 2,976,958	\$ 2,798,134	\$ 178,824
Capital Assets	<u>4,435,296</u>	<u>4,452,419</u>	<u>(17,123)</u>
Total Assets	<u>\$ 7,412,254</u>	<u>\$ 7,250,553</u>	<u>\$ 161,701</u>
Deferred Outflows of Resources	<u>25,840</u>	<u>31,359</u>	<u>(5,519)</u>
Current Liabilities	\$ 493,120	\$ 325,124	\$ 167,996
Long-term Liabilities	<u>1,714,944</u>	<u>1,913,663</u>	<u>(198,719)</u>
Total Liabilities	<u>2,208,064</u>	<u>2,238,787</u>	<u>(30,723)</u>
Deferred Inflows of Resources	<u>60,337</u>	<u>57,362</u>	<u>2,975</u>
Net Position:			
Net Investment in Capital Assets	2,916,475	2,722,232	194,243
Restricted	23,765	15,429	8,336
Unrestricted	<u>2,229,453</u>	<u>2,248,102</u>	<u>(18,649)</u>
Total Net Position	<u>\$ 5,169,693</u>	<u>\$ 4,985,763</u>	<u>\$ 183,930</u>

TOWN OF CANAAN, CT
Management's Discussion and Analysis
June 30, 2023

A portion of the Town of Canaan, CT's net position (56%) reflects its net investment in capital assets (e.g., land, buildings, machinery and equipment, and infrastructure assets such as roads and bridges) less any related debt used to acquire those assets that is still outstanding. The Town of Canaan, CT uses these assets to provide services to its citizens; consequently, these assets are not available for spending. Of the Town of Canaan, CT's remaining net position, \$23,765 is restricted for special revenue fund purposes, and \$2,229,453 or (43%) of fund balance is unrestricted and may be used to meet the Town's ongoing obligations to citizens and creditors.

The unrestricted net position reported last year was \$2,248,102. At the end of the current fiscal year, the Town of Canaan, CT is able to report positive balances in all categories of net position for the government as a whole.

STATEMENT OF CHANGES IN NET POSITION

	2023	2022	Variance
REVENUES			
<i>Program:</i>			
Charges for services	\$ 163,338	\$ 157,426	\$ 5,912
Operating grants and contributions	891,283	584,141	307,142
Capital grants and contributions	-	59,093	(59,093)
<i>General:</i>			
Property taxes	4,936,006	4,886,248	49,758
Grants and contributions, not restricted to specific programs	161,962	135,981	25,981
Unrestricted investment earnings	37,259	(38,584)	75,843
Other	45,150	54,735	(9,585)
Total Revenues	<u>6,234,998</u>	<u>5,839,040</u>	<u>395,958</u>
EXPENSES			
<i>Governmental Activities:</i>			
General Government	739,839	581,173	158,666
Public Safety	179,495	151,894	27,601
Public Works	636,800	599,275	37,525
Sanitation	146,255	142,636	3,619
Health & Welfare	175,347	159,170	16,177
Culture and Recreation	126,642	107,554	19,088
Education	4,004,984	3,679,423	325,561
Interest on long-term debt	41,706	50,305	(8,599)
Total Expenses	<u>6,051,068</u>	<u>5,471,430</u>	<u>579,638</u>
Change in Net Position	183,930	367,610	<u>\$ (183,680)</u>
Beginning Net Position	4,985,763	4,618,153	
Ending Net Position	<u>\$ 5,169,693</u>	<u>\$ 4,985,763</u>	

Governmental activities: Governmental activities increased the Town of Canaan, CT's net position by \$183,930. Governmental activities revenues totaled \$6,234,988 for fiscal year 2023, an increase of \$395,958 from the prior fiscal year. The most significant factor contributing to this increase is the favorable investment results on the LOSAP investment and increase in operating grants and contributions due to the expenditure of ARPA funds and the state's contribution for Teacher's Retirement during the year.

TOWN OF CANAAN, CT
Management's Discussion and Analysis
June 30, 2023

Key elements of this increase are as follows:

Seventy-nine percent (79%) of the revenues of the Town were derived from property taxes, followed by fourteen percent (14%) intergovernmental operating grants, three percent (3%) charge for services, three percent (3%) unrestricted grants, and one percent (1%) other income and investment income.

Major revenue factors included:

- Property Tax Collections were greater than the amount budgeted
- Conveyance Tax and Building Permits were greater than the amount budgeted
- Unanticipated ESSER Education Grants and additional town grants were received

Major expense factors include:

- Cost savings in most departments due to the diligence of department heads and employees
- Cost savings by the Board of Education

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, the Town of Canaan, CT uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds: The focus of the Town of Canaan, CT's governmental funds is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the Town of Canaan, CT's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Town of Canaan, CT's governmental funds reported combined ending fund balances of \$2,309,690 a decrease of \$7,498 in comparison with the prior fiscal year. Thirty-one percent (31%) of this total constitutes unassigned fund balance and is available for spending at the government's discretion.

At the end of the current fiscal year, the Town of Canaan, CT is able to report positive balances in all categories of fund balance for the government as a whole.

General Fund: The General Fund is the chief operating fund of the Town of Canaan, CT. At the end of the current fiscal year, the total fund balance of the General Fund was \$1,347,823 of which \$323,542 was assigned for the next fiscal year, \$32,783 was assigned to Cemetery Maintenance, \$27,720 was committed to Post-Employment Retirement Benefits and \$228,029 was committed to the Length of Service Award Plan. As a measure of the General Fund's liquidity, it may be useful to compare both unassigned fund balance and the amount assigned for future periods to total fund expenditures. Unassigned fund balance and the amount assigned for future periods represents eighteen percent (18%) of total General Fund expenditures for the fiscal year ending June 30, 2023.

TOWN OF CANAAN, CT
Management's Discussion and Analysis
June 30, 2023

During the current fiscal year, the fund balance of the Town of Canaan, CT's General Fund increased by \$3,937. Key factors in this decrease are as follows:

- There was a budgeted use of fund balance of \$271,379; however, due to better than anticipated revenues and controlled spending in various departments, only \$3,128 was utilized.
- Cost savings in most of the town's departments.

General Fund Budgetary Highlights

The original General Fund budget provided for the use of \$235,379 of fund balance to finance approved expenditure appropriations not financed by projected revenue. Additional appropriations were made during the year for the Dog Fund \$15,000, Planning & Zoning \$17,000, and Town Hall \$4,000, bringing the final adjusted use of fund balance to \$271,379. Due to better than anticipated revenues and the diligence of employees and department heads, \$3,128 was utilized.

On the budgetary basis, General Fund revenues for the fiscal year were \$152,970 greater than budgetary projections due to only utilizing \$3,128 of fund balance, greater than anticipated tax collections, conveyance taxes, grants and other revenues. Budgetary expenditures were \$152,970 less than budgeted amounts due to cost savings in General Government, Public works road maintenance and Educational assessments to Region 1.

The final amended General fund budget provided for the use of fund balance of \$271,379. As a result of the positive budgetary variances, \$268,251 was able to be returned to fund balance.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets: The Town of Canaan, CT's investment in capital assets, net of accumulated depreciation, is \$4,435,296. This investment in capital assets includes land, building and improvements, furniture, vehicles, equipment, and infrastructure assets (roads, culverts and bridges).

Additional information on the Town's capital assets can be found in Note 6 on page 30 of this report.

Major capital asset events during the current fiscal year included the following:

- New Boiler at Day Care Center
- Elevator at 107 Main Street
- Replace Boiler at Town Garage
- Mill and Pave Music Mountain Road
- Mill and Pave Wagnum Road
- Engineer costs for Cobble Road Bridge replacement
- Walkway Parking & lighting

TOWN OF CANAAN, CT
Management's Discussion and Analysis
June 30, 2023

CAPITAL ASSETS
(Net of Depreciation)

	<u>2023</u>	<u>2022</u>
Land and Non-Depreciable Assets	\$ 466,530	\$ 412,325
Buildings and Improvements	1,951,724	2,018,180
Infrastructure	1,484,230	1,433,446
Machinery and Equipment	532,812	588,468
Total	<u>\$ 4,435,296</u>	<u>\$ 4,452,419</u>

Long-term debt: The Town issued general obligation bonds totaling \$2,300,000 on July 1, 2014, to finance the design and construction of the Falls Village Volunteer Emergency Services Center, requiring annual principal payments of \$115,000. The balance was \$1,366,457 at year-end. General obligation bonds totaling \$350,000 were issued on August 1, 2015, to finance the Lee H. Kellogg School Roof and Amesville Bridge requiring annual payments of \$17,500 plus interest. During the year an additional payment was made. The balance was \$152,364 at year-end.

Additional information on the Town of Canaan, CT's long-term debt can be found in Note 7 on pages 31 - 32 of this report.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

Economic factors affecting the Town of Canaan, CT, including those that were considered in preparing the Town's General Fund budget for the 2023-2024 fiscal year, and those that will affect future budgets are as follows:

- State grant funding is expected to remain constant.
- The education appropriations to Regional School District No. 1 are expected to remain constant for fiscal year 2023-2024.
- Mill rate to decrease by 4.7 mills due to a healthy fund balance and the revaluation.
- Received ARPA funds totaling \$311,636 during fiscal years ending June 30, 2021 and 2023. As of June 30, 2023, \$85,716 is left to be disbursed.
- The proposed sale of 35 Railroad Street for \$300,000.

REQUEST FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Canaan, CT's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Board of Selectmen, Town of Canaan, and P.O. Box 47, Falls Village, CT 06031.

TOWN OF CANAAN, CT

Statement of Net Position

June 30, 2023

	Governmental Activities
ASSETS	
<i>Current Assets:</i>	
Cash and Cash Equivalents	\$ 2,307,152
Investments	460,265
State and Federal Grants Receivable	18,274
Property Taxes Receivable (Net)	104,379
Interest Receivable	58,888
Lease Payments Receivable	28,000
<i>Noncurrent Assets:</i>	
Nondepreciable Capital Assets	466,530
Capital Assets, Net of Depreciation	<u>3,968,766</u>
Total Assets	<u>7,412,254</u>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred Outflows Related to Pension	<u>25,840</u>
LIABILITIES:	
<i>Current Liabilities:</i>	
Accounts Payable	\$ 418,158
Refundable Advances	74,962
<i>Noncurrent Liabilities:</i>	
Due Within One Year	132,500
Due in More Than One Year	<u>1,582,444</u>
Total Liabilities	<u>2,208,064</u>
DEFERRED INFLOWS OF RESOURCES	
Deferred Lease Inflows	28,000
Changes in Assumptions Related to OPEB	<u>32,337</u>
Total Deferred Inflows of Resources	<u>60,337</u>
NET POSITION	
Net Investment in Capital Assets	2,916,475
Restricted for Special Revenue Fund Purposes	23,765
Unrestricted	<u>2,229,453</u>
Total Net Position	<u>\$ 5,169,693</u>

The accompanying notes are an integral part of the financial statements.

\$	739,839	\$	98,554	\$	106,599	\$
	179,495		-		13,618	
	636,800		-		254,389	
	175,347		-		-	
	146,255		47,126		-	
	4,004,984		-		514,450	
	126,642		17,658		2,227	
	<u>41,706</u>		<u>-</u>		<u>-</u>	
es	<u>6,051,068</u>		<u>163,338</u>		<u>891,283</u>	<u></u>
 General revenues:						
Property taxes levied for general purposes						
Grants not restricted to specific purpose						
Other Income						
Unrestricted investment income (loss)						
Total general revenues						
 Change in net position						

12

TOWN OF CANAAN, CT

Balance Sheet
Governmental Funds
June 30, 2023

	General Fund	ARPA Fund	Nonmajor Governmental Funds	Total
ASSETS				
Cash and Cash Equivalents	\$ 1,241,830	\$ 85,716	\$ 979,606	\$ 2,307,152
Investments	458,287	-	1,978	460,265
Grants Receivable	18,274	-	-	18,274
Taxes Receivable, Net	104,379	-	-	104,379
Interest & Lien Fees Receivable	58,888	-	-	58,888
Lease Receivable	28,000	-	-	28,000
Interfund Receivables	-	-	-	-
Total Assets	\$ 1,909,658	\$ 85,716	\$ 981,584	\$ 2,976,958
LIABILITIES				
Accounts Payable	\$ 384,346	\$ 14,095	\$ 19,717	\$ 418,158
Deferred Revenue	3,341	-	-	3,341
Interfund Payables	-	-	-	-
Refundable Advances	-	71,621	-	71,621
Total Liabilities	387,687	85,716	19,717	493,120
Deferred Inflows of Resources				
Leases	28,000	-	-	28,000
Deferred Taxes	146,148	-	-	146,148
Total Deferred Inflows of Resources	174,148	-	-	174,148
FUND BALANCES				
Restricted for:				
Special Revenue Fund Purposes	-	-	23,765	23,765
Committed to:				
Length of Service Awards Program	228,029	-	-	228,029
Capital Projects	-	-	938,102	938,102
OPEB Obligations (Note 10)	27,720	-	-	27,720
Assigned to:				
Cemetery Maintenance	32,783	-	-	32,783
Subsequent Year's Budget	323,542	-	-	323,542
Unassigned	735,749	-	-	735,749
Total Fund Balances	1,347,823	-	961,867	2,309,690
Total Liabilities, Deferred Inflows, and Fund Balances	\$ 1,909,658	\$ 85,716	\$ 981,584	\$ 2,976,958

The accompanying notes are an integral part of the financial statements.

TOWN OF CANAAN, CT

Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position

June 30, 2023

Fund balances reported in governmental funds Balance Sheet	\$ 2,309,690
Amounts reported for governmental activities in the government- wide Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	
<i>Capital Assets</i>	8,755,166
<i>Accumulated Depreciation</i>	(4,319,870)
Deferred revenue for property taxes and grants are reported in the funds but accrued as revenue in the government-wide statements and added to net position.	
<i>Property taxes, interest and liens receivable greater than 60 days</i>	146,148
Certain changes related to pensions are deferred and amortized over time	
<i>Deferred Inflows - OPEB</i>	(32,337)
<i>Deferred Outflows - OPEB</i>	25,840
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the fund statements.	
<i>Bonds Payable</i>	(1,518,821)
<i>Compensated Absences</i>	(51,760)
<i>Termination benefits</i>	(7,092)
<i>OPEB Liability</i>	<u>(137,271)</u>
Net position of governmental activities	<u>\$ 5,169,693</u>

The accompanying notes are an integral part of the financial statements.

TOWN OF CANAAN, CT

Statement of Revenues, Expenditures, and Changes in Fund Balances

Governmental Funds

For the Year Ended June 30, 2023

	<u>General</u>	<u>ARPA Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Totals</u>
Revenues				
Property Taxes	\$ 4,927,680	\$ -	\$ -	\$ 4,927,680
Intergovernmental	782,599	180,922	20,222	983,743
Charges for Services	160,820	-	2,518	163,338
Other Income	42,650	-	-	42,650
Investment Earnings	34,980	-	2,279	37,259
Total Revenues	<u>5,948,729</u>	<u>180,922</u>	<u>25,019</u>	<u>6,154,670</u>
Expenditures				
Current				
General Government	690,485	-	20,000	710,485
Public Safety	151,150	-	13,412	164,562
Public Works	515,798	-	-	515,798
Health & Welfare	161,859	-	7,538	169,397
Sanitation	146,255	-	-	146,255
Culture & Recreation	90,848	-	1,493	92,341
Education	3,858,191	-	16,268	3,874,459
Debt Service	174,206	-	75,136	249,342
Capital Outlay	-	180,922	58,607	239,529
Total Expenditures	<u>5,788,792</u>	<u>180,922</u>	<u>192,454</u>	<u>6,162,168</u>
Excess/(Deficiency) of Revenues Over Expenditures	159,937	-	(167,435)	(7,498)
Other Financing Sources/(Uses)				
Transfers In	-	-	156,000	156,000
Transfers Out	(156,000)	-	-	(156,000)
Total Other Financing Sources/(Uses)	<u>(156,000)</u>	<u>-</u>	<u>156,000</u>	<u>-</u>
Net Change in Fund Balances	3,937	-	(11,435)	(7,498)
Fund Balances - Beginning, as restated	1,343,886	-	973,302	2,317,188
Fund Balances - Ending	<u>\$ 1,347,823</u>	<u>\$ -</u>	<u>\$ 961,867</u>	<u>\$ 2,309,690</u>

The accompanying notes are an integral part of the financial statements.

TOWN OF CANAAN, CT

Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to
the Statement of Activities
For the Year Ended June 30, 2023

Net change in fund balances-total governmental funds \$ (7,498)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.

<i>Capital Expenditures</i>	223,011
<i>Depreciation Expense</i>	(240,134)

Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position.

<i>Bond Principal Payments</i>	207,636
<i>LED Lighting Project</i>	3,730
<i>Adjustment for OPEB Obligation</i>	(8,316)

Compensated absences and pension contributions are expended in the funds when resources are used, but are expensed in the Statement of Activities when the liability is incurred. This is the amount by which the accrued liability exceeded the resources expended.

<i>Compensated Absences</i>	(4,262)
<i>Termination Benefits</i>	(69)
<i>Net Amortization of Pension Inflows and Outflows</i>	1,506

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds but are accrued in the government-wide financial statements.

<i>Property Taxes</i>	<u>8,326</u>
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Change in net position of governmental activities \$ 183,930

TOWN OF CANAAN, CT
 Budgetary Comparison Statement
 General Fund
 For the Year Ended June 30, 2023

	Budgeted Amounts		Actual Amounts <u>Budgetary Basis</u>	Differences Over (Under)
	<u>Original</u>	<u>Final Adjusted</u>		
Revenues				
Property Taxes	\$ 4,913,722	\$ 4,913,722	\$ 4,927,680	\$ 13,958
Intergovernmental	450,334	456,834	498,800	41,966
Investment Income	4,000	4,000	12,910	8,910
Departmental	98,250	248,250	286,332	38,082
Other Revenue	57,100	57,100	69,465	12,365
Use of Fund Balance to Finance Budget	235,379	271,379	3,128	(268,251)
Total Revenues	<u>5,758,785</u>	<u>5,951,285</u>	<u>5,798,315</u>	<u>(152,970)</u>
Expenditures				
Current:				
General Government	692,149	713,019	664,298	(48,721)
Public Safety	176,398	177,298	166,150	(11,148)
Public Works	576,755	726,755	665,798	(60,957)
Health and Welfare	162,099	177,099	175,368	(1,731)
Culture and Recreation	72,271	77,271	90,848	13,577
Sanitation	158,093	158,093	146,255	(11,838)
Education	3,621,541	3,621,541	3,589,392	(32,149)
Debt Service	173,479	174,209	174,206	(3)
Total Expenditures	<u>5,632,785</u>	<u>5,825,285</u>	<u>5,672,315</u>	<u>(152,970)</u>
Excess/(Deficiency) of Revenues Over Expenditures	126,000	126,000	126,000	-
Other Financing Sources/(Uses)				
Transfers In	-	-	-	-
Transfers Out	(126,000)	(126,000)	(126,000)	-
Total Other Financing Sources/(Uses)	<u>(126,000)</u>	<u>(126,000)</u>	<u>(126,000)</u>	<u>-</u>
Revenues and other financing sources over/ (under) expenditures and other financing uses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Fund Balances, beginning			816,163	
Less: Use of Fund Balance to Finance Budget			(3,128)	
Fund Balances, ending			<u>\$ 813,035</u>	

The accompanying notes are an integral part of the financial statements.

TOWN OF CANAAN, CT
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2023

	<u>Pension Trust Fund</u>	<u>Private-Purpose Trust Funds</u>	<u>Custodial Funds</u>	<u>Totals</u>
Assets				
Cash and Cash Equivalents	\$ -	\$ 22,805	\$ 3,500	\$ 26,305
Investments - Mutual Funds	1,130,089	-	-	1,130,089
Contributions Receivable	<u>28,797</u>	<u>-</u>	<u>-</u>	<u>28,797</u>
Total Assets	<u>\$ 1,158,886</u>	<u>\$ 22,805</u>	<u>\$ 3,500</u>	<u>\$ 1,185,191</u>
Deferred Outflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Liabilities				
Due to Others	\$ -	\$ -	\$ -	\$ -
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Deferred Inflows of Resources				
Net Position, As Restated				
Restricted for Donor's Intentions	-	22,895	-	22,895
Restricted for Individuals & Organizations	-	-	3,500	3,500
Restricted for Pensions	<u>1,158,886</u>	<u>-</u>	<u>-</u>	<u>1,158,886</u>
Total Net Position	<u>\$ 1,158,886</u>	<u>\$ 22,895</u>	<u>\$ 3,500</u>	<u>\$ 1,185,281</u>

The accompanying notes are an integral part of the financial statements.

TOWN OF CANAAN, CT
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
For the Year Ended June 30, 2023

	<u>Pension Trust Fund</u>	<u>Private-Purpose Trust Funds</u>	<u>Custodial Funds</u>	<u>Total</u>
Additions				
Contributions				
Town	\$ 28,673	\$ -	\$ -	\$ 28,673
Employees	18,375	-	-	18,375
Foundation Grants	-	4,000	-	4,000
Private Donations	-	13,314	-	13,314
Events & Activities	-	-	1,252	1,252
Investment Income				
Interest and Dividends	-	9	-	9
Net Increase in Fair Value of Investments	170,981	-	-	170,981
Total Additions	<u>218,029</u>	<u>17,323</u>	<u>1,252</u>	<u>236,604</u>
Deductions				
Benefits Paid	58,770	-	-	58,770
Plan Administration	-	-	-	-
Financial Assistance	-	20,805	-	20,805
Events & Activities	-	2,007	1,873	3,880
Total Deductions	<u>58,770</u>	<u>22,812</u>	<u>1,873</u>	<u>83,455</u>
Change in Net Position	159,259	(5,489)	(621)	153,149
Net Position - Beginning	<u>999,627</u>	<u>28,384</u>	<u>4,121</u>	<u>1,032,132</u>
Net Position - Ending	<u>\$ 1,158,886</u>	<u>\$ 22,895</u>	<u>\$ 3,500</u>	<u>\$ 1,185,281</u>

The accompanying notes are an integral part of the financial statements.

TOWN OF CANAAN
Notes to the Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying financial statements of the Town of Canaan, Connecticut (the Town) have been prepared in conformance with accounting principles generally accepted in the United States of America as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Town's significant accounting policies are described below.

Reporting Entity

The Town of Canaan, CT (the "Town") was incorporated in 1739. It operates under a Board of Selectmen, Town Meeting, Board of Finance form of government and provides a full range of services including public safety, public works, sanitation, health and welfare, culture and recreation, education, and general administrative services to its residents.

Accounting principles generally accepted in the United States of America require that the reporting entity include 1) the primary government, 2) organizations for which the primary government is financially accountable, and 3) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. The criteria provided by the GASB have been considered and there are no entities which should be presented as component units of the Town.

Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Town. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities are normally supported by taxes and intergovernmental revenues.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

The various funds included in the financial statements are described below:

Governmental Funds are those through which most governmental functions typically are financed. The governmental funds are as follows:

The *General Fund* is the primary operating fund of the Town. It is used to account for all financial transactions and resources except those required to be accounted for in another fund. Revenues are derived primarily from property taxes, state grants, licenses, permits, charges for services, and earnings on investments.

Special Revenue Funds account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specific purposes other than debt service or capital projects.

TOWN OF CANAAN
Notes to the Financial Statements

Capital Project Funds account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Capital projects funds exclude those types of capital-related outflows financed by proprietary funds for assets that will be held in trust for individuals, private organizations, or other governments.

Fiduciary Funds are used to account for assets held by the town in a trustee capacity or as an agent for individuals, private organizations, and other governments. Fiduciary funds are not included in the government-wide statements. The fiduciary funds are as follows:

Pension Trust Funds are used for the accumulation of resources to be used for retirement benefits.

Private-Purpose Trust Funds are used to account for resources legally held in trust for the benefit of individuals, private organizations or other governments.

Custodial Funds account for resources held by the Town in a purely custodial capacity.

Measurement focus, basis of accounting, and financial statements presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting* as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Amounts reported as program revenues in the government-wide financial statements include 1) charges to customers or applicants for goods, services or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the enterprise fund and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Their revenues are recognized when they become measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Exceptions to this general rule include: voluntary non-exchange transactions when all eligibility requirements have been met. Expenditures are generally recorded when a liability is incurred. Exceptions to this general rule include: compensated absences, pension obligations, and claims and judgments that are recorded only when payment is due.

TOWN OF CANAAN
Notes to the Financial Statements

Property taxes when levied, licenses, charges for services, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as governmental fund revenues of the current fiscal period. In determining when to recognize intergovernmental revenues (grants and entitlements), the legal and contractual requirements of the individual programs are used as guidance. Revenues are recognized when program eligibility requirements have been met. All other revenue items are considered to be measurable and available only when cash is received by the Town, or specifically identified.

The Town reports the following major governmental funds:

The *General Fund* is the Town's primary operating fund. It accounts for all financial resources of the Town, except those required to be accounted for in another fund.

The *ARPA Fund* accounts for resources provided by the American Rescue Plan Act.

Additionally, the government reports the following fund types:

Fiduciary Fund Types

Private-Purpose Trust Funds are used to account for resources legally held in trust for the benefit of individuals, private organization, or other governments.

Pension Trust Funds are used to account for the accumulation of resources to be used for retirement benefits.

Custodial Funds account for monies held as a custodian for outside groups and agencies.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include 1) charges to members and residents for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the period. Actual results could differ from those estimates.

TOWN OF CANAAN
Notes to the Financial Statements

Assets, Liabilities, Deferred Outflows/Inflows of Resources and Net Position or Equity

Cash and Cash Equivalents - The deposit of public funds is controlled by the Connecticut General Statutes. The Town maintains separate accounts with depositories where necessary. Cash applicable to a particular fund is readily identifiable. Cash in excess of current requirements is invested in various interest-bearing accounts, certificates of deposit, and pooled investment funds that may be deemed to be cash equivalents based on maturity date or availability of conversion to cash. Cash and cash equivalents are stated at cost, which approximates market value. The government's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months from the original date of acquisition.

Investments - In general, State of Connecticut Statutes allow the Town to invest in obligations of the United States of America or United States government sponsored corporations, in shares or other interests in any custodial arrangement, pool, or no-load, open-end management type investment company or investment trust, obligations of any U.S. or political subdivision rated within the top two rating categories of any nationally recognized rating service, or in obligations of the State of Connecticut or political subdivision rated within the top three rating categories of any nationally recognized rating service. The pension and other trust funds may also invest in stocks or bonds or other securities selected by the trustee. Investments are stated at fair value, primarily utilizing quoted market prices, with the exception of certificates of deposit (cost), and money market funds (amortized cost).

The Town's investments consist of governmental fund certificates of deposit and a UBS investment account set aside for the Length of Service Awards Program (LOSAP). Other investments are stated at Fair Value, primarily utilizing quoted market prices, as provided by the Custodian. Certificates of Deposit are reported at cost.

Fair Value of Financial Instruments - In accordance with GASB 72, the town is required to measure the fair value of its assets and liabilities under a three-level hierarchy, as follows:

Level 1: Quoted market prices for identical assets or liabilities to which an entity has access to at the measurement date.

Level 2: Inputs and information other than quoted market indices included in Level 1 that are observable for the asset or liability, either directly or indirectly. Level 2 inputs include:

- a. Quoted prices for similar assets or liabilities in active markets.
- b. Quoted prices for identical or similar assets in markets that are not active;
- c. Observable inputs other than quoted prices for the assets or liability;
- d. Inputs derived principally from, or corroborated by, observable market data by correlation or by other means.

Level 3: Unobservable inputs for the asset or liability. Unobservable inputs should be used to measure the fair value to the extent that observable inputs are not available.

Observable inputs reflect the assumptions market participants would use in pricing the asset or liability developed from sources independent of the reporting entity; and *unobservable inputs* reflect the reporting entity's own assumptions about the assumptions market participants would use in pricing the asset or liability developed based on the best information available in the circumstances.

TOWN OF CANAAN
Notes to the Financial Statements

Leases Receivable – The Town's lease receivable is the amount expected to be received during the lease terms. The amounts have not been discounted as the discount amount is considered immaterial. A corresponding deferred inflow of resources is also recorded and the inflow of resources will be recorded on a straight-line basis over the term of the leases.

Property Taxes - In accordance with Connecticut General Statutes, property taxes are assessed as of October 1, levied on the following July 1, and are due in two installments, July 1, and January 1. Motor vehicle taxes are due in one installment on July 1, and supplemental motor vehicle taxes are due in full January 1. The Town has established an allowance for estimated uncollectible property taxes in the amount of \$8,500. Taxes not paid on or before the first day of the month next succeeding the month in which they became due and payable, or if not due and payable on the first day of the month, on or before the same date of the next succeeding month corresponding to that day of the month on which they all become due and payable, are considered delinquent. Continuing liens are filed within two years of the original due date. An allowance based on historical collection experience is provided for uncollectible taxes. Property taxes, interest, and lien fees receivable that are not considered available to liquidate general fund liabilities of the current period are reported as a deferred inflow of resources on the governmental fund balance sheet, and accordingly, are not recognized as revenue in the fund financial statements during the current fiscal period.

Advances to and from other funds - Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either interfund receivables and payables arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed.

Capital Assets - Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. As permitted under GASB 34, the Town has prospectively capitalized its governmental activities infrastructure assets in the statement of net position beginning July 1, 2003. The Town's governmental activities infrastructure assets acquired before July 1, 2003, have not been capitalized and are not reported as capital assets in the government-wide financial statements.

Property, plant, and equipment is depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings & Improvements	15-50
Infrastructure	40-60
Water system assets	30-50
Equipment	4-60

Capital asset acquisitions are reported as expenditures and no depreciation is taken in the governmental fund financial statements.

TOWN OF CANAAN
Notes to the Financial Statements

Compensated absences – Employees accumulate, by prescribed formula, vacation and sick days for subsequent use or for payment upon termination or retirement. Expenses to be paid in future periods are accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only for amounts expected to be paid with available resources, for example, as a result of employee resignations and retirements.

Long-term obligations – In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are recognized as an expense in the period they are incurred.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued, including capital leases, is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt services.

Long-term debt - Is recognized as a liability of a governmental fund when it is due or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund.

Deferred outflows/inflows of resources – In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The government has only one type of item, which arises only under a modified accrual basis of accounting that qualifies for reporting in this category. Accordingly, the item, Deferred Taxes, is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenue from property taxes and leases. This amount is deferred and recognized as an inflow of resources in the period that the amount becomes available. The town reports deferred inflows on the Government-wide basis related to a change in OPEB assumptions. These amounts are deferred and included in pension expense in a systematic and rational manner.

Retirement plan accounting-

Pension Trust Funds- In the pension trust funds employee contributions are recognized in the period in which the contributions are due. Employer contributions to the plan are recognized when due pursuant to legal requirements of the plan. Benefits and refunds are recognized when due and payable in accordance with the terms of each plan.

Governmental Funds- In the governmental funds, expenditures are recognized when they are paid or are expected to be paid with current available resources.

Funding Policy- The Town funds its contributions in accordance with the terms of each plan.

TOWN OF CANAAN
Notes to the Financial Statements

Fund equity and net position— In the government-wide financial statements, net position is classified in the following categories:

Net Investment in Capital Assets – This category groups all capital assets, including infrastructure, into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction or improvement of these assets reduces this category.

Restricted Net Position – This category presents external restrictions imposed by creditors, grantors, contributors or laws or regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

Unrestricted Net Position – This category represents the net position of the Town, which is not restricted for any project or other purpose.

When both restricted and unrestricted resources are available for certain expenses, the Town expends restricted resources first and uses unrestricted resources when the restricted funds are depleted.

In the fund financial statements, fund balances of governmental funds are classified in the following five separate categories:

Nonspendable Fund Balance – Indicates amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. Examples are items that are not expected to be converted to cash including inventory, prepaid expenditures, and permanent fund principal.

Restricted Fund Balance – Indicates amounts that are restricted to specific purposes. The spending constraints placed on the use of fund balance amounts are externally imposed by creditors, grantors, contributors or laws or regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – Indicates amounts that can be used only for specific purposes pursuant to constraints imposed by formal budgetary action of the Board of Finance and Town Meeting in accordance with provisions of the Connecticut General Statutes.

Assigned Fund Balance – Indicates amounts that are constrained by the Town's intent to be used for specific purposes but are neither restricted nor committed. Intent is expressed by formal action of Town officials.

Unassigned Fund Balance – Represents the remaining fund balance after amounts are set aside for all other classifications.

The Town has not established a formal policy for its use of restricted and unrestricted (committed, assigned, unassigned) fund balance; however, the Town generally used restricted fund balance first if the expenditure meets the restricted purpose, followed by committed, assigned and unassigned amounts.

TOWN OF CANAAN
Notes to the Financial Statements

NOTE 2 – BUDGETS AND BUDGETARY ACCOUNTING

The Town follows these procedures in establishing budgetary data reflected in the financial statements:

Governmental Funds- Department heads, officers, and agencies of the Town file estimates of expenditures to be made and revenues to be collected in the upcoming year to the Board of Finance. These estimates, as revised by the Board of Finance, are recommended as the annual operating budget for adoption at the Town meeting in May. Upon the adoption of the budget, the Board of Finance is authorized to transfer appropriated amounts between departments, and to authorize additional departmental appropriations totaling less than \$20,000. Town meeting approval is required whenever additional appropriations for a department exceed \$20,000 in the aggregate. The legal level of control at which expenditures may not exceed appropriations is at the departmental level. Appropriations for capital projects do not lapse until completion of the applicable projects. Annual General Fund unexpended appropriations lapse at fiscal year-end. The Town does not have legally adopted annual budgets for its special revenue funds, and capital project funds, because budgetary control is alternatively achieved by constraints imposed by intergovernmental grant agreements, or Connecticut General Statutes.

Encumbrance accounting, under which purchase orders, contracts, and other commitments are recorded in order to reserve that portion of the applicable appropriation, is frequently employed by governmental units as an extension of formal budgetary integration in the governmental funds. The Town is not utilizing encumbrance accounting.

The Town prepares its annual budget on a basis of accounting ("budgetary basis") which differs in some respects from the United States Generally Accepted Accounting Principles basis ("GAAP basis") of accounting.

Budgetary/GAAP Reconciliation

A reconciliation of General Fund operations as presented in accordance with the GAAP basis of accounting, to the amounts presented on the budgetary basis, is as follows:

	<u>Revenues</u>	<u>Expenditures</u>	<u>Other Financing Sources/(Uses)</u>	<u>Change</u>
Budgetary Basis	\$ 5,798,315	\$ 5,672,315	\$ (126,000)	\$ -
Fund Balance Assigned to:				
Cemetery Maintenance	141	684	-	(543)
OPEB Reserve - see note 9	28	-	2,500	2,528
Rent Account Activity	1	-	-	1
Interfund Transfers Appropriated From Dept. Budgets	-	(32,500)	(32,500)	-
Teachers Retirement System on behalf payments	249,049	249,049	-	-
Teachers Retirement System OPEB	3,528	3,528	-	-
Net LoSAP Contributions and Expense	21,900	11,187	-	10,713
National Opioid Settlement grossed-up for Fund Basis	-	3,307	-	(3,307)
Music Mountain Paving netted for Fund Basis	(150,000)	(150,000)	-	-
Residual Water Department Collections	(2,327)	-	-	(2,327)
Use of Fund Balance	(3,128)	-	-	(3,128)
Grant Revenue Passed to Region One School District	30,862	30,862	-	-
GAAP Basis	<u>\$ 5,948,369</u>	<u>\$ 5,788,432</u>	<u>\$ (156,000)</u>	<u>\$ 3,937</u>

TOWN OF CANAAN
Notes to the Financial Statements

NOTE 3 – CASH, CASH EQUIVALENTS AND INVESTMENTS

The deposits of public funds are controlled by the Connecticut General Statutes.

Deposits and Investments

The Town deposits its public funds in conformance with Connecticut General Statutes (Section 7-402), and actively manages its deposits in such a manner as to ensure that substantially all deposits are at all times either insured by Federal Depository insurance or secured with collateral (not required to be based on a security agreement between the depository and the municipality and, therefore, not perfected in accordance with federal law) in an amount equal to a defined percentage of its public deposits based upon the depository's risk based capital ratio.

	Governmental Funds	Fiduciary Funds	Total
Cash and Cash Equivalents	\$ 2,307,152	\$ 26,305	\$ 2,333,457

Custodial Credit Risk – Deposits. This is the risk that in the event of failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in possession of an outside party. The Town has obtained pledge agreements from two of its three banks in amounts greater than those required by Connecticut General Statutes. The following is a summary of cash & cash equivalents at June 30, 2023.

Cash and Cash Equivalents	\$ 2,333,457
Plus: Investments (CDs)	232,236
	<u>\$ 2,565,693</u>

At June 30, 2023, Town bank deposits had a book balance of \$2,565,693 and a bank balance of \$2,669,960, including certificates of deposits classified as investments, which were insured by Federal Depository insurance. Of the bank balance, the Federal Depository Insurance Corporation insured \$1,374,353. The remaining balances of Town deposits were exposed to custodial credit risk as follows: \$1,151,530 was collateralized under security agreements protecting the Town's interest in collateral held by bank trust departments or agents but not in the Town's name, and \$144,077 was uninsured and uncollateralized.

Credit Risk – Generally, credit risk is defined as the risk that an issuer of a debt type investment will not fulfill its obligation to the holder. The Town has no credit risk policy beyond that of the Connecticut General Statutes.

Nationally recognized organizations assign ratings to various types of debt type instruments. The Town's mutual fund investments consist primarily of equity mutual funds for which no credit risk disclosure is required.

Custodial Credit Risk - Investments – This is the risk that, in the event of the failure of the counterparty, the government will not be able to recover the value of its investments or collateral securities that are in possession of an outside party. The manner by which the Town addresses custodial credit risk associated with certificates of deposit is described in the previous sections of this footnote. The Town does not have a formal policy for custodial credit risk associated with other types of cash equivalents and investments; however, the Town's pension plan mutual fund investments are not directly exposed to custodial credit risk.

TOWN OF CANAAN
Notes to the Financial Statements

Interest Rate Risk – The Town does not have a formal policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The table presents information about the exposure of the Town's investments to this risk using the segmented time distribution model. As of June 30, 2023, the Town had the following investments:

	Reported Value	Maturity Not Applicable	Investment Maturities	
			Less Than 1 yr.	1-5 yrs.
Governmental Funds:				
General fund - certificates of deposit	\$ 230,258	\$ -	\$ -	\$ 230,258
Training Fund CD	1,978	-	1,978	-
FVFD LOSAP	228,029	228,029	-	-
Total governmental funds	<u>\$ 460,265</u>	<u>\$ 228,029</u>	<u>\$ 1,978</u>	<u>\$ 230,258</u>
Fiduciary Funds:				
Town pension plan - mutual funds	\$ 1,130,089	\$ 1,130,089	\$ -	\$ -
Total Fiduciary Funds	<u>\$ 1,130,089</u>	<u>\$ 1,130,089</u>	<u>\$ -</u>	<u>\$ -</u>

Fair Value Measurements

The following is a summary of assets measured at fair value.

	June 30, 2023	Fair Value Measurements Using		
		Quoted Price in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Deposit Account	\$ 5,470	\$ 5,470	\$ -	\$ -
Mutual Funds	1,245,309	1,245,309	-	-
Fixed Income	107,339	107,339	-	-
Total	1,358,118	<u>\$ 1,358,118</u>	<u>\$ -</u>	<u>\$ -</u>
Add Certificates of Deposit not included above	232,236			
Total Investments Reported at Fair Value	<u>\$ 1,590,354</u>			

NOTE 4 – RECEIVABLES

Town Receivable balances at June 30, 2023, are as follows:

	General Fund	Pension Trust Fund	Total
Receivables:			
Property Taxes	\$ 112,879	\$ -	\$ 112,879
Interest, Liens, and Fees	58,888	-	58,888
Intergovernmental	18,274	-	18,274
Leases Receivable	28,000	-	28,000
Pension Contributions	-	28,797	28,797
Gross Receivables	<u>218,041</u>	<u>28,797</u>	<u>246,838</u>
Less Allowance for Collection Losses	<u>(8,500)</u>	<u>-</u>	<u>(8,500)</u>
Net Total Receivables	<u>\$ 209,541</u>	<u>\$ 28,797</u>	<u>\$ 238,338</u>

TOWN OF CANAAN
Notes to the Financial Statements

Advance property tax collections, and governmental grant funds received but not earned in accordance with the terms of grant agreements, are reports as unearned revenue in the liabilities section of both the governmental activities column of the statement of net position, and in the governmental funds balance sheet.

To reflect that a portion of property taxes, interest, and lien fees receivable at June 30, 2023, are not considered available to liquidate general fund liabilities of the current period, the governmental funds balance sheet reports property tax revenue, unavailable for expenditure in the current fiscal year of \$146,148 as a deferred inflow of resources.

NOTE 5 – INTERFUND BALANCES

There were no Interfund advances that resulted from various interfund transactions at June 30, 2023.

Interfund Transfers during the year ended June 30, 2023 were as follows:

<u>Transfers In:</u>	<u>Transfers Out:</u>		<u>Totals</u>
	<u>General Fund</u>	<u>Nonmajor Governmental Funds</u>	
Non-Major Funds	\$ 156,000	\$ -	\$ 156,000
	<u>\$ 156,000</u>	<u>\$ -</u>	<u>\$ 156,000</u>

Transfers are used to account for unrestricted revenues from the General Fund used to finance various programs accounted for in other funds in accordance with budget authorizations and reimbursed expenditures capital improvements.

NOTE 6 – CAPITAL ASSETS

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental Activities:				
Capital assets, not being depreciated:				
Land	\$ 379,825	\$ -	\$ -	\$ 379,825
Construction in Progress	32,500	54,205	-	86,705
Total capital assets, not being depreciated	<u>412,325</u>	<u>54,205</u>	<u>-</u>	<u>466,530</u>
Capital assets, being depreciated:				
Buildings & Improvements	4,778,229	48,243	-	4,826,472
Infrastructure	1,699,665	107,902	-	1,807,567
Furniture, Equipment and Vehicles	1,641,936	12,661	-	1,654,597
Total capital assets, being depreciated	<u>8,119,830</u>	<u>168,806</u>	<u>-</u>	<u>8,288,636</u>
Less accumulated depreciation for:				
Buildings & Improvements	2,760,049	114,699	-	2,874,748
Infrastructure	266,220	57,117	-	323,337
Furniture, Equipment and Vehicles	1,053,467	68,318	-	1,121,785
Total accumulated depreciation	<u>4,079,736</u>	<u>240,134</u>	<u>-</u>	<u>4,319,870</u>
Total capital assets, being depreciated, net	<u>4,040,094</u>	<u>(71,328)</u>	<u>-</u>	<u>3,968,766</u>
Governmental activities capital assets, net	<u>\$ 4,452,419</u>	<u>\$ (17,123)</u>	<u>\$ -</u>	<u>\$ 4,435,296</u>

TOWN OF CANAAN
Notes to the Financial Statements

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities:

General Government	\$ 27,107
Public Safety	1,315
Public Works	104,445
Health and Welfare	6,925
Culture and Recreation	34,301
Education	66,041
	<u>\$ 240,134</u>

NOTE 7 – LONG-TERM DEBT

Governmental Activities

Long-term liability activity for the year ended June 30, 2023, was as follows:

	Beginning <u>Balance</u>	<u>Additions</u>	<u>Reductions</u>	Ending <u>Balance</u>	Current <u>Portion</u>
Governmental Activities:					
General Obligation Bond (School Roof)	\$ 245,000	\$ -	\$ 92,636	\$ 152,364	\$ 17,500
General Obligation Bond	1,481,457	-	115,000	1,366,457	115,000
LED Lighting	3,730	-	3,730	-	-
Net OPEB Liability	128,955	8,316	-	137,271	-
Compensated Absences - BOE	1,051	313	-	1,364	-
Compensated Absences - Town	46,447	3,949	-	50,396	-
Termination Benefits	7,023	69	-	7,092	-
Total	<u>\$ 1,913,663</u>	<u>\$ 12,647</u>	<u>\$ 211,366</u>	<u>\$ 1,714,944</u>	<u>\$ 132,500</u>

The General Fund has historically been used to liquidate other long-term liabilities.

General Obligation Bonds

The Town issues general obligation bonds to provide financing for the acquisition and construction of major capital facilities. General obligation bonds have been issued for governmental activities. Bonds payable are secured by the general revenue raising powers of the Town.

General Obligation Bond Issue

On July 1, 2014 the Town issued of general obligation bonds totaling \$2,300,000 to finance the design and construction of a Falls Village Volunteer Emergency Services Center. Annual debt service requirements of the bonds are \$115,000 commencing July 1, 2015, and maturing July 1, 2034. The bonds originally provided for an initial interest rate of 3.565%, with adjustment to the Treasury Rate plus the Treasury Rate margin on July 1, 2021, July 1, 2027, and July 1, 2032. The debt was refinanced in April 2021 at a fixed rate of 2.4% through July 1, 2026, and 1.87% above the five-year treasury rate thereafter. General obligation bonds were issued on August 20, 2015 to finance the Lee H Kellogg School roof and Amesville Bridge projects. Annual debt service requirements are \$17,500 commencing August 1, 2016 and maturing August 1, 2035 with interest originally calculated at 3.61% payable semi-annually. The debt was refinanced in April 2021 at a fixed rate of 2.88% through maturity. The Amesville Bridge was completed during the year and an extra payment of \$75,136 was made to paydown the debt.

TOWN OF CANAAN
Notes to the Financial Statements

At June 30, 2023 the Town was indebted under the following general obligation bonds:

	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate %</u>	<u>Original Issue</u>	<u>Balance June 30, 2023</u>
Amesville Bridge & School Roof	8/2016	8/2035	2.88%	\$ 350,000	\$ 152,364
Emergency Services Building	7/2014	7/2034	2.40%	2,300,000	1,366,457
				Total	<u>\$ 1,518,821</u>

The annual debt service requirements of the Town's bonded indebtedness are as follows:

<u>Year Ending</u>	<u>Governmental Activities</u>	
	<u>Principal</u>	<u>Interest</u>
2024	\$ 132,500	\$ 44,814
2025	132,500	41,082
2026	132,500	37,350
2027	132,500	33,618
2028	132,500	29,886
2029-2033	639,864	84,558
2034-2036	<u>216,457</u>	<u>9,156</u>
	<u>\$ 1,518,821</u>	<u>\$ 280,464</u>

Termination Benefits

The collective bargaining agreement between the Canaan Board of Education (BOE) and the Lee H. Kellogg Faculty Association (LHKFA) provides a severance benefit to members of LHKFA who have been employed by the BOE for at least twenty years. Eligible members receive fifteen percent of their basic salary upon retirement. In addition, the BOE has offered one-time benefit packages to individual employees. At June 30, 2023, a liability of \$7,092 representing the amount of severance benefits earned by eligible individuals is reflected in the government-wide statement of net position.

Overlapping Debt

Canaan is a member of the Regional School District No. 1, along with the Towns of Cornwall, Kent, North Canaan, Salisbury, and Sharon. Canaan's scheduled payment to the School District is a pro rata share of 9.8765%, which is based upon student enrollment. The Town's portion of the bond principal for Regional School District No. 1 is as follows:

	<u>Principal</u>
Bonds Outstanding	\$3,975,000
Town's Pro Rata %	9.8765%
Town's Share	\$ 392,591

TOWN OF CANAAN
Notes to the Financial Statements

NOTE 8 – EMPLOYEE RETIREMENT PLANS

Defined Contribution Plan

Plan Description - The Town provides retirement benefits through a single-employer defined contribution pension plan, the Town of Canaan Retirement Plan (the “plan”), for all eligible employees and elected officials, except certified personnel of the Board of Education who are covered by the State of Connecticut Teachers’ Retirement System. The plan, which does not issue stand-alone financial statements, is considered to be part of the Town’s financial reporting entity and is included in the Town’s financial statements as a Pension Trust fund.

Plan benefits, and contribution requirements, are established by the plan, which may be amended by the Town. At June 30, 2023, the net position available for benefits was \$1,158,885. Vested benefits totaled \$1,152,935.

Plan Membership - At June 30, 2023, there were ten active participants who have met the minimum service requirement under the plan.

Benefits Provided - To be eligible, participants must be twenty-one years old, and have completed twelve months of service working at least 1,000 hours. Eligible participants may make voluntary contributions to the plan in accordance with Section 457 of the Internal Revenue Code, which are fully vested. Town contributions to the plan are equal to 100% of employee contributions up to two percent compensation, plus 200% of employee contributions between 2% and 3%. Participants direct the investment of contributed funds, and are fully vested after six years of service, at which time their account balances are available for distribution.

Contributions - The Town contributed \$28,673 to plan participant accounts during the fiscal year, while employees contributed \$18,375. The Town paid \$58,770 in distributions to participants during the fiscal year. The Town’s outstanding liability to the plan at fiscal year-end was \$28,797.

Summary of Significant Accounting Policies

Basis of Accounting – The pension trust funds’ financial statements are prepared on the accrual basis of accounting. Revenues are recognized when they are earned, and expenses are recognized when they are incurred.

Valuation of Investments – fair value, primarily using quoted market prices.

Teacher’s Retirement Board

Plan Description: Teachers, principals, superintendents, or supervisors engaged in service of public schools are provided with pensions through the Connecticut State Teachers’ Retirement System (the “System”). The System is a multiemployer cost sharing defined benefit pension plan administered by the Connecticut State Teachers’ Retirement Board (CTRB). Chapter 167a of the State Statutes grants authority to establish and amend the benefited terms to the CTRB Board. The CTRB issues a publicly available financial report that can be obtained at www.ct.gov, or by writing to the State of Connecticut, Office of the State Comptroller, 55 Elm Street, Hartford, Connecticut 06106.

TOWN OF CANAAN
Notes to the Financial Statements

Benefit Provisions: The Plan provides retirement, disability survivorship and health insurance benefits. Employees are eligible to retire at age 60 with 20 years of credited service in Connecticut, or 35 years of credited service including at least 25 years of service in Connecticut.

Normal Retirement: Retirement benefits for the employees are calculated as 2% of the average annual salary times years of credited service (maximum benefit is 75% of average annual salary during the 3 highest years of salary).

Early Retirement: Employees are eligible after 25 years of credited service including 20 years of Connecticut service, or age 55 with 20 years of credited service including 15 years of Connecticut service with reduced benefit amounts.

Disability Retirement: Employees are eligible for service-related disability regardless of length of service. Five years of credited service is required for non-service-related disability eligibility. Disability benefits are calculated as 2% per year of service times the average of the highest three years of pensionable salary, but not less than 15% of average annual salary, nor more than 50%.

Contributions: Per Connecticut General Statutes Section 10-183z, contribution requirements of active employees and the State of Connecticut are approved, amended, and certified by the State Teachers Retirement Board and appropriated by the General Assembly.

Employer (School Districts): School District employers are not required to make contributions to the plan. The statutes require the State of Connecticut to contribute 100% of each school districts' required contributions, which are actuarially determined as an amount, that, when combined with employee contributions, is expected to finance the costs of the benefits earned by employees during the year, with any additional amount to finance any unfunded accrued liability. The contributions made by the State on behalf of the District for the year ended June 30, 2023 were estimated to be \$249,049, and were recognized as revenues and expenditures.

Employees: Participants are required to contribute 7.00% of their annual salary to the System as required by the CGS Section 10-183b (7). For the year ended June 30, 2023 the certified teachers' contribution to the Connecticut Teachers Retirement Board was \$59,663.

Pension Liabilities, Pension Expense, and Deferred Outflows/Inflows of Resources Related to Pensions: At June 30, 2023 the Town reports no amounts for its proportionate share of the net pension liability, and related deferred outflows and inflows due to the statutory requirement that the State pay 100% of the required contribution. The amount recognized by the Town as its proportionate share of the net pension liability, the related State support, and the total portion of the net pension liability that was associated with the Town were as follows:

Town's proportionate share of the net pension liability	\$ -
State's proportionate share of the net pension liability associated with the Town	<u>3,163,332.00</u>
Total	<u>\$ 3,163,332.00</u>

The annual actuarial valuation used as a basis was performed on June 30, 2022. At June 30, 2023, the Town had no proportionate share of the net pension liability.

TOWN OF CANAAN
Notes to the Financial Statements

For the year ended June 30, 2023, the Town recognized benefits expense and contribution revenue of \$249,409 in the governmental funds for on-behalf amounts for the benefits provided by the State. In the government-wide financial statements, the Town recognized \$305,740 for pension expenses related to actuarial liabilities for on-behalf amounts for the benefits provided by the State.

Actuarial Assumptions: The total pension liability was determined by an actuarial valuation as of June 30, 2022, using the following actuarial assumptions, applied to all periods included in the measurement.

Inflation	2.5 Percent
Salary increases, including inflation	3.00-6.50 Percent
Investment rate of return	6.9 Percent, net of pension plan investment expense, including inflation

Mortality rates were based on the PubT-2010 Healthy Retiree Table (adjusted 105% for males and 103% for females as ages 82 and above), projected generationally with MP-2019 for the period after retirement.

Future Cost-of-Living increases for members who retired prior to September 1, 1992, are made in accordance with increases in the Consumer Price Index, with a minimum of 3% and a maximum of 5% per annum. For teachers who were members of the Teachers' Retirement System before July 1, 2007, and retire on or after September 1, 1992, pension benefits adjustments are made that are consistent with those provided by Social Security benefits on January 1 of the year granted, with a maximum of 6% per annum. If the return on assets in the previous year was less than 8.5%, the maximum increase is 1.5%. For teachers who were members of the Teachers' Retirement System after July 1, 2007, pension benefit adjustments are made that are consistent with those provided for Social Security benefits on January 1 of the year granted with a maximum of 5% per annum. If the return on assets in the previous year was less than 11.5%, the maximum increase is 3%, and if the return on the assets in the previous year was less than 8.5%, the maximum increase is 1%.

The long-term expected rate of return on pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the plan's target asset allocation are summarized in the following table:

TOWN OF CANAAN
Notes to the Financial Statements

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic Equity Fund	20.00%	5.4%
Developed Market Int'l Stock Fund	11.00%	6.4%
Emerging Market Int'l Stock Fund	9.00%	8.6%
Core Fixed Income Fund	13.00%	0.8%
Emerging Market Debt Fund	5.00%	3.8%
High Yield Bond Fund	3.00%	3.4%
Real Estate Fund	19.00%	5.2%
Private Equity	10.00%	9.4%
Private Credit	5.00%	6.5%
Alternative Investments	3.00%	3.1%
Liquidity Fund	2.00%	-0.4%
Total	<u>100%</u>	

Discount Rate: The discount rate used to measure the total pension liability was 6.9%. The projection of cash flows used to determine the discount rate assumed that member contributions will be made at the current contribution rate and that state contributions will be made at actuarially determined rates in future years. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current members. Therefore, the long-term expected rate of return on pension investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate: The Town's proportionate share of the net pension liability is \$0 and therefore the change in the discount rate would only impact the amount recorded by the State of Connecticut.

VOLUNTEER SERVICE INCENTIVE PROGRAM

General Information about the Plan

Plan Description - The Town provides retirement benefits for members of the Falls Village Volunteer Fire Department (FVVFD) through the Town of Canaan – Falls Village Volunteer Fire Department, Inc. Service Award Program (the "program"). The program is administered by a committee consisting of representatives of the Town and the FVVFD. The program, which does not issue stand-alone financial statements, is considered to be part of the Town's financial reporting entity and is included in the General Fund. The assets are not accumulated in a trust. At June 30, 2023, the net position available for benefits was \$228,029.

At December 31, 2022, the date of the last annual program report, there were thirty-seven plan participants of which eighteen were entitled to vested program benefits. To be eligible, members of the FVVFD must be at least eighteen years old and have earned sixty-five points under a system prescribed by the FVVFD. The Town's annual contribution to the program is based upon availability of funds and is allocated equally to participants that earned a year of service credit. Participants become fully vested after five years of service. The normal retirement age for receiving benefits is sixty-two, at which time participants are eligible for lump sum distributions of account balances. Participants may also apply for early disability distributions under certain circumstances as prescribed by the United States Social Security Administration. During the fiscal year, the Town contributed \$15,000 to the program and \$23,031 was paid from the fund in retirement benefits to participants. Administration expenses of the plan were \$3,156.

TOWN OF CANAAN
Notes to the Financial Statements

NOTE 9 – OTHER POST-EMPLOYMENT BENEFITS

Town OPEB

Summary of Significant Accounting Policies – For purposes of measuring the Net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the Town of Canaan and additions to/ deductions from the Town's fiduciary net position have been determined on the same bases as they are reported by the Town. For this purpose, the Town recognizes benefit payments when due and payable in accordance with the benefit terms.

Plan Description - The Town of Canaan Retiree Health Insurance Program provides post-employment health insurance coverage for Department of Public Works employees who attain age sixty-two and who have completed at least twenty-five years of continuous full-time service through a single-employer defined benefit plan. The Town does not issue stand-alone financial statements. No assets are accumulated in a trust as the plan is self-funded by the Town. Assets totaling \$27,720 are committed by the Town.

Benefits Provided - The plan provides for Town-financed individual health insurance coverage for eligible retirees on the same basis as is provided for full-time Town employees. On February 10, 2014, the plan was amended to cease coverage at such time as eligible retirees first become eligible for Medicare. The plan also provides funding of fifty percent of the cost of spousal health insurance costs or family coverage. The plan continues to provide supplemental Medicare coverage to one surviving spouse who was receiving plan benefits prior to the plan amendment. Bi-annual actuarial valuations are made to re-determine the annual required contributions ("ARC"). Data from the Town's latest actuarial valuation, made July 1, 2021 has been updated by the Town's actuary to reflect the effect of the plan amendment. The contribution requirements of plan members and the Town are established and may be amended by the Town.

Employees covered by benefit terms - At June 30, 2023, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	1
Inactive employees entitled to but not yet received benefit payments	-
Active Employees	<u>4</u>
Total	<u><u>5</u></u>

Contributions - The Town funds post-employment benefits on a pay-as-you-go basis. The Town has not established a trust fund to irrevocably segregate assets to fund the liability associated with the benefits, which would require the reporting of a trust fund in accordance with GASB guidelines; however, the Town is committing funds for future benefit costs via annual General Fund appropriations. The Town's funding and payment of postemployment benefits are accounted for in the General Fund. There are no requirements for employees to contribute.

Net OPEB Liability – The Town's OPEB Liability is based on the July 1, 2021 valuation with a measurement date of June 30, 2023. The total OPEB liability, the Fiduciary Net Position, the Net OPEB Liability and Deferred (Outflows)/Inflows of resources are based on calculations as of the Valuation Date projected to the end of the fiscal year.

TOWN OF CANAAN
Notes to the Financial Statements

Actuarial assumptions – The total OPEB liability in the June 30, 2023 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement unless otherwise specified:

Payroll Growth Rate	2.5% annually
Participant Salary Increases	3.5% annually
Investment rate of return	Self-funded by the town
Healthcare Cost Trend Rates	Rate was reset to 7.0% downgrading down .5% per annum to an ultimate rate of 4.5% in years 2026 and later
Mortality	RPH-2014 Total Dataset Headcount-Weighted Fully Generational Mortality Table using Projection Scale MP-2021

Discount Rate – The discount rate used to measure the total OPEB liability was 3.65% from the Bond Buyer's 20 Index. The projection of cash flows used to determine the discount rate assumed the town will cover payments for current active and inactive employees on a Pay-as-you-go basis.

Sensitivity of the net pension liability to changes in the discount rate – The following presents the net OPEB liability, calculated using the discount rate of 3.65% as well as what the Town's OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.65%) or 1-percentage-point higher (4.65%) than the current rate:

	<u>1% Decrease Discount Rate</u> 2.65%	<u>Current Discount Rate</u> 3.65%	<u>1% Increase Discount Rate</u> 4.65%
Net OPEB liability as of June 30, 2023	\$145,572	\$137,271	\$129,432

Sensitivity of the net OPEB liability to changes in the healthcare cost trend rates – The following presents the net OPEB liability to the town, as well as what the cost liability would be if it were calculated using healthcare cost trend rates that a 1 percentage point lower or 1% higher than the current healthcare cost trend rates:

<u>1% Decrease 5% Decreasing to 4.0%</u>	<u>Healthcare Cost Trend Rates 6% Decreasing to 5.0%</u>	<u>1% Increase 7% Decreasing to 6.0%</u>
\$123,086	\$137,271	\$153,721

TOWN OF CANAAN
Notes to the Financial Statements

	<u>Total Pension Liability</u>
Balance at June 30, 2022	\$ 128,955
Changes for the year:	
Service Cost	6,408
Interest	4,757
Changes in Benefit Terms	-
Differences between Expected and Actual Experience	-
Changes of Assumptions and other Inputs	(889)
Benefit Payments, including Refunds of Member Contributions	(1,960)
Net Investment Income	-
Other	-
Net Changes	<u>8,316</u>
Balance at June 30, 2023	<u>\$ 137,271</u>

OPEB Expense - For the year ended June 30, 2023, the Town recognized OPEB expense of \$8,770.

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Experience Loss	\$ (16,236)	\$ 22,387
Change in Assumptions	(9,604)	9,950
Investment Gain (Loss)	-	-
Total	<u>\$ (25,840)</u>	<u>\$ 32,337</u>

Amounts received as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expenses as follows for the year ending June 30, 2023:

Year ended June 30,	2024	\$ (2,395)
	2025	(2,395)
	2026	(2,395)
	2027	(1,259)
	2028	1,386
	Thereafter	561

Connecticut Teacher's Retirement System - OPEB

Plan Description - Teachers, principals, superintendents or supervisors engaged in service of public schools are provided with benefits, including retiree health insurance, through the Connecticut Teachers' Retirement System—a cost sharing multiemployer defined benefit pension plan administered by the TRB. Chapter 167a of the State Statutes grants authority to establish and amend the benefit terms to the TRB. TRS issues a publicly available financial report that can be obtained at www.ct.gov.

Benefit Provisions - The Plan covers retired teachers and administrators of public schools in the State who are receiving benefits from the Plan. The Plan provides healthcare insurance benefits to eligible retirees and their spouses. Any member that is currently receiving a retirement or disability benefit through the Plan is eligible to participate in the healthcare portion of the Plan. Subsidized Local School District Coverage provides a subsidy paid to members still receiving coverage through their former employer and the TRB Sponsored Medicare Supplemental Plans provide coverage for those participating in Medicare, but not receiving Subsidized Local School District Coverage.

TOWN OF CANAAN
Notes to the Financial Statements

Any member that is not currently participating in Medicare Parts A & B is eligible to continue health care coverage with their former employer. A subsidy of up to \$220 per month for a retired member plus an additional \$220 per month for a spouse enrolled in a local school district plan is provided to the school district to first offset the retiree's share of the cost of coverage, any remaining portion is used to offset the district's cost. The subsidy amount is set by statute. A subsidy amount of \$440 per month may be paid for a retired member, spouse or the surviving spouse of a member who has attained the normal retirement age to participate in Medicare, is not eligible for Part A of Medicare without cost, and contributes at least \$440 per month towards coverage under a local school district plan.

Employees are eligible to retire at age 60 with 20 years of credited service in Connecticut, or 35 years of credited service including at least 25 years of service in Connecticut.

Contributions - Per Connecticut General Statutes Section 10-183z (which reflects Public Act 79-436 as amended), contribution requirements of active employees and the State of Connecticut are amended and certified by the TRB and appropriated by the General Assembly. The State pays for one third of plan costs through annual appropriation in the General Fund. School district employers are not required to make contributions to the Plan. The State of Connecticut's estimated allocated contribution to the Plan on behalf of the Town was \$3,528.

The cost of providing plan benefits is financed on a pay-as-you-go basis as follows: active teachers' pay for one third of the Plan costs through a contribution of 1.25% of their pensionable salaries, and retired teachers pay for one third of the Plan costs through monthly premiums, which helps reduce the cost of health insurance for eligible retired members and dependents. For the year ended June 30, 2023, the certified teacher's contribution to the Connecticut Teacher's Board was \$10,678.

Actuarial Assumptions - The total OPEB liability was determined by an actuarial valuation as of June 30, 2022 using the following actuarial assumptions and other inputs, applied to all periods included in the measurement:

Inflation	2.50%
Real Wage Growth	0.50%
Wage Inflation	3.00%
Salary Increases	3.00-6.50% including inflation
Long-term investment rate of return	3.00%, net of OPEB plan investment expense, including inflation

TOWN OF CANAAN
Notes to the Financial Statements

Municipal bond index rate:

Measurement Date	3.54%
Prior Measurement Date	2.16%

The projected fiduciary net position is projected to be depleted in 2027

Single equivalent interest rate:

Measurement Date	3.53%, net of OPEB plan investment expense, including price inflation
Prior Measurement Date	2.17%, net of OPEB plan investment expense, including price inflation

Healthcare cost trend rates:

Medicare	Known increases until calendar year 2024, then general trend decreasing to an ultimate rate of 4.5% by 2031.
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Mortality rates were based on the PubT-2010 Healthy Retiree Table (adjusted 105% for males and 103% for females as ages 82 and above), projected generationally with MP-2019 for the period after service retirement.

Long-Term Rate of Return - The long-term expected rate of return on plan assets is reviewed as part of the GASB 75 valuation process. Several factors are considered in evaluation the long-term rate of return assumption, including the Plan's current asset allocations and a log-normal distribution analysis using the best-estimate ranges of expected future real rates of return (expected return, net of investment expense and inflation) for each major asset class.

The long-term expected rate of return was determined by weighing the expected future real rates of return by the target asset allocation percentage and then adding expected inflation. The assumption is not expected to change absent a significant change in the asset allocation, a change in the inflation assumption, or a fundamental change in the market that alters expected returns in future years.

The target asset allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Expected 10-Year Geometric Real Rate of Return</u>	<u>Standard Deviation</u>
U.S. Treasuries (Cash Equivalents)	100.00%	-0.98%	1.12%
Price inflation		2.50%	
Expected rate of return (rounded to the nearest .25%)		1.50%	

TOWN OF CANAAN
Notes to the Financial Statements

Discount Rate - The discount rate used to measure the total OPEB liability was 3.53%. The projection of cash flows used to determine the discount rate was performed in accordance with GASB 75. The projection's basis was an actuarial valuation performed as of June 30, 2022.

In addition to the actuarial methods and assumptions of the June 30, 2022 actuarial valuation, the following actuarial methods and assumptions were used in the projection of cash flows:

- Total payroll for the initial projection year consists of the payroll of the active membership present on the valuation date. In subsequent projection years, total payroll was assumed to increase annually at a rate of 3.00%.
- Employee contributions were assumed to be made at the current member contribution rate. Employee contributions for future plan members were used to reduce the estimated amount of total service costs for future plan members.
- Annual State contributions were assumed to be equal to the most recent five-year average of state contributions toward the fund.

Based on those assumptions, the plan's fiduciary net position was projected to be depleted in 2027 and, as a result, the Municipal Bond Index Rate was used in the determination of the single equivalent rate.

Sensitivity of the Net OPEB Liability to Changes in Healthcare Cost Trend Rates - The following presents the total OPEB liability, calculated using current cost trend rates, as well as what the Plan's net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage point lower or 1-percentage point higher than current healthcare cost trend rates:

	<u>1% Lower Trend Rates</u>	<u>Current Trend Rates</u>	<u>1% Higher Trend Rates</u>
Initial Healthcare Cost Trend Rate	4.125%	5.125%	6.125%
Ultimate Healthcare Cost Trend Rate	3.50%	4.50%	5.50%
Total OPEB Liability	\$238,430	\$277,035	\$330,229

Sensitivity of the Net OPEB Liability to Changes in Discount Rates - The following presents the net OPEB liability, calculated using the current discount rate, as well as what the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	<u>1% Decrease (2.53%)</u>	<u>Current Discount Rate (3.53%)</u>	<u>1% Increase (4.53%)</u>
Net OPEB liability	\$ 334,989	\$ 277,035	\$ 233,017

Pension Liabilities, Pension Expense, and Deferred Outflows/Inflows of Resources Related to Pensions: At June 30, 2023 the Town reports no amounts for its proportionate share of the net OPEB liability, and related deferred outflows and inflows due to the statutory requirement that the State pay 100% of the required contribution. The amount recognized by the Town as its proportionate share of the net OPEB liability, the related State support, and the total portion of the net OPEB liability that was associated with the District were as follows:

TOWN OF CANAAN
Notes to the Financial Statements

Town's proportionate share of the net OPEB Liability	\$ -
State's proportionate share of the net OPEB liability associated with the Town	<u>277,035</u>
Total	<u>\$ 277,035</u>

The net OPEB liability was measured as of June 30, 2022, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2022. At June 30, 2023, the Town had no proportionate share of the net OPEB liability.

NOTE 10 – RISK MANAGEMENT

The Town is exposed to various risks of loss involving torts, theft of, damage to, and destruction of assets, errors and omissions, injuries of employees, natural disaster and public official liabilities. The Town generally obtains commercial insurance for these risks. Coverage has not been significantly reduced and settled claims have not exceeded commercial coverage in any of the last three fiscal years.

The Town obtains its worker compensation and employer liability coverage as a member of Connecticut Interlocal Risk Management Agency (CIRMA), a public entity risk pool established for the purpose of administering an interlocal risk management program pursuant to the provisions of Connecticut General Statutes. CIRMA is to be self-sustaining through members' premiums but purchases reinsurance for its protection at various levels for all lines of coverage provided. Members may be subject to supplemental assessment in the event of deficiencies.

NOTE 11 – COMMITMENTS AND CONTINGENCIES

Federal and State Grants

The Town has received Federal and State grants for specific purposes that are subject to review and audit by the grantor agencies. Such audits could lead to requests for reimbursement to the grantor agency for any expenditure disallowed under terms of the grant. Based on prior experience, Town management believes such disallowances, if any, will not be material.

NOTE 12 –LEASES

Town as Lessor

The Town owns a building in the town center that is leased to two tenants. Rent payments vary from \$325 per month to \$1,000 per month through April 30, 2024. There is an option to renew for each of the leases. A total of \$22,600 of rental income has been recognized for the year ending June 30, 2023. Deferred Lease inflows and Leases Receivable of \$28,000 have been recognized in the Government-wide financial statements.

NOTE 13 – GASB PRONOUNCEMENTS ISSUED, BUT NOT YET EFFECTIVE

The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have effective dates that may impact future financial presentations. Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements:

- **GASB Statement No. 99 – Omnibus 2022** - The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing (1) practice issues that have been identified during implementation and application of certain GASB Statements and (2) accounting and financial reporting for financial guarantees. The requirements related to extension of the use of LIBOR, accounting for SNAP distributions, disclosures of nonmonetary transactions, pledges of future revenues by pledging governments, clarification of certain provisions in Statement 34, as amended, and terminology updates related to Statement 53 and Statement 63 are effective upon issuance. The requirements related to leases, PPPs, and SBITAs are effective for the Town's reporting period beginning July 1, 2022. The requirements related to financial guarantees and the classification and reporting of derivative instruments within the scope of Statement 53 are effective for the Town's reporting period beginning July 1, 2023.
- **GASB Statement No. 100 – Accounting Changes and Error Corrections** - The primary objective of this Statement is to enhance accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent, and comparable information for making decisions or assessing accountability. The requirements of this Statement are effective for the Town's reporting period beginning July 1, 2023.
- **GASB Statement No. 101 – Compensated Absences** - The objective of this Statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures. The requirements of this Statement are effective for the Town's reporting period beginning July 1, 2024.

TOWN OF CANAAN, CT
State Teacher's Retirement System
Proportionate Share of Net Pension Liability
June 30, 2023

	Schedule of Proportionate Share of Net Pension Liability								
	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Town's proportion of the net pension liability	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Town's proportionate share of the net pension liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State of Connecticut's proportionate share of the net pension associated with Town	<u>3,163,332</u>	<u>3,068,541</u>	<u>3,874,379</u>	<u>3,662,689</u>	<u>2,824,146</u>	<u>2,850,418</u>	<u>3,007,213</u>	<u>2,716,332</u>	<u>2,510,705</u>
Total	<u>\$ 3,163,332</u>	<u>\$ 3,068,541</u>	<u>\$ 3,874,379</u>	<u>\$ 3,662,689</u>	<u>\$ 2,824,146</u>	<u>\$ 2,850,418</u>	<u>\$ 3,007,213</u>	<u>\$ 2,716,332</u>	<u>\$ 2,510,705</u>
Town's covered-payroll	<u>\$ 852,607</u>	<u>\$ 777,000</u>	<u>\$ 876,403</u>	<u>\$ 902,504</u>	<u>\$ 884,347</u>	<u>\$ 874,757</u>	<u>\$ 806,484</u>	<u>\$ 843,048</u>	<u>\$ 816,883</u>
Town's proportionate share of the net pension liability (asset) as a percentage of its covered - payroll.	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>
Plan fiduciary net position as a percentage of the total pension liability	<u>54.06%</u>	<u>60.77%</u>	<u>49.24%</u>	<u>52.00%</u>	<u>57.69%</u>	<u>55.93%</u>	<u>52.26%</u>	<u>59.50%</u>	<u>61.56%</u>

Notes to Schedule

Actuarial cost method	Entry Age
Amortization method	Level percent of pay closed, grading to a level dollar amortization method for the June 30, 2024 valuation.
Single Equivalent amortization period	27.8 years
Asset valuation method	4-year smoothed market
Inflation	2.50%
Salary increase	3.0-6.5%, including inflation
Investment rate of return	6.9% net of investment related expense

Note: This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available.

See accountant's report.

TOWN OF CANAAN, CT
State Teacher's Retirement System
Proportionate Share of Net OPEB Liability
June 30, 2023

Schedule of Proportionate Share of Net Pension Liability

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Town's proportion of the net OPEB liability	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Town's proportionate share of the net OPEB liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State of Connecticut's proportionate share of the net OPEB associated with Town	<u>277,035</u>	<u>334,312</u>	<u>577,864</u>	<u>571,218</u>	<u>564,576</u>	<u>733,680</u>
Total	<u>\$ 277,035</u>	<u>\$ 334,312</u>	<u>\$ 577,864</u>	<u>\$ 571,218</u>	<u>\$ 564,576</u>	<u>\$ 733,680</u>
Town's covered-employee payroll	<u>\$ 852,607</u>	<u>\$ 777,000</u>	<u>\$ 876,403</u>	<u>\$ 902,504</u>	<u>\$ 884,347</u>	<u>\$ 874,757</u>
Town's proportionate share of the net OPEB liability (asset) as a percentage of its covered - employee payroll	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>
Plan fiduciary net position as a percentage of the total OPEB liability	<u>9.46%</u>	<u>6.11%</u>	<u>2.50%</u>	<u>2.08%</u>	<u>1.49%</u>	<u>1.79%</u>

Notes to Schedule

Actuarial Cost Method	Entry Age
Amortization Method	Level percent of payroll over an open period
Amortization Period	30 years
Asset Valuation Method	Market Value of assets
Investment Rate of Return	3.00%, net of investment related expenses including price inflation
Price Inflation	2.50%

Note: This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available.

See accountant's report.

TOWN OF CANAAN, CT
Schedule of Changes in the Total OPEB Liability and Related Ratios
June 30, 2023

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Total OPEB Liability							
Service Cost	\$ 6,408	\$ 7,633	\$ 5,107	\$ 4,516	\$ 6,402	\$ 6,522	\$ -
Interest	4,757	2,996	2,374	3,672	4,627	4,063	-
Changes in Benefit Terms	-	-	-	-	-	-	-
Differences between expected and actual experience	-	22,184	-	(46,199)	-	-	-
Changes in assumptions and other inputs	(889)	(11,205)	414	15,888	3,874	(2,970)	-
Benefit Payments	(1,960)	(1,866)	(1,976)	(1,866)	(1,502)	(1,397)	-
Net Changes in Total OPEB Liability	8,316	19,742	5,919	(23,989)	13,401	6,218	-
Total OPEB Liability - Beginning	\$ 128,955	\$ 109,213	\$ 103,294	\$ 127,283	\$ 113,882	\$ 107,664	\$ -
Total OPEB Liability - Ending	\$ 137,271	\$ 128,955	\$ 109,213	\$ 103,294	\$ 127,283	\$ 113,882	\$ 107,664
Plan Fiduciary Net Position							
Contributions - Employer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contributions - Employee	-	-	-	-	-	-	-
Net Investment Income	-	-	-	-	-	-	-
Benefit Payments	-	-	-	-	-	-	-
Administrative Expenses	-	-	-	-	-	-	-
Net Change in Plan Fiduciary Net Position	-	-	-	-	-	-	-
Total Fiduciary Net Position, Beginning	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Fiduciary Net Position, Ending	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net OPEB Liability, Ending	\$ 137,271	\$ 128,955	\$ 109,213	\$ 103,294	\$ 127,283	\$ 113,882	\$ 107,664
Covered-Employee Payroll	\$ 227,826	\$ 222,269	\$ 211,281	\$ 206,128	\$ 204,650	\$ 199,659	
Total OPEB Liability as a percentage of Covered Employee Payroll	60.25%	58.02%	51.69%	50.11%	62.20%	57.04%	
Notes:							
Plan Changes:	None	None	None	None	None	None	None
Assumption Changes:							
Discount Rate	3.65%	3.54%	2.16%	2.21%	3.50%	3.87%	3.58%
Trend Rate	6.5% initially, grading down to 4.5% in 2026	7.0% initially, grading down to 4.5% in 2026	7.0% initially, grading down to 4.5% in 2025	7.5% initially, grading down to 4.5% in 2025	7.5% initially, grading down to 5.0% in 2023	8.0% initially, grading down to 5.0% in 2023	
Mortality Table	RPH-2014 Headcount- Weighted Fully Generational Table with Scale MP- 2021	RPH-2014 Headcount- Weighted Fully Generational Table with Scale MP- 2021	RPH-2014 Headcount- Weighted Fully Generational Table with Scale MP- 2021	RPH-2014 Headcount- Weighted Fully Generational Table with Scale MP- 2019	RPH-2000 Fully Generational Table with scale AA		

See accountant's report.

TOWN OF CANAAN, CT
Schedule of Budgeted and Actual Revenues
General Fund - Budgetary Basis
For the Year Ended June 30, 2023

	ORIGINAL APPROPRIATIONS	AMENDED APPROPRIATIONS	ACTUAL REVENUES	ACTUAL OVER / (UNDER) BUDGETED
TAXES				
General Property Tax	\$ 4,913,722	\$ 4,913,722	\$ 4,927,680	\$ 13,958
Total Taxes	<u>4,913,722</u>	<u>4,913,722</u>	<u>4,927,680</u>	<u>13,958</u>
INTERGOVERNMENTAL				
Education Equalization	125,752	125,752	125,752	-
Elderly Tax Relief	2,500	2,500	1,771	(729)
State Owned Property (PILOT)	77,153	77,153	77,153	-
Pequot/Mohegan Fund	6,202	6,202	6,202	-
LOCIP	18,491	18,491	18,541	50
Town Aid for Roads	169,392	169,392	169,643	251
Historic Document Preservation	-	5,500	5,500	-
Telecomm Property Tax	6,000	6,000	6,005	5
Educational Grants	-	-	17,402	17,402
Other Grants	44,844	45,844	70,831	24,987
Total Intergovernmental	<u>450,334</u>	<u>456,834</u>	<u>498,800</u>	<u>41,966</u>
INVESTMENT INCOME	<u>4,000</u>	<u>4,000</u>	<u>12,910</u>	<u>8,910</u>
DEPARTMENTAL				
Conveyance Tax	14,000	14,000	28,763	14,763
Planning and Zoning Fees	1,500	1,500	1,540	40
Public Works	-	150,000	150,000	-
Building Permits	20,000	20,000	33,475	13,475
Recreation	10,300	10,300	17,658	7,358
Town Clerk Fees	8,450	8,450	7,770	(680)
Transfer Station	43,500	43,500	47,126	3,626
Inland Wetlands Permits	500	500	-	(500)
Total Departmental	<u>98,250</u>	<u>248,250</u>	<u>286,332</u>	<u>38,082</u>
OTHER REVENUES				
Property Rentals	23,400	23,400	22,600	(800)
Copier and Fax Fees	1,700	1,700	1,888	188
Miscellaneous Other	32,000	32,000	44,977	12,977
Total Other Revenue	<u>57,100</u>	<u>57,100</u>	<u>69,465</u>	<u>12,365</u>
OTHER SOURCES				
Use of Fund Balance	235,379	271,379	3,128	(268,251)
Total Other Sources	<u>235,379</u>	<u>271,379</u>	<u>3,128</u>	<u>(268,251)</u>
TOTALS	<u>\$ 5,758,785</u>	<u>\$ 5,951,285</u>	<u>\$ 5,798,315</u>	<u>\$ (152,970)</u>

See accountant's report.

TOWN OF CANAAN, CT
Schedule of Budgeted and Actual Expenditures
General Fund - Budgetary Basis
For the Year Ended June 30, 2023

1 of 2

	ORIGINAL APPROPRIATIONS	AMENDED APPROPRIATIONS	ACTUAL EXPENDITURES	Over (Under)
GENERAL GOVERNMENT				
Selectmen	\$ 58,608	\$ 58,608	\$ 56,363	(2,245)
Town Hall	46,700	50,700	52,155	1,455
Legal	13,714	7,714	2,776	(4,938)
Board of Assessors	52,791	52,791	52,524	(267)
Board of Assessment Appeals	1,500	1,500	1,004	(496)
Board of Finance	29,250	30,850	31,095	245
Tax Collector	33,011	33,011	31,691	(1,320)
Treasurer	41,136	41,136	40,585	(551)
Town Clerk	51,163	55,433	48,531	(6,902)
Planning and Zoning	37,010	54,010	37,387	(16,623)
Zoning Board of Appeals	500	500	-	(500)
Registrar of Voters	22,960	22,960	18,736	(4,224)
Insurance	44,356	44,356	42,720	(1,636)
Benefits	224,450	224,450	217,949	(6,501)
Inland Wetland Commission	2,250	2,250	1,007	(1,243)
35 Railroad St. Property	4,450	4,450	4,301	(149)
Economic Development	2,100	2,100	2,100	-
107 Main St Maintenance	26,200	26,200	23,374	(2,826)
Totals - General Government	<u>692,149</u>	<u>713,019</u>	<u>664,298</u>	<u>(48,721)</u>
PUBLIC SAFETY				
Street Lights	7,700	8,600	8,722	122
General Public Safety	63,698	63,698	52,259	(11,439)
Fire Commission	105,000	105,000	105,169	169
Totals - Public Safety	<u>176,398</u>	<u>177,298</u>	<u>166,150</u>	<u>(11,148)</u>
PUBLIC WORKS				
Road Maintenance	549,180	699,180	641,958	(57,222)
Town Garage	27,575	27,575	23,840	(3,735)
Totals - Public Works	<u>576,755</u>	<u>726,755</u>	<u>665,798</u>	<u>(60,957)</u>
HEALTH AND WELFARE				
Non-municipal Public Benefit Activities	71,497	71,497	70,425	(1,072)
Daycare Grant	10,000	10,000	10,000	-
William Surdam Building	14,100	14,100	13,929	(171)
Public Health	18,188	33,188	33,188	-
Social Services	45,314	45,314	44,826	(488)
General Assistance	3,000	3,000	3,000	-
Totals - Health and Welfare	<u>162,099</u>	<u>177,099</u>	<u>175,368</u>	<u>(1,731)</u>
CULTURE AND RECREATION				
Recreation Commission	72,271	77,271	90,848	13,577
Totals - Culture and Recreation	<u>72,271</u>	<u>77,271</u>	<u>90,848</u>	<u>13,577</u>

See accountant's report.

TOWN OF CANAAN, CT
Schedule of Budgeted and Actual Expenditures
General Fund - Budgetary Basis
For the Year Ended June 30, 2023

2 of 2

	ORIGINAL APPROPRIATIONS	AMENDED APPROPRIATIONS	ACTUAL EXPENDITURES	Over (Under)
SANITATION				
Waste Management	<u>158,093</u>	<u>158,093</u>	<u>146,255</u>	<u>(11,838)</u>
EDUCATION				
Salaries	1,230,782	1,213,867	1,213,866	(1)
Benefits	404,712	351,493	334,414	(17,079)
Services	89,514	89,514	74,869	(14,645)
Property Services	39,667	60,217	60,217	-
Purchased Services	186,484	187,106	172,209	(14,897)
Supplies	155,327	172,724	172,724	-
Property & Equipment	1,200	32,765	47,661	14,896
Capital Fund Appropriation	15,000	15,000	15,000	-
Region #1 Tuition	1,497,256	1,497,256	1,497,256	-
Dues and Fees	<u>1,599</u>	<u>1,599</u>	<u>1,176</u>	<u>(423)</u>
Totals - Education	<u>3,621,541</u>	<u>3,621,541</u>	<u>3,589,392</u>	<u>(32,149)</u>
DEBT SERVICE				
Principal	132,500	132,500	132,500	-
Interest	<u>40,979</u>	<u>41,709</u>	<u>41,706</u>	<u>(3)</u>
Totals - Debt Service	<u>173,479</u>	<u>174,209</u>	<u>174,206</u>	<u>(3)</u>
OTHER FINANCING USES				
Transfers Out:				
Transfers to Other Funds	<u>126,000</u>	<u>126,000</u>	<u>126,000</u>	<u>-</u>
TOTAL APPROPRIATIONS AND EXPENDITURES	<u>\$ 5,758,785</u>	<u>\$ 5,951,285</u>	<u>\$ 5,798,315</u>	<u>\$ (152,970)</u>

See accountant's report.

TOWN OF CANAAN, CT
Combining Balance Sheet
Nonmajor Governmental Funds
June 30, 2023

1 of 3

SPECIAL REVENUE FUNDS										
	<u>Special Projects Fund</u>	<u>Dog Fund</u>	<u>School Milk Fund</u>	<u>Berzine Fund</u>	<u>Daniel Maynard Fund</u>	<u>Denise Blair Memorial Fund</u>	<u>Kellogg School Student Funds</u>	<u>Recreation Fund</u>	<u>IW Cobble Hill Tower Fund</u>	<u>Training Fund</u>
Assets:										
Cash and Cash Equivalents	\$ 63	\$ 9,145	\$ 215	\$ 669	\$ 3,182	\$ 664	\$ 10,601	\$ 4,086	\$ 288	\$ -
Investments	-	-	-	-	-	-	-	-	-	1,978
Due from General Fund	-	-	-	-	-	-	-	-	-	-
Total Assets	\$ 63	\$ 9,145	\$ 215	\$ 669	\$ 3,182	\$ 664	\$ 10,601	\$ 4,086	\$ 288	\$ 1,978
Liabilities and Fund Balances										
Liabilities:										
Accounts Payable	\$ -	\$ 999	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unearned Grant Revenue	-	-	-	-	-	-	-	-	-	-
Due to Other Funds	-	-	-	-	-	-	-	-	-	-
Total Liabilities	-	999	-	-	-	-	-	-	-	-
Fund Balances:										
Restricted	-	8,146	215	669	3,182	664	10,601	-	288	-
Committed	63	-	-	-	-	-	-	4,086	-	1,978
Total Fund Balances	63	8,146	215	669	3,182	664	10,601	4,086	288	1,978
Total Liabilities and Fund Balances	\$ 63	\$ 9,145	\$ 215	\$ 669	\$ 3,182	\$ 664	\$ 10,601	\$ 4,086	\$ 288	\$ 1,978

See accountant's report.

TOWN OF CANAAN, CT
Combining Balance Sheet
Nonmajor Governmental Funds
June 30, 2023

2 of 3

CAPITAL PROJECTS FUNDS										
	Board of Assessors Revaluation Fund	Planning and Zoning Regulations Fund	Ambulance Fund	Truck and Heavy Equipment Fund	107 Main Street Property Fund	Computer Fund	Bulky Waste Fund	Kellogg School Technology Fund	Kellogg School Capital Fund	Pool Fund
Assets:										
Cash and Cash Equivalents	\$ 38,060	\$ 38,818	\$ 23,312	\$ 112,654	\$ 36,778	\$ 3,667	\$ 70,875	\$ 23,445	\$ 133,387	\$ 23,561
Investments	-	-	-	-	-	-	-	-	-	-
Due from General Fund	-	-	-	-	-	-	-	-	-	-
Total Assets	\$ 38,060	\$ 38,818	\$ 23,312	\$ 112,654	\$ 36,778	\$ 3,667	\$ 70,875	\$ 23,445	\$ 133,387	\$ 23,561
Liabilities and Fund Balances										
Liabilities:										
Accounts Payable	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unearned Grant Revenue	-	-	-	-	-	-	-	-	-	-
Due to Other Funds	-	-	-	-	-	-	-	-	-	-
Total Liabilities	-	18,000	-	-	-	-	-	-	-	-
Fund Balances:										
Restricted	-	-	-	-	-	-	-	-	-	-
Committed	38,060	20,818	23,312	112,654	36,778	3,667	70,875	23,445	133,387	23,561
Total Fund Balances	38,060	20,818	23,312	112,654	36,778	3,667	70,875	23,445	133,387	23,561
Total Liabilities and Fund Balances	\$ 38,060	\$ 38,818	\$ 23,312	\$ 112,654	\$ 36,778	\$ 3,667	\$ 70,875	\$ 23,445	\$ 133,387	\$ 23,561

See accountant's report.

TOWN OF CANAAN, CT
Combining Balance Sheet
Nonmajor Governmental Funds
June 30, 2023

3 of 3

CAPITAL PROJECTS FUNDS									
	Registrars Voting Machine Fund	Painting Fund	Capital Project	Environmental Cleanup Fund	Salt Shed Fund	Bridge Repair Fund	Tree Replacement Reserve	Fire Truck & Equip Reserve	Total
Assets:									
Cash and Cash Equivalents	\$ 11,021	\$ 48,556	\$ 1	\$ 18,112	\$ 113,498	\$ 17,256	\$ 1,502	\$ 236,190	\$ 979,606
Investments	-	-	-	-	-	-	-	-	1,978
Due from General Fund	-	-	-	-	-	-	-	-	-
Total Assets	\$ 11,021	\$ 48,556	\$ 1	\$ 18,112	\$ 113,498	\$ 17,256	\$ 1,502	\$ 236,190	\$ 981,584
Liabilities and Fund Balances									
Liabilities:									
Accounts Payable	\$ -	\$ -	\$ -	\$ 718	\$ -	\$ -	\$ -	\$ -	\$ 19,717
Unearned Grant Revenue	-	-	-	-	-	-	-	-	-
Due to Other Funds	-	-	-	-	-	-	-	-	-
Total Liabilities	-	-	-	718	-	-	-	-	19,717
Fund Balances:									
Restricted	-	-	-	-	-	-	-	-	23,765
Committed	11,021	48,556	1	17,394	113,498	17,256	1,502	236,190	938,102
Total Fund Balances	11,021	48,556	1	17,394	113,498	17,256	1,502	236,190	961,867
Total Liabilities and Fund Balances	\$ 11,021	\$ 48,556	\$ 1	\$ 18,112	\$ 113,498	\$ 17,256	\$ 1,502	\$ 236,190	\$ 981,584

See accountant's report.

TOWN OF CANAAN, CT
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Nonmajor Governmental Funds
For the Year Ended June 30, 2023

SPECIAL REVENUE FUNDS										
	Special Projects Fund	Dog Fund	School Milk Fund	Berzine Fund	Daniel Maynard Fund	Denise Blair Memorial Fund	Kellogg School Student Funds	Recreation Fund	IW Cobble Hill Tower Fund	Training Fund
Revenues:										
Operating Grants and Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,995	\$ 2,227	\$ -	\$ -
Capital Grants and Contributions	-	-	-	-	-	-	-	-	-	-
Charges for Services	-	2,518	-	-	-	-	-	-	-	-
Investment Income	-	-	-	-	3	-	-	-	-	6
Total Revenues	-	2,518	-	-	3	-	17,995	2,227	-	6
Expenditures:										
General Government	-	-	-	-	-	-	-	-	-	-
Public Safety	-	13,412	-	-	-	-	-	-	-	-
Culture & Recreation	-	-	-	-	-	-	-	1,493	-	-
Education	-	-	34	-	-	-	16,234	-	-	-
Health and Welfare	-	-	-	-	-	-	-	-	-	-
Debt Outlay	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total Expenditures	-	13,412	34	-	-	-	16,234	1,493	-	-
Excess/(deficiency) of Revenues over Expenditures	-	(10,894)	(34)	-	3	-	1,761	734	-	6
Other Financing Sources/(Uses):										
Transfers In	-	17,500	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-	-	-
Excess/(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	-	6,606	(34)	-	3	-	1,761	734	-	6
Beginning Fund Balances	63	1,540	249	669	3,179	664	8,840	3,352	288	1,972
Ending Fund Balances	\$ 63	\$ 8,146	\$ 215	\$ 669	\$ 3,182	\$ 664	\$ 10,601	\$ 4,086	\$ 288	\$ 1,978

See accountant's report

TOWN OF CANAAN, CT
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Nonmajor Governmental Funds
For the Year Ended June 30, 2023

	CAPITAL PROJECTS									
	Board of Assessors Revaluation Fund	Planning and Zoning Regulations Fund	Ambulance Fund	Truck and Heavy Equipment Fund	107 Main Street Property Fund	Computer Fund	Bulky Waste Fund	Kellogg School Technology Fund	Kellogg School Capital Fund	Pool Fund
Revenues:										
Operating Grants and Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Grants and Contributions	-	-	-	-	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-	-	-	-	-
Investment Income	48	40	23	134	42	3	78	19	65	11
Total Revenues	48	40	23	134	42	3	78	19	65	11
Expenditures:										
General Government	-	20,000	-	-	-	-	-	-	-	-
Public Safety	-	-	-	-	-	-	-	-	-	-
Culture & Recreation	-	-	-	-	-	-	-	-	-	-
Education	-	-	-	-	-	-	-	-	-	-
Health and Welfare	-	-	-	-	-	-	-	-	-	-
Debt Outlay	-	-	-	-	-	-	-	-	-	-
Capital Outlay	22,349	-	-	-	8,569	-	-	-	26,701	-
Total Expenditures	22,349	20,000	-	-	8,569	-	-	-	26,701	-
Excess/(deficiency) of Revenues over Expenditures	(22,301)	(19,960)	23	134	(8,527)	3	78	19	(26,636)	11
Other Financing Sources/(Uses):										
Transfers In	4,000	2,500	5,000	45,000	7,500	1,000	5,000	5,000	10,000	5,000
Transfers Out	-	-	-	-	-	-	-	-	-	-
Excess/(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	(18,301)	(17,460)	5,023	45,134	(1,027)	1,003	5,078	5,019	(16,636)	5,011
Beginning Fund Balances	56,361	38,278	18,289	67,520	37,805	2,664	65,797	18,426	150,023	18,550
Ending Fund Balances	\$ 38,060	\$ 20,818	\$ 23,312	\$ 112,654	\$ 36,778	\$ 3,667	\$ 70,875	\$ 23,445	\$ 133,387	\$ 23,561

See accountant's report

TOWN OF CANAAN, CT
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Nonmajor Governmental Funds
For the Year Ended June 30, 2023

	CAPITAL PROJECTS FUNDS								
	Registrars Voting Machine Fund	Painting Fund	Capital Project	Environmental Cleanup Fund	Salt Shed Fund	Bridge Repair Fund	Tree Replacement Reserve	Fire Truck & Equipment Reserve	Total
Revenues:									
Operating Grants and Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,222
Capital Grants and Contributions	-	-	-	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-	-	-	2,518
Investment Income	6	48	20	24	146	14	1	1,548	2,279
Total Revenues	6	48	20	24	146	14	1	1,548	25,019
Expenditures:									
General Government	-	-	-	-	-	-	-	-	20,000
Public Safety	-	-	-	-	-	-	-	-	13,412
Culture & Recreation	-	-	-	-	-	-	-	-	1,493
Education	-	-	-	-	-	-	-	-	16,268
Health and Welfare	-	-	-	7,538	-	-	-	-	7,538
Debt Outlay	-	-	75,136	-	-	-	-	-	75,136
Capital Outlay	-	-	988	-	-	-	-	-	58,607
Total Expenditures	-	-	76,124	7,538	-	-	-	-	192,454
Excess/(deficiency) of Revenues over Expenditures	6	48	(76,104)	(7,514)	146	14	1	1,548	(167,435)
Other Financing Sources/(Uses):									
Transfers In	-	5,000	-	1,000	2,000	15,000	500	25,000	156,000
Transfers Out	-	-	-	-	-	-	-	-	-
Excess/(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	6	5,048	(76,104)	(6,514)	2,146	15,014	501	26,548	(11,435)
Beginning Fund Balances	11,015	43,508	76,105	23,908	111,352	2,242	1,001	209,642	973,302
Ending Fund Balances	\$ 11,021	\$ 48,556	\$ 1	\$ 17,394	\$ 113,498	\$ 17,256	\$ 1,502	\$ 236,190	\$ 961,867

See accountant's report

TOWN OF CANAAN, CT
Combining Statement of Net Position
Fiduciary Funds
June 30, 2023

	Pension Trust Fund	Private Purpose Trust Funds				Custodial Funds		
	Defined Contribution Plan	Fuel Bank Fund	Social Services Fund	Falls Village Scholarship Fund	Total Private Purpose Trust	Senior Center Fund	Kellogg School Fund	Total Custodial Funds
Assets								
Cash	\$ -	\$ 4,587	\$ 10,958	\$ 7,260	\$ 22,805	\$ 405	\$ 3,095	\$ 3,500
Investments	1,130,089	-	-	-	-	-	-	-
Contributions Receivable	28,797	-	-	-	-	-	-	-
Total Assets	<u>\$ 1,158,886</u>	<u>\$ 4,587</u>	<u>\$ 10,958</u>	<u>\$ 7,260</u>	<u>\$ 22,805</u>	<u>\$ 405</u>	<u>\$ 3,095</u>	<u>\$ 3,500</u>
Liabilities								
Due to Others	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Position								
Reserved for donor's intentions	-	4,587	10,958	7,350	22,895	-	-	-
Restricted for Individuals & Organizations	-	-	-	-	-	405	3,095	3,500
Restricted for Pensions	1,158,886	-	-	-	-	-	-	-
Total Net Position	<u>\$ 1,158,886</u>	<u>\$ 4,587</u>	<u>\$ 10,958</u>	<u>\$ 7,350</u>	<u>\$ 22,895</u>	<u>\$ 405</u>	<u>\$ 3,095</u>	<u>\$ 3,500</u>

See accountant's report.

TOWN OF CANAAN, CT
Combining Statement of Revenues, Expenses, and Changes in Net Position
Fiduciary Funds
For the Year Ended June 30, 2023

	Pension Trust Fund	Private Purpose Trust Funds				Custodial Funds		
	Defined Contribution Plan	Fuel Bank Fund	Social Services Fund	Falls Village Scholarship Fund	Total Private Purpose Trust	Senior Center Fund	Friends of Kellogg School Fund	Total Custodial Funds
Revenues								
Contributions:								
Town	\$ 28,673	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee	18,375	-	-	-	-	-	-	-
Foundation Grants	-	2,600	1,400	-	4,000	-	-	-
Private Donations	-	-	-	13,314	13,314	-	-	-
Events & Activities	-	-	-	-	-	-	1,252	1,252
Investment Income:								
Interest and dividends	-	3	6	-	9	-	-	-
Net Increase/Decrease in Fair Value of Investments	170,981	-	-	-	-	-	-	-
Total Revenues	<u>218,029</u>	<u>2,603</u>	<u>1,406</u>	<u>13,314</u>	<u>17,323</u>	<u>-</u>	<u>1,252</u>	<u>1,252</u>
Expenditures								
Benefits Paid	58,770	-	-	-	-	-	-	-
Plan Administration	-	-	-	-	-	-	-	-
Financial Assistance	-	2,890	1,415	16,500	20,805	-	-	-
Activities & Fees	-	-	-	2,007	2,007	-	1,873	1,873
	<u>58,770</u>	<u>2,890</u>	<u>1,415</u>	<u>18,507</u>	<u>22,812</u>	<u>-</u>	<u>1,873</u>	<u>1,873</u>
Change in Net Position	159,259	(287)	(9)	(5,193)	(5,489)	-	(621)	(621)
Net Position - Beginning, as restated	<u>999,627</u>	<u>4,874</u>	<u>10,967</u>	<u>12,543</u>	<u>28,384</u>	<u>405</u>	<u>3,716</u>	<u>4,121</u>
Net Position - Ending	<u>\$ 1,158,886</u>	<u>\$ 4,587</u>	<u>\$ 10,958</u>	<u>\$ 7,350</u>	<u>\$ 22,895</u>	<u>\$ 405</u>	<u>\$ 3,095</u>	<u>\$ 3,500</u>

See accountant's report.

TOWN OF CANAAN, CT
Report of the Property Tax Collector
Fiscal Year Ended June 30, 2023

<u>Grand List</u>	<u>Amount of Taxes Collectible</u>	<u>Current Levy</u>	<u>Lawful Corrections</u>		<u>Transferred To Suspense</u>	<u>Adjusted Taxes Collectible</u>	<u>Actual Collections</u>		<u>Balance Uncollected 06/30/23</u>
			<u>Additions</u>	<u>Deductions</u>			<u>Taxes</u>	<u>Interest & Liens</u>	
01-Oct									
2021	\$ -	\$ 4,930,152	\$ 11,136	\$ 35,651	\$ -	\$ 4,905,637	\$ 4,857,890	\$ 45,396	\$ 47,747
2020	46,959	-	674	3,692	-	43,941	26,262	7,340	17,679
2019	20,627	-	118	44	-	20,701	10,501	4,492	10,200
2018	12,480	-	-	175	-	12,305	5,503	1,643	6,802
2017	7,404	-	-	1	-	7,403	1,904	516	5,499
2016	5,035	-	-	-	-	5,035	-	-	5,035
2015	4,540	-	-	-	-	4,540	176	206	4,364
2014	3,606	-	(1)	-	1,182	2,423	96	142	2,327
2013	2,941	-	-	-	487	2,454	233	354	2,221
2012	2,063	-	-	-	-	2,063	59	107	2,004
2011	2,171	-	-	-	-	2,171	-	-	2,171
2010	2,171	-	-	-	-	2,171	-	-	2,171
2009	1,318	-	-	-	-	1,318	-	-	1,318
	111,315	4,930,152	11,927	39,563	1,669	5,012,162	4,902,624	60,196	109,538
	5,450						Outstanding Credits		3,341
	<u>\$ 116,765</u>						Total uncollected		<u>\$ 112,879</u>
						Suspense	1,413	2,458	
						Total Collections	<u>\$ 4,904,037</u>	<u>\$ 62,654</u>	

See accountant's report.

TOWN OF CANAAN, CT
Schedule of Debt Limitation
June 30, 2023

Total Prior-Year Tax Collections - including interest and lien fees

Received by Treasurer

\$ 4,927,560

Reimbursement for revenue loss on:

Tax relief for elderly

-

Base

\$ 4,927,560

	General Purposes	Schools	Sewers	Urban Renewal	Pension Deficit
Debt limitation:					
2 1/4 times base	\$ 11,087,010	\$ -	\$ -	\$ -	\$ -
4 1/2 times base	-	22,174,020	-	-	-
3 3/4 times base	-	-	18,478,350	-	-
3 1/4 times base	-	-	-	16,014,570	-
3 times base	-	-	-	-	14,782,680
Total Debt Limitation	<u>\$ 11,087,010</u>	<u>\$ 22,174,020</u>	<u>\$ 18,478,350</u>	<u>\$ 16,014,570</u>	<u>\$ 14,782,680</u>

Indebtedness:

Town Notes Payable

-

-

-

-

-

Town Bonds Payable

1,421,224

97,598

-

-

-

Overlapping Debt:

Regional School District #1

-

392,591

-

-

-

Total Indebtedness

1,421,224

490,189

-

-

-

Debt Limitation in excess of

Outstanding and Authorized Debt

\$ 9,665,786

\$ 21,683,831

\$ 18,478,350

\$ 16,014,570

\$ 14,782,680

NOTE: In no case should this total indebtedness exceed seven times the base of \$4,927,560 or \$34,492,920

See accountant's report.



Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

Independent Auditor's Report

Board of Finance
Town of Canaan, Connecticut
107 Main St
Canaan, CT

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Canaan, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Town of Canaan's basic financial statements, and have issued our report thereon dated November 27, 2023.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Canaan's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Canaan's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Canaan's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As a part of obtaining reasonable assurance about whether the Town of Canaan's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal controls and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Canaan's internal control or compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Canaan's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

King, King & Associates

King, King & Associates, CPAs
Winsted, Connecticut
November 27, 2023



**Report on Compliance for Each Major Program; Report on Internal Control over Compliance;
and Report on the Schedule of Expenditures of State Financial Assistance Required by the
State Single Audit Act**

Independent Auditor's Report

Board of Finance
Town of Canaan, Connecticut
107 Main St
Canaan, CT

**Report on Compliance for Each Major State Program
Opinion on Each Major State Program**

We have audited the Town of Canaan, CT's (Town) compliance with the types of compliance requirements described in the Office of Policy and Management's *Compliance Supplement* that could have a direct and material effect on each of the Town's major state programs for the year ended June 30, 2023. The Town's major state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Town, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2023.

Basis for Opinion on Each Major State Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the State Single Audit (C.G.S. Section 4-230 to 4-236). Our responsibilities under those standards and the State Single Audit Act are further described in the Auditors' Responsibilities for the Audit of Compliance section of the report.

We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major state program. Our audit does not provide a legal determination of the Town's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Town's state programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Town's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the State Single Audit will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgement made by a reasonable user of the report on the compliance about the Town's compliance with the requirements of each major state program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the State Single Audit Act, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Town's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- obtain an understanding of the Town's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the State Single Audit Act, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State Single Audit Act. Accordingly, this report is not suitable for any other purpose.

King, King & Associates

King, King & Associates, CPAs
Winsted, CT
November 27, 2023

Draft

TOWN OF CANAAN, CT
Schedule of Expenditures of State Financial Assistance
For the Year Ended June 30, 2023

State Grantor/Pass - Through <u>Grantor/Program Title</u>	State Grant Program <u>Core-CT Number</u>	<u>Expenditures</u>
Department of Transportation		
Town Aid Roads	12052-DOT57131-43455	\$ 84,821
Town Aid Roads	13033-DOT57131-43459	84,821
Connecticut State Library		
Historic Document Preservation	12060-CSL66094-35150	5,500
Department of Energy & Environmental Protection		
Recreation & Natural Heritage Trust	17161-DEP43153-43656	1857
Department of Revenue Services		
Fees & Permits	11000-DRS16410-10020	10
Department of Social Services		
Fees & Permits	11000-DSS60439-10020	20
Judicial Department		
Public Acts	34001-JUD95162-40001	270
State Department of Education		
Talent Development	11000-SDE64370-12552	207
Office of Policy and Management		
Local Capital Improvement	11000-OPM20600-40254	19,320
Tiered PILOT	11000-OPM20600-17111	60,740
MRSA-Tiered PILOT	12060-OPM20600-35691	16,413
Municipal Purpose & Projects -Grants-in-aid	12052-OPM20600-43587	20,712
Municipal Revenue Sharing	12060-OPM20600-35458	20,857
Property Tax Relief for Disabled Homeowners	11000-OPM20600-17011	23
Property Tax Relief for Veterans	11000-OPM20600-17024	1,748
Total State Financial Assistance Before Exempt Programs		<u>317,319</u>
EXEMPT PROGRAMS		
Office of Policy and Management		
Mashantucket Pequot and Mohegan Fund Grant	12009-OPM20600-17005	6,202
Municipal Stabilization	11000-OPM20600-17104	24,132
Department of Education		
Education Cost Sharing	11000-SDE64370-17041	<u>125,752</u>
Total Exempt Programs		<u>156,086</u>
Total State Financial Assistance		<u>\$ 473,405</u>

See notes to schedule.

TOWN OF CANAAN
NOTES TO THE SCHEDULE OF EXPENDITURES OF STATE FINANCIAL
ASSISTANCE
FOR THE YEAR ENDED JUNE 30, 2023

The accompanying schedule of expenditures of state financial assistance includes state grant activity of the Town of Canaan under programs of the State of Connecticut for the fiscal year ended June 30, 2023. Various departments and agencies of the State of Connecticut have provided financial assistance through grants and other authorizations in accordance with the General Statutes of the State of Connecticut. These financial assistance programs fund several programs including the construction and maintenance of public roads.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Town of Canaan, CT conform to accounting principles generally accepted in the United States of America as applicable to Governments.

The information in the Schedule of Expenditures of State Financial Assistance is presented based upon regulations established by the State of Connecticut, Office of Policy and Management.

Basis of Accounting

The expenditures reported on the Schedule of Expenditures of State Financial Assistance are reported on the accrual basis of accounting. In accordance with Section 4-236-22 of the Regulation to the State Single Audit Act, certain grants are not dependent on expenditure activity, and accordingly, are considered to be expended in the fiscal year of receipt. These grant program receipts are reflected in the expenditures column of the Schedule of Expenditure of State Financial Assistance.

TOWN OF CANAAN
Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2023

I. SUMMARY OF AUDITOR'S RESULTS

Financial Statements

We audited the financial statements of the Town of Canaan as of and for the year ended June 30, 2023 and issued our unmodified report thereon dated November 27, 2023.

Internal control over financial reporting:

- Material weakness(es) identified? _____ Yes ✓ No
- Significant deficiency(ies) identified? _____ Yes ✓ None Reported
- Noncompliance material to financial statements noted? _____ Yes ✓ No

State Financial Assistance

Internal control over major programs:

- Material weakness(es) identified? _____ Yes ✓ No
- Significant deficiency(ies) identified? _____ Yes ✓ None Reported

We have issued an unmodified opinion relating to compliance for major State programs.

Any audit findings disclosed that are required to be reported in accordance with Section 4-236-24 of the Regulations to the State Single Audit Act? _____ Yes ✓ No

- The following schedule reflects the major programs included in the audit:

<u>State Grantor And Program</u>	<u>State Core - CT Number</u>	<u>Expenditures</u>
Department of Transportation		
Town Aid Road Grants - Municipal	12052-DOT57131-43455	\$ 84,821
Town Aid Road Grants - STO	13033-DOT57131-43459	\$ 84,821

Note: While the Town Aid Road programs have different State Core CT Numbers, they are considered one major program for testing purposes.

- Dollar threshold used to distinguish between type A and type B programs \$100,000

II. FINANCIAL STATEMENT FINDINGS

- We have issued reports dated November 27, 2023, in internal control over financial reporting and on compliance and other matters based on our audit of financial statements performed in accordance with *Government Auditing Standards*.
- Our report on compliance indicated no reportable instances of noncompliance.
- Our report on internal control over financial reporting indicate no significant deficiencies.

III. STATE FINANCIAL ASSISTANCE FINDINGS AND QUESTIONED COSTS

- No findings or questioned costs are reported related to State Financial Assistance Programs.

Draft



To the Board of Finance of
The Town of Canaan

In planning and performing our audit of the financial statements of the Town of Canaan as of and for the year ended June 30, 2023 in accordance with auditing standards generally accepted in the United States of America, we considered the Town's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

However, during our audit we became aware of several matters that are opportunities for strengthening internal controls and operating efficiency. The following paragraphs summarize our comments and suggestions concerning those matters. This letter does not affect our report dated November 27, 2023 on the financial statements of the Town of Canaan.

UTILIZATION OF THE PAYABLE FUNCTION FOR THE RESERVE FUNDS

Observation

The payable function is not consistently used for the reserve funds. Our testing found 6 items that were recorded to the subsequent year.

Recommendation

We recommend that the payable function be consistently utilized to capture activity in the correct period.

Management response

In the future the Town policy will reflect their intention to pay close attention in assuring that all reserve funds are reconciled in the correct period.

TRANSFERS FROM BOARD OF EDUCATION BUDGET TO EDUCATION RESERVE FUNDS

Observation

The Board of Education budgets appropriations to the BOE Capital Reserves (Kellogg School Technology Fund and the Kellogg School Capital Fund) as part of the annual education budget. The Board of Education Budget is to be spent on the maintenance and support of education. The BOE has no general means to hold funds from one year to the next.

Recommendation

The appropriation for funding capital reserves should come out of the town's budget. Any BOE budget year-end surpluses should be returned to the town.

Management response

The Town has already worked with the Board of Education to correct this issue for the future.

Sincerely,



King, King & Associates, CPAs
Winsted, CT
November 27, 2023

Draft



CCM Energy Programs



CCM Energy offers six programs designed to help your municipality make informed, cost-saving decisions on energy needs.

Energy Purchasing Program

Since 2004, CCM's Energy Purchasing program has saved participating CCM-member municipalities, school districts and local public agencies tens of millions of tax dollars on the purchase of electricity, natural gas, and renewable energy.

ESPC: Owner's Representation Service



Following a competitive bid process completed by its member towns and cities, CCM has launched an Owner's Representation Service for Energy Saving Performance Contracting (ESPC). Our partner for the service,

Energia, employs a no-upfront-cost contracting method that guarantees annual savings \geq annual program costs for every year of the program.

Renewable Energy Procurement



Similar to our Energy Purchasing Program, CCM is pleased to announce a new service offered through Titan Energy New England to assist our member municipalities with their renewable energy procurement needs

such as solar energy.

Electric Vehicle (EV) Charging

In response to a growing number of electric vehicle (EV) drivers, CCM has partnered with Titan Energy New England to assist municipalities across Connecticut are interested in installing EV charging stations for a greener and cleaner future in their communities.

Energy Data Management

Through Titan Energy New England, municipalities, school districts and local public agencies can easily visualize and manage their energy use and confirm energy savings from efficiency, solar and other energy projects.

Energy Demand Response

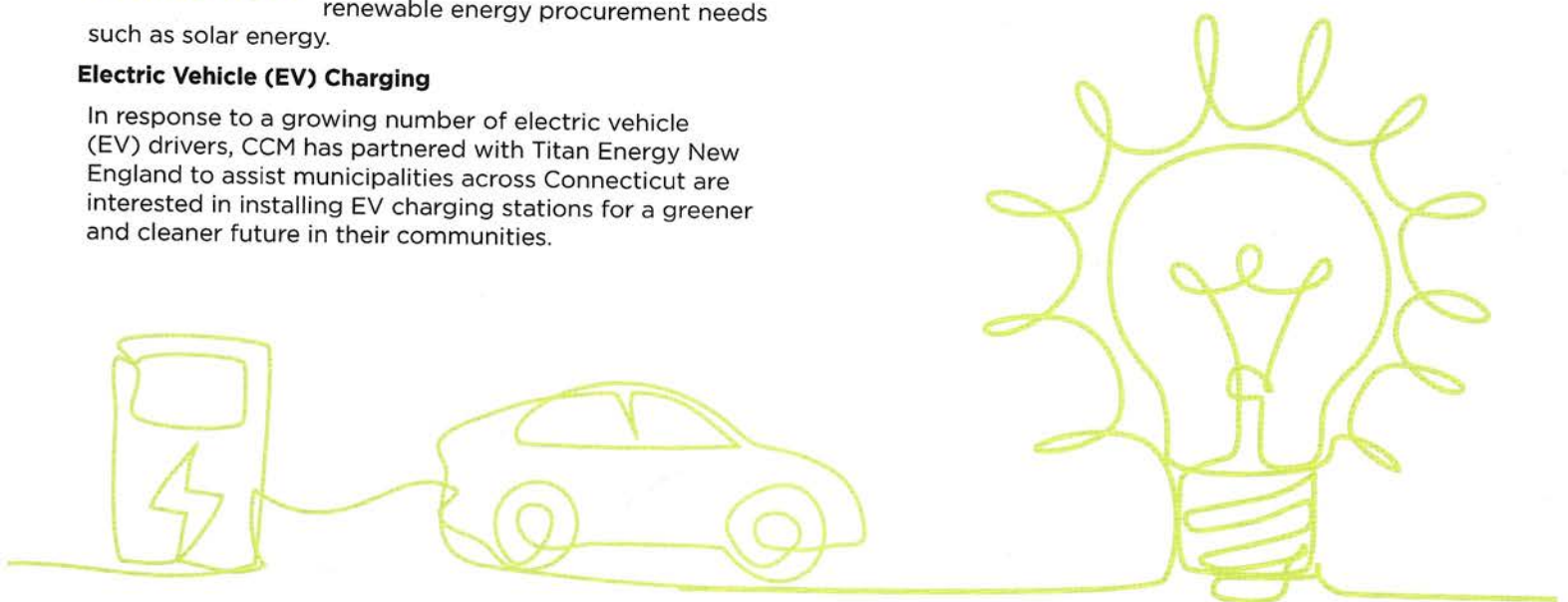
Offered through Titan Energy New England, Demand Response is an energy load management program that pays participants to reduce electricity usage during times of peak demand.

For additional information contact:

Savannah Blantz, Research Analyst

Email: sblantz@ccm-ct.org

Phone: 203-498-3055





Municipal Energy Program

Expert guidance and energy savings with CCM's partner Titan Energy

Program Overview

As Connecticut towns seek to become more sustainable and reduce energy costs, CCM's Energy Program becomes invaluable. Through Titan Energy, the competitively selected energy consultant for the program, towns can navigate the complex world of renewable energy and make informed decisions about energy use and management.

The CCM Energy Program boasts real results. The CCM Energy Program is managing one of the largest users of electricity in the state, racking up to 1 billion kilowatt hours of municipal energy usage.

The average city and town saves **38%** in comparison to utility standard offer pricing. This equals over **\$100,000** annually per town, saving millions of dollars for Connecticut taxpayers.

Our CCM Energy program members benefit from:

- 1) Easy to use, CCM oversight
- 2) Transparent fees for participating members
- 3) Fully vetted consulting agreement
- 4) Supplier neutrality

Titan Energy's energy consulting services:



Electricity supply



Natural gas supply



Solar Consulting



Electric vehicle charging stations



Demand response



Utility data management and dashboarding



CCM
Energy



Connect with CCM Energy Program

www.titanenergyne.com | (860) 214-6045 | bkearney@titanenergyne.com



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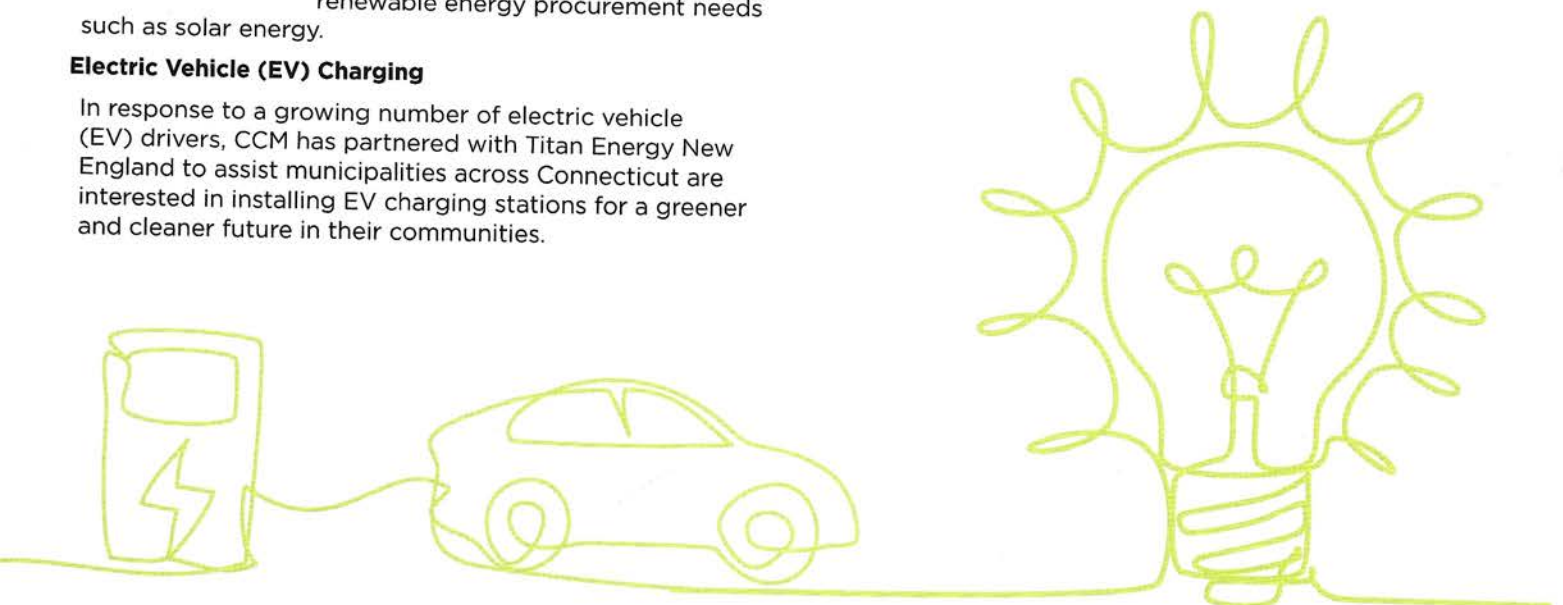
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Frequently Asked Questions

How is this different from an aggregation?

The program is a customized solution for facilities of all sizes. Aggregations is a one size fits all approach which does not increase "buying power" of the town.

Will this affect our solar installation?

The consultant for this program takes a holistic approach to energy procurement, commonly helping towns exploring solar or with legacy systems. It is important to consider as solar lowers the demand for electricity from the suppliers.

Our town is a large user of energy, will we get a better price than a small town?

Market timing, load factors and demand are the most important for towns to purchase energy. Size of the account does not play a large role.

Meet our competitively selected partner for energy purchasing

To schedule a consultation, reach out to the Titan Energy representative

BRENDAN KEARNEY

✉ bkearney@titanenergyne.com

☎ 860-214-6045

🌐 www.titanenergyne.com

📍 750 Main Street Suite 1000, Hartford CT 06103



CCM and Titan Energy Offerings

Municipal Clean Energy		Energy Purchasing		Energy Efficiency and Building Analytics	
Power Demand	Power Generation	Brokerage		Demand Reduction	Utility Data Management
Electric Vehicle Charging	RFP Management	Retail Energy Consulting	Demand Response	Development and Retrofits	Web-Based Reporting



CCM
Energy



TITAN
ENERGY
Creative energy solutions

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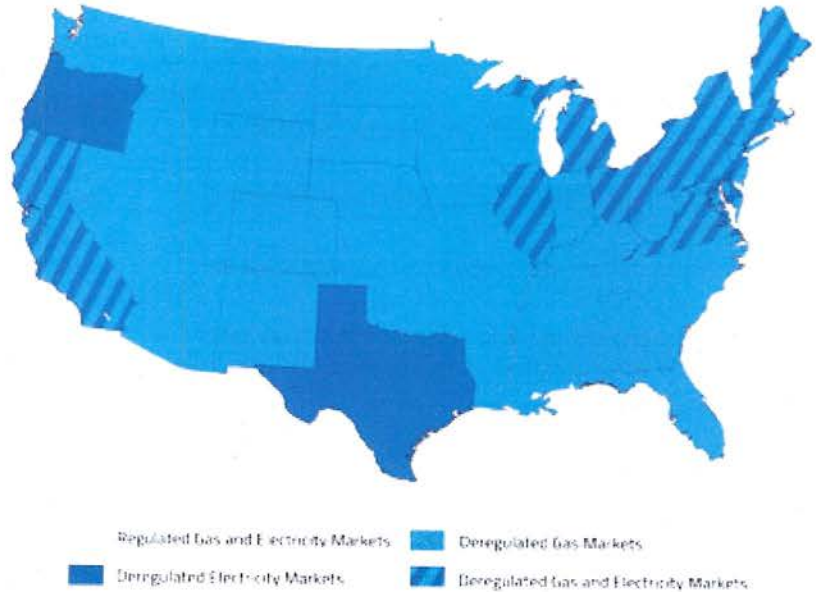


Energy Purchasing Program



About Titan Energy:

- Founded in 2001, Titan is one of the Northeast's most experienced energy consultants.
- Offers commodity procurement, demand-side management and onsite generation services
- Commodity procurement coverage in all deregulated markets in North America
- ~10,500 commercial, industrial & municipal customers, encompassing ~70,000 meters
- Extensive network of supply partners and proven process



Commodity Procurement Process



- Our goal is to create a competitive bidding environment by utilizing our diverse assortment of respected supply partners
- Because each supplier may offer different prices, products, and terms, we align customers and suppliers based on each specific customers end goal
- We have successfully served customers of all sizes - from small towns and LPAs to large towns and cities with multiple locations, including "group procurements" for small customers if/when such strategy offers advantages



Energy Purchasing Program



Essential qualifications of an energy purchasing consultant:

- ✓ Deep knowledge of energy landscape in Connecticut
- ✓ Daily monitoring of futures markets & utilization of extensive resources
- ✓ Regular monitoring of activity at Connecticut PURA and ISO-New England
- ✓ Ongoing customer service, post-contract monitoring of performance
- ✓ Superior ability to vet and negotiate supplier contract language
- ✓ Holistic approach that designs procurement strategies to fit with on-site generation and demand-side initiatives

Procurement Model requirements:

- ✓ Transparent fee & documented processes to maximize value
- ✓ Supplier neutrality (not a one-time supplier selection followed by repeated "refreshed pricing" from that one and only supplier)
- ✓ Custom-tailored procurement strategy

Common misconceptions:

1. Larger usage means better pricing:
 - ✓ Load factor and Capacity Tag have bigger impact on price
 - ✓ Market timing often most important
2. Aggregations yield better results:
 - ✓ Subsidization creates winners and losers in aggregations
 - ✓ One size fits all approach handicaps ability to custom tailor strategy
 - ✓ Concept of "buying power" is a double edged sword
3. Winter and Summer are "bad" times to buy energy:
 - ✓ In 2018, March (Q1) was the best time to buy for the following year
 - ✓ Prior two years, July/Aug (Q3 2017) and March (Q1 2016) were best time to buy

Recommended energy procurement process:

- 1. Data Collection:** Collect commodity invoices and current third-party supplier agreements to analyze usage trends, load profile and current contractual requirements
- 2. Draft Request for Proposal:** Based on the data collected, draft an RFP to be published. Special consideration given to budget objectives to match Third Party Supplier offerings
- 3. Distribution Information to Bidders:** Interested parties will respond. Provide further information as requested to qualified bidders
- 4. Competitive Bidding:** Solicit bids from network of suppliers, with goal of maximizing qualified bids to ensure best market rate
- 5. Contract Review:** Collect supply agreements and work with the customer to obtain clarification on key terms, while ensuring that the contract contains most advantageous energy-related terms
- 6. Bid Comparison & Analysis:** Assess bids from all suppliers and communicate the financial benefits
- 7. Post-contract monitoring**

Other important considerations:

- ✓ Assuring the Fixed Price stays "Fixed":
 - Contract language becomes increasingly important
 - Avoid contracts allowing Price Component Adjustments
 - Supplier track record also meaningful
- ✓ Explore "Fixed excluding Capacity" products:
 - Weighted cost "Price" fluctuates month to month, but smooths spending costs over course of year
 - Allows customer to enjoy benefits of Demand-side initiatives (efficiency upgrades or Demand Response)

For additional information contact:

Savannah Blantz, Research Analyst

Email: sblantz@ccm-ct.org

Phone: 203-498-3055

CCM Energy Program Worksheet

Use this worksheet to compare to guide your energy management conversations with Titan Energy about how they can help your town. Feel free to send to Brendan Kearney at bkearney@titanenergyne.com.

Energy Plan <i>Long -term policies to help guide energy supply and generation purchasing decisions.</i>	
Do you have a municipal energy plan in place?	Yes/ No
When was the last time it was reviewed?	/ /
List the 3 goals of the municipal energy plan. (Please provide a brief summary. Examples could include cost reduction, reduce energy use at schools, install emergency generators, fixed budget etc.)	1) 2) 3)
Energy Supply <i>Third-party electricity and natural gas procurement</i>	
Is there a current third-party energy supplier for your town?	Yes/ No
If so, what is the end date?	/ /
What company is the supplier name on the contract?	
What type of product is this contract? (fixed, variable, indexed, month-to-month?)	
Current broker or consultant who manages your energy?	
If so, what are their fees? (It is reasonable to leave blank if unknown)	
Generation <i>Electricity production that is directly connected to the owner's building including renewable energy projects such as solar, CHP and fuel cells</i>	
Does your town currently have any on-site generation projects at your facilities? If so, list the projects locations and size (Location, KW)	

Is your town open to exploring opportunities for on-site generation such as solar, CHP, battery, fuel cell etc.?	
Any concerns with the installation of on-site generation?	
Is there a Clean Energy Task Force in your town? If so, who is the best contact?	
Would you like the CCM Energy Program to run an RFP for an on-site generation project?	
Demand Response <i>Participation in an utility program to curtail energy at when the grid is stressed and maximize earnings.</i>	
Is your team interested in participating in a no-charge, no-obligation proposal?	
Energy Data Management <i>Easily visualize and manage their energy use and confirm energy savings from efficiency, solar and other energy projects.</i>	
How is the town currently tracking energy costs?	
Is your department asked to produce reports on annual energy usage vs. costs?	Yes/ No
Does your department need to publish sustainability reports?	Yes/ No
Electric Vehicle Charging Stations <i>Infrastructure for charging plug-in electric vehicles</i>	
Has the town been asked to explore EV chargers?	Yes/ No
How many "EV-Ready" parking spaces are you looking to have in town?	
Is there a budget in place for EV chargers? If so, what is the budget?	